

# MEETING NOTES

## North East Oakville Pupil Accommodation Review (PAR) Transition Committee Meeting

### HELD

Wednesday, January 31, 2018 at 7:30 p.m.  
St. Michael Catholic Elementary School - Library

### IN ATTENDANCE

#### Board Staff

T. Overholt	Superintendent of Education, School Services, Transition Committee Lead
R. Merrick	Superintendent, Facility Management Services
A. Swinden	Administrator, Strategic Communications
J. Neuman	Administrative Assistant, School Services

#### School Representatives Present

##### OUR LADY OF PEACE CATHOLIC ELEMENTARY SCHOOL

K. Bianchi ( <i>alternate</i> )	R. Dore Anderson	Nicholas H.
J. Chandler	D. Di Fruscia	J. Vasiliaskas
J. Delevante	Victoria. F.	

##### ST. JOHN CATHOLIC ELEMENTARY SCHOOL

Emilio A.	Luca C.	B. Melanson
A. Benson ( <i>alternate</i> )	K. Douthart	Z. Reeves
M. Bolland	J. Kerr	

##### ST. MICHAEL CATHOLIC ELEMENTARY SCHOOL

J. Caramanico	C. Fay	Jonathan P.
L. Cronin-Nowitsky	A. Juricic	F. Spahiu
K. Cullen	Felicia L.	
J. D'Souza	K. O'Brien	

##### ST. MICHAEL PARISH

C. Lecanda

**Regrets:** T. Pinelli; T. Le Conte; L. Strauss; E. Williams

### OPENING PRAYER

The meeting opened with a prayer led by T. Overholt at 7:40 pm

### REVIEW FROM LAST MEETING

#### ➤ MEETING NOTES – December 13, 2017

Notes from previous meetings are posted on the board's webpage [bit.ly/OakvilleNE-Transition](http://bit.ly/OakvilleNE-Transition). Committee members were asked to review the meeting notes from the December 13, 2017 meeting, and offer any changes or additions. It was noted that the minutes will be shared with the committee for their review and comment within 24 hours and will be posted following committee members response.

➤ **FOLLOW-UP – PRESENTATIONS TO CATHOLIC SCHOOL COUNCILS**

The Principals were asked to give feedback from their recent School Council Meetings.

St. Michael CES – parents present were offered reassurances and clarification of information that was shared with them prior to the meeting. Of note, concerns were mostly raised regarding the school naming process. When asked if a follow-up meeting seemed in order, the principal was confident that there was no need.

St. John CES – a high number of parents attended the meeting, and were offered assurances and affirmation regarding the process. Several concerns were addressed regarding grandfathering and transportation. It was noted that the maps that were provided were helpful, and that overall the meeting was considered a good conversation.

Our Lady of Peace CES – the meeting was deferred. Parents will be invited to attend the upcoming School Council meeting. The presentation will be shared and the principal is anticipating questions about transportation & courtesy seats.

➤ **PARENT INFO NIGHT AT PARISH**

Based on the feedback from the School Council meetings, above, it was determined that a further Parent Information night for all three schools would no longer be needed. It was noted that the FAQ sheets that are posted on the website are available in other languages. Principals can contact A. Swinden for copies.

➤ **SCHOOL NAME SELECTION PROCESS**

A brief report was given on the status of the School Name Selection process. The School Name Committee reviewed the results of the recent survey that was shared with the school communities. A prioritized list of four names was shared with committee members. Another survey will be developed and sent to the parent and student communities of the two schools. The School Name Committee will review the results, again, prior to being sent to the Board of Trustees for approval, and subsequently to the Bishop for Support and Blessing. It is anticipated that the response from the Bishop will be shared at the March 20, 2018 Board meeting.

**SUB COMMITTEES**

- Community Building** Activities
- Strategies for **Student Integration**
- Home, School, Parish** Connections

The committee divided into their sub-committees to review and prioritize the transition event ideas that were developed at the November meeting. Calendars were provided and members chose dates for the proposed activities. This eliminated some of the duplication of events, and gave a good visual of event timelines. The calendar of events will be compiled and shared with committee members, and decisions on the proposed events finalized.

T. Overholt commented on the fact that the schools have done a great job already working together to make this transition as smooth as possible.

The committee members from Our Lady of Peace CES were excused at this time.

**ST. JOHN/ST. MICHAEL ITEMS**

➤ **FUNDING ANNOUNCEMENT FOR OAKVILLE NORTHEAST**

R. Merrick gave a brief overview of the building and renovations history of St. Michael School. Funding for renewal projects as a result of the Oakville North East PAR was approved by the Board of Trustees in January 2018. Some of the renewal projects were shared with the committee. It was noted that the work will be done throughout the summer and a fully refreshed building will be ready for September 2018. The

Board of Trustees also approved a new Kindergarten Play Space in December of 2017 – work will commence on the area in order for it to be completed by September 2018.

The Ministry of Education has approved \$3.1 M in funding for a new addition to the existing St. Michael School building which will include a new class room and a three room child care facility; as well as an additional \$1M for further renovations to the site. It was noted that some final approvals, permits and partnerships are still required before construction can begin. It is anticipated that the renovations will begin Spring 2019 and completed for opening in September 2019.

Concept drawings were shared with committee members. It was noted that an architect has not yet been chosen for the official plans, so the committee was reminded that these are just ideas and not actual renderings. Questions from committee members for clarification were answered.

Concerns regarding sharing property with the Church were shared.

➤ **ACCOMMODATION PLAN FOR OAKVILLE NORTHEAST SCHOOL 2018-2109**

R. Merrick shared the accommodation plan that will include school walk-throughs; space planning; creating work plans, select vendors (movers, electrical, carpentry, etc.); packing; moving; set-up, etc.

R. Merrick indicated that accommodations can be made regarding storage of St. John school memorabilia until St. Michael site is ready, in response to a question. Concerns regarding packing and moving the Library were raised, R. Merrick responded that a team of movers will be brought in, but staff will need to ensure articles are well marked and organized. In response to a question regarding student safety during walk-throughs and construction R. Merrick noted that safety measures are in place, and that all vendors are escorted through the building with an HCDSB staff member and construction zones are well marked. The committee was assured that student and staff safety is front and foremost.

In anticipation that registration numbers will exceed the school capacity it was mentioned that portable(s) may need to be located on the property until construction of the new addition is complete. The impact of grade/class distribution is being monitored and a decision will be made prior to September 2018. It was noted that a survey was sent to parents in the T21 and T25 Study Areas to determine a preliminary student count.

T. Overholt noted that the Uniform Policy will be presented to the Board of Trustees for approval on February 6, 2018. The result and next steps will be discussed at the next Transition Committee Meeting.

**SCHOOL CLOSING EVENTS SUB COMMITTEE**

Deferred to next meeting

It was noted that Board personnel will assist with the closure of St. John CES in response to a question.

**MEETING ADJOURNED AT 8:50 P.M.**

The next meeting is scheduled for March 7, 2018 at Our Lady of Peace CES – Our Lady of Peace Committee Members will be asked to come at 7:00 pm following the School Closing Sub-Committee activity.