

# MEETING NOTES

## Oakville South Pupil Accommodation Review (PAR) Transition Committee Meeting

### HELD

Monday, January 15, 2018 at 6:30 p.m.  
St. Thomas Aquinas Catholic Secondary School - Library

### IN ATTENDANCE

#### Board Staff

T. Overholt	Superintendent of Education, School Services, Transition Committee Lead
T. Pinelli	Superintendent of Education, School Services, St. Thomas Aquinas Family of Schools
A. Swinden	Administrator, Strategic Communications
N. Piva	Administrative Assistant, School Services

#### School Representatives Present

##### ST. JAMES CATHOLIC ELEMENTARY SCHOOL

M. Dimitropoulos	Fr. L. Lenssen	J. Nadeau
M. Gesuale	I. Lepore ( <i>alternate</i> )	Laura N.
P. Kent	Brandon M.	E. Raso
G. Kupferschmidt ( <i>alternate</i> )	D. Monter	V. Varano

##### ST. JOSEPH CATHOLIC ELEMENTARY SCHOOL

L. Bilaver	N. Czigli	Jaidyn O.
S. Bowden ( <i>alternate</i> )	Fr. R. D'Sa	R. Prevost
T. Cacciola	D. Da Silva	D. Spoleti

**Regrets:** C. Launder; J. Soares; M. Churey; Tia M.

### OPENING PRAYER

The meeting opened with a prayer led by T. Pinelli at 6:30 pm

### REVIEW FROM LAST MEETING

T. Overholt and T. Pinelli met with school staff from both communities to discuss the transition process. It was announced that T. Cacciola has been named the Principal of the new consolidated St. James/St. Joseph School.

Committee members were welcomed to include any concerns or worries that may arise on the sticky notes provided.

#### ➤ MEETING NOTES – December 4, 2017

T. Pinelli addressed the release of the Notes. By waiting for the committee to review the Notes from the previous meeting, they are not posted to the Board website until after the meeting. This then, does not allow the general public timely access, which gives a perception of non-transparency.

Moving forward, it was agreed that the Notes will be sent to the committee members within 3-4 working days to offer any changes or additions, then the Notes will be posted on the Board's webpage [bit.ly/OakvilleS-Transition](http://bit.ly/OakvilleS-Transition)

Committee members were asked to review the meeting Notes from the December 4, 2017 meeting, and offer any changes or additions. It was agreed that the December 4, 2017 Notes were a good reflection of what was discussed. They will be posted on the Board webpage.

➤ **FAQ**

A Frequently Asked Questions (FAQ) page was created and shared with the committee. The FAQ are based on the survey results. The committee was asked if there were any further inclusions that should be made. The FAQ page will be translated in other languages.

➤ **PRESENTATION TO CATHOLIC SCHOOL COUNCILS**

A PowerPoint presentation will be made available to update each School Council of what has transpired and the work done by the Committee. It was agreed that the St. James Council will meet jointly with the St. Joseph Council on Tuesday, February 6, 2018 at St. Joseph School with a 6:00 pm start, and that the Council members would be notified via email. Once this portion of the agenda is covered, St. Joseph will then continue with their council meeting as scheduled. This will be a great opportunity to bring the two communities together and meet the new Principal. Any information that the Councils wish to have included in the PowerPoint can be forwarded to T. Overholt and/or T. Pinelli.

## **TRANSPORTATION ELIGIBILITY**

Maps with proposed Transportation Routes for 2018-2019 and 2019-2020 school years were shared with the Committee. After discussion, it was decided that the maps will be revised to clarify which students will be bused. The number of buses required for the 2018-2019 has not been determined, however it will be looked into and reported back to the Committee.

## **SUB COMMITTEES**

- Community Building** Activities
- Strategies for **Student Integration**
- Home, School, Parish** Connections

The Committee moved into their sub-committees to review and prioritize the transition event ideas that were developed at the December meeting. The committee was asked to identify the event lead, description of event, proposed date, tasks, volunteers needed, and estimated budgets.

T. Pinelli will meet with the Principals to compile, coordinate calendars, and prioritize activities, then share this information at next the meeting.

## **SCHOOL NAME SELECTION PROCESS**

HCDSB Operating [Policy F15 School Name Selection](#) was shared with the committee and the process was reviewed. The role of the Transition Committee is to determine to recommend a new name for the new school community.

Discussion ensued noting that the process should be a welcoming experience and that the voice of students is important. The Committee made a few suggestions on possible names and some concerns were brought forward around the loss of history, and how the name should reflect the traditions of the consolidated schools. Superintendent Pinelli reminded the Committee that the intent at this point was not to consider

possible school names, but rather to decide whether the Committee would initiate a School Name Selection process, as per [Policy I-15](#).

The following points of the Policy were highlighted:

- The Naming Committee will invite suggestions from the community
- There will be a community survey for public comment
- The Board will then forward two preferred names to the Bishop's office for review and consideration

A vote was taken and the Committee agreed to move forward and make a recommendation to the Board to strike a School Naming Committee.

## **SCHOOL CLOSING EVENTS SUB COMMITTEE**

Deferred to next meeting

## **NEXT STEPS**

- Review calendars to coordinate sub-committee transition events and then bring this back to committee.
- Next meeting February 5<sup>th</sup>
  - Accommodation Plan 208-2019: how will we combine St. Joseph and St. James students at St. James site (physical space)
- March 5<sup>th</sup>
  - School Uniform
  - School Generated Funds (SGF)

The Committee agreed that the St. Thomas Aquinas Library would remain as the venue for future meetings.

Schools can go ahead and create their own closing ceremony – Mass BBQ, Etc.

## **MEETING ADJOURNED AT 8:06 P.M.**