



HALTON CATHOLIC DISTRICT SCHOOL BOARD
P.O. BOX 5308, 802 DRURY LANE
BURLINGTON, ONTARIO L7R 4L3

BIDDER APPLICATION FORM

() Initial Application
 () Revised

PLEASE PRINT OR TYPE

Registered Business/Company Name
Name of Parent Company if a Subsidiary

ADDRESSES

PURCHASE ORDERS	Street/P.O. Box	City	Province/State	Postal/Zip Code
	Contact Person & Title		Telephone	Fax
	E-mail:		Website:	
QUOTATIONS/TENDERS	Street/P.O. Box	City	Province/State	Postal/Zip Code
	Contact Person & Title		Telephone	Fax
	E-mail:		Website:	
INVOICING	Street/P.O. Box	City	Province/State	Postal/Zip Code
	Contact Person & Title		Telephone	Fax
	E-mail:		Website:	
LEGAL STATUS	Incorporated ()	Registered Partnership ()	Private Individual ()	
TYPE OF BUSINESS	() Manufacturer	() Retailer	() Distributor	
	() Wholesaler	() Manufacturer's Agent	() Dealer	
	() Service Establishment	() Jobber	() Contractor	
No. of Years in Business	Gross Annual Sales (Last Fiscal)	Business Licence (No. & Type)	Present No. of Employees	
List all available products materials, services, equipment and facilities (provide catalogue)				
REFERENCES				
NAME	ADDRESS(ES)		TELEPHONE	

Authorized Name & Title (please print): _____

Authorized Signature: _____ Date: _____

Telephone: _____ E-mail: _____

Note: This form must be completed and faxed to Purchasing Services (fax: 905-632-3766)
 Should bidders not respond to three consecutive requests for quotation, proposals or tenders, their name may be deleted from the bidder list.