

MINUTES OF THE REGULAR BOARD MEETING

Date: September 20, 2016
 Time: 7:30 pm
 Location: Catholic Education Centre - Board Room
 802 Drury Lane
 Burlington, Ontario

Members Present	A. Danko H. Karabela A. Iantomasi, Vice Chair of the Board P. Marai J. Michael, Chair of the Board	A. Quinn D. Rabenda J.M. Rowe S. Trites
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Student Trustees	C. Atrach I. Schwecht	M. Zapata
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Staff Present	B. Browne C. Cipriano G. Corbacio P. Dawson, Secretary of the Board C. McGillicuddy L. Naar	R. Nego J. O'Hara T. Overholt T. Pinelli A. Prkacin
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Also Present	A. Bartucci, Communications Officer, Strategic Communications Services B. Doan, Chief Officer, Research & Development Services K. LaCroix, Halton Student Transportation Services A. Lofts, Senior Administrator, Financial Services N. March, President, OECTA Elementary J. Priest-Brown, Curriculum Consultant J. Staples, Curriculum Coordinator A. Swinden, Administrator, Strategic Communications Services F. Thibeault, Administrator, Planning & Assessment Services
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Recording Secretary	R. Di Pietro
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1. Call to Order

The Chair called the meeting to order.

1.1 Opening Prayer, National Anthem and Oath of Citizenship (I. Schwecht)

The meeting opened at 7:30 p.m. with a prayer led by I. Schwecht.

1.2 Motions Adopted In-Camera

1.3 Information Received In-Camera

A. Iantomasi read the information received in-camera.

Hiring

Tanja Boars, Jennifer De Meo, Lisa Emes, Sharon Fernandez, Shannon Johnston Pauline Lamers, Kyle Mongiardi, Kristina Natale, Christopher Peters and Tonia Ungolo hired as probationary teachers effective September 1, 2016. Michael Lanktree hired as a probationary teacher effective September 12, 2016.

Acting Elementary School Vice Principal at St. Brigid Catholic Elementary School

Carol Caverley appointed as Acting Elementary School Vice Principal effective September 19, 2016 with an end date to be determined (approximately four weeks).

Acting Secondary School Vice Principal at Thomas Merton Centre for Continuing Education

John Quinlan appointed as Acting Secondary School Vice Principal effective September 30, 2016 to October 14, 2016.

Acting Elementary School Principal at St. Mark Catholic Elementary School

Christina De Clerico appointed as Acting Elementary Principal effective October 11, 2016 to November 4, 2016.

Retirement

Paul Judd retired effective September 13, 2016.

2. Approval of the Agenda**#163/16****Moved by** D. Rabenda**Seconded by** S. Trites**RESOLVED**, that the agenda be accepted as presented.**CARRIED****3. Declarations of Conflict of Interest**

There were no conflicts on interest declared.

4. Presentations**4.1 JBH Foundation Guinness World Records Day on October 2 - Join the 'J':****A. Hilborn**

The Joseph Brant Hospital Foundation will attempt to break the Guinness World Record for Largest Human Letter by forming a giant letter J in Spencer Smith Park on Sunday, October 2, 2016.

5. Delegations

There were no delegations.

6. Approval of Minutes**6.1 Minutes of the Regular Board Meeting of September 6, 2016****#164/16****Moved by** A. Quinn**Seconded by** P. Marai**RESOLVED**, that the minutes of the September 6, 2016 Regular Board Meeting be approved as presented.**CARRIED**

7. Business Arising from Previous Meetings**7.1 Summary of Outstanding Items from Previous Meetings**

The Summary of Outstanding Items from Previous Meetings was received as information.

8. Action Items**8.1 Policy II-24 Home to School Student Transportation (P. Marai)**

#165/16

Moved by D. Rabenda

Seconded by S. Trites

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-24 Home to School Student Transportation as amended.

Staff spoke to the driver shortage which HSTS is working to resolve. K. LaCroix confirmed that the contracted school bus company, First Student is unionized.

The chair called a vote on resolution (IC#165/16) and it **UNANIMOUSLY CARRIED**.

8.2 Annual Review - Policy I-19 Occupational Health and Safety (P. Marai)

#166/16

Moved by D. Rabenda

Seconded by A. Iantomasi

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy I-19 Occupational Health and Safety as presented.

The chair called a vote on resolution (IC#166/16) and it **UNANIMOUSLY CARRIED**.

8.3 Annual Review - Policy III-15 Workplace Violence (P. Marai)

#167/16

Moved by A. Iantomasi

Seconded by A. Quinn

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy III-15 Workplace Violence as presented.

The chair called a vote on resolution (IC#167/16) and it **UNANIMOUSLY CARRIED**.

9. Staff Reports**9.1 Oakville Northeast Pupil Accommodation Review - Initial Staff Report (Draft) (T. Overholt, T. Pinelli, G. Corbacio, R. Negoii)**

The report was shared to provide information on consolidation of underutilized spaces in Northeast Oakville. Timelines were discussed and main areas of the report were highlighted. This will be a full Pupil Accommodation Review (PAR) with the establishment of an Accommodation Review Committee (ARC) which will allow for parent representation from all of the Holy Trinity Elementary Family of Schools. As per Policy, two options were presented to trustees with one being the preferred option. Should the proposal be approved by the Board of Trustees at the October 4, 2016 Regular Board Meeting, it will then be sent to the Ministry for approval as part of the School Closures and

Consolidations submission in March 2017. If the project does not meet the approval of the Ministry at this round, it could be included in the Capital Priority business case submission, in July 2017.

In response to a question regarding the projection of students, staff indicated that it is based on current enrolment. It is anticipated that a new building would attract students to the area.

Multiple community consultations will be scheduled. Each consultation will vary with the following possible formats. Open house, open mic and question period involving a large group.

It was stressed that during the community consultation meetings, parents need to be aware that staff are there to seek their input. Policy states that a preferred option is to be presented. The two options to be presented will give consideration of constructing a new school on every sites.

The options presented are the recommendation of staff. The committee would be set next.

Additional options may be put forth to the committee to consider. The Board was cautioned that the process can become complicated with more schools involved.

Staff confirmed that empty class spaces are utilized as much as possible to help in rental costs of meeting space.

10. Information Items

10.1 Student Trustees Update (I. Schwecht)

Student trustees met with their Board Supervisors to discuss initiatives for the year which include the Anti Bullying Campaign, Mental Health and a Leadership Conference. The first meeting of the Student Senate will take place on October 11, 2016 at Assumption Catholic Secondary School. Student Trustees also attended the first Ministry led webinar. The OSTAAECO will take place November 17 – 20, 2016.

10.2 School Educational Field Trips (L. Naar)

C. Cipriano confirmed that the Christ the King tournament was for the boy's volleyball team.

10.3 The Kindergarten Program (A. Prkacin)

J. Staples, Curriculum Coordinator and J. Priest-Brown, Curriculum Consultant presented the final version of The Kindergarten Program (2016). The program supports Halton Catholic District School Board's Focus on Faith Theme of Stewardship of Creation and the Essential Question "Where is God?" The document is digital with live links to videos and supporting materials. Kindergarten teachers and ECEs will participate in professional development in the Fall of 2016.

Prior to the Growing Success Addendum Board's had their own report card. The Ministry now has implemented a standardized reporting tool.

Provincial research has shown that students who have had the opportunity to be a part of full day play based learning program have far better self regulation, critical thinking and problem solving skills by the time they reach grade three.

Teachers are embracing inquiry learning and creating learning environments best suited for the students within the contents of the curriculum.

10.4 Strategic Plan 2016-2021 (P. Dawson, L. Naar, A. Swinden)

The multi-year plan will bring focus to areas of identified priorities. By adopting a planned and strategic approach to the common goal of excellence in Catholic Education, the Board will be better positioned to improve student learning and professional practice through the appropriate allocation of human, financial and educational resources. The Board Improvement Plan will be aligned with the 2016-2021 Strategic Plan.

Specific wording for the gift of life was requested. H. Karabela to provide suggested wording to the Director of Education.

10.5 The Future of Learning: A Program at Project Zero Educating in Our Global and Digital Times (L. Naar)

Staff attended this course at Harvard University in July 2016. Though participation in this program, staff can continue to ensure that learning environments provide the essential conditions for student success in the digital age.

It was explained that the session provided examples of ways of learning and frameworks for students on how to navigate to prepare for learning.

10.6 Parents Reaching Out (PRO) Grants (C. Cipriano)

Staff explained the two types of Parent Reaching Out (PRO) grants that the Ontario government offers. The first being \$1,000 that individual Catholic School Councils can apply for and the second being the Regional Board Level Catholic Parent Involvement Committee (CPIC) grant. The Board has been successful in securing these grants each year. The 2016-2017 School Council Pro Grants was shared.

Both schools and CPIC work together with Catholic School Councils ensuring relevant proposals are submitted.

10.7 Preliminary Budget Report for September 1, 2015 to August 31, 2016 (R. Negoj)

R. Negoj presented the preliminary year-end budget report. The year-end financial statements will be presented to the Board on November 15, 2016. Board staff will continue to process final invoices and necessary year end accounting entries during September and October in preparation for the year-end audit.

Aaron Lofts, Senior Administrator, Financial Services was introduced.

In response to how to mitigate the ongoing deficit in extended benefits going forward staff explained that they do expect to be in a deficit position for benefits for 2015-2016 as the old plan for insured benefits had been on an increasing trend similar to other Boards. Transitioning to Provincial Trusts in 2016-2017 will place the Board in a better

position for budgeting. A working group is being set up to review the benefits funding formula and determine adjustments required based on the move to Provincial Trusts.

10.8 Preliminary Capital Projects Report as at August 31, 2016 (R. Negoi)

The report was shared.

10.9 Draft Letter City of Burlington Available Site Review (R. Negoi)

As a result of the September 6, 2016 meeting, staff was asked to prepare a draft letter for review. This letter will be sent to the City of Burlington, indicating the Halton Catholic District's School Board's interest in entering discussions regarding potential land purchase/exchange opportunities for the City of Burlington. A request to stress the time sensitivity of the situation, to the letter was made.

A. Swinden confirmed that a response to the Assumption Catholic School Council has been drafted for review.

10.10 St. Gregory the Great and Holy Rosary (M) Construction Reports (G. Corbacio)

Construction reports were shared. In order to not disrupt student learning he labour crew has been pulled back from St. Gregory the Great Catholic Elementary School.

11. Miscellaneous Information

11.1 CPIC Minutes - June 6, 2016

11.2 Policy Minutes - June 14, 2016

12. Correspondence

12.1 Assumption Catholic School Council

12.2 Treasury Board Secretariat - L. Sandals

13. Open Question Period

There was no open question period.

14. In Camera

There was no follow-up In-Camera session.

15. Resolution re Absentees

No absences.

16. Adjournment and Closing Prayer: A. Danko

#168/16

Moved by P. Marai

Seconded by H. Karabela

RESOLVED, that the meeting adjourn.

CARRIED

The meeting adjourned at 9:17 p.m. with a prayer led by A. Danko.

Secretary of the Board

Chair