



Proficiency continuum, review resources suitable to promote safe and inclusive learning environments and construct a *Cultural Proficiency Framework* for schools to implement as part of their Safe Schools Action Plans within their School Improvement Plans. The committee along with three students from each secondary school undertook training in the “Tools for Tolerance” program at the Simon Wiesenthal Centre in New York City. L. Triantafillou briefly described the scope of the training.

Upon return to their school communities, staff and students who participated in this opportunity consulted with members of the Safe Schools Action Team to work to complete the school’s ‘Plan’ as part of the Cultural Proficiency Framework. The staff and students have been invited to attend the annual Spirit of Hope Benefit sponsored by the Friends of Simon Wiesenthal on May 31<sup>st</sup>, 2009 at Roy Thompson Hall.

Four students who participated in the experience were present: C. Gary, B. Culbert, K. Brogan, and K. Samuel. B. Culbert spoke on behalf of all of the students articulated the impact that the Tools for Tolerance training had on the students and she thanked the Board for granting them the opportunity to participate in the program.

A video/slideshow highlighting the New York City experience, created by N. Kelly, Religion teacher at Holy Trinity, was also presented to the Board.

L. Triantafillou and staff responded to a number of questions which are summarized as follows:

- The demographics statistics are from Statistics Canada and have been further analyzed by the Halton Multicultural Council;
- The cost of the trip was estimated at approximately \$17,000.00 and included transportation, registration fees and related expenses for thirty seven (37) participants. The project has been funded by the Ministry through the Safe Schools and Multicultural initiatives;
- When asked what percentage of bullying is associated with ethnicity, L. Triantafillou explained that this type of statistics is not available but that one of the goals was to reduce bullying overall and create a more inclusive community of students. J. Langill referenced the Safety School Survey that is sent twice yearly in order to gather statistics. A number of bullying issues are addressed within that survey.
- When asked if participating students were presented with counter views on the positions of the United Nations and an opportunity to engage in critical analysis to broaden their minds, F. Mazzetti elaborated on the intent of the visit and acknowledged that discussion amongst the staff advisors and the students took place at the school following the visit.

J. Matters, although appreciative of the presentation and the good intentions of all those involved in this initiative, trust that while seeking out assistance from secular organizations such as the Simon Wiesenthal Centre to assist us in preventing bullying and encouraging greater respect for our students that, we as a Board, would marry the initiatives with the documents available in our Catholic Church on Human Rights issues.

A.A. LeMay thanked L. Triantafillou and her team for the presentation.

## 6. APPROVAL OF MINUTES

### 6.1 Regular Board Meeting – May 5, 2009

<p><b># 106/09</b></p> <p><b>RESOLVED</b>, that the minutes of the May 5, 2009 Regular Board Meeting be approved as presented.</p>	<p>Moved by: E. Viana Seconded by: R. Palmieri</p>
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Staff clarified that parent volunteers, provided they have completed the criminal reference checks, can supervise students on ETAC trips.

P. McMahon, in terms of protected enveloping, indicated that A. Davis, Director in the Transfer Payment and Reporting Branch of the Ministry of Education has confirmed that the technical paper is accurate and that transportation expenditures cannot be funded from the Facility Renewal envelope.

The Chair called for a vote and the motion **CARRIED**.

7. **BUSINESS ARISING FROM PREVIOUS MEETINGS**

7.1 **Summary of Outstanding Items from Previous Meetings**

<b># 107/09</b>	Moved by: <i>E. Viana</i> Seconded by: <i>J. Matters</i>
<b>RESOLVED</b> , that the summary of outstanding items from previous meetings be received as information. <b>CARRIED</b>	

8. **ACTION ITEMS**

8.1 **Response to Delegation**

The item was deleted from agenda.

8.2 **Naming of the New Milton # 4 and the New Milton # 6**

<b># 108/09</b>	Moved by: <i>Father D. Wilhelm</i> Seconded by: <i>E. Viana</i>
<b>RESOLVED</b> , that the Halton Catholic District School Board approve the name <b>Our Lady of Fatima Catholic Elementary School</b> for the new Milton # 4 school. <b>CARRIED</b>	

<b># 109/09</b>	Moved by: <i>Father D. Wilhelm</i> Seconded by: <i>R. Palmieri</i>
<b>RESOLVED</b> , that the Halton Catholic District School Board approve the name <b>Lumen Christi Catholic Elementary School</b> for the new Milton # 6 school.	

In reference to the comments made by Bishop Tonnos regarding the use of the Latin name *Lumen Christi* rather than the English version "*Christ of Light*" J. Langill indicated that the results of the survey might have been significantly different had the Committee solicited the anglicized version from the community. He briefly reviewed the survey process and the selection process. In light of Bishop Tonnos' comment, B. Van de Vrande suggested that a new survey be sent to the community.

The following amended was presented:

<b># 110/09</b> <b>(Amendment)</b>	Moved by: <i>B. Van de Vrande</i> Seconded by: <i>P. Houlahan</i>
<b>RESOLVED</b> , that the name of the school be amended to " <i>Light of Christ Catholic Elementary School</i> ".	

Some trustees spoke in favour of respecting the choice of the community and maintaining the Latin version.

The amendment was **DEFEATED**.

The Chair called for a vote on the main motion and it **CARRIED**.

J. Langill noted that the appeal of *Lumen Christi* was in fact that it was Latin and that there could be some degree of disappointment by the community if the Board decided to go with *Light of Christ*. This sentiment will be expressed in a letter to Bishop Tonnos.

## 9. STAFF REPORTS

### 9.1 Other Operating Expenses and New Initiatives

P. McMahon introduced the third of five presentations for the 2009-2010 budget preparation process. S. Zucker reviewed the non salary, non benefit portion of the budget. She described the process that was followed this year, reviewed the 2009-2010 Ministry's priorities as well as the Board's priorities, addressed various operating expenditures and provided an overview of the new proposed initiatives.

During the presentation, S. Zucker and staff responded to several questions:

- Further details regarding an 18% increase in professional fees will be provided. Typically, professional fees include legal fees, consulting fees related to the Long Term Accommodation Review Process, Licensing fees and Internet connections.
- Of the 85% operating costs, expenses such as transportation and utilities are fixed costs but expenses such as computer replacement programs for IT could be apportioned accordingly.
- A request was made for a report identifying all programs offered in order to have the opportunity to eliminate those that are redundant or outdated.
- Some programs have been scaled back but none have been outright eliminated. Each department has made reductions to their budget.
- Information regarding the creation of a Staff Development Department as well as the role of the Consultant's position. The intent is that a Superintendent will be assigned with primary responsibility for heading up staff development and faith formation. It represents a redeployment of the existing number of senior staff with a proposal to create one additional staff as a Consultant with responsibility for supporting the development of Catholic Learning Communities for all levels of the organization.
- The list of initiatives reflects the priorities expressed at many levels throughout the organization.
- The strategic planning process will become the road map to ensure that all new initiatives are an orchestrated approach to achieve specific measurable goals.
- Investing in a communication system that could be a useful tool to assist in crisis management in order to more actively involve parents in the school community and to assist in crisis management situations is of the essence.
- It is staff's expectation to accommodate the reduction of Educational Assistants by the natural flow of turnover.
- The suggested plan for the International Baccalaureate (IB) program is to examine its feasibility within the context of board wide offerings in all secondary schools. The proposal to build it into the budget is the safeguard to ensure that, if in fact that process leads to the conclusion that this would be an appropriate program or area of program expansion, we would have the funds to proceed with it.

In her concluding remarks, S. Zucker indicated that revenues must be finalized, a critical review of each budget must take place and the balance of the reserve must be addressed in order to achieve a balanced budget.

### 9.2 Procedure – Selection and Appointment of Positions of Administrative Responsibilities

M. Pautler indicated that at a recent Board meeting, trustees identified as the responsibility of the Director to provide the updated administrative procedure relative to the processes for selection and appointment of principals and vice principals and supervisory officers. The procedure, as presented, honours the intent of the appropriate policy statement.

B. Van de Vrande thanked the Director and staff for bringing it forward noting that it provides a very definitive and concise way of moving forward and also provides appropriate level of management with authority designated to the Director.

P. Houlahan suggested that the term "or designate" be added to the panel membership if the Chair or Vice Chair are unable to participate in the interview. In response, the Director indicated that he does not foresee any circumstances where he would proceed without the presence of the Chair or the Vice Chair. With respect to informing the successful candidate, J. O'Hara indicated that confirmation is made once it has been approved by the Board. In terms of the

expression “Look Fors” the Director described the intent of the wording and acknowledged that “characteristics” might more appropriately capture the notion.

J. Matters suggested that that the term “*demonstrate to gospel values*” be replaced with “*demonstrate a commitment to Catholic faith and moral teachings*” which is congruent with the first budget objective.

There was discussion regarding the BarOn. B. Van de Vrande questioned the timing for administering the BarOn and suggested that it be kept current. In terms of the positioning of the BarOn, M. Pautler noted that it is intended specifically to support professional and personal growth and development. Trustees Danko and Iantomasi questioned the value of the BarOn as a personal development and growth tool to determine the attributes of a person and suggested that it be eliminated. B. Van de Vrande elaborated on the benefits of the testing, specifically its ability to identify false positives or exaggerated positives, as well as the ability for people to self report.

A. Danko requested a summary of the costs to administer the BarOn.

## 10. INFORMATION

### 10.1 Update from Student Trustees

N. Bourque reported that the students met to finalize the workshops for the Halton Youth Leadership. He also noted that all six student trustees will be attending the upcoming OSTA-AECO conference in May.

### 10.2 Approved Educational Field Trips

### 10.3 Budget Report for September 1, 2008 to April 30, 2009

### 10.4 Capital Projects Report as at April 30, 2009

### 10.5 2009-2010 Annual Home-to-School Transportation Review

P. Houlahan questioned whether or not Bishop Reding parents whose children will no longer be bused have received proper notification. In response, P. McMahon elaborated on the process and acknowledged that changes to the transportation should be sent to affected school communities in the school year prior to the removal of transportation. He explained that the development of the Harmonized Policy delayed communication and confirmed that the letters would soon be sent to the affected families.

### 10.6 Azores Student Exchange Agreement Update

A.A. LeMay, at the request of R. Palmieri, explained that E. Viana and L. Piovesan travelled to the Azores for the 16<sup>th</sup> Annual Conference of Portuguese Education Conference and to sign the student exchange agreements on behalf of the Board. E. Viana provided some background information and history regarding the relationship with authorities from the Azores. Staff acknowledged that these exchanges are not part of the ETAC approval.

Trustee Palmieri requested a copy of the report as a future Information item on the Board’s agenda as well as a summary of the expenses for the previous trip and the estimated costs for the upcoming trip. She reiterated the need to properly inform ratepayers in an effort to be transparent.

P. Houlahan’s concern was that the agreements mentioned are not with associations that specialize in exchanges such as the Rotary International Youth Exchange or the Canadian Education Exchange Foundation and was of the opinion that this type of exchange is outside the responsibility of a trustee.

### 10.7 2009-2010 Board and SEAC Meeting Dates

### 10.8 Custodial & Maintenance Staff Appreciation Day – Wednesday, May 20, 2009

### 10.9 Construction Projects – St. Peter Catholic Elementary School, Milton # 4 Catholic Elementary School and St. Thomas Aquinas Catholic Secondary School

G. Corbacio gave an update regarding the demolition at St. Thomas Aquinas. Approval from the Ministry has been granted to proceed with the construction and the demolition should be completed by the end of June. He indicated that the drawings by the architect are with the Town of Oakville for approval.

<b># 111/09</b>	<i>Moved by: A. Iantomasi</i> <i>Seconded by: Father D. Wilhelm</i>
<b>RESOLVED</b> , that Items 10.1 to 10.9 be received as information.	<b>CARRIED</b>

<b># 112/09</b>	<i>Moved by: E. Viana</i> <i>Seconded by: J. Matters</i>
<b>RESOLVED</b> , that the meeting continue beyond 10:30 p.m.	<b>CARRIED</b>

#### 10.10 Verbal Update on H1N1

J. Langill provided a verbal update on the H1N1 and addressed the communication protocol. He reviewed the number of cases reported by the Health Department and indicated that we have taken direction from the Health Department on these matters. A. Danko suggested developing a contingency plan for ETAC trips. In response, J. Langill indicated that all ETAC trips have cancellation insurance.

Appreciating the need to take direction from the Health Department on such matters, P. Houlahan reiterated the importance of efficiently and effectively communicating to parents.

When asked if staff would meet with the Health Department to address our concerns, J. Langill noted that they are aware of our challenges and that Dr. Nosal has called a meeting to address and improve communication between boards, the Health Department and stakeholders.

<b># 113/09</b>	<i>Moved by: A. Danko</i> <i>Seconded by: E. Viana</i>
<b>RESOLVED</b> , that Item 10.10 be received as information.	<b>CARRIED</b>

**Ontario Conference of Catholic Bishops (OCCB): Pastoral Letter on Catholic Secondary School Chaplaincy:** Trustees were informed that the document produced under the auspices of the OCCB have been distributed to secondary principals and chaplains and passed along to trustees. Staff is reviewing the document and it will be brought forward for information if changes in structure, process, or procedures are required.

J. Matters asked that the letter be added as correspondence at the next meeting so that it can be officially discussed.

#### 11. CORRESPONDENCE

#### 12. OPEN QUESTION PERIOD

There was no question period.

#### 13. IN CAMERA

<b># 114/09</b>	<i>Moved by: Father D. Wilhelm</i> <i>Seconded by: E. Viana</i>
<b>RESOLVED</b> , that the meeting move in-camera.	<b>CARRIED</b>

The meeting moved in camera at 10:50 and resumed into regular session at 11:00 p.m.

The following motion was adopted in camera:

<b>IC - # 71/09</b>	<i>Moved by: E. Viana Seconded by: J. Matters</i>
<b>RESOLVED</b> , that the Halton Catholic District School Board receive as information, the retirements of Mary Jane Lee, John Lowicki, Linda Scherer, Peter Uremovich and Irene Visser, effective June 30, 2009 and the resignation of Julia Glowacki effective April 17, 2009.	

14. **RESOLUTION re ABSENTEES**  
There were no absentees.

15. **ADJOURNMENT/CLOSING PRAYER**

<b># 115/09</b>	<i>Moved by: E. Viana Seconded by: A. Danko</i>
<b>RESOLVED</b> , that the meeting adjourn. <span style="float: right;"><b>CARRIED</b></span>	

The meeting adjourned at 11:00 p.m. with a closing prayer led by B. Van de Vrande.

CERTIFIED CORRECT:

APPROVED:

.....  
Secretary of the Board

.....  
Chair