

# MEETING NOTES

## North East Oakville Pupil Accommodation Review (PAR) Transition Committee Orientation Meeting

### HELD

Wednesday, November 15, 2017 at 6:30 p.m.  
Holy Trinity Catholic Secondary School - Cafeteria

### IN ATTENDANCE

#### Board Staff

T. Overholt Superintendent of Education, School Services, Transition Committee Lead  
T. Pinelli Superintendent of Education, School Services, Holy Trinity Family of Schools  
A. Swinden Administrator, Strategic Communications  
J. Neuman Administrative Assistant, School Services

#### School Representatives Present

##### OUR LADY OF PEACE CATHOLIC ELEMENTARY SCHOOL

K. Bianchi ( <i>alternate</i> )	Victoria. F.	E. Williams
J. Chandler	Nicholas H.	
D. Di Fruscia	L. Strauss	

##### ST. JOHN CATHOLIC ELEMENTARY SCHOOL

Emilio A.	Z. Ceko ( <i>alternate</i> )	T. Le Conte
A. Benson ( <i>alternate</i> )	K. Douthart	B. Melanson
M. Bolland	C. Fay	Z. Reeves
Luca C.	J. Kerr	

##### ST. MICHAEL CATHOLIC ELEMENTARY SCHOOL

M. Amatiello ( <i>alternate</i> )	J. D'Souza	Jonathan P.
J. Caramanico	C. Fay	F. Spahiu
L. Cronin-Nowitsky	A. Juricic	
K. Cullen	Felicia L.	

**Regrets:** J. Delevante; R. Dore Anderson; K. O'Brien; J. Vasiliaskas

### OPENING PRAYER

The meeting opened with a prayer led by T. Overholt at 6:30 pm

### OUR LAST MEETING - REVIEW

T. Overholt briefly reviewed the information that was shared at the Orientation meeting.

The Terms of Reference Document was reviewed which includes information regarding committee membership, mandate, role and responsibility, meeting and timelines, etc. The process whereby HCDSB staff will provide information to the committee was explained.

### REVIEW SURVEY FEEDBACK – BREAKOUT BY SCHOOL

T. Overholt gave an overview of the recent Stakeholder Survey. The top three themes/concerns/worries were noted to include: class sizes; children's learning and emotional needs; and job concerns. T. Overholt invited the committee

to participate in an activity to review the data for their school community and report back to the larger group the overall themes, the most frequent worries/concerns, and how these might be addressed.

Each School Community shared their overall impressions of the survey and noted the concerns.

Concerns regarding the communication of information to parents were discussed. Several suggestions were offered. A presentation will be provided for school council meetings, which will answer some of the prevalent worries mentioned in the survey regarding transportation (HSTS routes), policy, class sizes, process for naming principal, process for uniforms, etc.

### SUB-COMMITTEES

T. Overholt invited committee members to break into their sub-committees for a brain storming activity. It was reiterated that the members of this committee will not be entirely responsible for activities. The intent is that community events will involve all community members, and responsibilities will be shared.

### SUB-COMMITTEES REPORT BACK

#### 1. Community Building Activities

CONCERN	PROPOSED ACTIVITIES	TARGET GROUP (students, parents, staff, parish members)	TARGET COMMUNITY (St. John, St. Michael, Our Lady of Peace)	TIMELINES (date/month, frequency)
Lack of info – creates fear and anxiety	Parent info night @ church all three communities	parent	All three communities	February 2018
Anxiety re: change for students	Author to come in and speak about change	students	All three communities	TBD
Parent/Family Change	Athlete speaker (e.g. Clements)	Students Parents (maybe with idea #1)	All three communities	TBD
Integration	Teacher social	teachers	All three communities	~ May
	BBQ – family picnic	all	all	~ May
	Unity Candle ceremony at each gathering			
	Time capsule; BBQ			
	Tug of War (three strand rope – symbol of unity)			

#### 2. Strategies for Student Integration

CONCERN	PROPOSED ACTIVITIES	TARGET GROUP (students, parents, staff, parish members)	TARGET COMMUNITY (St. John, St. Michael, Our Lady of Peace)	TIMELINES (date/month, frequency)
Programs & Resources	Artshine – use art to process theme of change, togetherness (emotional)	Students & <u>Parents</u>	St. John and St. Mike Our Lady of Peace – size issue	During school hours Parents after school
Programming	Councils to work on keeping the YMCA, ECO School, Breakfast Club, Homework club, L2L, etc.			
	Hold joint Breakfast clubs			
	Mentorship Program (Gr. 8's)			
Making Friends	Social Event ~ Pasta social ~ Boston pizza	Parents, students & staff	All	In the new year (February, March)
Communication	* Councils to relay info * Website			
	Informing parents on a monthly basis	All Re: staffing; bussing; physical building; timelines of naming	All Our Lady of Peace benefits of a big school	Monthly/website
	Design new logo contest	Students		
	Create a mural on a wall	students		
Clubs	Clubs for students extra curricular	Students survey Gr. 4- 8	All schools	June Staff Meeting
			Get input from students previous to new arrangement	June Staff meeting
	School Councils → joint meetings		St. Michael/St. John	
Us vs. Them	Choosing a logo Drawings/prayer		St. John/ St. Michael – new logo Our Lady of Peace – banner/logo	

### 3. Home, School, Parish Connections

CONCERN	PROPOSED ACTIVITIES	TARGET GROUP (students, parents, staff, parish members)	TARGET COMMUNITY (St. John, St. Michael, Our Lady of Peace)	TIMELINES (date/month, frequency)
Student's learning/emotional needs	<ul style="list-style-type: none"> <li>SAIDAT performance</li> <li>Confirmation/sacraments</li> <li>End of year BBQ/Movie</li> </ul>	<ul style="list-style-type: none"> <li>Students</li> <li>Students, parents, staff</li> <li>All members</li> </ul>	<ul style="list-style-type: none"> <li>St. John &amp; St. Michael</li> <li>St. John, St. Michael &amp; Our Lady of Peace</li> <li>St. John &amp; St. Michael/St. John &amp; Our Lady of Peace</li> </ul>	<ul style="list-style-type: none"> <li>January 17, 2018</li> <li>November 22, 2017</li> <li>May 2018</li> </ul>
Communication	Council presentation by HCDSB (post on website)	<ul style="list-style-type: none"> <li>Parents</li> </ul>	<ul style="list-style-type: none"> <li>All Three</li> </ul>	<ul style="list-style-type: none"> <li>January 2018</li> </ul>
Programs/Resources	<ul style="list-style-type: none"> <li>Council presentation by HCDSB (post on website)</li> </ul>	<ul style="list-style-type: none"> <li>Parents</li> </ul>	<ul style="list-style-type: none"> <li>All Three</li> </ul>	<ul style="list-style-type: none"> <li>January 2018</li> </ul>
Encouraging Positive Attitude	<ul style="list-style-type: none"> <li>Family Advent Mass</li> <li>Movie Night/BBQ</li> <li>Family Skate Day</li> </ul>	<ul style="list-style-type: none"> <li>Students, parents, staff, parish</li> <li>Students, parents, staff, parish</li> <li>All members</li> </ul>	<ul style="list-style-type: none"> <li>All Three</li> </ul>	<ul style="list-style-type: none"> <li>TBD</li> </ul>

T. Overholt thanked the committee for their input.

### NEXT STEPS

The following topics will be addressed at the upcoming meeting indicated:

December 13, 2017 –school name selection process

January 10, 2018 – school uniform process

February 7, 2018 – school generated funds

T. Overholt assured the committee that other topics will be discussed at upcoming meetings as well, and mentioned that the topics mentioned above are time sensitive and policy driven to match timelines.

Following previous discussion it was determined that a PowerPoint presentation for school councils will be developed and an FAQ sheet will be created and posted on the Board website.

The committee agreed that the meetings should take place at one of the Elementary Schools. A schedule will be determined and forwarded to the committee.

**MEETING ADJOURNED AT 8:38 P.M.**