

## MINUTES OF REGULAR BOARD MEETING

Date: November 15, 2016  
 Time: 7:30 pm  
 Location: Catholic Education Centre - Board Room  
 802 Drury Lane  
 Burlington, Ontario

Members Present	A. Danko	A. Quinn
	A. Iantomasi, Vice Chair of the Board	D. Rabenda
	P. Marai	J.M. Rowe
	J. Michael, Chair of the Board	S. Trites

Members Excused H. Karabela

Student Trustees	M. Zapata	I. Schwecht
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Student Trustee Excused C. Atrach

Staff Present	C. Cipriano	J. O'Hara
	G. Corbacio	T. Overholt
	P. Dawson, Secretary of the Board	T. Pinelli
	C. McGillicuddy	A. Prkacin
	R. Negoj	

Also Present

- S. Allum, Manager, Facility Management Services
- A. Bartucci, Communication Officer, Strategic Communications Services
- L. Commisso, Teacher, St. Christopher Catholic Elementary School
- D. Marks, KPMG International
- M. Mahler, Teacher, St. Christopher Catholic Elementary School
- B. Doan, Acting Chief Research Officer, Research & Development Services
- A. Lofts, Senior Administrator, Financial Services
- N. March, President, OECTA Elementary
- R. Merrick, Senior Administrator, Facility Management Services
- J. Staples, Curriculum Coordinator, Program Services
- A. Swinden, Administrator, Strategic Communications Services
- F. Thibeault, Administrator, Planning Services

Recording Secretary R. Di Pietro

### 1. Call to Order

The Chair called the meeting to order.

#### 1.1 Opening Prayer, National Anthem and Oath of Citizenship (M. Zapata)

The meeting opened at 7:30 p.m. with a prayer led by M. Zapata.

**1.2 Motions Adopted In-Camera**

There were no motions adopted in-camera.

**1.3 Information Received In-Camera**

A. Iantomasi read the information received in-camera.

Acting Elementary School Principal - Ascension

John Guzzo appointed as Acting Elementary Principal effective November 8, 2016 with an end date to be determined (approximately November 29, 2016).

**2. Approval of the Agenda**

**#188/16**

**Moved by:** P. Marai

**Seconded by:** A. Iantomasi

**RESOLVED**, that the agenda be accepted as presented.

**CARRIED**

**3. Declarations of Conflict of Interest**

There were no conflicts of interest declared.

**4. Presentations****4.1 International Baccalaureate Program (T. Pinelli, A. Perusin)**

Trustees were provided an update on the status of the International Baccalaureate (IB) Programme at St. Thomas Aquinas Catholic Secondary School. An overview on how the IB programme is keeping with Halton Catholic District School Board's vision, mission and strategic plan dedicated to excellence in Catholic education was given. The value and importance of the International Baccalaureate Programme is widely recognized throughout the Board and post-secondary institutions.

**5. Delegations**

There were no delegations.

**6. Approval of Minutes****6.1 Minutes of the November 1, 2016 Regular Board Meeting**

**#189/16**

**Moved by:** S. Trites

**Seconded by:** P. Marai

**RESOLVED**, that the minutes of the November 1, 2016 Regular Board meeting be approved.

**CARRIED**

**7. Business Arising from Previous Meetings**

There was no business arising from previous meetings.

**8. Action Items**

**8.1 Policy I-08 Staff Allocation Elementary; Policy I-17 Secondary Staff Allocation Committee; and Policy I-17(a) Secondary Staff Allocation Committee Factors (P. Marai)**

**#190/16****Moved by:** D. Rabenda**Seconded by:** J.M. Rowe

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and rescind Policies I-08 Staff Allocation Elementary, I-17 Secondary Staff Allocation Committee, and I-17 (a) Secondary Staff Allocation Committee Factors.

The Chair called for a vote on resolution **#190/16**:

<b>In Favour</b>	<b>Abstained</b>
C. Atrach (non-binding)	A. Quinn
A. Danko	
A. Iantomasi	
P. Marai	
D. Rabenda	
J. M. Rowe	
I. Schwecht (non-binding)	
S. Trites	
M. Zapata (non-binding)	

The motion **CARRIED**.

**8.2 Policy II - 18 Non-Motorized and Non-Licensed Motorized Transportation Safety (P. Marai)**

**#191/16****Moved by:** A. Iantomasi**Seconded by:** S. Trites

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee and approve Policy II-18 Non-Motorized and Non-Licensed Motorized Transportation Safety.

The Chair called for a vote on resolution **#191/16**:

<b>In Favour</b>	<b>Abstained</b>
C. Atrach (non-binding)	A. Quinn
A. Danko	
A. Iantomasi	
P. Marai	
D. Rabenda	
J. M. Rowe	
I. Schwecht (non-binding)	
S. Trites	
M. Zapata (non-binding)	

The motion **CARRIED**.

**8.3 2015-2016 Draft Audited Financial Statements (R. Negoi)**

On October 4, 2016, the Board received the 2015-2016 Year End Audit Planning Report from KPMG, including the 2015-2016 Year-End Schedule. The report detailed the audit approach to be followed and the responsibilities of the Board of Trustees, Management and the External Auditors, with respect to financial statement reporting. One of the responsibilities of the Board of Trustees is to review and approve the Financial Statements.

**#192/16**

**Moved by:** J.M. Rowe

**Seconded by:** P. Marai

**RESOLVED**, that the Halton Catholic District School Board approve the 2015-2016 Draft Audited Financial Statements dated August 31, 2016.

A. Lofts presented an overview of the 2015-2016 Draft Audited Financial Statements and its findings.

Questions regarding temporary borrowing and the incurring of interest were addressed.

The Chair called for a vote on resolution **#192/16** and it **UNANIMOUSLY CARRIED**.

**8.4 French Sustainability Study (A. Prkacin)**

P. Marai suggested deferring the decision on the French Sustainability Study until February 2017 in order to allow parents time to review the study and have an opportunity to delegate.

Staff explained that a delay in the decision would have implications regarding the planning for the 2017-2018 school year, registration, staffing, and obligations to the collective agreement. A decision before the new year was recommended.

The following motion was put forward:

**#193 /16**

**Moved by:** P. Marai

**Seconded by:** A. Danko

**RESOLVED**, that the French Sustainability Study decision be deferred to the December 20, 2016 Regular Board Meeting in order to communicate the options to all school communities regarding the intended recommendations.

Staff provided information regarding the make-up of the Committee and confirmed that the Catholic Parent Involvement Committee (CPIC) was part of the discussions, and although difficult the Committee was understanding of the recommendation. Staff also acknowledged that the Early French Immersion was approved as a pilot program. Data shows that an alternate model requires consideration.

The chair called for a vote on resolution #193 and it **UNANIMOUSLY CARRIED**.

**8.5 Intermediate Core French Resource Purchase (A. Prkacin)  
#194/16**

**Moved by:** D. Rabenda

**Seconded by:** A. Quinn

**RESOLVED**, that the Halton Catholic District School Board approve the purchase of **Mon réseau, ma vie**, as the approved Grade 7 Core French resource.

The chair called a vote on resolution **#194/16** and it **UNANIMOUSLY CARRIED**.

**8.6 Appointment of SEAC Members (B. Browne)  
#195/16**

**Moved by:** D. Rabenda

**Seconded by:** A. Quinn

**RESOLVED**, that the Halton Catholic District School Board accept the nominations to SEAC and appoint J. Parisi to SEAC as member-at-large representative; B. Agnew as representative for Easter Seals Ontario; and C. Parreira as alternate representative for Easter Seals Ontario effective November 2016 until November 2018.

The chair called a vote on resolution **#195/16** and it **UNANIMOUSLY CARRIED**.

**9. Staff Reports**

**9.1 2016 Kindergarten Natural Outdoor Learning Playspaces Implementation Update (G. Corbacio)**

Information on the implementation status of the Kindergarten Natural Outdoor Learning Playspaces installed during the summer of 2016 was provided. The kindergarten projects were completed on time for the start of the 2016-2017 school year and the projects were within the approved project budget. The benefits and response to the new Kindergarten natural outdoor learning playspaces has been overwhelmingly positive and has exceeded expectation. Staff continues to receive feedback and input on the Kindergarten outdoor learning spaces to gain knowledge to make improvements and adjustments to the new playspaces for the benefit of students and staff. Staff will address concerns to improve accessibility of the playspaces to the extent possible and will continue to monitor the playspaces and incorporate improvements as needed.

The Kindergarten teaching team from St. Christopher Catholic Elementary School, Burlington presented student benefits to the new playspaces.

It was confirmed that feedback from parents has been positive.

The Natural Outdoor Playspaces require a fair amount of maintenance, however through observation and feedback it is evident that they have been an overwhelming success. Plans are in place to replace the remaining structures with natural playspaces. Structures that have been removed are being used for replacement parts.

**9.2 Proposed 2017 Facility Renewal Projects (G. Corbacio, R. Nego)**

Staff provide a report that identifies a number of Facility Renewal Projects that require completion in 2017. The estimated preliminary budget for the proposed Facility Renewal

Projects is \$14 million. Funding is available in the Facilities Capital Reserve to cover the proposed expenditures.

**9.3 Milton No. 8 Catholic Elementary School Approval to Proceed with School Capital Planning (G. Corbacio)**

The authorization to proceed with the school capital planning for the New Milton No. 8 Catholic Elementary School will be recommended at the December 6, 2016 Regular Board Meeting.

**10. Information Items**

**10.1 Student Trustees Update (M. Zapata)**

Preparations for the November 22, 2016 Bullying Prevention launch (See the Problem, Be the Solution) are underway. Student Senate is in the process of developing a logo which will be presented at the launch.

Student Trustees will be attending the Fall OSTA-AECO AGM taking place November 17 - 20, 2016.

The pillars of Achieving, Believing and Belonging detailing activities in the schools were provided.

**10.2 School Educational Field Trips (C. McGillicuddy)**

The trips were provided as information. A request was made that successes of OFSSA tournaments be provided at a future Board meeting.

**10.3 Extensive Trip Advisory Committee (ETAC) (C. Cipriano)**

Trustees were provided information regarding the extensive field trips submitted by Secondary Schools for the 2016 – 2017 school year. How credits are obtained and supervision ratios were clarified.

**10.4 Oakville Northeast Pupil Accommodation Review - Verbal Report (T. Overholt, G. Corbacio, R. Negroi)**

Board staff has met with staff at the four (4) affected schools in order to review the process, address questions and receive feedback.

The Accommodation Review Committee (ARC) has met and reviewed the current options. All variations of the options were examined and discussed by the ARC. Discussion and coordination of the upcoming Community Consultation Meeting is taking place. Alternate options have been brought forward from the parent representatives of the ARC and will be the focus at the next working meeting.

New dates for their respective Catholic School Council meetings will be shared once finalized.

**10.5 Burlington Northeast School Boundary Review Update (C. McGillicuddy)**

Information on the initiation of the Burlington Elementary Schools Boundary Review process was provided. Logistics regarding the format of the Community Consultation Meeting taking place Monday, December 12, 2016 are being finalized.

- 10.6 St. Gregory the Great and Holy Rosary (M) Construction Reports (G. Corbacio)**  
Construction at both St. Gregory the Great and Holy Rosary (M) is progressing well.
- 11. Miscellaneous Information**
- 11.1 Minutes of the October 3, 2016 CPIC Meeting**  
The minutes of the October 3, 2016 CPIC meeting were provided as information.
- 11.2 Minutes of the October 11, 2016 Policy Committee Meeting**  
The minutes of the October 11, 2016 Policy meeting were provided as information.
- 11.3 OCSTA Updates**  
OCSTA updates were provided as information.
- 11.3.1 Proposed Amendments to Ontario Regulation 243/07, Safe Drinking Water Act**
- 11.3.2 New Brochure to Support Promotion and Protection of Catholic Education in Ontario**
- 11.3.3 Response from Premier Wynne re: Ontario's Well-Being Strategy**
- 12. Correspondence**  
An email regarding the French Sustainability Study was shared.
- 13. Open Question Period**  
The following question was addressed in *Action item 8.4 – French Sustainability Study*:  
What was the extent of parent consultation for the Early French Immersion Program review and can a final decision be delayed until a more thorough parent consultation be conducted?
- 14. In Camera**  
There was no follow-up In-Camera session.
- 15. Resolution re Absentees**  
**#196/16**  
**Moved by:** A. Quinn  
**Seconded by:** A. Iantomasi  
**RESOLVED**, that H. Karabela and C. Atrach be excused from the meeting. **CARRIED**
- 16. Adjournment and Closing Prayer (J. Michael)**  
**#197/16**  
**Moved by:** P. Marai  
**Seconded by:** A. Danko  
**RESOLVED**, that the meeting adjourn. **CARRIED**

The meeting adjourned at 9:37 p.m. with a prayer led by J. Michael.

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Secretary of the Board

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Chair