

# MEETING NOTES

## Oakville South Pupil Accommodation Review (PAR) Transition Committee Meeting

### HELD

Monday, February 5, 2018 at 6:30 p.m.  
St. Thomas Aquinas Catholic Secondary School - Library

### IN ATTENDANCE

#### Board Staff

T. Overholt	Superintendent of Education, School Services, Transition Committee Lead
T. Pinelli	Superintendent of Education, School Services, Holy Trinity Family of Schools
R. Merrick	Superintendent, Facility Management Services
A. Swinden	Administrator, Strategic Communications
N. Piva	Administrative Assistant, School Services

#### School Representatives Present

##### ST. JAMES CATHOLIC ELEMENTARY SCHOOL

M. Dimitropoulos	C. Launder	Laura N.
M. Gesuale	Fr. L. Lenssen	E. Raso
P. Kent	D. Monter	V. Varano
G. Kupferschmidt ( <i>alternate</i> )	J. Nadeau	

##### ST. JOSEPH CATHOLIC ELEMENTARY SCHOOL

L. Bilaver	N. Czigli	R. Prevost
T. Cacciola	D. Da Silva	D. Spoleti
M. Churey	Jaidyn O.	

**Regrets:** Brandon M., Fr. R. D'Sa, J. Soares; Tia M.

### OPENING PRAYER

The meeting opened with a prayer led by T. Pinelli at 6:30 pm

### REVIEW FROM LAST MEETING

#### ➤ MEETING NOTES – January 15, 2018

The notes from previous meetings are all posted on the board's webpage [bit.ly/OakvilleS-Transition](http://bit.ly/OakvilleS-Transition)  
R. Merrick, Superintendent of Facilities Services was introduced to the committee.

#### ➤ SCHOOL NAME SELECTION PROCESS

The process was reviewed as outlined in the Board Policy 1-15 School Name Committee. The committee will consist of Trustees, the School Superintendent, parents and parish representatives.

#### ➤ FAQ IN MULTI-LANGUAGES

The FAQ have been translated in Portuguese and Tagalog, and the Spanish translation is to coming. They can be found under the FAQ tab on the Oakville South webpage.

## ➤ **REVISED TRANSPORTATION MAPS**

The 2018-19 and 2019-20 transportation maps were reviewed. For the 2018-19 school year, the pink lines indicate students who will walk to St. James. It is assumed that students in all other areas will be bused.

For the 2019-20 school year, pink lines indicate students who will walk to the New School (on the St. Joseph site) it is assumed that students in all other areas will be bused.

## **ACCOMMODATION PLAN FOR OAKVILLE SOUTH SCHOOL 2018-2019**

R. Merrick gave a history of both schools noting that they were built for the time period, and both schools have undergone renovations and additions.

The Accommodation Plan for 2018-19, with projected 577 pupil spaces, will require 3 or 4 portables at St. James. Classroom conversions that are needed are smartboards, furniture etc. The Bus loop will be changing and will be addressed. Resources, such as library, technology and furniture etc. will be consolidated.

The timeline will be as follows:

- February 2018 – School walk-throughs
- March 2018 – Space planning
- April to May 2018 – Create work plan, select vendors
  - Movers, electricians, carpenters, etc.
- June 2018 – Packing
- July 2018 – Moving of portables, resources and furniture
- August 2018 – Setup at St. James CES
  
- August 2018 – Start construction of Oakville SC CES
- June 2019 – Completion of construction
- July 2019 – Moving of resources and furniture
- August 2019 – Setup at Oakville SC CES
  
- September 2019 – Retrofit of St. James CES to Adult Learning

Several questions were put forth: has the conversion to an Adult Learning Center been finalized; will there be enough parking for the ALC; what will happen if the St. Joseph rebuild is behind schedule?

It was noted that the Accommodation Plan has been approved by the Trustees, that the parking could be reconfigured with approximately 120 parking space, and if the construction at St. Joseph does run behind schedule, St. James will still be available and the move will be delayed.

## **CONCEPT DESIGN FOR OAKVILLE SOUTH CATHOLIC ELEMENTARY SCHOOL**

R. Merrick presented the front exterior elevations, interior layout and a site plan. The attempt was made to mimic the existing school site. The building is similar in height and layout, with a vast use of glass.

In answer to the question of playground equipment, R. Merrick advised that a natural play space is being designed.

## **SUB COMMITTEES**

- Community Building** Activities
- Strategies for **Student Integration**
- Home, School, Parish** Connections

The committee moved into their sub-committees to review and select dates for the transition activities developed at the December meeting. Calendars were provided and members chose dates for the proposed activities.

### **SCHOOL CLOSING EVENTS SUB COMMITTEE**

The following events were discussed:

- Mass to be celebrated on Friday, May 11, at 9:10 at St. James with a reception afterward, past and present families will be invited. Fr. Lenssen hopes to invite community at the Mass.
- St. Joseph mass/celebration on May 9 with volunteer tea scheduled the same. The theme for the week is the history of St. Joseph. Renewing Promise is theme for Catholic Education week.

The committee was asked to consider the memorabilia and closing ceremony items listed in the PowerPoint presentation as part of their School Closing Events.

### **Next Steps**

- Next Meeting March 5, 2018 - 6:30 p.m., St. Thomas Aquinas Library
  - School Uniform
  - School Generated Funds (SGF)
  - Update on school name

**MEETING ADJOURNED AT 7:30 P.M.**