Halton Catholic District School Board
MINUTES OF THE REGULAR BOARD MEETING

Date: November 20, 2012
Time: 7:30 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

Members Present: A. Danko
A. Iantomasi
A.A. LeMay, Chair of the Board
P. Marai
J. Michael
J. Morrison
D. Rabenda, Vice Chair of the Board
J.M. Rowe

Members Absent: E. Viana

Student Trustees: J. Baddeliyanage
N. Parker
E. Wilson

Staff Present: G. Corbacio
J. Herman
P. McMahon
L. Naar
J. O’Hara
T. Overholt
M. Pautler
T. Pinelli
S. Rossini
M. Tessari

Also Present: H. Murphy, Administrative Assistant, Curriculum Services
A. Swinden, Strategic Communications Officer
S. Zucker, Senior Administrator, Business Services

Recording Secretary: D. Ross

1. **Call to Order**
The Chair called the meeting to order.

1.1. **Opening Prayer: Kandy Harkin - Chaplaincy Leader - Holy Trinity Catholic Secondary School**
The meeting opened at 7:30 p.m. with a prayer led by K. Harkin, Chaplaincy Leader, Holy Trinity Catholic Secondary School.

1.2. **Motions Adopted In-Camera**
D. Rabenda read the recommendations provided during the In-Camera session.

**Department Head – English/ESL/Moderns**
Sandra Moretta appointed as Department Head- English/ESL/Moderns effective February 4, 2013 for a period of up to four (4) years.

**Acting Elementary Principal & Acting Elementary Vice Principal**
Judy Anderson appointed as Acting Principal, St. Patrick effective November 8, 2012.

Tony Albani appointed as Acting Vice Principal, St. Joan of Arc effective November 12, 2012.
2. **Approval of the Agenda**
   #163/12
   Moved By: A. Iantomasi
   Seconded By: P. Marai
   **RESOLVED**, that the agenda be accepted as presented.  
   **CARRIED**

3. **Declarations of Conflict of Interest**
   There were no conflicts of interest declared.

4. **Presentations**
   There were no presentations

5. **Delegations**
   There were no delegations.

6. **Approval of Minutes**
   6.1. **November 6, 2012**
   #164/12
   Moved By: J. Morrison
   Seconded By: J.M. Rowe
   **RESOLVED**, that the minutes of the November 6, 2012 Regular Board Meeting be accepted as received.  
   **CARRIED**

7. **Business Arising from Previous Meetings**
   7.1. **Summary of Outstanding Items from Previous Meetings**
   There was no Summary of Outstanding Items from Previous Meetings.

8. **Action Items**
   P. McMahon reported that the draft Audited Financial Statements were presented and approved by the Audit Committee prior to the Board Meeting.

   S. Zucker, Senior Administrator, Financial Services provided an in-depth presentation and addressed the results contained in the draft audited financial statements. She addressed the Statement of Financial Position that identifies what the Board owns and owes as well as the Statement of Operations that identifies all revenues and expenses for the year as outlined on pages 4 and 5 of the report.
   S. Zucker made a number of observations.

   In response to questions, S. Zucker provided clarification on a number of issues and explained the discrepancy in the amount of EDCs collected and the amount budgeted. She explained how the Board would be addressing that discrepancy.

   S. Zucker identified a number of factors that will impact the 2012-2013 revised estimates that will be presented to the Board for approval at the December 18th Board meeting.

   #165/12
   Moved By: P. Marai
   Seconded By: J.M. Rowe
   **RESOLVED**, that the Halton Catholic District School Board approve the attached 2011-2012 Draft Audited Financial Statements.  
   **CARRIED**
8.2. **Letter to The Honourable Laurel Broten (A.A. LeMay)**

The Chair acknowledged that the letter would appear on Board letterhead and will be available on the Board’s website.

P. Marai did not support sending the letter on the basis that the Communications Director with the Ministry of Education had acknowledged that the Minister’s comments were misunderstood.

#166/12
Moved By: J. Morrison
Seconded By: A. Danko
**RESOLVED, that the Halton Catholic District School Board approve a letter to be forwarded to the attention of The Honourable Minister Broten.** CARRIED

8.3. **Policy I-37, Facility Partnership (J. Morrison)**

J. Morrison indicated that the Policy was reviewed and discussed at the Policy Committee meeting of November 13th.

#167/12
Moved By: J. Morrison
Seconded By: J.M. Rowe
**RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-37 Facility Partnership at Second and Third Reading.** CARRIED

8.4. **Policy II-30 - Safe Schools - Rescind (J. Morrison)**

J. Morrison indicated that the matter was reviewed and discussed at the Policy Committee meeting of November 13th.

#168/12
Moved By: J. Morrison
Seconded By: D. Rabenda
**RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and rescind Policy II-30, Safe Schools.** CARRIED

8.5. **Policy II-39 - Progressive Discipline and Safety in Schools (J. Morrison)**

J. Morrison indicated that the Policy was reviewed and discussed at the Policy Committee meeting of November 13th.

#169/12
Moved By: J. Morrison
Seconded By: A. Iantomasi
**RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-39, Progressive Discipline and Safety in Schools as amended.** CARRIED

8.6. **Policy II-40 - Bullying Prevention and Intervention (J. Morrison)**

J. Morrison indicated that the Policy was reviewed and discussed at the Policy Committee meeting of November 13th.

#170/12
Moved By: J. Morrison
Seconded By: P. Marai
RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-40 Bullying Prevention and Intervention as amended. CARRIED

8.7. **Policy II-45 - Equity and Inclusive Education (J. Morrison)**

J. Morrison indicated that the Policy was reviewed and discussed at the Policy Committee meeting of November 13th.

#171/12

Moved By: J. Morrison
Seconded By: A. Iantomasi

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-45, Equity and Inclusive Education as amended. CARRIED

8.8. **Policy II-41 - School Uniform Dress Code - First Reading (J. Morrison)**

#172/12

Moved By: J. Morrison
Seconded By:

RESOLVED that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-41 School Uniform Dress Code at First Reading.

#173/12

Moved By: J. Morrison
Seconded By: P. Marai

RESOLVED that the Halton Catholic District School Board postpone the motion to allow staff time to report back on what would be required to undertake a Board-Wide referendum on school uniform.

A. Danko, as a point of order, noted that an individual Board member cannot ask staff to undertake a Board-Wide survey. J. Morrison clarified that he was not requesting a Board-Wide survey but simply asking that the policy be set aside, and kept active, until such time as staff has had an opportunity to prepare a report that would outline what might be required to perform a Board-Wide referendum. The proposed motion, if adopted, would in fact provide Board direction to staff.

The Director, in response to a question regarding timelines, indicated that staff could offer a more detailed report if they had until January to gather the information.

#173/12

Moved By: J. Morrison
Seconded By: P. Marai

RESOLVED that the Halton Catholic District School Board postpone the motion until the 1st meeting in January.

Lengthy discussion and debate ensued regarding the merit and rationale for postponing the motion.

Following discussion, the Chair ruled that the amendment was out of order. J. Morrison, under the instruction of the chair, withdrew both amendments.
The Chair called for a vote on the main motion and requested a recorded vote:

<table>
<thead>
<tr>
<th>In Favour</th>
<th>Against</th>
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<tbody>
<tr>
<td>A. Danko</td>
<td>J. Michael</td>
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<tr>
<td>M. Rowe</td>
<td>J. Morrison</td>
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<tr>
<td>A.A. LeMay</td>
<td>D. Rabenda</td>
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<tr>
<td>A. Iantomasi</td>
<td>P. Marai</td>
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<tr>
<td>N. Parker, Non-Binding</td>
<td>E. Wilson, Non-Binding</td>
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<td>J. Baddeliyanage, Non-Binding</td>
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Motion #172/12 was **DEFEATED**.

The Chair indicated that the School Uniform Policy would be referred to the Policy Committee.

8.9. **Early French Immersion Program (J. Herman)**

J. Herman reviewed the proposed model and recommendation.

J.M. Rowe spoke in support of the proposal as it will result in increased enrolment and better opportunities for students.

D. Rabenda also spoke in support of the motion but reiterated the need to ensure that the parameters regarding residency requirements be clearly articulated in all communications to parents and be embedded in the appropriate policies. Senior staff assured Trustee Rabenda that her concerns would be addressed.

#174/12

Moved By: D. Rabenda  
Seconded By: J.M. Rowe  
**RESOLVED**, that the Halton Catholic District School Board approve the implementation of Early French Immersion at four (4) regional sites with transportation provided commencing in September 2013.  
**CARRIED**

9. **Staff Reports**


T. Pinelli and G. Corbacio identified the school attendance boundary options developed and evaluated through the community consultation process, shared the community comments and feedback received and presented the recommendations of the Milton Catholic Secondary School Boundary Review Advisory Committee for the Bishop P.F. Reding and the new Milton Catholic Secondary Schools attendance boundaries. T. Pinelli indicated that the parents at the consultation meeting overwhelmingly supported Option #2 and that the Boundary Review Committee unanimously endorsed Option #2.

In terms of next steps, the community has been advised of the delegation process and the recommendation will be presented to trustees for approval at the December 4th Board meeting.

In response to questions, staff acknowledged that as per past practice, grade 12 will only be offered at Bishop Reding for the 2013-2014 school year. They provided information regarding students walking and students being transported and identified...
the Board’s priorities for future schools (# 7 Milton as the 1st priority and #5 Milton as the 2nd Board priority). A boundary review for Milton will be considered for Milton #7 and #5 in the new year, in anticipation of a positive announcement from the Ministry.

9.2. **Milton CSS Indoor Turf/Dome Proposal (G. Corbacio)**

G. Corbacio informed trustees of a proposed partnership agreement with The Corporation of the Town of Milton that would involve the installation of a seasonal Indoor Turf Dome facility over the all-weather turf surface sports field at the New Milton Catholic Secondary School.

G. Corbacio described and summarized the framework of the partnership Agreement/Memorandum of Understanding and provided information regarding the scope of the project.

G. Corbacio identified some of the issues that will require further consideration:

- Opening and closing date of the Dome facility – the proposed dates don’t correspond with the football season and there has been discussions with the Principal and Superintendent Pinelli regarding this matter. G. Corbacio provided information regarding the timeframe to install and remove the Dome and in response to a question, confirmed that the school would be without a field for a week or two at the beginning and at the end of the November 1st to April 15th Dome period.
- User fees – G. Corbacio provided information regarding cost recovery model and noted that the principal will have discretion regarding the use of the field within the specific number of hours the Board is allocated.
- Hours of operation during school hours – The school will have use of the field from November 1st to April 15th between 8:00 a.m. and 3:00 p.m. Use during the lunch hour will be excluded and additional use will be available after school hours. The specific hours of use will be finalized in the final agreement.

G. Corbacio indicated that members of senior staff have discussed the agreement and agree that the proposal would be beneficial to the school.

In response to questions, G. Corbacio provided clarification on the following issues:

- booking of the facility for events from November 1st to April 15th;
- information regarding the Town’s responsibility to ensure town staff are available at the field house;
- language within the agreement regarding liability;
- language within the agreement to ensure that the groups leasing the facility respect the tenets of the Catholic Board;
- how external groups would access the Dome during the school day;
- information regarding parking access for external groups; and
- addressed concerns in terms of whether or not the facilities will be disruptive to neighbours.

J. Baddeliyanage reiterated that gym classes are often scheduled during lunch hours and that the use of the facilities should not impact the existing curriculum and services provided to students. N. Parker emphasized the importance of ensuring that all students at the school have the same opportunity to use the field than any other student at any other school.

G. Corbacio indicated that the proposed recommendation will be presented as an Action Item at the December 4th Board Meeting.
# 175/12
Moved By: D. Rabenda
Seconded By: A. Danko
RESOLVED, that the meeting continue beyond 10:00 p.m. CARRIED

10. Information Items

10.1. Student Trustee Update (J. Baddeliyanage)
J. Baddeliyanage commented on the role of the three committees that have been established as part of the Student Senate. He also provided information regarding the student trustees’ involvement at the recent Parent Conference held at Corpus Christi.

10.2. Educational Field Trips (M. Tessari)
M. Tessari, in response to a question, provided information regarding the St. Ignatius of Loyola students’ attendance at Mass on Sunday morning.

10.3. Construction Reports (G. Corbacio)
The Construction Reports were received as information.

11. Miscellaneous Information

11.1. SEAC Minutes of September 24, 2012 (S. Rossini)
The minutes were received as information.

11.2. CPIC Minutes - October 15, 2012 (M. Tessari)
The minutes were received as information.

11.3. Policy Committee Meeting - October 9, 2012
The minutes were received as information.

12. Correspondence

12.1. R. Profiti - Early French Immersion
The letter was received as information.

13. Open Question Period

14. In Camera
There was no follow-up In-Camera session.

15. Resolution re Absentees
#176/12
Moved By: D. Rabenda
Seconded By: A. Iantomasi
RESOLVED, that the E. Viana be excused from the meeting. CARRIED

16. Adjournment and Closing Prayer (J.M. Rowe)
#177/12
Moved By: P. Marai
Seconded By: D. Rabenda
RESOLVED, that the meeting adjourn at. CARRIED

The meeting adjourned at 10:03 p.m. with a prayer led by J.M. Rowe.
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Secretary of the Board

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Chair