

**MINUTES OF THE REGULAR BOARD MEETING**

Date:	February 2, 2016	
Time:	7:30 pm	
Location:	Catholic Education Centre - Board Room 802 Drury Lane Burlington, Ontario	
Members Present	A. Danko A. Iantomasi, Vice Chair of the Board H. Karabela P. Marai	J. Michael, Chair of the Board A. Quinn D. Rabenda J.M. Rowe S. Trites
Student Trustees	J. Brown C. Kemeni	M. Zapata
Staff Present	B. Browne C. Cipriano G. Corbacio P. Dawson, Secretary of the Board P. McMahon C. McGillicuddy	L. Naar J. O'Hara T. Overholt T. Pinelli A. Prkacin
Also Present	P. Codner, Chief Social Worker O. Foese, Chief of Psychological Services R. Negoj, Senior Administrator Financial Services, Business Services A. Swinden, Administrator, Strategic Communications Services F. Thibeault, Administrator, Planning Services P. Weber-Callaghan, Mental Health Lead K. Yanchus, Reporter	

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**1. Call to Order**

The Chair called the meeting to order.

**1.1 Opening Prayer: C. Kemeni**

The meeting opened at 7:30 p.m. with a prayer led by C. Kemeni.

**1.2 Motion Adopted In-Camera**

**RESOLVED**, that the Halton Catholic District School Board ratify the attached Memorandum of Settlement between the Board and OECTA Secondary teachers to be effective September 1, 2014 and to expire August 31, 2017.

**1.3 Information Received In-Camera**

Night School Vice Principal

Melissa Giardina appointed as Night School Vice Principal for the period February 22, 2016 to April 18, 2016.

Hiring

Ian Canham and Lilly Cheng hired as probationary teachers effective February 8, 2016

**2. Approval of the Agenda**

The Chair indicated that item 10.3 would be moved under Presentation “4.1”.

**#50/16**

**Moved by:** J.M. Rowe

**Seconded by:** D. Rabenda

**RESOLVED**, that the agenda be accepted as amended.

**CARRIED**

**3. Declarations of Conflict of Interest**

There were no conflicts of interest declared.

**4. Presentations**

L. Naar commented on the excellent work and support provided by the Compassionate Care Response Team and introduced members in attendance: Patricia Codner, Chief Social Worker; Oliver Foese, Chief of Psychological Services, and Patricia Webber-Callaghan Mental Health Lead in attendance. The fourth member of the team, G. Federico, System Chaplain and Faith Formation Lead, was unable to attend due to a previous commitment.

Information was shared on the composition, structure and function of the team that provides support to school communities experiencing grief and crisis. Each team leader addressed the Board of Trustees and elaborated on their specific role, the role of the Steering Committee, the role of the principal, reviewed the compassionate care and crisis response team guidelines; and addressed their mandate within the context of the school, parish and community.

A sample of the Resource Binder that is available to all site administrators was circulated to trustees. As well, one of the video clips that are being created to provide responses for parents, students and staff was viewed.

In response to questions, the team commented on the strategies being implemented for refugees in Halton, the frequency the team is being called out, the resources available, the team approach used by neighbouring boards and the types of support they provide for students in need.

The Chair thanked the team for a very informative presentation.

**5. Delegations**

There were no delegations.

**6. Approval of Minutes**

**6.1 Minutes of the Regular Meeting of January 19, 2016**

**#51/16**

**Moved by:** A. Quinn

**Seconded by:** S. Trites

**RESOLVED**, that the minutes of the January 19, 2016 Regular Board Meeting be approved as presented.

**CARRIED**

**7. Business Arising from Previous Meetings**

**7.1 Summary of Outstanding Items from Previous Meetings**

The Summary of Outstanding Items from Previous Meetings was received as information.

## 8. Action Items

### 8.1 Georgetown School Boundary Review - Amend Previously Adopted Motion (T. Overholt)

Staff explained that patch V72, although referenced in the January 19<sup>th</sup>, 2016 Board Report, was inadvertently omitted from the resolution. In order to ensure clarity, F. Thibeault suggested amending the motion previously adopted.

**#52/16**

**Moved by:** A. Iantomasi

**Seconded by:** J.M. Rowe

**RESOLVED**, that boundaries presented in Modified Option 3 be implemented for the 2016/2017 school year for all Georgetown Elementary Schools, whereby these changes shall have the effect of altering existing attendance areas by: re-directing patches U77 from St. Catherine of Alexandria CES to Holy Cross CES; **re-direct patch V72 from St. Francis of Assisi CES to St. Brigid CES**; and re-directing patches U74, V71, and V74 from St. Catherine of Alexandria CES to St. Brigid CES. **UNANIMOUSLY CARRIED**

Trustee Quinn requested that the previously adopted motion be amended and that the word “grandparented” be replaced with “**grandfathered**”. Trustees were informed that an amendment without notice to a “Previously Adopted Motion” requires 2/3 majority vote.

**#53/16**

**Moved by:** A. Quinn

**Seconded by:** J.M. Rowe

**RESOLVED**, that boundaries presented in Modified Option 3 be implemented for the 2016/2017 school year for all Georgetown Elementary Schools, whereby these changes shall have the effect of altering existing attendance areas by: re-directing patches U77 from St. Catherine of Alexandria CES to Holy Cross CES; re-direct patch V72 from St. Francis of Assisi CES to St. Brigid CES; and re-directing patches U74, V71, and V74 from St. Catherine of Alexandria CES to St. Brigid CES.

**Resolved**, that all Grade 6 and 7 students (enrolled in the 2015/2016 school year) be offered the option (**grandfathered**) to remain at their current home school until they graduate to the secondary panel without transportation. Furthermore, siblings of **grandfathered** students will not be granted cross-boundary status.

**Resolved**, that all Grade 5, 6 and 7 Extended Immersion students residing in patch U77 (enrolled in the 2015/2016 school year) be offered the option (**grandfathered**) to remain at their current Extended Immersion school until they graduate to the secondary panel without transportation. Furthermore, siblings of **grandfathered** students will not be granted cross-boundary status.

**Resolved**, that, due to safety concerns related to elementary students crossing Maple Avenue and Main Street without the assistance of a crossing-guard, transportation shall be considered for students living in patch U77, who will be directed to Holy Cross Catholic Elementary School whereby a portion of the students would not be eligible for transportation based on the 1.6 km walking distance policy. Transportation would be provided until such time crossing guard assistance is provided at this intersection, and that the area is deemed safe through reassessment by Halton Student Transportation Services.

**Resolved**, that Board staff organize a meeting with each of the affected school communities to attend a transition meeting at their newly designated school, to visit the new facility and become familiar with their new school and school staff.

**Resolved**, that families of students residing in patches U74, V74, and V71 be advised in writing of the possibility of being redirected to a new elementary school located within the Vision Georgetown Secondary Plan (located entirely in patch V74) as early as the 2021/22 school year.

**UNANIMOUSLY CARRIED**

## **8.2 Policy II-09 - Opening and Closing Exercises (P. Marai)**

P. Marai addressed the proposed amendments to the Policy, specifically the requirement that the National Anthem be played and sang by students and staff every morning in the daily opening exercises. As well that the Oath of Citizenship be recited daily in keeping with what trustees would like to set for the schools across the district.

**#54/16**

**Moved by:** A. Quinn

**Seconded by:** J.M. Rowe

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-09 Opening and Closing Exercises as amended.

H. Karabela commented that students should be provided historical background information and informed that it's a privilege for them to recite the Oath of Citizenship. C. Cipriano explained that the amendments to the Policy will be presented to principals and vice principals at the next Administrators' meeting. A memo will also be sent outlining the requirements of the Policy with information on how the administrators can present it to students in their schools.

The Chair called for a vote and the motion **UNANIMOUSLY CARRIED**.

## **9. Staff Reports**

### **9.1 2016-2017 School Year Calendar (C. McGillicuddy)**

C. McGillicuddy commented on the 2016-2017 School Year Calendar and pointed out that all PA days are aligned with the co-terminous Board. He also clarified that the Christmas Break will be from December 26<sup>th</sup> 2016 to January 6<sup>th</sup>, 2017. Since this is a modified calendar, the calendar must be submitted to the Ministry of Education by March 1, 2016.

Staff, in response to questions, acknowledged that most of the topics on P.A. days are mandated by the Ministry. However, in terms of Math, although only half of a P.A. day is assigned to that topic, P. Dawson assured trustees that the majority of professional learning, administered outside of PA days, for this year and next year focuses on Math.

### **9.2 2016-2017 Budget Estimates Schedule, Objectives and Updates (P. McMahon)**

P. McMahon addressed the purpose of the report, reviewed the 2016-17 budget estimates schedule, objectives, challenges and priorities. He noted that a Trustee Budget Strategy Session will take place following the March 1<sup>st</sup> Board Meeting and commented on the format of the workshop: each superintendent will outline their portfolio responsibilities and how those are included in the budget process. As well, presentations will be made by consultants on sick leave and benefits costs.

With respect to “Early Years and Child Care Modernization”, staff explained that the Ministry is supporting the establishment of as many child care facilities as possible attached to schools.

## **10. Information Items**

### **10.1 Student Trustees Update**

C. Kemeni reported that student trustees will be attending the OSTA-AECO Conference in Ottawa from February 18<sup>th</sup> to the 21<sup>st</sup> 2016. She also commented on the activities that will be taking place during Black History Month. Each student trustee elaborated on the Achieving, Believing and Belonging pillars: valentine cards to residents in long term care, physical activities organized to relieve stress during exams, as well as various awareness activities and drives that are taking place for those in needs in HCDSB communities.

### **10.2 School Educational Field Trips (L. Naar)**

Trustee Karabela questioned a weekend field trip that did not make mention of attendance to Mass. In response, C. Cipriano explained that attendance to Vigil or Mass will depend on the success of the team and how far they get in the debate championships.

### **10.3 Compassionate Care and Crisis Response Team (L. Naar)**

This item was presented under 4.1

### **10.4 Christian Meditation with Children (L. Naar)**

L. Naar provided information on the implementation of the practice of Christian Meditation, a contemplative form of prayer rooted in our Christian tradition, often called the prayer of the heart, for children in our system. More than 30 schools have been participating. Two focus groups are planned in February and March that will look at expanding implementation of Christian Meditation across the system, in both elementary and secondary schools.

Trustee Quinn questioned the status of the Rosary Apostolate in our schools and asked at whose direction Christian Meditation has been given approval. In response, L. Naar indicated that Christian Meditation is not intended to replace the Rosary Apostolate but is another form of prayer by which students and staff can connect to God. The implementation has received support from the local Bishop as well as the Vicar for Education, Father Con O'Mahony.

Trustee Trites, having witnessed grade 7 students participate in a meditation exercise, spoke in support of this spiritual reflection.

Staff noted that for the most part, meditation is done in class, on average two to three times a week, for 4 to 5 minutes.

### **10.5 Instructional Rounds (P. Dawson)**

P. Dawson highlighted the plans to embed the instructional rounds approach in the district, the goal of which is to improve teaching and learning using a collaborative approach. Some staff members attended the Instructional Rounds Institute offered by Harvard during the 2014-2015 school year and additional staff members attended the Institute in December 2015. To accomplish the spread of learning throughout the district,

host schools will become training labs for instructional rounds during the week of March 29<sup>th</sup> to April 1<sup>st</sup> with the assistance of Harvard Professors.

P. Dawson noted that the Halton Catholic District School Board has built its capacity and the visit by Harvard is to monitor the implementation of instructional rounds.

**10.6 International Student Program - International Conference for Educational Fairs (ICEF) North America - Workshop - Miami, Florida (C. Cipriano)**

C. Cipriano shared information regarding the Board's attendance at the International Conference for Educational Fairs (ICEF) from December 6<sup>th</sup> to December 10<sup>th</sup>. The focus of the trip was to meet with leading student recruitment agencies from around the globe and to present the Board as a desirable destination for students considering studying abroad.

C. Cipriano acknowledged that trustees will be receiving a report on the growth of international students within the Board. The matter will also be brought up for discussion during the budget workshop. C. Cipriano provided information regarding attendance from the other school districts in Ontario.

**10.7 North Oakville Preserve Catholic Elementary School (G. Corbacio)**

G. Corbacio was pleased to report receipt of the official approval from the Ministry of Education to proceed to tender the construction of the 671 new pupil place North Oakville Preserve Catholic Elementary School. He noted that site services and the foundation permits are in place.

**10.8 School Consolidation and Closure Process Update (T. Overholt & T. Pinelli)**

T. Overholt referenced the Modified Pupil Accommodation Reviews – Communication Plan listing some of the actions that have transpired and highlighting key consultation dates with stakeholders as well as the Guide to Pupil Accommodation Reviews published by the Ministry of Ontario. Trustees were encouraged to read through the document that provides detailed information to help inform parents and guardians about the process.

**Other Issues:**

Staff indicated that ICE is still in consultation with the Bishops as well as the Ministry and has not finalized the resources. Staff continues to teach the Fully Alive Program, with the exception of one unit that will not be taught until materials have been received. The Director confirmed that a letter is sent to parents for each of the units delivered. Copies of the teacher resource for that specific unit will be sent to trustees immediately upon receipt.

The Chair indicated that a Special Board Meeting will be required on March 22, 2016, specifically for the purpose of presenting the Final Report and Recommendations – Modified Pupil Accommodation Reviews. A portion of the By-laws will have to be suspended for the meeting in order to proceed.

**11. Miscellaneous Information**

**11.1 SEAC Minutes - December 14, 2015**

The minutes were provided as information.

**12. Correspondence**

**12.1 Ministry of Education - 2016 B01 - Guide to Pupil Accommodation Reviews**

Correspondence was provided as information.

**13. Open Question Period**

There was no open question period.

**14. In Camera**

There was no follow-up In-Camera session.

**15. Resolution re Absentees**

There were no absentees.

**16. Adjournment and Closing Prayer: A. Danko**

**#55/16**

**Moved by:** A. Quinn

**Seconded by:** H. Karabela

**RESOLVED**, that the meeting adjourn.

**CARRIED**

The meeting adjourned at 9:22 p.m. with a prayer led by A. Danko.

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Secretary of the Board

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Chair