



## 2. APPROVAL OF AGENDA

# 104/08	Moved by: Father D. Wilhelm Seconded by: E. Viana
<b>RESOLVED</b> , that the agenda be approved as presented.	<b>CARRIED</b>

## 3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

## 4. PRESENTATIONS

### 4.1 Interfaith Youth Festival

L. Piovesan welcomed J. Gordon, Inspector, Halton Regional Police Service and supporting member of the Youth Interfaith Leadership Program for Halton. He also introduced A.Q. Mufti from the Halton Islamic community and L. Eiriksson from the Baha'i community, co-chairs of the Interfaith Council of Halton who are also directly involvement in the yearly Interfaith Youth Festival.

Trustees viewed a brief video which described the purpose of the Interfaith Youth Festival by having students, staff and participants express personal observations. L. Eiriksson, A.Q. Mufti and Inspector Gordon elaborated on the theme of the Interfaith Youth Festival, *Building an Inclusive Community*, explained how and why the Interfaith Youth Festival was launched. They also elaborated on the mandate, the role and the focus of the Interfaith Council of Halton. A.Q. Mufti referenced studies and surveys that have been administered in the Region of Halton in order to gain a better understanding on developmental assets for youths. It was noted that the *YIELD* program which stands for *Youth, Interfaith Education Leadership Development* is a program that allows students to feel connected to their schools, to their community and to their peers. The model is youth driven and, based on the comments from the survey, has begun to indicate progress in terms of respect, inclusion and acceptance.

As an invited guest to the festival, the Chair thanked the presenters and commented on how great it was to witness the enthusiasm of students. When asked if there was a possibility of introducing the festival to elementary students, Inspector Gordon indicated that ideally that's where the program should start but that unfortunately, there aren't sufficient resources available to do so.

Inspector Gordon and the Director responded to questions. L. Piovesan explained that the program is compatible of the grade 11 Religious Education course and students undertook, as part of their culminating activity, research on the various faiths which they've studied throughout the semester. In terms of the crimes that have been occurring, Inspector Gordon explained that they are mostly related to physical assaults that are cultural based and graffiti. She also noted that all Catholic and Public schools received an invitation to host the Interfaith Youth Festival and that Christ the King Catholic Secondary School accepted the invitation as well as one Public High School.

The Chair thanked the presenters on behalf of the Board.

## 5. DELEGATIONS

There were no delegations.

## 6. APPROVAL OF MINUTES

### 6.1 Regular Board Meeting – April 15, 2008

# 105/08	Moved by: E. Viana Seconded by: J. Matters
<b>RESOLVED</b> , that the minutes of the April 15, 2008 Regular Board Meeting be approved as presented.	<b>CARRIED</b>

7. **BUSINESS ARISING FROM PREVIOUS MEETINGS**7.1 **Summary of Outstanding Items from Previous Meetings**

# 106/08

Moved by: P. Houlahan

Seconded by: Father D. Wilhelm

**RESOLVED**, that the summary of outstanding items from previous meetings be received as information. **CARRIED**

8. **ACTION ITEMS**8.1 **Appointment of Student Trustees for 2008-2009**

Mrs. Mazzetti reported that trustees and student trustees met at an earlier session to interview the student trustee nominees. Following the interviews, trustees voted by secret ballot for the student trustees to be approved for the 2008-2009 school year.

#107/08

Moved by: J. Matters

Seconded by: R. Palmieri

**RESOLVED**, that Neil Bourque (Notre Dame Catholic Secondary School), Philip Cockburn (Christ the King Catholic Secondary School) and Chloé Restivo (Holy Trinity Catholic Secondary School) be appointed as Student Trustees for the 2008-2009 School Year

A. A. LeMay and L. Piovesan congratulated the three newly appointed student trustees who will represent the interest of all students in Halton and expressed their appreciation to the three outgoing student trustees.

The Chair called for a vote and the motion **CARRIED**.

8.2 **St. Ignatius of Loyola, Oakville – Student Exchange Program**

F. Mazzetti provided trustees with information regarding the student exchange program which has been an ongoing undertaking with the Town of Oakville since 1992.

#108/08

Moved by: A. Danko

Seconded by: A. Iantomasi

**RESOLVED**, that the Halton Catholic District School Board approve the participation of ten (10) students and two (2) staff members in the student exchange program to Neyagawa, Japan.

In response to a question, F. Mazzetti acknowledged that there is probably less than 50% of the cost covered by fundraising events. The school and the students contribute a portion of the payment.

The Chair called for a vote and the motion **CARRIED**.

8.3 **ETAC Trips**

F. Mazzetti presented the list of extensive trips scheduled for 2008-2009 for trustee consideration.

In response to a question, Mrs. Mazzetti indicated that attendance at Mass is a requirement of every trip.

#110/08

Moved by: E. Viana

Seconded by: Father D. Wilhelm

**RESOLVED**, that the Halton Catholic District School Board approve the extended field trip by Bishop Reding Catholic Secondary School, Milton to the Dominican Republic, January 24-30, 2009; and

**RESOLVED**, that the Halton Catholic District School Board approve the extended field trip by Assumption Catholic Secondary School, Burlington to the Dominican Republic, January 29 – February 5 and April 2-April 9 2009; and

**RESOLVED**, that the Halton Catholic District School Board approve the extended field trip by Christ the King Catholic Secondary School, Georgetown to the Dominican Republic, March 7 – 14, 2009; and

**RESOLVED**, that the Halton Catholic District School Board approve the extended field trip by St. Ignatius of Loyola Catholic Secondary School, Oakville to the Dominican Republic, February 6-13, 2009; and

**RESOLVED**, that the Halton Catholic District School Board approve the extended field trip by Christ the King Catholic Secondary School, Georgetown to Austria, March 11-22, 2009; and

**RESOLVED**, that the Halton Catholic District School Board approve the extended field trip by St. Ignatius of Loyola Catholic Secondary School, Oakville to Italy, March 11-19, 2009; and

**RESOLVED**, that the Halton Catholic District School Board approve the extended field trip by Notre Dame and Corpus Christi Catholic Secondary Schools, Burlington to Europe, March 11-20, 2009; and

**RESOLVED**, that the Halton Catholic District School Board approve the extended field trip by St. Thomas Aquinas Catholic Secondary School, Oakville to Europe, December 3-7, 2008; and

**RESOLVED**, that the Halton Catholic District School Board approve the extended field trip by Holy Trinity Catholic Secondary School, Oakville to Italy, March 11-19, 2009; and

**RESOLVED**, that the Halton Catholic District School Board approve the extended field trip by Holy Trinity Catholic Secondary School, Oakville to Costa Rica, March 13-21, 2009.

F. Mazzetti commented on the Disney Youth Education series offered in Orlando and explained that it's an Educational program intended for business students who have interest in marketing and career opportunities on an international scale. She confirmed that students, would at most, be missing two instructional days. In terms of ensuring that all students be given equal opportunity to participate, F. Mazzetti explained that schools initiate fundraising activities early in the process to ensure that students incur less costs and also indicated that there are means of providing financial assistance to needy students.

L. Piovesan congratulated and thanked teachers for their dedication and efforts to provide these opportunities to our students.

The Chair called for a vote and the motion **CARRIED**.

8.4 **Appointment of Architects for the St. Thomas Aquinas Catholic Secondary School, St. Peter/Milton # 2 Catholic Elementary school and Milton # 6 Catholic Elementary School Projects**

G. Corbacio addressed the report and asked the Chair of the Architect Selection Committee to present the Committee's recommendation for approval. Trustee J. Matters read the resolutions and acknowledged the dedication and hard work of all committee members.

**#111/08**

Moved by: J. Matters

Seconded by: E. Viana

**RESOLVED**, that the Halton Catholic District School Board appoint Svedas Koyanagi Architects Inc. of Burlington to provide architectural services for the St. Thomas Aquinas Catholic Secondary School – Replacement Project; and

**RESOLVED**, that the Halton Catholic District School Board appoint Makrimichalos Cugini Architects of Toronto to provide architectural services for the St. Peter/Milton #2 Catholic Elementary School Project; and

**RESOLVED**, that the Halton Catholic District School Board appoint ZAS Architects Inc. of Toronto to provide architectural services for the Milton # 6 Catholic Elementary School Project. **CARRIED**

#### 8.5 2008 Facility Renewal Projects – Stage 2 – Water Backflow Prevention Valves

G. Corbacio addressed the purpose of the report which is to obtain Board approval for the supply and installation of Water Backflow Prevention Valves at all Board owned facilities at an estimated cost of \$550,000.00, which will be paid through the Facility Renewal Portion of the Pupil Accommodation Allocation Reserve.

**#112/08**

Moved by: P. Houlahan  
Seconded by: A. Danko

**RESOLVED**, that the Halton Catholic District School Board approve the supply and installation of water backflow prevention devices at all Board owned facilities in accordance to the Halton Region Cross-Connection Control By-Law 157-05 at an estimated cost of \$550,000; and that the project be funded from the Facility Renewal Reserve portion of the Board's Pupil Accommodation Allocation Reserve.

G. Corbacio, in response to questions, confirmed that all commercial, industrial and institutional property owners in Halton must comply to the By-law which was adopted as a result of the Walkerton water issues and further confirmed that there is no funding available from the Ministry. It was noted that after payment, there will be approximately \$8 million left of the reserve in September 2008. G. Corbacio also indicated that this would not defer any projects for this year.

A.A. LeMay will follow-up with OCSTA to find out if there was a resolution adopted at the AGM on this matter.

The Chair called for a vote and the motion **CARRIED**.

### 9. STAFF REPORTS

#### 9.1 2008-2009 Preliminary Budget Estimates

P. McMahon presented the 2008-2009 preliminary budget estimates, the third report being presented to trustees. He referenced the report and the various appendices attached therein. P. McMahon elaborated on the projected funding allocation, enrolment, preliminary expenditure projections, projected deficit, the updated budget objectives and schedule. The projected deficit for 2008-2009 is currently \$1.8 million and consistent with past practice, the first draft of the budget will be presented in greater detail at the May 20<sup>th</sup> Board meeting. P. McMahon reminded trustees that the budget must be finalized and submitted to the Ministry of Education by June 30, 2008.

R. Palmieri suggested that a working group consisting of trustees and senior staff meet to re-evaluate past initiatives as well as new initiatives in order to develop a balanced budget.

P. McMahon elaborated on the budget process and informed trustees that the finance staff is reviewing all budgets with the respective superintendent. The process, as suggested by Trustee Palmieri, is being carried out at Admin. Council and he suggested that trustees wait until the release of the next version of the budget report before determining if the working group session is required. Senior staff will put forward a list of potential cuts which will identify initiatives that should be removed from the Budget Estimates.

When asked if staff had factored in the budgetary preliminary planning process some contingency for potential outcome of negotiations, P. McMahon noted that the outcome of the local collective bargaining will be contained in the Revised Estimates.

Trustee Houlahan referenced some increase in expenditures, specifically as it applies to Professional Development and Supplies and Services. Staff provided some background information and indicated that details by various functional areas would be provided in the May 20<sup>th</sup> budget report.

B. Van de Vrande returned to the meeting at 9:25 p.m.

J. Matters supported the establishment of a working committee. A.A. LeMay indicated that the matter would be considered at the next Board meeting.

**9.2 Proposed Range of Placements Implementation for Students Identified as Intellectual: Developmental Disability and Mild Intellectual Disability and Related Costs.**

G. Mahoney outlined key features related to the implementation of self contained classes for students identified with developmental disability and mild intellectual disability. He addressed the implications of the proposed model in terms of staffing, student/teacher ratio, programming, accommodations, transportation and costs. In his opinion, the savings generated by the reduction of educational assistants will be sufficient to fund the implementation of all three classes being proposed. Trustees were however cautioned that in time, the Board might have to incur increased costs for accommodation and transportation due to enrolment pressures in the north and the fact that this population of students requires stable placement and stable transportation.

Discussion which followed focused on the board-wide staffing implications. Staff acknowledged that although in theory, the incremental cost of the teacher, system wide is not an incremental cost because the students collectively attract teachers, however, on a practical note, taking a small number of students for different parts of the region does not generate a reduction in classroom teachers.

**9.3 Board Improvement Plan**

L. Clifford made general comments and introduced the Board Improvement Plan for 2008-2009. He indicated that the plan had been sent to all school administrators who will use it as a guide to develop their respective school improvement plan.

Dr. Erica Van Roosmalen provided an overview of the plan and identified the various data collected over the course of the years. She explained that the data was considered by the School Improvement Team when reflecting on the types of focus areas and when developing the SMART goals; **S**pecific, **M**easurable, **A**ttainable, **R**esources and **T**imelines.

When asked about the status of the Catholicity Advisory Committee, L. Piovesan acknowledged that the mandate of that committee is to address contentious issues and that such issues have not yet been forthcoming for presentation to the committee.

Staff also provided information regarding the formal monitoring process in place to ensure that teachers are effectively delivering new materials.

Trustees were invited to submit and forward their questions to L. Clifford and Dr. E. Van Roosmalen.

**9.4 Custodial Professional Development Day**

G. Corbacio informed the Board of the Custodial Professional Development Day held on April 19, 2008 at Holy Trinity. He briefly elaborated on the topic that was addressed and the activities which took place during the day. G. Corbacio referenced the flip chart that was circulated to custodians.

**10. INFORMATION ITEMS**

**10.1 Student Senate Update**

T. Lobo provided information regarding the Halton Youth Leadership Symposium entitled *Passion for Action* which was attended by approximately 250 students on Tuesday, May 6, 2008. She noted that the May Student Senate meeting will be a celebratory dinner and the transition meeting will take place in June.

# 113/08

Moved by: E. Viana

Seconded by: P. Houlahan

**RESOLVED**, that items 10.1 to 10.6 be received as information.**10.2 OCSA Awards “Special Award of Merit” to the Catholic Principals’ Council of Ontario**

The Chair informed trustees that CPCO was awarded the Special Award of Merit at the recent OCSTA AGM Conference. She extended her appreciation and support to all principals and vice principals in the Board.

**10.3 Approved School Educational Trips****10.4 Custodial and Maintenance Staff Appreciation Day – May 21, 2008****10.5 Catholicity “Best Practices” Submitted to English Catholic Council of Directors of Education (ECCODE)**

L. Piovesan commented that the Board will benefit from sharing Best Practices reports from all the boards who submit their report for compilation in a comprehensive summarized format.

**10.6 Report on Cultural Proficiency Initiatives**

A number of concerns were raised regarding the Cultural Proficiency Initiative. F. Mazzetti provided a rationale for this initiative within our secondary schools, in support of the cultural diversity in Halton, elaborated on the goals of the project as well as the plan of action. She provided information regarding the purpose of the System committee, identified members of the Steering Committee, elaborated on the focus of the discussions at the parent information meetings and expanded on the funding allocation from the Ministry.

F. Mazzetti provided information regarding the Simon Wiesenthal Centre, which was set up as a way to acknowledge and keep the memory alive of 2<sup>nd</sup> World War Holocaust survivors and has since developed as a tool for tolerance and embracing cultural diversity.

When asked if the Board was required by the Ministry to embark on the program, F. Mazzetti explained that Character Education Portfolio is a component of cultural diversity. The proposal is very much in line with the Focus on Faith, our mandate as members of the community and society and is in keeping with our Catholic faith. It’s a joint initiative with the co-terminous Board but the Board’s initiative has incorporated a Catholic perspective.

In terms of the visit to the Simon Wiesenthal Centre, F. Mazzetti noted that the Committee will determine how many should participate.

Discussion which followed focused on the Ministry funding. Trustee Danko questioned whether there were guidelines, memos, stipulations in terms of how the money should be spent. Trustee Matters commented that our Board already has exemplary programs that develop assets and questioned what might have precipitated the Board in embarking on a proposal with the Co-terminous Board for this funding. J. Langill provided background information which led staff to submit a joint proposal with the co-terminous Board and subsequent approval by the Ministry of the funding.

Trustee Danko requested a copy of the joint proposal that was previously shared with trustees.

The Chair called for a vote and the motion **CARRIED**.

**11. CORRESPONDENCE****11.1 Annual Diocesan Proclamation of Catholic Education**

The Bishops and Directors, at their recent meeting, discussed opportunities for the leaders of the diocesan community to come together to celebrate and proclaim Catholic Education. From the discussion, they agreed to hold an annual Eucharist celebration of Catholic education under the direction of one of the Bishops, including leaders from each of the six school boards in the Diocese. The first celebration will be held on Thursday, September 18<sup>th</sup> and the Halton Catholic District School Board will host the celebration in 2010.

<b># 114/08</b>	<i>Moved by: E. Viana</i> <i>Seconded by: P. Houlahan</i>
<b>RESOLVED</b> , that correspondence item 11.1 be received as information.	<b>CARRIED</b>

Trustees were reminded that the STRIVE Session is scheduled for Tuesday, May 13<sup>th</sup> at 7:00 p.m. in the Board Room.

12. **OPEN QUESTION PERIOD**

13. **IN CAMERA**

The meeting moved in camera at 10:19 p.m.

<b># 115/08</b>	<i>Moved by: E. Viana</i> <i>Seconded by: P. Houlahan</i>
<b>RESOLVED</b> , that the meeting move in-camera.	<b>CARRIED</b>

The following motion was adopted in camera:

<b>IC - #89/08</b>	<i>Moved by: E. Viana</i> <i>Seconded by: A. Danko</i>
<b>RESOLVED</b> , that the Halton Catholic District School Board receive as information the appointments of John Merlini, James DeMelo, Tasha Sneyd and Michael Ralphs as Acting Department Heads effective September 1, 2008 for a period of up to one (1) year and the hiring of David Agro as a probationary teacher effective March 17, 2008 and the employment status increase of Andrea Longo and Kathryn St. Jean from 0.8 to 1.0 effective September 1, 2008 and the employment status decrease of Patricia Hamel from 1.0 to 0.5 effective September 1, 2008 and the resignations of Licia Calandrino effective April 15, 2008, Martha Martino effective May 9, 2008 and Kimberley Brennan and Leslie Spence effective August 31, 2008 and the retirements of Darlene LeBorgne and Joseph Mongiardi effective June 30,2008.	

The meeting returned to regular session at 10:55 p.m.

14. **RESOLUTION re ABSENTEES**

There were no absentees.

15. **ADJOURNMENT/CLOSING PRAYER**

<b># 116/08</b>	<i>Moved by: E. Viana</i> <i>Seconded by: R. Palmieri</i>
<b>RESOLVED</b> , that the meeting adjourn.	<b>CARRIED</b>

The meeting adjourned at 10:59 p.m. with a closing prayer led by P. Houlahan

CERTIFIED CORRECT:

APPROVED:

.....  
Secretary of the Board

.....  
Chair