

## MINUTES OF THE REGULAR BOARD MEETING

Date: June 7, 2016  
 Time: 7:30 pm  
 Location: Catholic Education Centre - Board Room  
 802 Drury Lane  
 Burlington, Ontario

Members Present

A. Danko	A. Quinn
H. Karabela	D. Rabenda
A. Iantomasi, Vice Chair of the Board	J.M. Rowe
P. Marai	S. Trites
J. Michael, Chair of the Board	

Student Trustees

J. Brown	M. Zapata
C. Kemeni	

Staff Present

B. Browne	L. Naar
C. Cipriano	J. O'Hara
G. Corbacio	T. Overholt
P. Dawson, Secretary of the Board	T. Pinelli
C. McGillicuddy	A. Prkacin
P. McMahan	

Also Present

- A. Bartucci, Strategic Communications Officer
- R. Negoj, Senior Administrator, Financial Services
- A. Swinden, Administrator, Strategic Communications Services
- F. Thibeault, Administrator, Planning Services
- C. Atrach, 2016-2017 Student Trustee
- I. Schwecht, 2016-2017 Student Trustee
- Recipients, Duke of Edinburgh Award - Bishop Reding
- Recipients, Bullying Prevention Awards
- Recipients, OAPCE Awards
- Recipients, CPIC Volunteer Awards

Recording Secretary D. Ross

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1. Call to Order  
The Chair called the meeting to order.
  - 1.1 Opening Prayer: J. Brown  
The meeting opened at 7:30 p.m. with a prayer led by J. Brown.
  - 1.2 Motions Adopted In-Camera  
There were no motions adopted In-Camera.
  - 1.3 Information Received In-Camera  
Retirements  
Eugenia Anton, Helena Chiarelli, Sheilagh Grant-Borcsook, Paul Leonard, Patricia Molloy, Mary Nystrom and Gerard Shkuda retiring effective June 30, 2016.

#### Night School Principal 2016-2017 School Year

Gino DeLuca has been appointed to the position of Night School Principal for the 2016/2017 School Year effective September 1, 2016 with a renewable one (1) year term at the Board's discretion

#### Department Head

Jodie Rideout, Paul Cushing and Lisa Reid appointed as Department Heads effective September 1, 2016 for a period of up to four (4) years.

#### Special Education Coordinator

Wendy Reid-Purcell appointed as Special Education Coordinator effective September 1, 2016 for a period of up to three (3) years with the possibility of a one (1) year extension.

#### Special Education Consultant

Anita Bator appointed as Special Education Consultant effective September 1, 2016 for a period of up to three (3) years with the possibility of a one (1) year extension.

#### Secondary Vice Principals

Sonia Ellison and Paul Ferguson appointed as Secondary Vice Principals effective September 1, 2016.

## 2. Approval of the Agenda

Trustees D. Rabenda and S. Trites read their Notice of Motions for the June 21, 2016 Board Meeting. They were added as information.

As a point of order, Trustee Danko requested that staff obtain legal interpretation on whether or not it would be in order to bring the proposed amendments regarding the Discipline Policy to the Board since it was defeated at the last Board Meeting. The Chair ruled against the request.

Trustee Danko read his Notice of Motion for the June 21, 2016 Board Meeting. It was added as information.

*#127/16*

*Moved by: D. Rabenda*

*Seconded by: M. Rowe*

*RESOLVED, that the agenda be approved as amended.*

*CARRIED*

## 3. Declarations of Conflict of Interest

There were no conflicts of interest declared.

## 4. Presentations

### 4.1 The Duke of Edinburgh Awards 2015-2016 (L. Naar)

The Board recognized recipients of the Duke of Edinburgh Award: M. Delanty, L. Duivesteyn, E. Gmazel, M. Harrington, D. Jolic, K. Kucera, H. Mathews, A. Mehta, and M. Tomczyk. Each recipient received a certificate of recognition and a pin.

### 4.2 Halton Catholic District School Board Bullying Prevention Awards 2015-2016 (T. Pinelli)

The Board recognized recipients of the Halton Catholic District School Board Bullying Prevention Awards for the 2015-2016 school year: K. Kosinski, St. Ignatius of Loyola Catholic Secondary School for Best Original Poster; J. Pyymaki and A. Murray

representing St. Peter Catholic Elementary school for Best Original Video; and V. Sales, representing students from St. Marguerite d'Youville Catholic Elementary School for Best Song. Each recipient received a certificate of recognition. Trustees viewed the video and listened to the song.

4.3 Ontario Association of Parents in Catholic Education (OAPCE) Awards 2016 (T. Overholt)

The Board recognized J. Duijvestein, CPIC Chair, recipient of the OAPCE – Honorary Lifetime Membership award 2016; G. Merritt-Murrell, recipient of the OAPCE– G. Nanne Award; and Rev. R. Héту, recipient of the OAPCE– Monseigneur Harrigan Award (Father Héту was unable to attend). Each recipient received a certificate of recognition.

A special mention was made to J. Duijvestein, for his many years of involvement and contribution as School Council Chair and as Chair of CPIC.

J. Duijvestein thanked the Board for their support and for the great experience he gained during his involvement at the school level and at CPIC.

4.4 Catholic Parent Involvement Committee Parent Volunteer of the Year Award (T. Overholt)

The Board recognized recipients of the Catholic Parent Involvement Committee (CPIC) Parent Volunteer of the Year Award: S. Booth, Notre Dame Catholic Secondary School; P. Cloutier, Mother Teresa Catholic Elementary School (unable to attend); J. Czarnota, St. Brigid Catholic Elementary School, Georgetown (unable to attend); and V. Downes, St. Peter Catholic Elementary School. Each recipient received a certificate of recognition.

4.5 Math Action Plan (A. Prkacin)

A. Barden introduced the Math Action Plan for 2016-2017 based on seven foundational principles for improving mathematics. She **communicated the Board's commitment** to students and their families, to teachers and to the system as well as supporting actions. This plan will help create the conditions so that all students are able to achieve in math.

In response to questions, staff described the specific guidelines provided by the Ministry to implement the strategy, commented on the role of the facilitator and listed the measures for success.

5. Delegations

5.1 The Uniform Vendor - The Parents' Perspective (M. Lourenco)

M. Lourenco addressed the Board of Trustees regarding the current policy of having a sole uniform supplier. She raised several concerns and arguments in support of moving away from a sole provider based on her experience and feedback from parents across the Board. She commented on the following topics: monopoly power; protective provisions; McCarthy's experience; contract renewal; social justice and uniform assistance program.

For clarification purposes, M. Lourenco indicated that as a follow-up to this meeting, she would like the policy amended to remove the sole supplier provision, provide crest, allow the current contract to expire, allow parents to purchase the uniform where it suits them; as well as comprehensive community consultation process to decide the best way to move forward. She also noted that replied to her was approximately 30 to 40 parents and that she had not spoken to members of the CPIC Committee but drew on her **7 years'**

experience on parent council. M. Lourenco acknowledged that she has received similar comments from parents at the Secondary panel.

The Chair thanked her for her time.

6. Approval of Minutes

6.1 Regular Board Meeting - May 17, 2016

#128/16

*Moved by: D. Rabenda*

*Seconded by: A. Quinn*

*RESOLVED, that the minutes of the May 17, 2016 Regular Board Meeting be approved as presented. CARRIED*

7. Business Arising from Previous Meetings

7.1 Summary of Outstanding Items from Previous Meetings

The Summary of Outstanding Items from Previous Meetings was received as information.

8. Action Items

8.1 Board Response to the Delegation

#129/16

*Moved by: A. Quinn*

*Seconded by: S. Trites*

*RESOLVED, that Staff prepare a report based on the information provided by the delegate.*

In Favour	Against
Brown, Jackson (non-binding)	Danko, Anthony
Kemeni, Chloe (non-binding)	
Marai, Paul	
Karabela, Helena	
Quinn, Anthony	
Rabenda, Diane	
Rowe, J. Mark	
Trites, Susan	
Zapata, Manuela (non-binding)	

The motion *CARRIED*.

8.2 Burlington Rural and Alton Community School Boundary Review (G. Corbacio, L. Naar and P. McMahon)

Staff addressed the need to undertake a Boundary Review Process for St. Anne, St. Christopher and St. Timothy, Sacred Heart of Jesus (rural) and Canadian Martyrs (rural) to address anticipated pressures. Addressing the timelines, it was noted that implementation would occur in September 2017.

*#130/16*

*Moved by: A. Iantomasi*

*Seconded by: D. Rabenda*

*RESOLVED, that the Halton Catholic District School Board initiate a school boundary review process to address future student enrolment pressures at St. Anne Catholic Elementary school and to review rural boundary assignments in Burlington.*

*UNANIMOUSLY CARRIED*

8.3 Secondary French Resource Selection (A. Prkacin)

A. Prkacin addressed the report and pointed out that the digital licenses have been extended to 7 years, with the option to upgrade should the digital platform change.

*#131/16*

*Moved by: A. Danko*

*Seconded by: J.M. Rowe*

*RESOLVED, that the Halton Catholic District School Board approve the purchase of the Grade 9 Tu parles! To support FSF ID and On parle to support FSF 1P courses.*

*UNANIMOUSLY CARRIED*

8.4 Appointment of SEAC Member - Alternate Representative for VOICE for Hearing Impaired Children (B. Browne)

*#132/16*

*Moved by: A. Danko*

*Seconded by: A. Iantomasi*

*RESOLVED, that the Halton Catholic District School Board accept the recommendation of SEAC and appoint R. Barreiro as alternate representative for VOICE for Hearing Impaired Children effective June 2016 until November 2018.*

B. Browne described the role of VOICE on SEAC.

The Chair called for a vote and the motion *UNANIMOUSLY CARRIED*.

9. Staff Reports

9.1 2016-2017 Budget Estimates (Draft) (P. McMahon)

R. Negoj presented the draft of the 2016-2017 budget estimates which reflects an update based on the EFIS 2.0 forms completed to date, comparing estimated revenues and expenses for next year. There is currently a projected \$2.4 million dollar deficit that is Ministry compliant but not balanced. R. Negoj reviewed the expenses and identified the factors that are placing significant pressures on the existing budget: specifically sick leave costs, insured benefits costs and reduced top-up funding for underutilized schools. Trustees were also reminded that the Board's operating grant per student is the lowest in the province for 2016-17.

*It was moved by P. Marai, seconded by A. Danko that staff be directed to submit a balanced budget as an option for consideration at the June 21<sup>st</sup> Board meeting. Staff provided clarification in terms of the information that would be brought back to the Board. Senior staff will recommend revenue improvements and expenditure reductions. There was some discussion regarding the long term implications of submitting a compliant budget. Staff noted that the budget reflects staffing increase to meet growth only and none of the new initiatives have been incorporated in the budget.*

Trustees provided input and shared their concerns regarding the lack of Ministry funding for sick leaves and benefits as well as the implications it's having on the programs offered by the Board.

The Chair called for a vote and all trustees voted in favor. Student Trustee J. Brown (non-binding vote) was opposed.

It was moved by *Trustee M. Rowe* and seconded by Trustee Danko *that the Board write a letter to the Ministry of Education in regards to funding for sick leave and benefits costs, a copy of which will be forwarded to OCSTA with a formal request to canvas other boards in the province.* R. Negoï noted that the Ministry has requested the SBCI study but they have not responded with financial support. All trustees voted in favour.

9.2 2016 Capital Priorities Business Cases Submission (P. McMahon)

Staff presented the proposed list and priority ranking of capital projects for the 2016 Ministry request for Capital Priorities Business Cases and provided a rationale for the ranking.

F. Thibeault provided an explanation in terms of why the Board proceeded with the initial submission to the Ministry if it wasn't eligible to submit the projects after the deadline. The rationale was that if the Board was not successful in its first attempt, it would present the same business cases in the capital priorities submissions. He also explained why the Board proceeded with a Modified Pupil Accommodation Review process rather than a full process.

9.3 Strategic Planning 2016 - 2021 (P. Dawson and L. Naar)

The Director provided trustees with an update on the Strategic Planning process and reviewed the six distinct phases as well as timelines. An Action Report to approve the strategic priorities and outcomes will be presented to the Board of Trustees at the June 21, 2016 Board meeting. Staff will present the specific action plans for each outcome as well as a communications plan to launch the 2016-2021 Strategic Plan at the September 6, 2016 Board meeting. A detailed plan and schedule outlining the monitoring activities will be presented at the September 21, 2016 Board Meeting.

9.4 Social Studies Supplementary Resource Purchase Supporting First Nation, Métis and Inuit Education (A. Prkacin)

A. Prkacin addressed the report and informed trustees that a recommendation to purchase the Turtle Island Voices for Grades 1-3, Pearson Canada, as the approved supplementary resource would be presented at the June 21, 2016 Board Meeting.

10. Information Items

10.1 Student Trustees Update

Trustees were informed that the last Student Senate Meeting took place on May 24<sup>th</sup> 2016. J. Brown provided an update regarding the recent OSTA-AECO conference and reported that M. Zapata was elected on the OSTA-AECO executive council for the 2016-2017 school year. **Next year's staff advisors on the Student Senate will include K. Boelhouwer, T. Castellarin, and B. DeSousa.**

10.2 Educational Field Trips (C. Cipriano)

There were no questions.

- 10.3 **Provincial Consolidation of School Board Financial Statements Accountants' Report with Respect to the Seven-Month Period from September 1, 2015 to March 31, 2016** (P. McMahon)  
P. McMahon presented the report and commented on the Board's ongoing requirement to prepare the report at the Ministry's request.
- 10.4 Solutions Summit Report – 2016 (J. O'Hara)  
J. O'Hara presented the report. In response to a question, staff advised that attendance is an issue for all boards in North America.
- 10.5 Notice of Motion for the June 21, 2016 Board Meeting – D. Rabenda  
**Whereas, the Ontario Catholic School Trustees' Association approved the First Nation, Métis and Inuit Education Charter and has encouraged every Catholic School Board to adopt the said Charter of Commitment; and**
- Whereas, the Ontario Catholic School Trustees' Association approved the First Nation, Métis and Inuit Education Charter and has encouraged every Catholic School Board to adopt the said Charter of Commitment; and**
- Whereas, the Halton Catholic District School Board recognizes the History of our area with due respect and honour to its first peoples, by acknowledging the land and territory;
- Be it Resolved, that the Halton Catholic District School Board Instruct the Director of Education to prepare a comprehensive plan outlining the Halton Catholic District School Board's response to this call to Justice through Education.
- 10.6 Notice of Motion for the June 21, 2016 Board Meeting – S. Trites  
Whereas, in addition to any other duties under the Education Act, the Chair of the Board shall: "act as a spokesperson to the public on behalf of the Board";
- Whereas, a member of the Board shall: "uphold the implementation of any Board resolution after it is passed by the Board";
- Whereas, the Duties of the Chair: "represents the Board and stands for same, must always state the will of the Board regardless of personal opinion in all appropriate venues";
- Whereas, the "will of the Board" was definitively expressed at the May 17, 2016 Regular Board Meeting, defeated by a vote of 4-3, a motion to approve amendments to Policy II-39 Progressive Discipline and Safety in Schools Code of Conduct – Suspensions & Expulsions;
- Whereas, through recent media statements in the time period of May 20<sup>th</sup> through May 27<sup>th</sup>, 2016 made by Trustee Jane Michael – Chair of the Halton Catholic District School Board did not uphold the "will of the Board";
- Be it Resolved, that the Chair of the Board of the HCSD as spokesperson to the public on behalf of the HCSD has failed to: uphold a Board resolution after it is passed by the Board.

- 10.7 Notice of Motion for the June 21<sup>st</sup> Board Meeting – A. Danko  
Whereas, the HCDSB Bylaws 1.3 state that Robert's Rules of Order shall govern our meeting procedures.

Whereas, recent proposed amendments to the Discipline Policy were not approved by the Board, per a vote at a Board meeting in May.

Whereas, Robert' Rules of Order states in Sec 10 that "no main motion is in order that presents substantially the same question as a motion that was finally disposed of earlier in the same session by being rejected, postponed indefinitely..."

Be it Resolved, that staff refer the question to our lawyer to get a legal interpretation on whether or not this would be in order, to bring the same proposed amendments back to board, and to define what the terms "substantially the same" and "same session" in our context means.

11. Miscellaneous Information  
There was no miscellaneous information.
12. Correspondence  
12.1 S. Leone - South East Burlington  
12.2 S. Dalton - South East Burlington  
12.3 E. Hopkins - Oath of Citizenship
13. Open Question Period  
There was no open question.
14. In Camera  
There was no follow-up In-Camera session.
15. Resolution re Absentees  
There were no absentees.
16. Adjournment and Closing Prayer: J. Michael  
*#133/16*  
*Moved by: P. Marai*  
*Seconded by: H. Karabela*  
*RESOLVED, that the meeting adjourn.*

*CARRIED*

The meeting adjourned at 9:55 p.m. with a prayer led by J. Michael.

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Secretary of the Board

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Chair