

# Inquiry-based Research Process Worksheet

## Process work

Type of #4 source:	APA/MLA/CMS Citation:
What makes this resource appropriate for your school project? Evaluate its credibility.	
Record the main points from this source. Paraphrase — put things into your own words!	

Type of #5 source:	APA/MLA/CMS Citation:
What makes this resource appropriate for your school project? Evaluate its credibility.	
Record the main points from this source. Paraphrase — put things into your own words!	

## Create & Communicate

Organize information gathered, and based on your readings and teacher's expectations, write a thesis statement or research question to guide your work.

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## Explore & Formulate

What is your main topic? Write it in your own words below.

Formulate some questions about your topic (Who? What? When? Where? Why? & How?). List them below.

\*Understand your assignment. Read your teacher's assignment sheet!

## Investigate & Gather Information

Where and what will you search?

**WARNING:** Google does not always lead you to good sources for a school project!

Do some preliminary reading on your topic. Read encyclopedias, dictionaries, textbooks, etc. Based on your new knowledge, make a list of key elements (concepts, ideas, or terms) that will guide you in your search.

Your Secondary School Librarian can instruct you on how to find reliable sources (print & online) for your topic.

### **Do you need primary and/or secondary sources?**

\*PRIMARY sources are documents or items from the original time period.

Examples: Eye-witness accounts, raw data, photos, map, artwork, novels, diaries, correspondence, articles, legislation, & speeches.

\*SECONDARY sources are documents that summarize, analyze and interpret a primary source.

Examples: Biographies, textbooks, books, and magazines.

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### Interpret & Analyze

#### **What types of print and/or electronic sources should you consult?**

You have a variety of sources to consult such as dictionaries, encyclopedias, books, magazine/journal articles, authoritative websites (government, EbscoHost, Gale, etc.). A variety of sources gives different points of view. You should analyze and critically evaluate all of your sources to make sure they have credibility. Textbooks and library resources have been selected after undergoing an evaluation process. Information you find doing a web search needs to be evaluated by you, the user. Ask yourself ...

Can you identify the author?

Is there bias in the information? Do they use emotional language?

How current is the information? (Is currency an issue for the resource?)

**Remember, not all websites are equal!!**

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## Process work

Type of #2 source:	APA/MLA/CMS Citation:
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Record the main points from this source. Paraphrase — put things into your own words!

Type of #3 source:	APA/MLA/CMS Citation:
What makes this resource appropriate for your school project? Evaluate its credibility.	

Record the main points from this source. Paraphrase — put things into your own words!