

MINUTES OF THE POLICY COMMITTEE MEETING

Date: May 09, 2017
Time: 7:00 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

Members Present: A. Danko A. Quinn I. Schwecht
A. Iantomasi D. Rabenda M. Zapata
H. Karabela J. M. Rowe
P. Marai S. Trites
J. Michael

Staff Present: P. Dawson, Director of Education
B. Browne, Superintendent of Education, Special Education Services
P. Codner, Chief Social Worker
O. Foese, Chief of Psychological Services
C. McGillicuddy, Superintendent of Education, School Services
T. Overholt, Superintendent of Education, School Services
T. Pinelli, Superintendent of Education, School Services
A. Swinden, Administrator, Strategic Communications

Recording Secretary: E. Trolio

1. Call to Order

1.1 Opening Prayer (A. Danko)

The meeting began at 7:00 p.m. with a prayer led by A. Danko.

2. Approvals

2.1 Approval of Agenda

P#41/17

Moved by: P. Marai

Seconded by: D. Rabenda

THAT, the agenda be approved.

UNANIMOUSLY CARRIED

2.2 Approval of Minutes (March 28, 2017)

P#42/17

Moved by: A. Iantomasi

Seconded by: J. Michael

THAT, the minutes of the Policy Committee Meeting held on March 28, 2017 be approved, as submitted.

UNANIMOUSLY CARRIED

3. Action Items

3.1 I-26 Student Trustees of the Halton Catholic District School Board (C. McGillicuddy)

P#43/17

Moved by: S. Trites

Seconded by: J. Michael

THAT, the Policy Committee recommends that the amended Policy I-26 Student Trustees of the Halton Catholic District School Board, be forwarded to the May 16 2017 Regular Board Meeting for approval.

C. McGillicuddy introduced an amended version of Policy I-26. It was noted that amendments were made to reflect Student Trustees suggestions to ease transition for future students coming into this position.

M. Zapata and I. Schwecht discussed the amendments and commented on a cyclical rotation with Student Trustees eventually having a two-term mandate. The goal is to always have an experienced Student Trustee on the Board.

Discussion followed. Questions for clarification were asked and answered.

A motion was put forward that the policy be returned to staff to amend the policy and include the Student Trustees' proposed revisions and have the amended Policy be voted on at the next Board Meeting on May 16, 2017.

P#43/17 (AMENDMENT)

Moved by: A. Quinn

Seconded by: J. Michael

THAT, the Policy Committee recommends that Policy I-26 Student Trustees of the Halton Catholic District School Board, be amended further, inclusive of Student Trustees' revisions and forwarded to the May 16 2017 Regular Board Meeting.

Further discussion ensued with answering questions to clarify concerns.

The Chair called for a vote. Recommendation **P#43/17 (AMENDMENT) CARRIED.**

In Favor	Opposed
H. Karabela	A. Iantomasi
J. Michael	D. Rabenda
P. Marai	S. Trites
M. Rowe	
A. Quinn	

3.2 I-29 School Boundary Review Process (R. Negoj, T. Overholt)

P#44/17

Moved by: M. Rowe

Seconded by: S. Trites

THAT, the Policy Committee recommends that the amended Policy I-29 School Boundary Review Process, be forwarded for stakeholder input and returned to the June 13, 2017 Policy Committee meeting for further review.

T. Overholt provided an overview of the Policy and the revision changes. It was noted that an Administrative Procedure has been created.

Discussion followed. T. Overholt responded that the suggested amendments to the policy would be included in the document before it is forwarded for stakeholder input.

After further discussion, P. Marai clarified the bullets to remain in the policy. It was noted that the bullet points in green will remain in the policy and not be removed.

P#44/17 (AMENDMENT)

Moved by: P. Marai

Seconded by: A. Quinn

THAT, the Policy Committee recommends that I-29 School Boundary Review Process, be forwarded for Stakeholder Consultation inclusive of the discussed amendments and return to the June 13, 2017 Policy Committee Meeting for approval.

The Chair called for a vote. Recommendation **P#44/17 (AMENDMENT) UNANIMOUSLY CARRIED.**

The Chair called for a vote on the main motion. Recommendation **P#44/17 UNANIMOUSLY CARRIED.**

3.3 I-42 Out of Province Staff Travel (T. Overholt)**P#45/17****Moved by:** A. Quinn**Seconded by:** D. Rabenda

THAT, the Policy Committee recommends that Policy I-42 Out of Province Staff Travel be forwarded to the May 16, 2017 Regular Meeting of the Board for approval.

T. Overholt provided an overview and noted that no changes were made.

Discussion followed for clarification on certain points.

The Chair called for a vote. Recommendation **P#45/17 UNANIMOUSLY CARRIED.**

3.4 II-13 Psycho-Education/Psychological Testing of Individual Students (B. Browne)**P#46/17****Moved by:** P. Marai**Seconded by:** A. Iantomasi

THAT, the Policy Committee recommends that Policy II-13 Psycho-Education/Psychological Testing of Individual Students, be forwarded to the May 16, 2017 Regular Board Meeting to for approval.

B. Browne provided an overview of the Policy with the amendments reflecting changes in legislation and professional best practices.

Discussion followed. Clarification questions were asked and answered.

The Chair called for a vote. Recommendation **P#46/17 UNANIMOUSLY CARRIED.**

3.5 II-29 Inclusion and Range of Placement Options for Identified Students (B. Browne)**P#47/17****Moved by:** P. Marai**Seconded by:** D. Rabenda

THAT, the Policy Committee recommends that Policy II-29 Inclusion and Range of Placement Options for Identified Students, be forwarded to the May 16, 2017 Regular Board Meeting for approval.

B. Browne noted that there are minimal changes to the policy, one of which includes a reference to a Ministry PPM 156.

Discussion followed. Clarification questions were asked and answered.

The Chair called for a vote. Recommendation **P#47/17 UNANIMOUSLY CARRIED.**

3.6 II-20 Child Abuse and Protection of Students (B. Browne, T. Overholt)**P#48/17****Moved by:** A. Iantomasi**Seconded by:** J. Michael

THAT, the Policy Committee recommends that Policy II-20 Child Abuse and Protection of Students be forwarded to the May 16, 2017 Regular Board Meeting for approval.

Background for this Policy was provided by B. Browne. He noted that the Policy has had the input of P. Codner, Chief Social Worker.

Discussion followed. Questions for clarification were asked and answered.

It was noted that revisions would be made to the procedure following an incident at another school board.

The Chair called for vote. Recommendation **P#48/17 UNANIMOUSLY CARRIED.**

3.7 II-40 Bullying Prevention and Intervention (T. Pinelli)

P#49/17

Moved by: A. Quinn

Seconded by: M. Rowe

THAT, the Policy Committee recommends that Policy II-40 Bullying Prevention and Intervention be forwarded to the May 16, 2017 Regular Board Meeting for approval.

T. Pinelli provided an overview of the policy and the changes due to Ministry amendments. The changes the Education Act and PPM amendments, as well as incorporating the language that is practiced within our schools. It was noted that Policy II-40 aligns with the Ministry protocols.

Discussion followed. Questions regarding tracking were asked and answered.

A wording change will be made under Principles from “feel” to “is safe and respected”, prior to May 16, 2017 Board meeting.

The Chair called for vote. Recommendation **P#49/17 UNANIMOUSLY CARRIED.**

4. Discussion Items

There were no Discussion Items.

5. Information Items

5.1 VI-88 School Boundary Review Process (R. Negoi, T. Overholt)

5.2 VI-89 Psycho-Educational – Psychological Assessment of Individual Students (B. Browne)

5.3 VI-32 Child Abuse and Protection of Students (B. Browne, T. Overholt)

5.4 VI-42 School Staff Meetings (T. Overholt)

5.5 Upcoming Agenda Items (T. Overholt)

5.5.1 I-10 Banking

5.5.2 School Name Selection

5.5.3 I-28 Electronic Meetings

5.5.4 I-38 School Board Trustee Elections Guidelines (as Discussion)

5.5.5 II-08 Teacher Supervision

5.5.6 II-21 Cross Panel Sharing of Student Information

5.5.7 V-14 Alcohol at Board School Sanctioned Events – Off Premises

5.5.8 I-34A Reimbursement of Board Business Expenses for Employees

5.5.9 I-34B Reimbursement of Board Business Expenses for Trustees and External Members of Board Committees

5.5.10 III-04 Employee Assistance Program

5.5.11 Strategic Plan Policy (as Discussion)

The items above were reviewed and discussed.

6. Miscellaneous Information

There was no miscellaneous information.

7. Correspondence

There was no correspondence.

8. In Camera

Policy Meeting - 2017 05 09 - Minutes

There was no in-camera session.

9. New Business

There was no new business.

10. Motion to Excuse Absent Committee Members

All members present.

11. Motion to Adjourn/Closing Prayer (A. Iantomasi)

P#52/17

Moved by: A. Quinn

Seconded by: M. Rowe

That the meeting adjourn.

UNANIMOUSLY CARRIED

A. Iantomasi closed the meeting with prayer at 9:15 p.m.