

## **MINUTES OF REGULAR BOARD MEETING**

Date: December 6, 2016  
Time: 7:30 pm  
Location: Catholic Education Centre - Board Room  
802 Drury Lane  
Burlington, Ontario

Members Present	A. Danko A. Iantomasi H. Karabela P. Marai (Via Go to Meeting) J. Michael	A. Quinn D. Rabenda, Chair of the Board J.M. Rowe S. Trites, Vice Chair of the Board
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Student Trustees	C. Atrach I. Schwecht	M. Zapata
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Staff Present	B. Browne C. Cipriano G. Corbacio P. Dawson, Secretary of the Board C. McGillicuddy	L. Naar R. Nego J. O'Hara T. Overholt A. Prkacin
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Also Present

A. Bartucci, Communication Officer, Strategic Communications Services  
P. Codner, Chief Social Worker, Special Education Services  
A. Lofts, Senior Administrator, Financial Services  
N. March, President, OECTA Elementary  
A. Swinden, Administrator, Strategic Communications Services  
F. Thibeault, Administrator, Planning Services  
E. Viana, Former Trustee of the Halton Catholic District School Board

Recording Secretary R. Di Pietro

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### **1. Call to Order**

The Chair called the meeting to order.

#### **1.1 Opening Prayer, National Anthem and Oath of Citizenship (C. Atrach)**

The meeting opened at 7:30 p.m. with a prayer led by C. Atrach.

#### **1.2 Motions Adopted In-Camera**

There were no motions adopted in-camera.

#### **1.3 Information Received In-Camera**

A. Iantomasi read the information received in-camera.

### **ACTING ELEMENTARY SCHOOL VICE PRINCIPALS**

Carol Caverley appointed as Acting Elementary Vice Principal at St. Gabriel Catholic Elementary School effective Monday, November 21, 2016 with an end date to be determined.

Margaret Warmels appointed as Acting Elementary Vice Principal at St. Andrew Catholic Elementary School effective Tuesday, December 6, 2016 with an end date to be determined.

### **RETIREMENTS**

Leonard Agostini and Adrian Flynn retiring effective Tuesday, January 31, 2017. Carl Schiller retired effective Wednesday, November 30, 2016.

### **RESIGNATION**

Michael Bass resigning effective December 31, 2016.

## **2. Approval of the Agenda**

**#1/17**

**Moved by:** A. Quinn

**Seconded by:** A. Iantomasi

**RESOLVED**, that the agenda be accepted as presented.

**CARRIED**

## **3. Declarations of Conflict of Interest**

There were no conflicts of interest declared.

## **4. Elections of the Chair and Vice-Chair of the Board 2016-2017**

### **4.1 Election of the Chair of the Board 2016-2017 (P. Dawson)**

P. Dawson reviewed the election process and called for nominations for the position of Chair of the Halton Catholic District School Board for the period of December 6, 2016 until the first Board meeting in December 2017.

Diane Rabenda was nominated by A. Iantomasi, seconded by J. M. Rowe for position of Chair of the Board. D. Rabenda accepted the nomination. There were no other nominations.

**#2/17**

**Moved by:** A. Quinn

**Seconded by:** S. Trites

**RESOLVED**, that the nominations be closed.

**CARRIED**

Diane Rabenda was acclaimed as the Chair of the Halton Catholic District School Board.

**#3/17**

**Moved by:** A. Iantomasi

**Seconded by:** J.M. Rowe

**RESOLVED**, that Trustee D. Rabenda be appointed to the position of Chair of the Board for the period of December 6, 2016 until the first Board Meeting in December 2017.

**CARRIED**

D. Rabenda thanked Trustee Iantomasi and Trustee Rowe for their nomination. The newly acclaimed Chair of the Board expressed that it would be an honour to serve and humbly asked for her fellow members' support.

**4.2 Election of the Vice-Chair of the Board 2016-2017 (P. Dawson)**

P. Dawson reviewed the process for the election of the Vice Chair of the Board.

A. Iantomasi was nominated by D. Rabenda, seconded by J.M. Rowe for the position of Vice Chair of the Board. A. Iantomasi accepted the nomination. S. Trites was nominated by A. Quinn, seconded by H. Karabela for the position of Vice Chair of the Board. Trustee Trites accepted the nomination. There were no other nominations.

**#4/17**

**Moved by:** P. Marai

**Seconded by:** A. Quinn

**RESOLVED**, that the nominations be closed.

**CARRIED**

A. Iantomasi thanked D. Rabenda and J.M. Rowe for their nomination and for their confidence in her role as Vice Chair of the Board over the past three (3) terms. Experience has provided a solid understanding of the Board's culture. Trustee Iantomasi stated she would make it her personal pledge to rise to the responsibility and guarantee to listen and have respect for Trustee opinions.

S. Trites was thankful to A. Quinn and H. Karabela for the nomination. Trustee Trites expressed that it would be an honour and privilege to serve the communities of Halton.

The ballots were cast. P. Dawson, Secretary of the Board accompanied by R. Negoj, Treasurer of the Board, and Student Trustees C. Atrach, I. Schwecht and M. Zapata scrutineers for A. Iantomasi and S. Trites tabulated the results.

Susan Trites was declared Vice Chair of the Halton Catholic District School Board.

**#5/17**

**Moved by:** A. Quinn

**Seconded by:** H. Karabela

**RESOLVED**, that Trustee S. Trites be appointed for the position of Vice Chair of the Board for the period of December 6, 2016 until the first Board Meeting in December 2017.

**CARRIED**

Trustee Trites expressed appreciation.

**#6/17**

**Moved by:** H. Karabela

**Seconded by:** D. Rabenda

**RESOLVED**, that the ballots be destroyed.

**CARRIED**

Trustee Rabenda took the position of Chair of the Board.

**5. Presentations****5.1 Ontario Association of School Social Work Achievement Award (B. Browne)**

P. Codner was recognized for receiving the School Social Work Achievement Award. Her leadership of system initiatives, support for clinical staff, and advocacy for students and families throughout Halton help to influence positive outcomes for all children.

**5.2 Donation to the Catholic Education Centre Chapel (E. Viana; S. Viana-Azevedo)**

E. Viana, former Halton Catholic Trustees presented the Board with a donation of a Rosary to the Catholic Education Centre. System Chaplain G. Federico graciously accepted the Rosary which will be kept in the Chapel.

**6. Delegations****6.1 French Sustainability Study (Canadian Parents for French Ontario - M. Cruden)**

M. Cruden, Volunteer President for Canadian Parents for French addressed the following three (3) areas in her presentation: Essentials of the guiding documents for French Second Language (FSL) education in Ontario: "A Framework for French as a Second Language in Ontario Schools, Kindergarten to Grade 12"; Parent expectations and benchmarks for French Immersion programming across Ontario; and Response to HCDSB French Sustainability Study guiding questions with suggested next steps.

A scenario five (5) was put forward that would see a gradual expansion of Early French Immersion and Extended French until waiting lists are extinct. It is believed that this would allow opportunities that are on par with Ontario boards that offer and support a full range of FSL opportunities for all students.

Ms. Cruden responded to a number of questions for clarification purposes specifically regarding caps, teacher qualifications and enrolment figures.

**6.2 French Sustainability Study (G. Kantor)**

Ms. Kantor provided a presentation regarding the lack of consultation with parents or teachers in regards to the review process. Support to keep the program as status quo was requested while seeking to find alternative solutions to what was recommended in the Sustainability Study.

**6.3 French Sustainability Study (S. Kusyk)**

Dr. Kusyk provided a presentation regarding concerns with the French Sustainability Study feeling it was invalid and incomplete. A request was made to consider two (2) parallel courses of action: A valid study with the goal of creating functionally bilingual students; and to provide an action plan for addressing the systemic faculty recruitment issue.

**6.4 French Sustainability Study (E. Russo)**

Ms. Russo provided a presentation regarding the benefits of early language acquisition, equity and staffing. It was expressed that it would be prudent to take a status quo approach working towards the expansion of the program to make it more equitable for students.

**6.5 French Sustainability Study (Y. Alonso)**

Ms. Alonso provided a presentation regarding concerns regarding the sustainability of Catholic Schools. An appeal was made to the Board of Trustees to vote for status quo that would allow students the rights to Early French Immersion. It is believed that this would increase student's sense of belonging in Canada and in our Catholic Schools.

A reminder of the resolution from the November 15, 2016 Regular Board Meeting was requested. The resolution was read out as follows: **RESOLVED**, that the French Sustainability Study decision be deferred to the December 20, 2016 Regular Board Meeting in order to communicate the options to all school communities regarding the intended recommendations.

**7. Approval of Minutes****7.1 Minutes of the November 15, 2016 Regular Board Meeting****#7/17****Moved by:** A. Quinn**Seconded by:** J. Michael**RESOLVED**, that the minutes of the November 15, 2016 Regular Board meeting be approved. **CARRIED****8. Business Arising from Previous Meetings****8.1 Summary of Outstanding Items from Previous Meetings**

There were no outstanding items.

**9. Action Items****9.1 Board Response to Delegations**

The Chair reviewed the by-laws pertaining to responses to delegations.

The Board may make a decision on the presentation at the same meeting, refer the matter to a future meeting, request a staff report on the matter to be considered at a future meeting or receive as information. Once the decision is made, the Secretary of the Board will communicate the Board's decision in writing to the spokesperson for the group or organization.

**#8/17****Moved by:** A. Iantomasi**Seconded by:** A. Quinn**RESOLVED**, that the delegations be referred to the December 20, 2016 meeting along with a formal report from staff.The Chair called a vote on resolution **#8/16** and it **UNANIMOUSLY CARRIED**.**#9/17****Moved by:** A. Quinn**Seconded by:** J. Michael**RESOLVED**, that the Board receive the delegate submissions as information.The Chair called a vote on resolution **#9/16** and it **UNANIMOUSLY CARRIED**.

The Chair thanked the delegations and informed them that the matter would be addressed as an action item at the Regular Board Meeting taking place on Tuesday, December 20, 2016.

**9.2 Milton No. 8 Catholic Elementary School Approval to Proceed with School Capital Planning (G. Corbacio)****#10/16****Moved by:** A. Quinn**Seconded by:** A. Iantomasi**RESOLVED**, that the Halton Catholic district School Board authorize staff to select an architect and proceed with the school capital planning process, for the proposed Milton No. 8 Catholic Elementary School Project.

**RESOLVED**, that the Halton Catholic District School Board direct staff to initiate a school attendance boundary review process for the proposed Milton No. 8 Catholic Elementary School, and any other elementary schools as determined by staff that may be impacted by the opening of this new school.

The process for choosing an architect was explained. Senior staff will work collaboratively to determine the features and programs for the new school. These criteria will be requested in the RFP to architects who may choose to present an existing modified design or present a new design. Determinations will be based on presentation and proposals.

Operating Policy I-29, School Boundary Review Process will be followed starting in the new year which will include communication to school communities. Staff intends to provide a report to the Board no later than February 7, 2017.

The Chair called for a vote on resolution **#10/16** and it **UNANIMOUSLY CARRIED**

## **10. Staff Reports**

### **10.1 Trustee Award of Merit & Student Trustee Alumnus Award (P. Dawson)**

Trustees were provided information and timelines regarding the submission of nominations for the Trustee Award of Merit and the Student Trustee Alumnus Award.

## **11. Information Items**

### **11.1 Student Trustees Update (C. Atrach)**

Student Trustees attended the Fall OSTA-AECO AGM from November 17 – 20, 2016.

The Bullying Prevention launch (See the Problem, Be the Solution) was a great success. Thanks was extended to all who attended and supported the event.

The pillars of Achieving, Believing and Belonging detailing activities in the schools were provided.

### **11.2 French Sustainability Study: Parental Communication Input (A. Prkacin)**

Feedback gathered from parents regarding French programming was provided to Trustees to assist them as they deliberate on the final decision regarding the delivery of French programming to students within the Board.

All efforts will be made to provide information and address questions regarding analysis of the survey and how the program is handled at other Boards at the Tuesday, December 20, 2016 Regular Board Meeting.

The process on how a Board can go about hiring staff is prescribed by Regulation 274 which was a result of agreement made between OECTA and the Ministry of Education.

Staff was directed to provide financial and budgetary implications in the December 20, 2016 Board report.

### **11.3 School Educational Field Trips (L. Naar)**

Trips were provided as information.

P. Dawson explained that per request, OFSSA results are being tracked and will be provided to the Board as information at the end of December and again at the end of June.

**11.4 2015-2016 Audit Committee Annual Report to the Ministry (M. Rowe)**

The 2015 – 2016 Audit Committee Annual Report to the Board was provided and will be forwarded to the Ministry of Education.

The Chair of the Audit Committee, J.M. Rowe assured a trustee that there were no concerns with any of the audit findings reports received by the Audit Committee during the 2015 - 2016 year.

**11.5 Ministry Response to 2016 Capital Priorities Business Cases Submission (R. Negoï)**

The November 21, 2016 funding announcement made by the Ministry of Education regarding the most recent 2016 Capital Priorities Submission was shared. A breakdown of the responses was provided. Staff will continue to work toward solutions to meet Board identified priorities outlined in the 2013 Long-Term Capital Plan.

All suggested changes and resubmissions will be brought back to the Board for approval. Consultations will be sought as necessary.

Operating savings are not necessarily a priority in evaluating the school closures and consolidations business cases, instead the Ministry places more emphasis on the condition of school facilities and empty pupil spaces. School facilities with the Halton Catholic District School Board are in very good condition compared to others in the province. The Ministry now has an understanding of the Board's needs and will endeavor to take them into consideration upon review of future submissions.

Alternative solutions to be looked at for Georgetown.

**11.6 2017-2018 Grants for Student Needs (GSN) Ministry Consultations (R. Negoï)**

Information on the Ministry's 2017 – 2018 Grants for Student Needs (GSN) Consultation session was provided. This marks the start of the 2017 – 2018 Budget process, and more information will be provided to Trustees early in the new year.

The Ministry has made a three (3) year commitment to the Renewed Math Strategy. Facilitators will contribute to capacity building and training in which School Administrators will participate. The Board of Trustees will receive an update on the monitoring of the training in March 2017.

The impact on the budget based on the various options presented for French Programming was discussed.

In response to a question regarding equity, the Board must ensure that Public Education is available to all. This does not include speciality programming.

**11.7 2016 - 2021 Board Improvement Plan for Student Well-Being and Achievement - Addendum (A. Prkacin)**

The Halton Catholic District School Board's Plan for Improved Student Well-Being and Achievement 2016 – 2021 and the Addendum follows Ministry directives and reflects the

system's continued quest for continuous improvement through a focus on engagement, equity and excellence in Catholic education for each student.

A motion to extend the meeting an additional thirty (30) minutes was made.

**#11/16**

**Moved by :** A. Danko

**Seconded by :** A. Quinn

**RESOLVED**, that the meeting be extended an additional thirty (30) minutes.

The Chair called for a vote on resolution **#11/16** and it **UNANIMOUSLY CARRIED**

**11.8 Oakville Northeast Pupil Accommodation Review (T. Overholt, G. Corbacio, R. Negoi)**

The Accommodation Review Committee is working to reduce the ten (10) current options to a reasonable number before presenting to Catholic School Councils commencing January 2017. The Northeast Oakville Accommodation Review is progressing as scheduled. Staff was commended for the work done for the Community Open House and for jointly hosting Catholic School Council meetings.

**12. Miscellaneous Information**

**12.1 Minutes of the Audit Committee Meeting - September 15, 2016**

The minutes of the September 15, 2016 Audit Committee meeting were provided as information.

**12.2 Minutes of the SEAC Meeting - October 24, 2016**

The minutes of the October 24, 2016 SEAC meeting were provided as information.

**12.3 Minutes of the CPIC Meeting - November 7, 2016**

The minutes of the November 7, 2016 CPIC meeting were provided as information.

**13. Correspondence**

**13.1 OCSTA Updates**

Memos from the Ontario Catholic School Trustees' Association were shared.

**13.1.1 Fall Economic Statement**

**13.1.2 Access Copyright - Fair Dealings Communications Materials**

**13.1.3 New Jesuit Site on Truth & Reconciliation**

**13.1.4 Bill 45 Election Statute Law Amendment Act, 2016**

**14. Open Question Period**

When the Board on May 19, 2015 voted to keep status quo (keeping French until 2017 – 2018) when did this change?

Director Dawson referenced the May 2015 Information Report. The staff recommendation was that the program continue as is until other Board review processes were completed and further data about the program be collected.



**15. In Camera**

There was no follow-up In-Camera session.

**16. Resolution re Absentees**

There were no absentees.

Director Dawson formally acknowledged Danielle Ross, Executive Assistant to the Director of Education and Recording Secretary of the Board for the past twenty-three (23) years. Danielle was thanked for her contributions and service to the Halton Catholic District School Board. Best wishes were extended on her retirement.

**17. Adjournment and Closing Prayer (A. Quinn)**

**#12/17**

**Moved by:** A. Quinn

**Seconded by:** J.M. Rowe

**RESOLVED,** that the meeting adjourn.

**CARRIED**

The meeting adjourned at 10:10 p.m. with a prayer led by A. Quinn.

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Secretary of the Board

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Chair