



SCHOOL SERVICES  
INFORMATION/ACTION MEMORANDUM  
2010-2011

To: Catholic School Council Chairs and Co-Chairs

From: L. Naar, Superintendent of Education, School Services and Catholic School Councils

Date: November 30, 2010

Re: **SELECTION CRITERIA FOR SCHOOL PRINCIPAL AND VICE-PRINCIPAL**

Thank you for the excellent participation at our first meeting for the 2010 - 2011 school year. As mentioned at our Catholic School Council of Chairs' meeting, your *Selection Criteria for School Principal and Vice-Principal* is being sent to you for completion.

Please note the following:

- It is important that we receive a submission from **each** school.
- The completed forms are to be returned to **Natalie Brock** by e-mail [brockn@hcdsb.org](mailto:brockn@hcdsb.org) or faxed (905) 333-4661 by **Friday, January 14, 2011**.
- The selection criteria forms can also be accessed on the Catholic School Council website: <http://www.hcdsb.org/parents/cscouncil>

Due to the importance of having an up-to-date selection criteria on file, it is required that a **new submission** be forwarded which accurately reflects your school's criteria for 2010 – 2011.

It is necessary that **all** Catholic School Councils submit a new report each year because, as has occurred in past years, situations beyond our control may require the unexpected placement of a new principal or vice principal in a school. In recent years, principals and vice principals have either been seconded to the Ministry of Education, have accepted positions with other boards, been promoted, have become ill or have retired unexpectedly.

Thank you for your continued support and cooperation.

/nb

*Attachments*

C: *J. Herman, J. Langill, R. MacDonald, M. Pautler, T. Pinelli, S. Rossini, M. Tessari*  
CPIC Members



HALTON CATHOLIC DISTRICT SCHOOL BOARD

## SELECTION CRITERIA FOR SCHOOL PRINCIPAL

2010 - 2011

DATE: \_\_\_\_\_ SCHOOL NAME: \_\_\_\_\_

(A) SCHOOL PROFILE:

(B) DESIRABLE CHARACTERISTICS FOR THE PRINCIPAL AT THIS SCHOOL:



HALTON CATHOLIC DISTRICT SCHOOL BOARD

## SELECTION CRITERIA FOR SCHOOL VICE PRINCIPAL

2010 - 2011

DATE: \_\_\_\_\_ SCHOOL NAME: \_\_\_\_\_

(A) SCHOOL PROFILE:

(B) DESIRABLE CHARACTERISTICS FOR THE VICE PRINCIPAL AT THIS SCHOOL: