

## MINUTES OF REGULAR BOARD MEETING

Date: October 18, 2016  
Time: 7:30 pm  
Location: Catholic Education Centre - Board Room  
802 Drury Lane  
Burlington, Ontario

Members Present	A. Danko A. Iantomasi, Vice Chair of the Board H. Karabela P. Marai J. Michael, Chair of the Board	A. Quinn D. Rabenda J.M. Rowe S. Trites
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Student Trustees	C. Atrach I. Schwecht	M. Zapata
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Staff Present	C. Cipriano G. Corbacio P. Dawson, Secretary of the Board C. McGillicuddy L. Naar	R. Nego J. O'Hara T. Overholt T. Pinelli A. Prkacin
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Also Present

B. Doan, Acting Chief Research Officer, Research & Development Services  
A. Lofts, Senior Administrator, Business Services  
N. March, President, OECTA Elementary  
R. Merrick, Senior Administrator, Facility Management Services  
A. Swinden, Administrator, Strategic Communications Services  
D. Tkalcic, Manager, Purchasing Services  
F. Thibeault, Administrator, Planning Services

Recording Secretary R. Di Pietro

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### 1. **Call to Order**

The Chair called the meeting to order.

#### 1.1 **Opening Prayer, National Anthem and Oath of Citizenship (C. Atrach)**

The meeting opened at 7:30 p.m. with a prayer led by C. Atrach.

#### 1.2 **Motions Adopted In-Camera**

There were no motions adopted in-camera.

#### 1.3 **Information Received In-Camera**

A. Iantomasi read the information received in-camera.

Acting Department Head Health & Physical Education at St. Thomas Aquinas Catholic Secondary School

Brendan Boyle appointed as Acting Department Head, Health & Physical Education effective October 11, 2016 with an end date to be determined but no later than August 31, 2017.

**2. Approval of the Agenda**

A request was made to move Action item 8.7 Social Studies Resource Selection to the first action item. There were no objections.

**#174/16**

**Moved by:** A. Quinn

**Seconded by:** H. Karabela

**RESOLVED**, that the agenda be accepted as amended.

**CARRIED**

**3. Declarations of Conflict of Interest**

There were no conflicts of interest declared.

**4. Presentations**

There were no presentations.

**5. Delegations**

There were no delegations.

**6. Approval of Minutes****6.1 Minutes of the October 4, 2016 Regular Board Meeting**

**#175/16**

**Moved by:** A. Iantomasi

**Seconded by:** P. Marai

**RESOLVED**, that the minutes of the October 4, 2016 Regular Board meeting be approved.

**CARRIED**

**7. Business Arising from Previous Meetings**

There was no business arising from previous meetings.

**8. Action Items****8.1 Social Studies Resource Selection (A. Prkacin)**

Staff is recommending the purchase of a core resource for Grade 1, 2, and 3 Social Studies distributed by Nelson Education. The resource selected is Many Gifts which aligns with the curriculum and the Ontario Catholic Graduate Expectations.

**#176/16**

**Moved by:** D. Rabenda

**Seconded by:** A. Quinn

**RESOLVED**, that the Halton Catholic District School Board approve the purchase of Many Gifts, Grade 1,2, and 3 Social Studies resource.

Staff was questioned on the fair labour practices of Nelson Education and a suggestion was made to postpone voting until the information was received. Staff confirmed that Nelson is the single source for this resource and that the purchase would represent approximately 20% of the current central budget of approximately two (2) million dollars. Concerns were brought forward on the detriment to students should the purchase not be approved. Trustee Quinn agreed that resources are important but the application of fair labour practices should be consistent across the system.

The chair called a vote on resolution #176/16 and it **UNANIMOUSLY CARRIED**.

**8.2 Policy III-16 Workplace Harassment (P. Marai)**  
**#177/16**

**Moved by:** J.M. Rowe

**Seconded by:** A. Iantomasi

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy III-16 Workplace Harassment, as amended.

The chair called a vote on resolution #177/16 and it **UNANIMOUSLY CARRIED**.

**8.3 Policy III-17 Attendance Support Program (P. Marai)**  
**#178/16**

**Moved by:** D. Rabenda

**Seconded by:** S. Trites

**RESOLVED**, that the Policy Committee recommend that Board Policy III-17 Attendance Support Program be forwarded to the October 18, 2016 Regular Board Meeting with a recommendation for approval at Second and Third Reading.

Trustee Danko stated his objection on the basis that the content of the procedure should be outlined in the Policy.

Staff confirmed that the Attendance Support Program is a local matter and management right that has been a practice for a number of years. No change in practices or processes have been made.

The Chair called for a vote:

In Favour	Opposed
A. Iantomasi	C. Atrach (non-binding)
P. Marai	A. Danko
D. Rabenda	H. Karabela
J. M. Rowe	A. Quinn
I. Schwecht (non-binding)	
S. Trites	
M. Zapata (non-binding)	

The motion **CARRIED**.

**8.4 Policy I-31 Apparel Purchases and Fair Labour Practices (P. Marai)**  
**#179/16**

**Moved by:** A. Iantomasi

**Seconded by:** D. Rabenda

**RESOLVED**, that the Halton Catholic District School Board accepts the recommendation of the Policy Committee and approve Policy I-31 Apparel Purchases and Fair Labour Practices, as amended.

**#179/16 (Amendment)****Moved by:** A. Quinn**Seconded by:** H. Karabela

**RESOLVED**, that the HCDSB seek a legal opinion to determine the validity of Policy I-31 as it relates to the Board's ability to dictate how parents are bound by Board Purchasing Policy.

The Chair called for a vote on the amended motion:

In Favour	Opposed
C. Atrach (non-binding)	A. Danko
H. Karabela	A. Iantomasi
A. Quinn	P. Marai
D. Rabenda	J. M. Rowe
I. Schwecht (non-binding)	S. Trites
	M. Zapata (non-binding)

The amendment was **DEFEATED**.

The RFP process for a uniform provider has been completed and InSchoolwear Inc. has been awarded a three (3) year contract effective January 1, 2017. An RFP involves not only meeting the requirements of Policy I-31 but several components that collectively provide lowest cost for best value. Communication will be sent to parents regarding the new provider with notification that the current uniform will be grandfathered.

It was questioned why fair labour practices only apply to apparel. Staff understands that approximately nine (9) other school boards have a similar policy in place. A trustee referenced a legal opinion obtained several years ago regarding sole source providers.

The Chair called for a vote on the main motion:

In Favour	Opposed
C. Atrach (non-binding)	H. Karabela
A. Danko	A. Quinn
A. Iantomasi	
P. Marai	
D. Rabenda	
J.M. Rowe	
I. Schwecht (non-binding)	
S. Trites	
M. Zapata (non-binding)	

The motion **CARRIED**.

**8.5 Policy I-01 Catholic School Support (P. Marai)****#180/16****Moved by:** J.M. Rowe**Seconded by:** D. Rabenda

**RESOLVED**, that the Halton Catholic District School Board accepts the recommendation of the Policy Committee and approve Policy I-01 Catholic School Support, as amended.

Staff confirmed that the language discussed at the Policy Committee meeting has been incorporated.

The chair called a vote on resolution #180/16 and it **UNANIMOUSLY CARRIED**.

**8.6 Policy V-07 Donations/Bequests to a School or to the Board (P. Marai)  
#181/16**

**Moved by:** S. Trites

**Seconded by:** H. Karabela

**RESOLVED**, that the Halton Catholic District School Board accepts the recommendation of the Policy Committee and approve Policy V-07 Donations/Bequests to a School or to the Board, as amended.

The chair called a vote on resolution #181/16 and it **UNANIMOUSLY CARRIED**.

**8.7 Policy I-34 (B) Reimbursement of Board Business Expenses for Trustees and External Members of Board Committees (P. Marai)  
#182/16**

**Moved by:** D. Rabenda

**Seconded by:** J.M. Rowe

**RESOLVED**, that the Halton Catholic District School Board accepts the recommendation of the Policy Committee and approve Policy I-34 (B) Reimbursement of Board Business Expenses for Trustees and External Members of Board Committees, as amended.

Discussion took place regarding the use of discretionary funds and the changes in policy stemming from opposition regarding the use of allocated funds to travel abroad. In order to provide some flexibility regarding travel outside of the province an amendment was proposed.

**#182/16 (Amendment)**

**Moved by:** A. Quinn

**Seconded by:** H. Karabela

**RESOLVED**, that any Trustee expenses related to travel outside of the province of Ontario be brought to the Board for approval by a majority of the Trustees prior to accepting an invitation.

History on past trustee travel was shared and it was stressed that the use of trustee allocated funds should support students, staff and local Board events as well as represent constituents.

H. Karabela spoke in support of the amendment noting that the opportunity to travel provides global vision and therefore should be approved case by case in order to be fair and transparent. Discussion regarding the approval of the Compassion2Action trip ensued.

The Chair called for a vote on the amendment:

In Favour	Opposed
H. Karabela	C. Atrach (non-binding)
A. Quinn	A. Danko
D. Rabenda	A. Iantomasi
	P. Marai
	J.M. Rowe
	I. Schwecht (non-binding)
	S. Trites, Susan
	M. Zapata (non-binding)

The amendment was **DEFEATED**.

In an effort to improve transparency a request was made for itemized posting of expenses. Staff provided clarification regarding the existing process and the information that is posted publicly in December of each year, once the Year-End Financial Statements are completed.

The following amendment to the Policy, under Item Requirements # 12 was proposed:

**#182/16 (Amendment)**

**Moved by:** H. Karabela

**Seconded by:** A. Quinn

**RESOLVED**, that all itemized expense claims must be submitted and approved within thirty (30) days of end of fiscal year and will be paid promptly and posted on Board's website.

The Chair called for a vote on the amendment and it **UNANIMOUSLY CARRIED**.

The Chair called for a vote on the main motion as amended:

In Favour	Opposed
C. Atrach (non-binding)	H. Karabela
A. Danko	A. Quinn
A. Iantomasi	
P. Marai	
D. Rabenda	
J.M. Rowe	
I. Schwecht (non-binding)	
S. Trites	
M. Zapata (non-binding)	

Motion #182/16 as amended **CARRIED**.

**9. Staff Reports**

There were no staff reports.

**10. Information Items****10.1 Student Trustees Update (C. Atrach)**

Preparations for the *See the Problem, Be the Solution* Bullying Prevention Launch are underway and student trustees are registered for the Fall OSTA-AECO AGM taking place in November.

The students provided an update on the pillars of Achieving, Believing and Belonging detailing activities in the schools.

Concerns regarding artists performing at WE Day were addressed by both staff and student trustees. Staff confirmed that musical acts are well vetted, positive, respectful, and align with Board values.

**10.2 School Educational Field Trips (T. Pinelli)**

The trips were provided as information. The experience from the field trip to Sainte-Marie Among the Hurons will be shared through student leadership practices.

**10.3 St. Gregory the Great and Holy Rosary (M) Construction Reports (G. Corbacio)**

Completion of the gym and library for St. Gregory the Great is slated for early November and renovations at Holy Rosary (M) for mid-December.

**10.4 Implementation of First Nation, Metis, and Inuit Education in the Halton Catholic District School Board (A. Prkacin)**

The 2016 – 2019 HCDSB Indigenous Education Plan is indicative of the call to enact Gospel values and deliver equitable and inclusive programs and services that support achievement and engagement by addressing the shared histories, cultures and perspectives of the First Nation, Métis, and Inuit peoples in Canada.

A. Iantomasi shared her enriching experience at Manitoulin Island and encouraged trustee and student participation at future events. A number of activities, including credit earning are being explored for students.

The Director of Education to follow up on a point of information regarding Kairos.

**10.5 Oakville Northeast Pupil Accommodation Review (T. Overholt, G. Corbacio, R. Negoj)**

An orientation session took place with the Accommodation Review Committee (ARC) on October 12, 2016. All required information on the process, committee mandate, roles and responsibilities was shared. An overview of the proposed options was also presented. Options will be discussed in further detail at the October 25, 2016 ARC meeting. Meeting dates will be established with the subcommittee of Deanery representatives and Board staff. All schools have parent representation.

**11. Miscellaneous Information****11.1 Minutes of the September 12, 2016 CPIC Meeting**

The minutes of the September 12, 2016 CPIC meeting were provided as information.

**11.2 Minutes of the September 13, 2016 Policy Committee Meeting**

The minutes of the September 13, 2016 Policy meeting were provided as information.

**12. Correspondence****12.1 Policy I-31 - Apparel Purchases and Fair Labour Practices - M. Lourenco**

Staff was directed to respond to the correspondence from M. Lourenco.

**12.2 Ron Steiginia, Manager of Realty Services, City of Burlington**

Correspondence from R. Steiginia was shared.

**13. Open Question Period**

M. Lourenco posed the following question: According to report dated June 21, 2016 the broader public sector procurement directive requires "open and transparent competitive bid process" how is this RFP process completed without anyone in community being aware?

P. Dawson acknowledged that the RFP committee included trustees, senior staff and parent representatives. Details regarding the process was provided at a prior Board Meeting.

**14. In Camera**

There was no follow-up In-Camera session.

**15. Resolution re Absentees**

No absences.

**16. Adjournment and Closing Prayer (H. Karabela)**

**#183/16**

**Moved by:** A. Iantomasi

**Seconded by:** A. Quinn

**RESOLVED,** that the meeting adjourn.

**CARRIED**

The meeting adjourned at 9:15 p.m. with a prayer led by H. Karabela.

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Secretary of the Board

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Chair