

MINUTES OF THE REGULAR BOARD MEETING

Date: January 19, 2016
Time: 7:30 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

Members Present	A. Danko	J. Michael, Chair of the Board
	A. Iantomasi, Vice Chair of the Board	A. Quinn
	H. Karabela	D. Rabenda
	P. Marai	J.M. Rowe
		S. Trites

Student Trustees	J. Brown	M. Zapata
	C. Kemeni	

Staff Present	C. Cipriano	L. Naar
	G. Corbacio	J. O'Hara
	P. Dawson, Secretary of the Board	T. Overholt
	P. McMahon	A. Prkacin
	C. McGillicuddy	

Also Present

R. Bennett, Parent Georgetown Community (U74)
K. Herd, Parent, Georgetown Community (U74)
R. Merrick, Administrator, Operations and Maintenance, Facility Management
R. Negoj, Senior Administrator Financial Services, Business Services
A. Swinden, Administrator, Strategic Communications Services
F. Thibeault, Administrator, Planning Services
K. Yanchus, Reporter

1. Call to Order

The Chair called the meeting to order.

1.1 Opening Prayer: M. Zapata

The meeting opened at 7:30 p.m. with a prayer led by M. Zapata.

1.2 Motions Adopted In-Camera

Resolved, that the Halton Catholic District School Board ratify the attached Memorandum of Settlement between the Board and CUPE Local 4605 (Language Instruction for Newcomers to Canada (LINC) and English as a Second Language (ESL) Instructors) to be effective September 1, 2014 and to expire August 31, 2017.

1.3 Information Received In-Camera

Retirement

Michael Yorke effective March 31, 2016

Resignation

Victor Longo effective December 31, 2015

Hiring

Marc Fuciarelli, Anna Gigliotti and Anne Marie Stewart hired as probationary teachers effective January 4, 2016. Rose Ciniello hired as a probationary teacher effective January 6, 2016.

Transfer Appointment

Daniela Attardo be appointed Elementary Principal for the new North Oakville Preserve Catholic Elementary School, effective as a date to be determined.

2. Approval of the Agenda

8.9 – Policy II-09 – Opening and Closing Exercises was deleted from the agenda

8.6 – Oakville South of QEW Modified Pupil Accommodation Review was moved ahead of 8.3

#33/16

Moved by: A. Danko

Seconded by: A. Iantomasi

RESOLVED, that the agenda be accepted as amended.

CARRIED

3. Declarations of Conflict of Interest

A. Quinn declared a conflict of interest relative to item 8.7 – *Employee Computer Equipment Plan Borrowing By-Law No 2016 F.*

4. Presentations

There were no presentations

5. Delegations**5.1 Georgetown Boundary (U74) - Ms. Bennett and Ms. Herd**

Ms. Bennett and Ms. Herd, representing parents living within U74 area of Georgetown addressed the Board of trustees and shared with them their opposition to the Boundary Review Committee's recommendations. Ms. Bennett voiced her concerns regarding the proposed recommendation and urged the Board to permanently grandfather the 113 St. Catherine of Alexandria students living in U74 (Stewart's Mill community), for the remainder of their elementary timeframe. She acknowledged that transportation would be the responsibility of the parents.

In response to questions, Ms. Bennett referenced the petitions signed by the families impacted by the move. She acknowledged that there is a possibility that not all 113 students would take advantage of the grandfathering opportunity, if provided. Some families might require transportation and have no choice other than to send their children to St. Brigid.

6. Approval of Minutes**6.1 Regular Board Meeting of January 5, 2016****#34/16**

Moved By: P. Marai

Seconded By: A. Danko

RESOLVED, that the minutes of the January 5, 2016 Regular Board Meeting be approved as presented.

CARRIED

7. Business Arising from Previous Meetings**7.1 Summary of Outstanding Items from Previous Meetings**

The Summary of Outstanding Items from Previous Meetings was received as information.

8. Action Items**8.1 Response to Delegation(s)**

The Chair indicated that the item would be addressed under Item 8.2.

8.2 Georgetown School Boundary Review Final Report and Recommendations (T. Overholt)

T. Overholt referenced the process that was put in place and that led to the proposed modified option # 3 with additional considerations. He commented on the consultation process as well as the various opportunities that were provided to submit feedback. He indicated that Board staff has reviewed the Advisory Committee's recommendation and supports the implementation of Modified Option 3, with the associated considerations.

#35/16

Moved by: A. Iantomasi

Seconded by: J.M. Rowe

Resolved, that boundaries presented in Modified Option 3 be implemented for the 2016/2017 school year for all Georgetown Elementary Schools, whereby these changes shall have the effect of altering existing attendance areas by: re-directing patches U77 from St. Catherine of Alexandria CES to Holy Cross CES; and re-directing patches U74, V71, and V74 from St. Catherine of Alexandria CES to St. Brigid CES.

Resolved, that all Grade 6 and 7 students (enrolled in the 2015/2016 school year) be offered the option (grandparented) to remain at their current home school until they graduate to the secondary panel without transportation. Furthermore, siblings of grandparented students will not be granted cross-boundary status.

Resolved, that all Grade 5, 6 and 7 Extended Immersion students residing in patch U77 (enrolled in the 2015/2016 school year) be offered the option (grandparented) to remain at their current Extended Immersion school until they graduate to the secondary panel without transportation. Furthermore, siblings of grandparented students will not be granted cross-boundary status.

Resolved, that, due to safety concerns related to elementary students crossing Maple Avenue and Main Street without the assistance of a crossing-guard, transportation shall be considered for students living in patch U77, who will be directed to Holy Cross Catholic Elementary School whereby a portion of the students would not be eligible for transportation based on the 1.6 km walking distance policy. Transportation would be provided until such time crossing guard assistance is provided at this intersection, and that the area is deemed safe through reassessment by Halton Student Transportation Services.

Resolved, that Board staff organize a meeting with each of the affected school communities to attend a transition meeting at their newly designated school, to visit the new facility and become familiar with their new school and school staff.

Resolved, that families of students residing in patches U74, V74, and V71 be advised in writing of the possibility of being redirected to a new elementary school located within the Vision Georgetown Secondary Plan (located entirely in patch V74) as early as the 2021/22 school year.

Staff responded to questions and acknowledged that cross boundary requests will be taken into consideration.

The Chair called for a vote and the motion **UNANIMOUSLY CARRIED**.

8.3 North Georgetown Modified Pupil Accommodation Review (G. Corbacio, P. McMahon, T. Overholt)

F. Thibeault provided a general overview of the contents of all four reports: 8.3, 8.4, 8.5 and 8.6. He noted that each report includes a general summary and the modified pupil accommodation review background report that provides documentation of required work completed prior to the accommodation review; a summary of background data used in option(s) developed by staff; a summary of accommodation issues for the schools under review; and the preferred accommodation option.

He prefaced his presentation by outlining the purpose of the accommodation, providing background on the annual school board planning, listing the option development criteria and describing the modified pupil accommodation review process, including components of the Operating Policy I-09: School Accommodation Review – Consolidation/Closures, accommodations issues. He further noted that information contained in the reports include data used to develop options, such as enrolment projections, surplus classrooms, long term capital plans, accommodations at the schools and key consideration that led to the recommendation. He also addressed the funding opportunities from the Ministry for consolidation projects.

With respect to the North Georgetown community, F. Thibeault provided information regarding enrolment trends in the south community of Georgetown. The area is eligible for the Modified Accommodation Review Process as it meets at least two (2) criteria and the proposed solution would have moderate impact on the schools' student community. He identified the location of the review area and the schools that would be impacted. F. Thibeault outlined the recommended option, the intended outcomes and the accommodation plan. In essence, the plan would involve closing both Holy Cross and St. Francis of Assisi Catholic Elementary Schools and redirecting the student population to a newly constructed Georgetown West Catholic Elementary School, anticipated for the 2017-2018 school year. F. Thibeault commented on the proposed transition plan during the construction of the new school. The disposition of the two existing school sites would not begin until all students have moved to the new school.

G. Corbacio commented on projected enrolment in the existing schools and the new school, as well as the initial need for portable classrooms. He addressed travelling distance for students, and the benefits of having a superior learning facility. He and F. Thibeault also commented on the site limitations at Holy Cross and St. Francis of Assisi Schools.

#36/16**Moved by:** D. Rabenda**Seconded by:** A. Iantomasi

RESOLVED, that the Halton Catholic District School Board approve the undertaking of the North Georgetown Modified Pupil Accommodation Review (MPAR) in accordance with Operating Policy I-09 School Accommodation Review - Consolidation/Closure and Administrative Procedure VI-35 School Accommodation Review - Consolidation/Closure.

There was discussion regarding travel time for students, the potential for development and growth trends. Going forward, A. Iantomasi requested more details regarding programming and the benefits to the community. G. Corbacio pointed out that, through Ministry funding, this will be a great opportunity for students to benefit from a 21st Century facility.

The Chair called for the vote and the motion **UNANIMOUSLY CARRIED**.

8.4 Oakville South of QEW Modified Pupil Accommodation Review (G. Corbacio, P. McMahon, T. Pinelli)

F. Thibeault identified the review area and pointed out that there has been significant decline in enrolment in Oakville, south of the QEW and explained why five schools is no longer sustainable. He outlined the recommended option, the intended outcomes and the accommodation plan. In essence, the plan would involve consolidating the St. James and St. Joseph school communities into a new school on the existing St. Joseph School site; demolishing the old portion of St. Dominic School and constructing an addition; and relocating the existing Oakville Thomas Merton Adult Learning Centre into the existing St. James School facility. He described the proposed transition plan. He commented on utilization rates of the new facilities, functional building capacity thresholds, portable classroom needs, accessibility, average distance with a slight increase in bussed students, and site limitations on the existing school sites. F. Thibeault noted that the plan is contingent on Ministry approval.

#37/16**Moved by:** D. Rabenda**Seconded by:** S. Trites

RESOLVED, that the Halton Catholic District School Board approve the undertaking of the Oakville South of QEW Modified Pupil Accommodation Review (MPAR) in accordance with Operating Policy I-09 School Accommodation Review - Consolidation/Closure and Administrative Procedure VI-35 School Accommodation Review - Consolidation/Closure.

Trustee Danko asked the Chair to consider granting Father Lenssen, Pastor at St. James Parish the opportunity to address the Board. Approval was granted by a show of hands.

Father Louis M Lenssen, Pastor at St. James acknowledged the declining enrolment but urged the Board to consider the parish/home/school association, the relationship of sacramental value, the potential of losing children to the public system, the parish access to the existing St. James facilities, and the impact on the families currently attending St. James. He provided a letter and asked that it be shared with the Board.

Discussion that ensued focused on the following:

- Partnership with the Diocese, shared space, facilities and parking;
- Limitations of the existing St. James School site;

- St. James School will not close and will remain a Board school site;
- St. James School facility will continue to be available to the St. James parish;
- The impact of deferring the recommendation;
- Proposed timelines and transition;
- Strategies that will be put in place to temporarily accommodate students;
- The significant opportunities and/or potential areas of concern with having an adult learning facility in the community;
- Why a boundary review to rebalance the population would not address school population;
- The consequences of proceeding with a full process rather than a modified process; and
- Concerns with closing a school adjacent to the Church

Staff elaborated on the modified process and assured trustees that following the initial consultation, the Board could present a motion to proceed to a 2nd community consultation. As well, other options could be considered based on community feedback. Staff will study and evaluate each proposal and option presented at the community consultation. Staff also reiterated that approving the motion does not mean that the proposal will be executed. It is simply allowing staff to review the consolidation and closure of the schools and to submit the business cases to the Ministry for consideration. The focus is not on cost, but on improving learning facilities and opportunities for students in established neighbourhoods. The Board has the opportunity to obtain grants from the Ministry to build five new facilities with long term sustainability. Staff also addressed the staffing implications and indicated that most will be addressed through new student enrolment growth elsewhere in the Board and by attrition.

The Chair called for a vote and the motion **UNANIMOUSLY CARRIED**

8.5 Burlington Southeast QEW Modified Pupil Accommodation Review (G. Corbacio, P. McMahon, T. Overholt)

F. Thibeault identified the review area (Burlington Southeast QEW), reviewed the scope of the project, addressed the declining enrolment and confirmed that the proposal does not require a boundary review. He outlined the recommended option, the intended outcomes and the proposed accommodation plan. In essence the plan involves the consolidation of St. Raphael, St. Patrick and Ascension Catholic elementary school communities into a new school built on the Ascension school site, the closure of St. Patrick Catholic Elementary School and the relocation of the existing Burlington St. Thomas Merton ALC to St. Raphael School.

#38/16

Moved by: A. Iantomasi

Seconded by: D. Rabenda

RESOLVED, that the Halton Catholic District School Board approve the undertaking of the Burlington Southeast QEW Modified Pupil Accommodation Review (MPAR) in accordance with Operating Policy I-09 School Accommodation Review - Consolidation/Closure and Administrative Procedure VI-35 School Accommodation Review - Consolidation/Closure.

Trustee Danko, referencing the Board's Mission Statement, specifically the Home/School/Parish partnership and expressed a concern with severing two school communities from their respective parishes. P. Dawson indicated that although the St.

Patrick School students would be redirected to the Ascension school site, the students would still be part of St. Patrick's Parish. Trustee Trites commented on the site limitations at St. Raphael School.

In response to questions, staff acknowledged that all four projects meet two of the MPAR requirements: distance and the number of schools. They also meet a third, in principle, that being the fact that no school attendance boundary changes are required.

The Chair called for a vote and the motion **UNANIMOUSLY CARRIED**.

8.6 Burlington Southwest QEW Modified Pupil Accommodation Review (G. Corbacio, P. McMahon, T. Overholt)

F. Thibeault identified the review area (Burlington Southwest QEW), reviewed the scope of the project, addressed the declining enrolment and confirmed that the proposal does not require a school attendance boundary review. He outlined the recommended option, the intended outcomes and the proposed accommodation plan. In essence the plan involves the consolidation of St. Paul and St. John Catholic Elementary Schools into a renovated St. John School facility that would consist of an additional four to six classrooms. The existing St. Paul School would be retained with a future interest of combining it with the Assumption Catholic Secondary School site.

#39/16

Moved by: A. Iantomasi

Seconded by: S. Trites

RESOLVED, that the Halton Catholic District School Board approve the undertaking of the Burlington Southwest QEW Modified Pupil Accommodation Review (MPAR) in accordance with Operating Policy I-09 School Accommodation Review - Consolidation/Closure and Administrative Procedure VI-35 School Accommodation Review - Consolidation/Closure.

In response to a comment with respect to the size of the site, G. Corbacio briefly describe the scope of the proposed renovations and addition at St. John School that will be presented to the community. He acknowledged that the Board has a great working relationship with the Diocese. The intent is to provide a 21st century learning facility and opportunities to the students in southwest Burlington. In terms of potential exodus of students, G. Corbacio indicated that would be the type of information to be gathered as part of the community consultation process.

The Chair called for a vote and the motion **UNANIMOUSLY CARRIED**.

Trustee Rabenda excused herself from the meeting at 9:45 p.m.

8.7 Employee Computer Equipment Plan Borrowing By-Law No 2016 F01 (P. McMahon)

P. McMahon provided background information and informed trustees that this plan has been offered to employees since 1999. This year, forty three (43) employees are taking advantage of the employee computer equipment plan.

#40/16*Moved by: J.M. Rowe**Seconded by: A. Danko*

RESOLVED, that the Halton Catholic District School Board approve Borrowing By-Law No. 2016 F01, in an amount not to exceed \$68,000 to finance the Employee Computer Equipment Purchase Plan as approved by Resolution #305/99.

In favour
A. Danko
A. Iantomasi
H. Karabela
P. Marai
J.M. Rowe
S. Trites
J. Brown – non binding
C. Kemeni – non binding
M. Zapata – non binding

The motion **CARRIED**.

In accordance with his conflict of interest, A. Quinn did not participate in the discussion, nor did he vote on the motion.

8.8 Secondary Economics Textbook Selection (A. Prkacin)**#41/16***Moved by: J.M. Rowe**Seconded by: P. Marai*

RESOLVED, that the Halton Catholic District School Board approve the purchase of Understanding Economics, McGraw Hill Ryerson, as the approved Grade 12 University (CIA4U0) Economics textbook.

UNANIMOUSLY CARRIED**8.9 Policy II-09 - Opening and Closing Exercises (P. Marai)**

This item was deleted from the agenda.

8.10 Policy II-10 - Releasing Students from School (P. Marai)**#42/16***Moved by: J.M. Rowe**Seconded by: A. Danko*

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-10 Releasing Students from School as amended.

UNANIMOUSLY CARRIED**8.11 Policy II-14 - Class Size Loading Ratios Elementary Panel (Rescinding) (P. Marai)****#43/16***Moved by: A. Iantomasi**Seconded by: H. Karabela*

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and rescind Policy II-14 Class Size Loading Ratios Elementary Panel.

C. Cipriano acknowledged that the information regarding Class Size Loading, ratios and staffing will be available on the Board's website.

The Chair called for a vote and the motion **UNANIMOUSLY CARRIED**.

8.12 Policy II-19 - Educational Field Trips (P. Marai)

#44/16

Moved by: H. Karabela

Seconded by: A. Danko

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-19 Educational Field Trips, as amended.

S. Trites asked that the policy be amended to reflect that for out-of-school activities, students would be attending a Saturday vigil or Sunday Mass.

#44/16 (amendment)

Moved by: H. Karabela

Seconded by: A. Danko

That requirement # 2 of the Policy be amended to read: "Where an out-of-school activity **includes a span of weekend, staff are to ensure that that the itinerary includes a Saturday Vigil, or Sunday Mass, and thereby fulfilling the Sunday obligation.** Student/staff participation is required. All participants are to be advised of this requirement in advance of the trip.

UNANIMOUSLY CARRIED

The Chair called for a vote on the motion as amended and it **UNANIMOUSLY CARRIED**.

8.13 Policy II-50 Prior Learning Assessment and Recognition (PLAR) for Day School Students - First Reading (P. Marai)

#45/16

Moved by: H. Karabela

Seconded by: A. Danko

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-50 Prior Learning Assessment and Recognition (PLAR) for Day School Students, at First Reading.

Staff confirmed that the attendant procedures would be brought forward prior to final reading.

The Chair called for a vote and the motion **UNANIMOUSLY CARRIED**.

The Chair indicated that a motion to continue beyond 10:00 p.m. was required:

#46/16

Moved by: A. Danko

Seconded by: J.M. Rowe

That the meeting continue beyond 10:00 p.m.

CARRIED

**8.14 Policy V-09 - Public Concerns Complaint Process (Third Reading) (P. Marai)
#47/16**

Moved by: A. Danko

Seconded by: J.M. Rowe

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy V-09 Public Concerns Complaint Process, at Third Reading.

C. Cipriano acknowledged that correspondence from the Ombudsman would be shared with the Board of Trustees.

The Chair called for a vote and the motion **UNANIMOUSLY CARRIED**.

**8.15 Policy V-17 - Request for Promotion and Distribution of Program/Activity Related Materials Through Board Schools (Second and Third Readings) (P. Marai)
#48/16**

Moved by: A. Danko

Seconded by: J.M. Rowe

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy V-17 Request for Promotion and Distribution of Program/Activity Related Materials Through Board Schools, at Second and Third Reading.

Trustee Trites expressed concern with promoting materials that are not in line with the tenets of the Church or the Catechism. A. Quinn expressed similar concerns, specifically in terms of promoting the views or documentation from the Federal/Provincial/Municipal governments that are not in line with Catholic teachings. C. Cipriano referenced the Policy, specifically the criteria that states that *approval must concur with the teachings of the Roman Catholic Church and must be in agreement with the Vision of the HCDSB*. C. Cipriano described the process for approving materials from various local organizations and explained that materials from the various ministries are vetted through Curriculum Services, not through Policy V-17.

In favour	Opposed
A. Danko A. Iantomasi H. Karabela P. Marai J.M. Rowe S. Trites J. Brown – non binding C. Kemeni – non binding M. Zapata – non binding	A. Quinn

The motion **CARRIED**.

9. Staff Reports

There were no staff reports.

10. Information Items**10.1 Student Trustees Update**

M. Zapata indicated that the student senate is meeting the week of January 25th. All three student trustees provided an update regarding the various pillars of Achieving, Believing and Belonging: (Blessing of the new North Oakville Preserve Catholic Elementary School, exams, planning Black History Month; exam preparation with mentors, sports training camps at Corpus Christi; Grade 7 confirmation and motivational speakers on mental health).

10.2 School Educational Field Trips (C. Cipriano)

The list of trips was provided as information.

10.3 Holocaust Memorial Day – January 27, 2016 (A. Prkacin)

A. Prkacin provided a brief outline of the learning opportunities that will take place in all elementary and secondary school in recognition of the United Nations International Holocaust Awareness Day on January 27, 2016. Samples of Resources and lessons were displayed in the Board Room.

In response to questions, A. Prkacin clarified the types of resources that was provided to each school. In keeping with the spirit of the motion, A. Quinn, questioned why not all students would be educated on holocaust awareness. P. Dawson indicated that there will be school-wide recognition of the United Nations International Holocaust Awareness Day through the daily prayer, but for this year, due to time restraints, staff focused on obtaining resources for the grades 8 and 12.

10.4 2016 Annual Facility Accommodation Review (G. Corbacio and P. McMahon)

P. McMahon indicated that the report is a summary and synopsis of the presentation made to the approved community partners on January 18, 2016 as per the requirements of the Operating Policy I-37: Community Planning & Facility Partnerships and forms the basis for the consultation. F. Thibeault listed the community partners in attendance. Copies of the presentation will be available on the new webpage being prepared. F. Thibeault indicated that further meetings are anticipated on a go forward basis and he acknowledged that staff is in constant communication with all area municipalities.

10.5 Additional PA Day for School Year Calendar 2015-2016 (C. McGillicuddy)

C. McGillicuddy informed trustees that April 8th 2016 has been selected as the additional PA day for the 2015-2016 School Year Calendar as mandated by the Ministry of Education and amended Regulation 304. The ministry memo also directed boards to address specific topics: half day Occupational Health and Safety Training for teachers K-12; half day inquiry-based learning and pedagogical assessment for FDK/ECE Teams and half day training on equity with a focus on First Nations Metis and Inuit education for grades 1 to 12 teachers.

In response to questions, P. Dawson described the process for establishing the priorities on PA Days noting that some are Ministry driven and others are established through a joint PD Committee comprised of staff and OECTA members.

11. Miscellaneous Information**11.1 Policy Committee Minutes - December 1, 2015**

The minutes were provided as information.

11.2 CPIC Minutes - December 7, 2015

The minutes were provided as information.

12. Correspondence

12.1 Ministry of Citizenship, Immigration and International Trade - Adult Non-Credit Language Training Program

The correspondence was provided as information.

12.2 Minister L. Sandals - Official Blessing and Ground-Breaking Ceremony for the New North Oakville Preserve Catholic Elementary School

The correspondence was provided as information.

13. Open Question Period

14. In Camera

There was no follow-up In-Camera session.

15. Resolution re Absentees

There were no absentees.

16. Adjournment and Closing Prayer: S. Trites

#49/16

Moved by: P. Marai

Seconded by: S. Trites

RESOLVED, that the meeting adjourn.

CARRIED

The meeting adjourned at 10:30 p.m. with a prayer led by S. Trites.

Secretary of the Board

Chair