

Oakville Northeast Transition Committee

Establishing our Norms



Meeting Dates and Time

- As much as possible the committee will meet on the **second Wednesday of each month** from **6:30 – 8:30 p.m.**
- The meetings will **begin on time and end promptly at the two-hour mark** (8:30 p.m.)
- Exceptions to this schedule will be made, as required, and communicated in advance to committee members

Participation

- Every member will be encouraged to share their thoughts and feelings (through a variety of ways including conversation at the meetings, parking lots, talking stick, opinion boxes, etc.)
- Flag word – “orange” – to be used as a safe way to get back on track during heated discussions
- Members will demonstrate respect by:
 - Speaking one at a time
 - Listening to other members
 - Acknowledging emotions

Decision-Making

- The method of decision-making will vary depending on the topic
- The committee will determine the method of decision-making (majority consensus, weighted vote, etc.) in advance of the meeting at which the matter is to be addressed

Expectations of Each Other

- We expect to keep children as the focus
- We expect our faith to be central to all our decisions
- We expect that everyone will be treated with dignity and kindness, empathy and respect; and we will model these behaviours for our children
- We expect each member to approach our work with a growth mindset, understanding that change is difficult

Expectations of Staff

- We expect staff to act with transparency and accountability
- We expect staff to do the legwork and provide the funding for initiatives undertaken by this committee
- We expect the agenda one week in advance of each committee meeting
- We expect staff to provide committee members with consistent messaging to share with their communities



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