

IC - # 9/09

Moved by: E. Viana
 Seconded by: Father D. Wilhelm

RESOLVED, that the Halton Catholic District School Board receive as information the hiring of Allan Nason as a probationary teacher effective November 12, 2008 and the retirement of Tina Morandin effective November 28, 2008.

RESOLVED, that the Halton Catholic District School Board receive as information the transfer of John Guzzo as Principal, Multiculturalism and Community Liaison effective January 5, 2009. **CARRIED**

2. APPROVAL OF AGENDA

The following items were added to the agenda:

- 10.3 Oakville Prayer Breakfast
- 10.4 Verbal Update on the Student Success Conference

1/09

Moved by: E. Viana
 Seconded by: A. Iantomasi

RESOLVED, that the agenda be approved as presented.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. ELECTIONS OF CHAIR AND VICE CHAIR

4.1 Election of the Chair of the Board

M. Pautler called for nominations for the position of Chair of the Halton Catholic District School Board for the period of December 2, 2008 until the first Board meeting in December 2009.

A.A. LeMay was nominated by Father D. Wilhelm, seconded by A. Danko. Trustee LeMay accepted the nomination and thanked the nominator and seconder for their ongoing support.

J. Matters was nominated by P. Houlahan, seconded by B. Van de Vrande. Trustee Matters accepted the nomination and thanked the nominator and seconder for placing their trust and confidence in her ability to serve the Board in the position of Chair. She offered personal comments and briefly described her vision and goals.

Father D. Wilhelm spoke in favour of A.A. LeMay's nomination, provided information regarding her experience in many areas of the Board and commented on her ability to interact with all stakeholders.

Trustee Houlahan spoke in support of J. Matters' nomination and spoke of her past experience as Vice Chair and her qualities that would support her position as Chair.

There were no other nominations for the position of Chair.

#2/09

Moved by: E. Viana
 Seconded by: R. Palmieri

RESOLVED, that the nominations be closed.

CARRIED

The Director and the Treasurer of the Board collected the ballots and left the Board Room to tabulate the results.

The Director declared A.A. LeMay as Chair of the Board. A.A. LeMay thanked trustees for their support as well as J. Matters for her commitment to Catholic Education and her leadership as Vice-Chair. She briefly addressed the Board and reiterated her goal to continue working along with all Catholic ratepayers in Halton to improve Catholic Education.

#3/09	<i>Moved by:</i>	<i>R. Palmieri</i>
	<i>Seconded by:</i>	<i>Father D. Wilhelm</i>
RESOLVED , that the ballots be destroyed.		CARRIED

#4/09	<i>Moved by:</i>	<i>Father D. Wilhelm</i>
	<i>Seconded by:</i>	<i>A. Danko</i>
RESOLVED , that Alice Anne LeMay be appointed Chair of the Halton Catholic District School Board for the period December 2, 2009 until the first meeting in December 2009.		CARRIED

4.2 Election of the Vice Chair of the Board

A.A. LeMay assumed the position of Chair and called for nominations for the position of Vice-Chair of the Board. Trustee Van de Vrande was nominated by R. Palmieri, seconded by J. Matters. B. Van de Vrande accepted the nomination. There were no other nominations.

#5/09	<i>Moved by:</i>	<i>P. Houlahan</i>
	<i>Seconded by:</i>	<i>R. Palmieri</i>
RESOLVED , that the nominations be closed.		CARRIED

#6/09	<i>Moved by:</i>	<i>E. Viana</i>
	<i>Seconded by:</i>	<i>A. Danko</i>
RESOLVED , that Bob Van de Vrande be appointed Vice-Chair of the Halton Catholic District School Board for the period December 2, 2008 to November 30, 2009.		CARRIED

B. Van de Vrande was declared Vice-Chair of the Halton Catholic District School Board for 2008-2009. He thanked the mover and seconder for having put his name forward and shared with trustees his goals and vision to further his mission of ensuring that students receive instruction in Catholic doctrine and practice as well as his commitment to continue the vital mission of Catholic education.

5. PRESENTATIONS

5.1 LTAP – Financial Impact Analysis

P. McMahon welcomed C. Clarke from Watson and Associates and indicated that this is the third presentation in a series of five presentations. The report presents a financial impact analysis on a review area by review area basis.

C. Clarke highlighted key issues that were addressed at previous meetings and provided a summary of enrolment perspectives. She presented a rationale for undertaking a fiscal impact analysis and noted that given declining enrolments, there are opportunities to save on costs to operate and to staff schools, renew them and take those savings and place them in significant program investment for students. C. Clarke listed some of the approaches and assumptions made in the financial analysis. She provided her observations and recommendations for two areas from Burlington: one showing stability and decline (elementary), and one showing growth (secondary), from an enrolment perspective. In her concluding remarks, C. Clarke reviewed the next steps and listed the five priority capital projects that were submitted to the Ministry of Education on Friday, October 31, 2008. The draft recommendations will be presented on January 20, 2009.

B. Van de Vrande requested clarification regarding some of the data. In response, C. Clarke indicated that a summary sheet identifying the surplus and deficit for each area will be included in the January 20th report.

P. Houlahan left the Board meeting at 8:55 p.m.

6. **APPROVAL OF MINUTES**6.1 **Regular Board Meeting – November 18, 2008**

7/09

Moved by: E. Viana

Seconded by: A. Danko

RESOLVED, that the minutes of the November 18, 2008 Regular Board Meeting be approved as amended.

CARRIED6.2 **Special Board Meeting – November 25, 2008**

8/09

Moved by: R. Palmieri

Seconded by: A. Iantomasi

RESOLVED, that the minutes of the November 25, 2008 Special Board Meeting be approved as presented.

CARRIED7. **BUSINESS ARISING FROM PREVIOUS MEETINGS**7.1 **Summary of Outstanding Items from Previous Meetings**

The Director confirmed that the chart will be amended to reflect that the procedure for the Selection of Appointment of Positions of Administrative Responsibilities will come back at the January 20th or February 3rd meeting. The Director also confirmed that the Character Education Report will be presented at the December 16th meeting.

9/09

Moved by: A. Danko

Seconded by: J. Matters

RESOLVED, that the summary of outstanding items from previous meetings be received as information.

CARRIED8. **ACTION ITEMS**8.1 **Minor Revisions to Board Operating Policy II-19 – Educational Field Trips**

J. Langill highlighted revisions made to the Operating Policy that reflect the suggestions made by trustees at the previous meeting.

J. Langill acknowledged that the upcoming changes to legislation for drivers will have an impact on the policy. The policy will be amended once the legislation is adopted and direction has been provided by OSBIE.

10/09

Moved by: Father D. Wilhelm

Seconded by: R. Palmieri

RESOLVED, that Board Policy II-19 Educational Field Trips be approved as amended.

CARRIED8.2 **Recommendations to Rescind:**

Policy IV-1 (C) Plant Facilities and Maintenance

Policy IV-2 (C) Security of Plant & Facilities

Policy IV-2 (A) (C) School Security – Keys

Policy IV-5 (C) Playground Safety

J. Langill indicated that the revisions to the policies are as a result of a systematic review that he's been conducting over the past couple of years. He noted that some of the policies are outdated and, in consultation with G. Corbacio, it is being recommended that they be rescinded. Other revisions consist of title changes and/or legislative changes. He assured trustees that some of the details have been incorporated in other policies or included in Information Directive Memos (IDM) that are posted on StaffNet.

J. Matters questioned whether or not there could potentially be some incongruencies in placing elements and requirements of a policy in a memo. J. Langill noted that the IDMs provide flexibility, direction and guidance to principals and staff.

11/09

Moved by: J. Matters

Seconded by: Father D. Wilhelm

RESOLVED, that Board Policy IV-1 (C) Plant Facilities and Maintenance be rescinded and;

RESOLVED, that Board Policy IV-2 (C) Security of Plant and Facility be rescinded; and

RESOLVED, that Board Policy IV-2 (A) (C) School Security – Keys be rescinded; and

RESOLVED, that Board Policy IV-5 (C) Playground Safety be rescinded.

9. **STAFF REPORTS**

There were no staff reports.

10. **INFORMATION**

10.1 **Update from Student Trustees**

N. Bourque noted that student trustees and senators held their joint meeting with their Halton District School Board counterparts to discuss the details of Halton Youth Leadership Conference. He reported on the outcome of the meeting with trustees. He also noted that the student senators met following that meeting to establish the workshops that will be focus on the theme of the conference “Making a Difference”. An application for funding support has been submitted to the Ministry of Education in order to assist in covering some of the costs associated with the conference.

On behalf of the student senate, N. Bourque thanked G. Corbacio for his prompt response and effort in resolving the concerns raised a few weeks ago regarding the condition of the washrooms in secondary schools. He was pleased to report that they have received positive comments regarding the repairs made to the washroom in the schools. The senators and student trustees continue to put forth and encourage students to show pride in their schools.

The next Student Senate meeting is taking place on December 11th at Notre Dame Catholic Secondary School.

10.2 **Approved Educational Field Trips**

E. Viana questioned the cost of the Assumption trip. J. Langill noted that the cost includes transportation, meals and lodging and will significantly be reduced through fundraising activities.

10.3 **Oakville Prayers’ Breakfast**

The Chair indicated that there was one ticket available for the Oakville Prayers’ Breakfast.

10.4 **Student Success Conference**

A pamphlet containing information regarding the Student Success Conference was circulated to trustees. R. MacDonald provided details regarding the student success initiative that allows students to reach and understand their full potential. He also clarified that the conference is intended for students who have experienced difficulty in their academic lives.

Other issue

A.A. LeMay indicated that the membership list for all Board Committees will be sent to trustees. Those wishing to make changes were asked to inform the Chair or the Vice Chair.

A.A. LeMay indicated that the CPIC meeting will be rescheduled.

12/09

Moved by: E. Viana

Seconded by: R. Palmieri

RESOLVED, that the information items 10.1 to 10.4 be received.

CARRIED

11. **CORRESPONDENCE**

11.1 **District School Board of Niagara**

# 13/09	<i>Moved by: E. Viana Seconded by: Father D. Wilhelm</i>
RESOLVED , that correspondence Item 11.1 be received as information. CARRIED	

12. **OPEN QUESTION PERIOD**

13. **IN CAMERA**

14. **RESOLUTION re ABSENTEES**
There were no other nominations.

15. **ADJOURNMENT/CLOSING PRAYER**

# 14/09	<i>Moved by: E. Viana Seconded by: A. Iantomasi</i>
RESOLVED , that the meeting adjourn. CARRIED	

The meeting adjourned at 9:32 p.m. with a closing prayer led by M. Tessari.

CERTIFIED CORRECT:

APPROVED:

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Secretary of the Board

.....
Chair