

## MINUTES OF THE REGULAR BOARD MEETING

Date: May 3, 2016  
 Time: 7:30 pm  
 Location: Catholic Education Centre - Board Room  
 802 Drury Lane  
 Burlington, Ontario

Members Present	J. Michael, Chair of the Board	D. Rabenda
	A. Iantomasi, Vice Chair of the Board	J.M. Rowe
	H. Karabela	S. Trites
	P. Marai	

Trustees Excused	A. Danko	A. Quinn
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Student Trustees	J. Brown	M. Zapata
	C. Kemeni	

Staff Present	C. Cipriano	L. Naar
	G. Corbacio	J. O'Hara
	P. Dawson, Secretary of the Board	T. Overholt
	C. McGillicuddy	T. Pinelli
	P. McMahon	A. Prkacin

Also Present

S. Allum, Manager, Energy and Environmental  
 A. Bartucci, Strategic Communications Officer  
 R. Negoj, Senior Administrator, Financial Services  
 Students and/or Staff from St. Francis of Assisi, St. Benedict, St. John Paul II,  
 Bishop Reding.

Recording Secretary D. Ross

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1. Call to Order  
 The Chair called the meeting to order.
  - 1.1 Opening Prayer: M. Zapata  
 The meeting opened at 7:30 p.m. with a prayer led by M. Zapata
  - 1.2 Motions Adopted In-Camera  
*RESOLVED, that the Halton Catholic District School Board ratify the Memorandum of Settlement dated April 12, 2016, between the Board and OECTA Occasional Teachers to be effective September 1, 2014 and to expire August 31, 2017.*
  - 1.3 Information Received In-Camera  
Retirements  
 Ann Koritko, Rita Langill and Lynn Neary retiring effective June 30, 2016.

Acting Curriculum Consultant Generalist

Melissa Carnelos appointed as Acting Curriculum Consultant Generalist effective September 1, 2016 for a period of up to one (1) year.

School Administrative Appointments

Maria (Mia) Thomas appointed as Secondary School Vice Principal, Vince Chininea appointed as Elementary School Principal and Annalise Sofia and Michelle Litniansky appointed as Elementary School Vice Principal effective September 1, 2016.

## 2. Approval of the Agenda

*#106/16*

*Moved by: P. Marai*

*Seconded by: S. Trites*

*RESOLVED, that the agenda be accepted as presented.*

*CARRIED*

## 3. Declarations of Conflict of Interest

There were no conflicts of interest declared.

## 4. Presentations

## 4.1 School Eco-Teams Energy and Environmental Initiatives (G. Corbacio)

S. Allum, Manager, School Energy and Environmental Facility Management Services, welcomed and introduced students/staff from four Eco-Conscious schools in attendance to present outstanding energy and environmental initiatives taking place in their respective schools that promotes energy and environmental sustainability in our community. Presentations were made by the following students and staff members:

- St. Francis of Assisi Catholic Elementary School: T. Swimm (teacher)
- St. Benedict Catholic Elementary School: K. Chiappino (teacher), K. Mifsud (teacher), R. Mastrangelo (teacher)
- St. John Paul II Catholic Elementary School: M. Molder (teacher), T. Vo (student) and C. Mastroieni (student)
- Bishop Reding – B. DeSousa (teacher), J. Jachtorowicz (student)

The Chair thanked all presenters for putting into action their passion.

## 5. Delegations

There were no delegations.

## 6. Approval of Minutes

## 6.1 Minutes of the April 19, 2016 Board Meeting

*#107/16*

*Moved by: P. Marai*

*Seconded by: A. Iantomasi*

*RESOLVED, that the minutes of the April 19, 2016 Regular Board Meeting be approved as presented.*

The Chair acknowledged that the video and audio were reviewed and the minutes amended accordingly. With respect to Item 8.8, School Uniform Policy, Trustee Rabenda clarified that while she had no concern and would consider the enhancement of suppliers, the process should be done in conjunction with the review of the Purchasing Policy.

The Chair called for a vote and the motion *CARRIED*.

7. Business Arising from Previous Meetings

7.1 Summary of Outstanding Items from Previous Meetings

The Summary of Outstanding Items from Previous Meetings was received as information.

8. Action Items

8.1 Naming of the New Oakville Preserve Catholic Elementary School (C. Cipriano)  
#108/16

*Moved by: P. Marai*

*Seconded by: S. Karabela*

*RESOLVED, that the Halton Catholic District School Board approve the name St. Gregory the Great Catholic Elementary School for the new North Oakville Preserve Catholic Elementary School.* *UNANIMOUSLY CARRIED*

8.2 Religious Education Resource Selection (A. Prkacin)

A. Prkacin addressed the proposed recommendation to purchase the Grade two and the Grade three, *Growing in Faith, Growing in Christ*, in print and digital format in support of the Ontario Catholic Elementary Curriculum Policy Document, Grades 1-8: Religious Education.

*#109/16*

*Moved by: D. Rabenda*

*Seconded by: J.M. Rowe*

*RESOLVED, that the Halton Catholic District School Board approved the purchase of the Grade Two and Three Core Religious Education Complete Print and Digital District Implementation Package: Growing in Faith, Growing in Christ.*

In response to questions, P. Dawson indicated that the resources will be shared with pastors in an effort to work collaboratively with classroom teachers. A. Prkacin commented on the quantity and the cost pointing out that this resource has not been replaced in twenty-three years. P. McMahon noted that the funds for these expenses are allocated through GSN.

With respect to the Request for Proposal process, A. Prkacin explained that it was conducted by the Assembly of Catholic Bishops of Ontario (ACBO) and was in accordance with the Board's Purchasing Policies and Procedures. The RFP asked various publishers to propose a religious education resource package. The evaluation of the RFP took into account the materials proposed as well as the price for the materials. Through the evaluation process, the ACBO selected Pearson Education Canada as the provider for these materials. She further noted that there was no alternative suppliers.

The Chair called for a vote and the motion *UNANIMOUSLY CARRIED*.

8.3 Proposed 2016 Kindergarten Outdoor Learning Playspace Projects (G. Corbacio)

As a follow-up to the April 19<sup>th</sup> presentation of the projects, G. Corbacio presented the two resolutions authorizing staff to proceed with the proposed 2016 Kindergarten Outdoor Learning Playspace Projects, at a cost not to exceed \$1.71 million.

#110/16

*Moved by: S. Trites*

*Seconded by: J.M. Rowe.*

*RESOLVED, that the Halton Catholic District School Board authorize staff to proceed with the Proposed 2016 Kindergarten Outdoor Learning Playspace Projects.*

P. Marai commented on the implementation schedule and the need to expedite some of the projects with a reasonable plan. G. Corbacio noted that the FDK allocation is the primary source of funding and the balance is offset by Facility Renewal funds. He raised a concern with respect to the Board's ability to cover the cost of the projects in future years without adequate information on future funding and renewal needs. The implementation of the projects will be presented to trustees on a yearly base.

Trustee Marai proposed amending the motion to include the following statement: *to secure an implementation schedule from staff that would have 85% of the projects completed by 2018-2019 and 100% by 2019-2020.*

G. Corbacio cautioned in terms of setting expectations to the community and pointed out that it might not be achievable without knowing all the LEEP programs going forward. Furthermore, to make a commitment would be premature and might impact future renewal needs.

Some trustees appreciated the intent of the amendment but had some concern with committing to projects without any knowledge about the Board's ability to cover the cost. In response, P. Marai clarified that the Board will have to decide yearly if the money is available in order to proceed with the projects but the amendment will affirm that the Board's priority is to build these play spaces within a reasonable timeframe. He reiterated that the Board is not committing to any funding.

Staff and some trustees expressed concern was the issue of potentially creating false expectations. Trustee Iantomasi suggested that the amendment be revised to add "upon trustee approval, if funds are available".

#111/16 (Amendment)

*Moved by: S. Trites*

*Seconded by: H. Karabela*

*RESOLVED, that trustees ask staff to provide a proposed enhanced timeline that would see 85% of these projects completed by 2018-2019 and 100% by 2019-2020.*

The Chair called for a vote:

In Favour	Opposed
Iantomasi, Arlene	Rowe, J. Mark
Karabela, Helena	
Marai, Paul	
Rabenda, Diane	
Trites, Susan	
Zapata, Manuela (non-binding)	
Brown, Jackson (non-binding)	

*#110/16 (AS AMENDED)*

*Moved by: S. Trites*

*Seconded by: H. Karabela*

*RESOLVED, that the Halton Catholic District School Board authorize staff to proceed with the Proposed 2016 Kindergarten Outdoor Learning Playspace Projects and that trustees ask staff to provide a proposed enhanced timeline that would see 85% of these projects completed by 2018-2019 and 100% by 2019-2020. UNANIMOUSLY CARRIED*

*#112/16*

*Moved by: A. Iantomasi*

*Seconded by: A. Trites*

*RESOLVED, that the Halton Catholic District School Board authorize staff to expense funds from the Ministry FDK School Capital Allocation, and the Board's Facility Renewal Reserve for the Proposed 2016 Kindergarten Outdoor Learning Playspace Projects, and that the expenditures will not exceed \$1,710,000. UNANIMOUSLY CARRIED*

Staff, in response to a question, confirmed that the spare parts of the structures being taken down will be re-purposed for the existing inventory of playspaces.

## 9. Staff Reports

### 9.1 Social Studies Supplementary Resource Purchase Supporting First Nations, Metis and Inuit Education (A. Prkacin)

A. Prkacin commented on the social studies expectations and the recommendation to purchase supporting First Nations, Metis and Inuit Education as supplementary resources for grades 4-6. The resource selected is Turtle Island Voices. The series offers students the opportunity to recognise the role and contributions of Indigenous peoples in the life, culture and heritage of Canada. Trustees will be asked to approve the purchase at the May 17<sup>th</sup> Board meeting

A. Iantomasi commended staff on bringing this forward positively on the need to have our students understand history and the cultural richness of the native peoples. In terms of resources, staff indicated that the Board purchased grades 7 and 8 resources a few years ago and have now established a plan to purchase grades 1 to 6. P. Dawson noted that there are several resources available through central collection of resources services with indigenous focus integrated with a Catholic lens and that incorporates our story.

## 10. Information Items

### 10.1 Student Trustees Update

C. Kemeni indicated that she and M. Zapata recently attended the OCSTA AGM Conference and on behalf of both of them expressed appreciation for the experience and the knowledge gained. They will be attending the OSTA-AECO conference with the new student trustees from May 26<sup>th</sup> to May 29<sup>th</sup>. Trustees and the Director will be receiving an invitation to join them at the evening gala on May 27<sup>th</sup>. The student trustees addressed the Pillars of Achieving, Believing, Belonging and highlighted key activities, events and projects taking place in the schools.

J. Brown was pleased to inform trustees that C. Kemeni has been accepted at McGill University.

- 10.2 Appointment of Student Trustees 2016-2017 (C. McGillicuddy)  
C. McGillicuddy reviewed the process for the election of the 2016-2017 Student Trustees and was pleased to report the results: representing Oakville, Manuela Zapata (St. Ignatius of Loyola); Burlington, Ingrid (Assumption) and Milton/Georgetown, Christina (Christ the King). They will be introduced at the May 17<sup>th</sup> Board Meeting.
- 10.3 Educational Field Trips (T. Overholt)  
There were no questions.
- 10.4 Extensive Trip Advisory Committee (ETAC) Trip Proposals (T. Overholt)  
T. Overholt reported that the trips have been vetted through the principals, superintendents and the ETAC Committee and all meet the criteria.

T. Overholt provided information regarding the ten day trip to Japan, a long tradition that involves the exchange of students at the senior level and takes place every other year. He also acknowledged that the attendees listed in the reports are all teachers and their title will be identified in future reports. In October, once the number of students is confirmed, staff will be able to identify the names and title of each individual going on the trip.

With respect to service projects, T. Overholt expanded on the one planned to the Republic Dominican, as well as accommodations. H. Karabela reiterated the need to focus on encouraging schools to offer service projects that are local.

- 10.5 April 8, 2016 Professional Development Day - Equity and Inclusion: Education for Truth and Reconciliation (A. Prkacin)  
A. Prkacin shared information regarding activities during the April 8, 2016 Professional Development Day, on the topic Equity and Inclusion: Education for Truth and Reconciliation. Trustees were invited to join the CEC staff in May who will be provided with the same professional development opportunity.
- 10.6 2016-2017 Budget Estimates Update (P. McMahon)  
P. McMahon addressed the report and confirmed that staff has completed a review of every position within the Board, the salary budget, and a review of the sick leave and maternity leave payouts for the year ending 2014-2015, and the 7 months ending March 31<sup>st</sup>, 2016 for 2015-16 fiscal year. He referenced the list of program enhancements included in the 2016-2017 budget estimates as well as new initiatives not yet included. Staff will now complete the benefits budget and the Education Finance Information System (EFIS) forms, in order to compare estimated revenues and expenses. Staff is also analysing the benefit funding. P. McMahon referenced the feedback summary from the Trustee Budget Strategy session, where staff tried to address as many comments as possible. The input will be taken into future consideration. The initial draft budget will be presented at the May 17<sup>th</sup> Board Meeting.

The discussion focused on some of the areas where trustees' feedback was not conclusive, specifically in terms of expanding the International Student Program. P. McMahon noted that staff tried to reflect the variance of opinion within the report. C. Cipriano assured trustees that staff is of the opinion it is worthwhile to continue expanding the program and to promote HCDSB as a very desirable destination

internationally to assist in addressing empty pupil places. Staff commented on the number of registrations we had last year, this year and the upcoming school year, however, staff recognizes that there is a break-even point and the decision is not solely one of profit, but must benefit schools and students.

There was some discussion regarding the increase in operational costs. Both R. Negroi and G. Corbacio provided clarification.

10.7 Status of the Holy Rosary Kindergarten and Classroom Addition Project (G. Corbacio)

G. Corbacio indicated that staff has met with the School Council, Trustee Rabenda and the Parish Priests to update them on the school project. Construction is scheduled to start in two weeks. Trustee Rabenda expressed her appreciation to all staff and acknowledged that the parish has been remarkably cooperative.

11. Miscellaneous Information

11.1 SEAC Minutes - March 7, 2016

12. Correspondence

There was no correspondence.

13. Open Question Period

There was no Open Question Period.

14. In Camera

There was no follow-up In-Camera session.

15. Resolution re Absentees

*#113/16*

*Moved by: P. Marai*

*Seconded by: J.M. Rowe*

*RESOLVED, that Trustees Danko and Quinn be excused from the meeting. CARRIED*

16. Adjournment and Closing Prayer: J.M. Rowe

*#114/16*

*Moved by: J.M. Rowe*

*Seconded by: H. Karabela*

*RESOLVED, that the meeting adjourn. CARRIED*

The meeting adjourned at 9:15 p.m. with a prayer led by J.M. Rowe

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Secretary of the Board

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Chair