

**Halton Catholic District School Board**

**MINUTES OF THE SPECIAL EDUCATION  
ADVISORY COMMITTEE MEETING**

Monday, June 23, 2008  
7:00 p.m. – Dante’s Trattoria & Restaurant,  
398 John Street, Burlington

**Members/Alternates Present:** Ms. K Drexler; Ms. M. Hastings; Ms. P. Houlahan; Ms. L. Kovalchek (Chair);  
Mr. C. Learn; Ms. J. Matters; Ms. C. McCarney; Ms. R. Quesnel;  
Mr. B. Rivera; Mr. J. Trovato

**Members Excused:** Ms. M. Kohler, L. Volkers

**Staff Present:** Mr. G. Mahoney, Superintendent of Special Education Services  
Ms. S. Rossini, Superintendent of Special Education Services Designate  
Mrs. T. Wilson, Chief Social Worker  
Mrs. C. Bauman, Special Education Consultant  
Ms. V. Goodwin-Duncan, Special Education Consultant  
Mrs. S. Miller, Special Education Consultant  
Mrs. J. Parisi, Special Education Consultant  
Mr. L. Piovesan, Director, Halton Catholic District School Board  
Ms. A. Swinden, Administrative Assistant, Office of the Director

**Recording Secretary:** Ms. K. Harkness, Administrative Assistant to Mr. G. Mahoney

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**1. CALL TO ORDER**

**1.1 Opening Prayer and Welcome**

The meeting opened at 7:30 p.m. with a prayer led by L. Kovalchek.

**2. APPROVAL OF THE AGENDA**

**RECOMMENDATION**

Moved by: P. Houlahan

Seconded by: R. Quesnel

**THAT, the agenda be approved as amended.**

**CARRIED**

**3. APPROVAL OF THE MINUTES**

**3.1 Approval of SEAC Minutes – May 26, 2008**

The minutes of the May 26, 2008 SEAC Meeting were reviewed.

**RECOMMENDATION**

Moved by: J. Matters

Seconded by: R. Quesnel

**THAT, the minutes for the May 26, 2008 SEAC meetings be approved as amended.**

**CARRIED**

**4. PRESENTATIONS**

There were no presentations.

**5. ACTION ITEMS**

There were no action items.

## 6. REPORTS/UPDATES/DISCUSSION

### 6.1 Program Changes for Secondary

*L. Kovalchek*

L. Kovalchek read her report regarding her concerns with the range of placements options, and the resultant changes, at the Secondary Level which she wanted to bring to the awareness of all SEAC members.

G. Mahoney addressed the concerns and answered questions arising from discussion about the report and said he would get Ms. K. Slomka (Special Education Consultant, Secondary) to provide the committee with a full report in the fall.

This will be an Action Item to be revisited at the September 29<sup>th</sup> SEAC meeting.

### 6.2 Q&A in regards to the DD and MID classes

*V. Goodwin-Duncan*

V. Goodwin-Duncan provided an update on the opening of the 4 elementary classes to honour Options 4 and 5.

There was an open house this morning at St. John (Oakville). Nice letters from parents on the opening of this class were received. It was a good opportunity to talk to parents about facilities and equipment and to have parents sign up for 1-1 visits with the class teacher in order to address their child's particular needs.

Open House dates and times for the other classrooms are as follows:

St. Raphael D.D.: Tuesday, June 24

Ascension: Thursday, June 26 in the morning

Holy Family: Thursday, June 26 in the afternoon

Transportation is almost in order and V. Goodwin-Duncan will be meeting with Ms. S. Morgan in Transportation Services on Friday, June 27.

R. Quesnel congratulated and thanked V. Goodwin-Duncan on her phenomenal job at planning and organizing these classrooms.

## 7. INFORMATION

### 7.1 Presentation of Certificates

*L. Kovalchek*

L. Kovalchek presented the members of SEAC with certificates recognizing their years of service to the committee.

## 8. AGENCY UPDATES

There were no agency updates.

## 9. FUTURE AGENDA ITEMS – SEPTEMBER

9.1 Group Photo of SEAC Members

9.2 VOICE Presentation

9.3 Best Buddies Program Presentation

9.4 Progress on the "Shared Solution" Pilot

9.5 Impact of Proposed Full Day Kindergarten on Special Education Resources

9.6 Home Instruction for Special Education Students

9.7 Gifted Screening Procedures

9.8 SEAC Information Flyer

9.9 *Report from the Board on the Status of Implementation of ABA Strategies PPM – for September (added by Chuck Learn)*

## 10. DATE OF NEXT MEETING: Monday, September 29, 2008

**11. ADJOURNMENT**

**11.1 Motion for Absenteeism**

<b>RECOMMENDATION</b>	<i>Moved by:</i>	<i>J. Matters</i>
	<i>Seconded by:</i>	<i>C. McCarney</i>
<b>THAT, M. Kohler and L. Volkers are excused.</b>		
<b>CARRIED</b>		

**11.2 Motion for Adjournment**

<b>RECOMMENDATION</b>	<i>Moved by:</i>	<i>K. Drexler</i>
	<i>Seconded by:</i>	<i>M. Hastings</i>
<b>THAT, the meeting adjourns.</b>		
<b>CARRIED</b>		

**11.3 Closing Prayer**

The meeting adjourned with a prayer at 9:30 p.m.