

Delegation to the Board

An opportunity to provide your input

Individuals or groups can request to delegate/**make a presentation** to the Board by presenting a position of information and express their views involving a specific subject matter.



Submit a request in writing - 7 days prior!

Individuals or groups interested in presenting to the Board can **submit a request in writing** to the [Office of the Director of Education](#) **no later than 7 days prior** to the scheduled Board Meeting.



Maximum of 10 minutes & 3 spokespersons



- * Request should include who the spokesperson is for the group or organization, as well as the subject matter that will be presented.
- * Delegations with similar rationales will be grouped together.
- * Each delegation can present a maximum of 10 minutes to the Board.

*Employees of the Board or representatives of employee groups may not delegate to the Board to express their views relative to employment or professional interest.



Presentation due 4 business days prior!

Presentation and speaking notes/script (highlighting key points in the presentation) must be *delivered or sent electronically* to the [Office of the Director](#), at least 4 business days prior (on the Thursday before the Board Meeting).



Board of Trustees hears delegation(s) at the Board Meeting.

For a complete list of requirements and additional info, refer to the [Operating Policy - Delegation to the Board](#).