

MINUTES OF THE REGULAR BOARD MEETING

Date: October 4, 2016
Time: 7:30 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

Members Present	A. Danko	A. Quinn
	A. Iantomasi, Vice Chair of the Board	D. Rabenda
	H. Karabela	J.M. Rowe
	P. Marai	S. Trites
	J. Michael, Chair of the Board	

Student Trustees	C. Atrach	M. Zapata
	I. Schwecht	

Staff Present	B. Browne	R. Nego
	C. Cipriano	J. O'Hara
	G. Corbacio	T. Overholt
	P. Dawson, Secretary of the Board	T. Pinelli
	C. McGillicuddy	A. Prkacin

Also Present

- A. Bartucci, Communications Officer, Strategic Communications Services
- B. Doan, Acting Chief Research Officer, Research & Development Services
- S. Galliher, Planning Officer, Planning Services
- A. Lofts, Senior Administrator, Business Services
- R. Merrick, Senior Administrator, Facility Management Services
- A. Swinden, Administrator, Strategic Communications Services
- F. Thibeault, Administrator, Planning Services

Recording Secretary R. Di Pietro

1. Call to Order

The Chair called the meeting to order.

1.1 Opening Prayer, National Anthem and Oath of Citizenship (M. Zapata)

The meeting opened at 7:36 p.m. with a prayer led by M. Zapata.

1.2 Motions Adopted In-Camera

There were no motions adopted in-camera.

1.3 Information Received In-Camera

A. Iantomasi read the information received in-camera.

Hiring

Tanja Boars, Jennifer De Meo, Lisa Emes, Sharon Fernandez, Shannon Johnston Pauline Lamers, Kyle Mongiardi, Kristina Natale, Christopher Peters and Tonia Ungolo hired as probationary teachers effective September 1, 2016. Michael Lanktree hired as a probationary teacher effective September 12, 2016.

Acting Elementary School Vice Principal at St. Brigid Catholic Elementary School

Carol Caverley appointed as Acting Elementary School Vice Principal effective September 19, 2016 with an end date to be determined (approximately four weeks).

Acting Secondary School Vice Principal at Thomas Merton Centre for Continuing Education

John Quinlan appointed as Acting Secondary School Vice Principal effective September 30, 2016 to October 14, 2016.

Acting Elementary School Principal at St. Mark Catholic Elementary School

Christina De Clerico appointed as Acting Elementary Principal effective October 11, 2016 to November 4, 2016.

Retirement

Paul Judd retired effective September 13, 2016.

2. Approval of the Agenda

Information Item 10.9 was added - *Recognition of Staff Member (P. Dawson)*

#169/16

Moved by: P. Marai

Seconded by: H. Karabela

RESOLVED, that the agenda be accepted as amended.

CARRIED

3. Declarations of Conflict of Interest

There were no conflicts of interest declared.

4. Presentations**4.1 Filipino Project - Presenting Findings: D. Wells, J. Austria and P. Kelly**

A presentation on the HCDSB Pinoy (Filipino) Project was given by D. Wells, J. Austria and P. Kelly.

The goal of the study is to raise awareness of the Filipino immigrant community and to help establish supports for their needs.

5. Delegations

There were no delegations.

6. Approval of Minutes**6.1 Minutes of the September 20, 2016 Regular Board Meeting**

#170/16

Moved by: A. Quinn

Seconded by: A. Iantomasi

RESOLVED, that the minutes of the September 20, 2016 Regular Board Meeting be approved.

Staff provided clarification on the minutes, specifically regarding the use of empty elementary classrooms as meeting space.

The Chair called for a vote and the motion **CARRIED**.

7. Business Arising from Previous Meetings**7.1 Summary of Outstanding Items from Previous Meetings**

The Summary of Outstanding Items from Previous Meetings was received as information.

8. Action Items**8.1 Oakville Northeast Pupil Accommodation Review - Initial Staff Report (T. Overholt, G. Corbacio, R. Negoi)**

Staff is recommending that the Board initiate a full Pupil Accommodation Review for the Oakville Northeast area, and establish an Accommodation Review Committee (ARC).

#171/16

Moved by: A. Iantomasi

Seconded by: P. Marai

RESOLVED, that the Halton Catholic District School Board approve the undertaking of the Oakville Northeast Pupil Accommodation Review (PAR) in accordance with Operating Policy I-09 School Accommodation Review - Consolidation/Closure and Administrative Procedure VI-35 School Accommodation Review - Consolidation/Closure.

Trustees questioned the financial implications of closing schools and building new schools to accommodate 69 students, rather than rebalancing boundaries. Staff provided a rationale, addressed the impact of underutilizing schools, commented on transportation costs as well as declining growth. The proposed plan could potentially save the Board 4.5 to 5 million dollars yearly.

There was also information provided regarding some of the limitations with respect to offering French Immersion programs in smaller schools, as a mean of increasing student population.

Trustees were assured that staff is following policy and that all options, be it boundary reviews, programs, etc. put forward by ARC will be reviewed and considered. The two options with three school locations were presented, and one option is the preferred option which staff must provide in compliance with Board Policy. The options presented to date will not preclude the Committee from considering other options. Staff is of the opinion that the two proposed options presented would be most viable in securing funds from Ministry and that Trustees will make the final decision on an option at a future meeting.

The Chair called a vote on resolution (#171/16) and it **UNANIMOUSLY CARRIED**.

8.2 2015-2016 Year-End Audit Planning Report from KPMG (M. Rowe)

#172/16

Moved by: J.M. Rowe

Seconded by: S. Trites

RESOLVED, that the Halton Catholic District School Board approve the External Auditor's 2015-2016 Year-End Audit Planning Report.

The Chair called a vote on resolution (#172/16) and it **UNANIMOUSLY CARRIED**.

9. Staff Reports**9.1 Social Studies Resource Selection (A. Prkacin)**

Staff is recommending the purchase of a core resource form Grade 1, 2 and 3 Social Studies. The resource selected is Many Gifts which is distributed by Nelson Education. This newer edition of the

existing core resource is in keeping with current curriculum. The recommendation will be presented at the October 18th Board Meeting.

10. Information Items

10.1 Student Trustees Update (M. Zapata)

School sports teams are well underway and most schools have had their opening mass. Chapels are open and available for student reflection. Student trustees are in process of choosing senators for the current school year.

10.2 Compassion2Action Holocaust Education Program (H. Karabela, A. Quinn)

H. Karabela and A. Quinn accepted an invitation to travel to Poland, Germany and Israel from November 5th – 15th, 2016. This Compassion2Action, Holocaust Education Program is supported by the Friends of Simon Wiesenthal Centre for Holocaust Studies. Trustees look forward to reporting insights at a future meeting.

Much concern was raised regarding the use of Board funds for overseas trips when it could most appropriately be expended locally, to the benefit of students and/or for the professional development of teachers. There were also concerns expressed in terms of whether the requirements of Policy I-34 were in fact adhered to, and whether proper approvals were obtained. It was suggested that the Policy be forwarded to the Policy Committee for review.

In response to the concerns raised, Trustee Karabela indicated that verbal encouragement was given to participate. Addressing the purpose of the trip, she noted that through teachings learned, discussion could take place with curriculum staff and future motions could be considered by the Board to further solidify the teachings of the Holocaust in our schools. There is also a plan in place, with the help of Strategic Communications Services, to connect with students via a blog.

D. Rabenda asked that the minutes reflect that she is morally opposed to the trip and would rather see the funds used to send educators who could bring back resources. She acknowledged that the Policy should be revisited.

10.3 School Educational Field Trips (T. Overholt)

The trips were provided as information.

10.4 Ongoing Monitoring of School Generated Funds Activities (R. Negoi)

Information on Business Services' ongoing support, training and monitoring of School Generated Funds (SGF) activities was shared. Staff was commended for their work.

The school cash on line initiative continues to grow.

It was confirmed that paid civvies days are a part of School Generated Funds. Schools, along with their council may decide what local charities to support. All cash is collected and deposited for its intended use.

10.5 2016-2017 Portable Classrooms and Surplus Classroom Summary (G. Corbacio)

R. Merrick presented the annual report. As student enrollment continues to grow within the Board, there has been an increase in portable classroom accommodation needs. Staff will continue to monitor portable classroom and surplus classroom utilization to contain operating expenditures wherever possible.

Inventory of classrooms and utilization of empty space is monitored closely. It was confirmed that portable classrooms are leased.

10.6 2016 - 2021 Board Improvement Plan for Student Well-Being and Achievement (A. Prkacin)

The preliminary submission of the Board Improvement Plan was shared. An addendum will be presented to the Board at a future meeting,

10.7 2015 - 2016 EQAO and OSSLT Results (A. Prkacin)

A summary of student achievement results on the 2016 EQAO Assessment of Reading, Writing and Mathematics in Grade 3, 6 and 9 as well as the OSSLT was provided. A more fulsome report will be provided at a future meeting, through an addendum.

Staff confirmed that applied math is reported separately. EQAO and OSSLT results are the most public facing. However, various other strategies are used to monitor student achievement.

10.8 Region of Halton Mental Health Liaison Nurses - Discontinuation of Services (B. Browne)

The Region of Halton is discontinuing direct service to students in Halton elementary schools. The absence of this support will present significant changes for direct student support. The realignment is congruent with the Ministry mandate.

Through the re-allocation of Child Youth Counsellors support and increased partnership and collaboration with community partners, HCDSB staff will continue to ensure that students in need receive support in a timely manner. Child youth counsellors would be supported by the School Social Worker if required.

10.9 Recognition of Staff Member

At the 2016 OCSBOA Conference and AGM, J. O'Hara was awarded the Outstanding Contribution Award. A certificate of recognition was presented by J. Michael and P. Dawson.

11. Miscellaneous Information

11.1 Minutes of the Audit Committee Meeting of June 13, 2016

The minutes of the June 13, 2016 Audit Committee meeting were provided as information.

11.2 Minutes of the SEAC Committee Meeting of June 13, 2016

The minutes of the June 13, 2016 SEAC Committee meeting were provided as information.

11.3 OCSTA Updates

11.3.1 Trustee Award of Merit

11.3.2 New Mandate Letter for Minister of Education

11.3.3 2017 AGM & Conference Resolutions

11.3.4 New Catholic Educational Resources

11.3.5 2017 OCSTA Student Trustee Alumnus Awards

OCSTA memos were provided as information.

12. Correspondence

There was no correspondence.

13. Open Question Period

A.A. LeMay posed the following question: Regarding Information Item 10.2. The Compassion2Action trip planned for two trustees for the Holocaust sites. The information from the Simon Wiesenthal organization states "the participants will gain knowledge and share knowledge". Since the role of a trustee is communication and partnership with Home and Church my question is will you confirm that there will be a detailed, timely, written report to be shared with the Board, Staff, Students and Parent Groups? Trustee Quinn acknowledged that an information report would be forthcoming.

14. In Camera

There was no follow-up in-camera session.

15. Resolution re Absentees

No absences.

16. Adjournment and Closing Prayer (A. Iantomasi)

#173/16

Moved by: A. Quinn

Seconded by: H. Karabela

RESOLVED, that the meeting adjourn.

CARRIED

The meeting adjourned at 9:30 p.m. with a prayer led by A. Iantomasi.

Secretary of the Board

Chair