

## MINUTES OF THE REGULAR BOARD MEETING

Date: April 19, 2016  
 Time: 7:30 pm  
 Location: Corpus Christi Catholic Secondary School  
 5150 Upper Middle Road  
 Burlington, ON

Members Present	A. Danko J. Michael, Chair of the Board A. Iantomasi, Vice Chair of the Board H. Karabela P. Marai	A. Quinn D. Rabenda J.M. Rowe S. Trites
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Student Trustees	J. Brown	M. Zapata
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Student Excused	C. Kemeni
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Staff Present	B. Browne C. Cipriano G. Corbacio P. Dawson, Secretary of the Board C. McGillicuddy	L. Naar J. O'Hara T. Overholt T. Pinelli A. Prkacin
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Also Present	S. Allum, Manager, Energy and Environmental A. Bartucci, Strategic Communications Officer T. Durham, Curriculum Consultant A. Jamieson, Director, Catechesis Office, Diocese of Hamilton J. Staples, Curriculum Consultant A. Swinden, Swinden, Administrator, Strategic Communications Services F. Thibeault, Administrator, Planning Services S. Typer, Curriculum Consultant K. Yanchus, Reporter Students/Staff of St. Mary CES and St. Patrick CES
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Recording Secretary	H. Murphy
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1. Call to Order  
The Chair called the meeting to order.
  - 1.1 Opening Prayer: J. Brown  
The meeting opened at 7:30 p.m. with a prayer led by Jackson Brown.
  - 1.2 Motions Adopted/Information Received In-Camera  
The Association of Professional Student Services Personnel (APSSP) Local Tentative Memorandum of Settlement  
*RESOLVED, that the Halton Catholic District School Board ratify the Memorandum of Settlement between the Board and APSSP dated March 22, 2106, to be effective September 1, 2014 and to expire August 31, 2017*  
CUPE 5200 (Educational Assistants) Local Tentative Memorandum of Settlement

*RESOLVED, that the Halton Catholic District School Board ratify the Memorandum of Settlement between the Board and CUPE Local 5200 (Educational Assistants) dated March 29, 2016, to be effective September 1, 2014 and to expire August 31, 2017.*

CUPE 5200 Unit B (Designated Early Childhood Educators) Local Tentative Memorandum of Settlement (J. O'Hara)

*RESOLVED, that the Halton Catholic District School Board ratify the Memorandum of Settlement between the Board and CUPE Local 5200 Unit B (Designated Early Childhood Educators) dated April 5, 2016, to be effective September 1, 2014 and to expire August 31, 2017.*

#### Retirements

Patricia McLean retiring effective April 30, 2016. Vincent Blain, Tammy Ellies, Kathleen Fach, Dianne Fox, Oksana Krawczyniuk, Margot Olivieri, Nijole Vaitonis and Dianne Visschedyk retiring effective June 30, 2016. Annette Raper retiring effective September 1, 2016.

#### Curriculum Consultant Generalist

Karen Becker, Mary (Terri) Durham, Teresa Foster, Catherine Jenkins, Jill Staples and Anna Marie Toltl appointed as Curriculum Consultant Generalists effective September 1, 2016 for a period of up to three (3) years with the possibility of a one (1) year extension.

#### School Administrative Appointments

Paul Dilanni and Katharine Stevenson appointed as Secondary School Principals effective September 1, 2016. Norman Roberts appointed as Secondary School Vice Principal effective September 1, 2016.

#### Acting Elementary School Vice Principal

Colin Simpson appointed as Acting Elementary School Vice Principal effective May 2, 2016 to June 30, 2016.

## 2. Approval of the Agenda

Referencing the resolutions for Action Items 8.1 – 8.4, Trustee Quinn requested a ruling as to whether they were to be considered Action items, under the format presented and in accordance **with the Board's by-laws**. The Chair ruled that items 8.1 – 8.4 were Action Reports.

*#90/16*

*Moved by: P. Marai*

*Seconded by: J. M. Rowe*

*RESOLVED, that the agenda be accepted as presented.*

*CARRIED*

## 3. Declarations of Conflict of Interest

There were no conflicts of interest declared.

## 4. Presentations

### 4.1 Robotics Presentation (A. Prkacin)

S. Typer, Curriculum Consultant introduced staff and students, representing Grade 3, Grade 6 and Grade 7 students from St. Patrick and St. Mary Catholic Elementary School who showcased the skills that they have been learning through LEGO Robotics. A variety of projects were presented. A number of students from St. Mary Catholic Elementary School also participated in the Bay Area Science and Engineering Fair (BASEF) this year.

J. Michael extended congratulations to the students and teachers for their innovative and creative projects.

5. Delegations

There were no delegations.

6. Approval of Minutes

6.1 Regular Board Meeting - April 5, 2016

#91/16

*Moved by: A. Iantomasi*

*Seconded by S. Trites*

*RESOLVED, that the minutes of the April 5, 2016 Regular Meeting of the Board be approved as presented.* *CARRIED*

7. Business Arising from Previous Meetings

7.1 Summary of Outstanding Items from Previous Meetings

The Summary of Outstanding Items from Previous Meetings was received as information.

8. Action Items

8.1 North Georgetown Modified Pupil Accommodation Review – Final Report and Recommendations (T. Overholt, G. Corbacio, P. McMahon)

As a point of order, A. Danko informed the Chair that the motion should be moved and seconded prior to being addressed.

#92/16

*Moved by: J.M. Rowe*

*Seconded by: D. Rabenda*

*RESOLVED, that the Halton Catholic District School Board, contingent upon Ministry approval, approve recommendations 1-5 for the North Georgetown Modified Pupil Accommodation Review Area:*

- 1) *That Holy Cross Catholic Elementary School and St. Francis of Assisi be consolidated into the North Georgetown Community Catholic Elementary School for the 2017-2018 school year, at the earliest;*
- 2) *That North Georgetown Catholic Elementary School be located on the Board owned Berton Boulevard site, and the constructed facility be comprised of a 671 pupil place elementary school with an 88 space five (5) room child care centre wing, slated to open for the 2017-2018 school year, at the earliest;*
- 3) *That the Board re-direct all programs currently offered at the two schools to the new North Georgetown Catholic Elementary School;*
- 4) *That following the completion of the North Georgetown Catholic Elementary School construction project, Board shall close both Holy Cross Catholic Elementary School and St. Francis of Assisi School Catholic Elementary School and re-direct students to the new school; and,*
- 5) *That following the completion of the project, both sites to be declared surplus to the Board's needs, and both site will be circulated through the Ontario Regulation 444/98 disposition process.*

T. Overholt provided a brief overview of the activities that have taken place since the start of the process and commented on the role, mandate and membership (core members, resource staff, and optional members) of the Transition Committee. F. Thibeault reviewed the Transition process and explained that, once approved by the Board, a draft Transition Accommodation Plan would be developed and once approved by the Ministry, the initial Transition Accommodation Plan would follow. He further elaborated on the responsibilities of the Transition Committee.

T. Overholt noted that **staff's** recommendation is based on the needs of students.

Trustee Quinn presented an amendment to the motion and asked that Item 5 be excluded and deferred for future Board consideration.

*#93/16*

*Moved by: A. Quinn*

*Seconded by: A. Danko*

*RESOLVED, that section '5' (That following the completion of the project, both sites to be declared surplus to the Board's needs, and both site will be circulated through the Ontario Regulation 444/98 disposition process) be removed from the proposed resolution.*

A. Danko commented on the proposed revisions to Ontario Regulation 444/98, currently under consideration, and if approved will expand the list of agencies and bodies having the right of first refusal on the sale of board/public properties and will increase response timelines from 90 to 180 days.

In response to questions, F. Thibeault expanded on the process for the disposal of Board properties.

The Chair called on the vote on the amendment and it *UNANIMOUSLY CARRIED*.

*#92/16 (As amended)*

*Moved by: A. Danko*

*Seconded by: H. Karabela*

*RESOLVED, that the Halton Catholic District School Board, contingent upon Ministry approval, approve recommendations 1-4 for the North Georgetown Modified Pupil Accommodation Review Area:*

- 1. That Holy Cross Catholic Elementary School and St. Francis of Assisi be consolidated into the North Georgetown Community Catholic Elementary School for the 2017-2018 school year, at the earliest;*
- 2. That North Georgetown Catholic Elementary School be located on the Board owned Berton Boulevard site, and the constructed facility be comprised of a 671 pupil place elementary school with an 88 space five (5) room child care centre wing, slated to open for the 2017-2018 school year, at the earliest;*
- 3. That the Board re-direct all programs currently offered at the two schools to the new North Georgetown Catholic Elementary School; and*
- 4. That following the completion of the North Georgetown Catholic Elementary School construction project, Board shall close both Holy Cross Catholic Elementary School and St. Francis of Assisi School Catholic Elementary School and re-direct students to the new school.*

A. Quinn listed several reasons why the Board should submit only one closure/consolidation request to the Ministry of Education and explained that submitting multiple plans to the province, leaves it at their discretion to decide where their limited resources will be placed. By not emphasizing the importance of the needs of Georgetown Catholic Elementary School as a priority, Trustee Quinn noted that the Board runs the risk of having Georgetown left out of the process.

The Chair called for a vote and the motion *UNANIMOUSLY CARRIED*.

8.2 Burlington Southeast Modified Pupil Accommodation Review - Report Update and Recommendation (T. Overholt, G. Corbacio, P. McMahon)

#94/16

Moved by: A. Danko

Seconded by: P. Marai

*RESOLVED*, that the Halton Catholic District School Board not approve the Burlington Southeast Modified Pupil Accommodation Review.

Trustee Iantomasi suggested that the proposed recommendation presented by staff be deferred rather than rejected to allow staff to provide alternatives and options, consider land options that the City of Burlington referenced in their delegation to the Board and address land requirements if the Assumption secondary school comes forth in the secondary assessment. She expressed concern delaying the process for an additional year. Trustee Rabenda echoed Trustee Iantomasi's comments.

Trustee Quinn supported the proposed resolution as the process did not give proper time to address the concerns of the community.

The Chair called for a vote:

In Favour	Opposed
Danko, Anthony	Iantomasi, Arlene
Karabela, Helena	Rabenda, Diane
Marai, Paul	Brown, Jackson (non-binding)
Quinn, Anthony	Zapata, Manuela (non-binding)
Rowe, J. Mark	
Trites, Susan	

The motion *CARRIED*.

8.3 Burlington Southwest Modified Pupil Accommodation Review - Report Update and Recommendation (T. Overholt, G. Corbacio, P. McMahon)

#95/16

Moved by: A. Danko

Seconded by: A. Quinn

*RESOLVED*, that the Halton Catholic District School Board not approve the Burlington Southwest Modified Pupil Accommodation Review.

Trustee Karabela thanked the delegations for their research and staff for their hard work.

A. Iantomasi reiterated the need to defer the matter and expressed concern with enrolment implications if Nelson Secondary School's project obtains approval before a new Assumption Catholic Secondary School. D. Rabenda reiterated that a deferral would allow the Board to include Assumption as part of the discussion.

P. Marai pointed out that the message from the community was clearly heard and the Board must let the communities exist as they do.

The Chair called for a vote:

In Favour	Opposed
Danko, Anthony	Iantomasi, Arlene
Karabela, Helena	Rabenda, Diane
Marai, Paul	Brown, Jackson (non-binding)
Quinn, Anthony	Zapata, Manuela (non-binding)
Rowe, J. Mark	
Trites, Susan	

The motion was *CARRIED*.

8.4 Oakville South Modified Pupil Accommodation Review - Report Update and Recommendation (T. Pinelli, G. Corbacio, P. McMahon)

#96/16

*Moved by:* A. Danko

*Seconded by:* P. Marai

*RESOLVED*, that the Halton Catholic District School Board, contingent upon Board approval, adopt recommendations 1-5 for the Oakville South Modified Pupil Accommodation Review Area:

- 1) That St. Joseph Catholic Elementary School and St. James Catholic Elementary schools be consolidated into the Oakville South Central Catholic Elementary School for the 2017-2018 school year, at the earliest;
- 2) That Oakville South Central Catholic Elementary School be located on the existing St. Joseph School site, and the constructed facility be comprised of a 504 pupil place elementary school, slated to open for the 2017-2018 school year, at the earliest;
- 3) Demolish 4,412 square meter wing of the existing pre-1995 St. Dominic School wing, and construct a 377 pupil place addition, and convert the existing General Purpose Room (small gym) into an 88 place five (5) room child-care centre wing;
- 4) That the Board re-direct all programs currently offered at the two schools to the new Oakville South Central Catholic Elementary School; and
- 5) That following the completion of construction of both the Oakville South Central Catholic Elementary School and the St. Dominic Catholic Elementary School projects, the Board shall close St. James, and re-locate the existing Oakville Thomas Merton Adult Learning Centre (currently leased commercial space) into the facility.

Trustee Quinn stated his opposition to closing a Catholic Elementary School adjacent to a Parish until compelled to do so and on that basis, did not support the decision to close St. James School.

The discussion ensued regarding the use of St. James. D. Rabenda reiterated the need to make the current St. James a support for the community, A. Danko suggested that the

Board makes best use of its asset and that may mean removing the school adjacent to a Church. Furthermore, there is no guarantee that the Church will remain in its current location since the Diocese is conducting consolidations reviews as well. He suggested that the facility should be a single purpose use intended for the ALC. He also suggested that more consultation is required to determine community needs.

Trustee Karabela supported the comments made by A. Quinn and acknowledged that schools are better placed when connected to the Church as they help lay a foundation and makes us more distinctly Catholic.

In response to questions, T. Pinelli commented on the 6<sup>th</sup> bullet (under staff's recommendation) and noted that it was purposely included to address inequities and to ensure that the needs of the community are met with before and after school programs, bussing, and pick-ups. She also elaborated on how the School Board would help integrate students with various socio-economic needs to their new schools.

In Favour	Opposed
Danko, Anthony	Iantomasi, Arlene
Marai, Paul	Karabela, Helena
Rabenda, Diane	Quinn, Anthony
Rowe, J. Mark	
Trites, Susan	
Zapata, Manuela (non-binding)	
Brown, Jackson (non-binding)	

The motion *CARRIED*.

8.5 School Naming – Oakville Preserve Catholic Elementary School (C. Cipriano)  
#97/16

*Moved by: P. Marai*

*Seconded by: H. Karabela*

*RESOLVED, that the Halton Catholic District School Board approve the following two school names for the new North Oakville Preserve Catholic Elementary School:*

*1<sup>st</sup> Choice: St. Gregory the Great (preferred)*

*2<sup>nd</sup> Choice: St. Therese of Lisieux (alternate) and;*

*THAT, the Board-approved list of possible school names be submitted to Bishop Douglas Crosby for his consideration and response.*

C. Cipriano presented the report and the results from the consultation with the community. In accordance with the stated process, St. Gregory the Great will be presented to Bishop Crosby as the preferred name, followed by St. Therese of Lisieux as the alternate name.

Although respectful of the results of the survey, in an attempt to rectify the imbalance of unintentional biased in favouring male Saints, increasing the number of named female Saints schools in the Board, as well as taking into consideration Aboriginal Awareness Week, A. Quinn presented the following amendment:

*Moved by: A. Quinn*

*Seconded by: H. Karabela*

*RESOLVED, that the Halton Catholic District School Board new Oakville Elementary School take the name of the first Native American Saint, the Lily of the Mohawks, St. Kateri Tekakwitha and forward the suggestion to Bishop Crosby for his approval.*

*Referencing Policy, I-15, P. Marai pointed out that the amendment was not in order. He suggested that a change in Policy at this time would clearly contravene the intent of the consultation process and disregard community input. The Chair concurred that the amendment was not in order and called the vote.*

In Favour	Opposed
Danko, Anthony	Quinn, Anthony
Iantomasi, Arlene	
Karabela, Helena	
Marai, Paul	
Rabenda, Diane	
Rowe, J. Mark	
Trites, Susan	
Zapata, Manuela (non binding)	
Brown, Jackson (non binding)	

The motion was *CARRIED*.

#### 8.6 Proposed 2016 Facility Renewal Projects (G. Corbacio)

G. Corbacio reported that at the March 10<sup>th</sup> Board Meeting, an outline of the projects was presented to trustees, including the description and location of the projects. Since then, staff have finalized the project scopes and issued the tenders.

*#98/16*

*Moved by: A. Danko*

*Seconded by: P. Marai*

*RESOLVED, that the Halton Catholic District School Board authorize staff to proceed with the Proposed 2016 Facility Renewal Projects.*

*RESOLVED, that the Halton Catholic District School Board authorize staff to expense funds from the Facility Renewal Project Reserves for the Proposed 2016 Facility Renewal Projects and that the expenditures will not exceed \$6,240,000.*

In response to questions, staff acknowledged that trustees would be informed if expenditures exceeded the allocated amount.

The Chair called for a vote and the motion *UNANIMOUSLY CARRIED*



- 8.7 Policy 1-02 Records and Information Management, Policy I-07 Protection of Privacy, Policy I-30 Video Surveillance – Second and Third Readings (P. Marai)  
#99/16

*Moved by: P. Marai*

*Seconded by: A. Iantomasi*

*RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy I-02 Records and Information Management, Policy I-07 Protection of Privacy and Policy I-30 Video Surveillance at Second and Third Readings.*  
*UNANIMOUSLY CARRIED*

- 8.8 Policy II-41 Uniform (P. Marai)

*#100/16*

*Moved by: P. Marai*

*Seconded by: A. Iantomasi*

*RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-41 Uniform as amended.*

Trustee Quinn objected to the Policy in its current form as it presumes to dictate where parents must purchase uniforms and asks them to comply with Policy I-31 regarding Apparel Purchases and Fair Labour Practices. He suggested amending the Policy whereby removing the mandatory sole supplier from our School Board Uniform Dress Code Policy, and bring it back to Policy for further consideration. A. Quinn clarified that he was opposed to a sole source provider, not to uniforms.

D. Rabenda noted that she was not opposed to considering A. Quinn's consideration but that the Policy should be reviewed with the Purchasing Department.

As a follow-up comment from Trustee Iantomasi in terms of how R.J. McCarthy supports families who cannot afford uniforms, C. Cipriano described the process involved at the school level to assist families with purchasing apparel.

Trustee Quinn further pointed out that by opening to other providers, the market determines what families can afford to pay. School Generated funds are also available to assist families.

The following amendment was presented for consideration:

*#101/96*

*Moved by: A. Quinn*

*Seconded by: J.M. Rowe*

*RESOLVED, In keeping with our commitment to reflect Christian values in our day-to-day lives and to abide by the social teaching of the Church and our own Mission and Vision Statement, the Halton Catholic District School Board has implemented a Fair Labour Purchasing Policy. This requires that all vendors provide assurances that the manufacturing of apparels is in keeping with the provisions and procurement of the Fair Labour Practices agreement. We would request that all school communities consider safe, just and healthy, employment standards wherever and whenever they are shopping. A list of school apparel suppliers will be provided within our Policy and will be available on our website.*

The Chair called for a vote on the amendment:

In Favour	Opposed
Karabela, Helena	Danko, Anthony
Quinn, Anthony	Iantomasi, Arlene
Rowe, J. Mark	Marai, Paul
Trites, Susan	Michael, Jane
Zapata, Manuela (non-binding)	Rabenda, Diane
	Brown, Jackson (non-binding)

The motion was *DEFEATED*.

The Chair called for a vote on the main motion. It was questioned whether 2/3 majority vote was required.

In Favour	Opposed
Danko, Anthony	Quinn, Anthony
Iantomasi, Arlene	Karabela, Helena
Marai, Paul	Rabenda, Diane
Michael, Jane	Trites, Susan
Rowe, J. Mark	Zapata, Manuela (non-binding)
Brown, Jackson (non-binding)	

The motion *CARRIED*.

8.9 Policy I – Governance of Policy (P. Marai)  
#102/16

*Moved by: P. Marai*

*Seconded by: A Iantomasi*

*RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy I – Governance of Policy as amended.*

In Favour	Opposed
Danko, Anthony	Quinn, Anthony
Iantomasi, Arlene	Karabela, Helena
Marai, Paul	
Rabenda, Diane	
Rowe, J. Mark	
Trites, Susan	
Brown, Jackson (non-binding)	
Zapata, Manuela (non-binding)	

The motion was *CARRIED*.

9. Staff Reports

9.1 Religious Education Resource Selection (A. Prkacin)

T. Durham, Curriculum Consultant, and A. Jamieson, Director, Catechesis Office, Diocese of Hamilton, provided an overview of the Grade 2 – 3 resource, *Growing in Faith, Growing in Christ* which included a video presentation highlighting the benefits of the Grade 1 resource currently in use in schools. A copy of the Grade 2 program is available

from Curriculum Services for trustees to preview.

In response to questions related to the development and cost of the program, staff indicated that the program was not sourced through the Board but rather a collaboration between the CCCB and Pearson directly.

The Chair thanked both T. Durham and A. Jamieson for their informative presentation.

- 9.2 Kindergarten Outdoor Learning Enhancement Plan (G. Corbacio)  
G. Corbacio addressed the report introducing two presenters: J. Staples, Curriculum Consultant and S. Allum, Manager, Energy and Environmental, Facility Management Services and acknowledged G. Watkins, Facility Manager; A. Duffield, Senior Administrator, and R. Merrick, Administrator, School Operations and Maintenance of Facility Management Services.

J. Staples commented on the Kindergarten Outdoor Learning Enhancement Plan from the curriculum perspective, highlighted the key benefits for fine motor and sensory activities, and addressed research that supports the natural playspaces.

S. Allum provided information regarding the natural play spaces projects development process and outlined the design strategy. He noted that twelve elementary school were selected for the first phase of the Kindergarten Outdoor Learning Program.

G. Corbacio reported that only the 2015-2016 projects will be done at this time. The 2016 Kindergarten Outdoor Learning Playspace Projects will be brought to trustees for consideration and approval at the May 3, 2016 Board Meeting. In response to questions, the presenters advised that all pods were CSA approved and designed to support students of all different skill levels. As well, G. Corbacio indicated that Board would welcome school community fund raising efforts to enhance the outdoor learning playspaces.

*#103/16*

*Moved by: P. Marai*

*Seconded by: D. Rabenda*

*RESOLVED, that the meeting continue beyond 10:00 p.m.*

*CARRIED*

## 10. Information Items

### 10.1 Student Trustee Update

J. Brown indicated that both C. Kemeni and M. Zapata would be attending the upcoming OCST-AECO AGM. The students provided an update on the pillars of achieving, believing and belonging detailing activities in the schools

In response to a question related to the process for Student Trustee elections, J. Brown provided an overview.

### 10.2 School Educational Field Trip (L. Naar)

The School Education Field Trip report was received as information.

### 10.3 North Oakville Preserve Monthly Construction Report (G. Corbacio)

G. Corbacio addressed the Construction Report. The project is currently on budget and should meet the timeline for completion in September 2016.

- 10.4 Halton Student Transportation Services 2014-2015 Annual Report (P. McMahon)  
In response to a question regarding who comprises the Halton Student Transportation Committee, J. Michael indicated that the Chair, the Director and the Superintendent of Business from both the Halton Catholic District School Board and the Halton District School Board sit on the committee along with HSTS staff.
11. Miscellaneous Information  
11.1 CPIC Minutes - March 7, 2016  
11.2 Policy Committee Meeting Minutes - March 29, 2016
12. Correspondence  
12.1 Ministry of Education - Dr. S. Moynihan, Regional Manager (Modified School Year Calendar 2016-2017)  
12.2 A.A. LeMay  
12.3 The Neighbours of St. Joseph Elementary School  
12.4 Father L. Lenssen - St. James Parish  
The Correspondence was provided as information.
13. Open Question Period  
There was no open question period.
14. In Camera  
There was no follow-up In-Camera session.
15. Resolution re Absentees  
*#104/16*  
*Moved by: P. Marai*  
*Seconded by: A. Iantomasi*  
*RESOLVED, that Student Trustee Kemeni be excused from the meeting. CARRIED*
16. Adjournment and Closing Prayer: D. Rabenda  
*#105/16*  
*Moved by: A. Quinn*  
*Seconded by: H. Karabela*  
*RESOLVED, that the meeting adjourn at 10:08 p.m. CARRIED*

The meeting adjourned at 10:08 p.m. with a prayer led D. Rabenda.

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Secretary of the Board

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Chair