

March 17, 2020

HCDSB Board Office CLOSED Until April 6, 2020

Dear Parents and Guardians,

I am writing to let you know that in an effort to protect our HCDSB office staff, and help minimize the spread of COVID-19 (Coronavirus) in our community, **we have CLOSED our Board Office to public access effective immediately. Our Catholic Education Centre (Board Office) will remain closed until Monday, April 6, 2020.**

We have posted signage on the doors of the three buildings at our Catholic Education Centre (802 Drury Lane in Burlington). The doors will be locked at all times and there will be no access into the buildings. Essential services will continue, and many staff will be working remotely.

Need to Contact Us?

If you need to contact our Board Office during this closure, please feel free to do so in one of the following ways:

- Send us an **email** at comments@hcdsb.org.
- Leave us a **voice mail message** at **(905) 632-6314, extension 300**

We will be closely monitoring both our general email account as well as our general voice mailbox, and will respond to questions as they come in.

More Information

We will continue to post updates on our Board website at bit.ly/COVID-19Updates-HCDSB and will keep sharing information directly by email with our parents and staff as it becomes available.

The safety and well-being of our students, staff and community remains our highest priority during these challenging times.

I am passing along an [open letter from His Excellency, Bishop Crosby](#), which offers an uplifting message of hope and faith to help see us through this period of fear and uncertainty.

We keep in our thoughts and prayers all who are sick, and offer a special prayer for those who are working hard on the frontlines to keep our community safe.



Pat Daly
Director of Education