

Minutes of Catholic Parent Involvement Committee Meeting (CPIC)

Monday, March 7, 2016
7:00 p.m. – On-line Meeting
C. E. C., 802 Drury Lane, Burlington

In Attendance:

M. AVARELLO; E. MACDONALD; A. GONZALEZ; Fr. R. HÉTU; J. HUNTER;
ARLENE IANTOMASI; R. LUISETTO; T. OVERHOLT; M. RITCEY; R. STAGG

Regrets:

K. BLOOMFIELD; C. CARLEY; S. GUEVARA; L. HARTMAN; H. KARABELA;
A.A. LEMAY; G. MERRITT-MURRELL; K. WILLIAMS

Chair:

J. DUIJVESTEIN

Recorder:

J. NEUMAN

1. OPENING PRAYER

FR. R HÉTU

The meeting began at 7:05 p.m. with a prayer led by Fr. Héту.

2. APPROVALS & REVISIONS

J. DUIJVESTEIN

a. AGENDA

Moved by: R. Luisetto
Seconded by: E. MacDonald

RESOLVED, that, the agenda be approved as read

CARRIED

b. MINUTES

Moved by: R. Luisetto
Seconded by: M. Ritcey

RESOLVED, that, the minutes from February 1, 2016, be approved, as read.

3. BOARD UPDATE

T. OVERHOLT

T. Overholt shared the following information:

- a) The Community Consultation Meetings are currently being held for schools that are part of the Pupil Accommodation Review process. Two meetings have already been held and two more are scheduled for this week. It was noted that the on-line forum is available for parents to comment. Once the meetings have concluded an information report will be submitted to the Trustees for final recommendation. Parents will have an opportunity to present delegations at an upcoming meeting in April. If the recommendations are approved by the Trustees, it will be forwarded to the Ministry of Education for final approval and funding request.
- b) The Oakville Boundary Review final report is available on line on the Board's public website.
- c) The naming of the new school in the North Oakville Preserve will be in April.
- d) The contract for the Local Secondary Teachers Union has been ratified; the school board is expecting all other unions in contract talks to ratify in the near future.
- e) Staff Appreciation Day will be held across the system on March 10, 2016 for all HCDSB staff.
- f) Upcoming student events:
 - i. English Public Speaking at various locations on March 30, 2016 – information available on the Board's public website.

- ii. French Public speaking at St. Thomas Aquinas CSS, Oakville on April 6, 2016
- iii. Grade 7 & 8 students will be participating in the HCDSB Invention Convention on April 21, 2016. The event will be held at the Operating Engineers Banquet Hall - 2245 Speers Road, Oakville.
- g) Upcoming PD Days:
 - i. April 8, 2016 – it was noted that this date has been added on to the 2015-2016 school year calendar as a result of negotiations with teachers.
 - ii. April 22, 2016

4. TRUSTEES UPDATE

A. IANTOMASI

A. Iantomasi was asked to clarify the consultation process for the recent policy implementation regarding the Oath of Citizenship. Questions were asked and answered. It was recommended that CPIC members and/or parents address a letter to the Board Chair to share their concerns.

A. Iantomasi was asked for information regarding the recent First Nations Metis Inuit staff report that was submitted to the Board. It was suggested to invite the First Nations Metis Inuit Aboriginal Liaison to an upcoming meeting.

5. BUSINESS ARISING FROM PREVIOUS MEETINGS

J. DUIJVESTEIN
J. DUIJVESTEIN

➤ CPIC GOAL SETTING UPDATES

It was noted that the number of groups has been reduced to four – due to overlap of information. Goal Setting updates will be added to the April 4, 2016 agenda.

➤ CPIC AWARDS UPDATE

L. HARTMAN

J. Duijvestein shared updates on the CPIC award process. It was noted that the necessary edits have been completed to include correct dates for this year’s nomination deadline, and that only on-line submissions will be accepted. The information will be sent out to parents via the Board’s parent notification system after the March Break and the nominations will be due by April 18, 2016.

➤ CPIC ELECTIONS UPDATE

J. DUIJVESTEIN

J. Duijvestein shared updates regarding the CPIC Elections. It was noted that the edits have been completed and that the information will also be sent out following March Break via the Board’s parent notification system. The candidates’ information session has been set for April 27, 2016 at 6:30 pm at the Board Office.

➤ PRO GRANT UPDATE

J. DUIJVESTEIN

It was noted that the Mental Health proposal and the Math proposal have been approved. T. Overholt indicated that he has been in communication with the Board Staff who will be organizing the events and information will be forwarded to CPIC members when it becomes available.

➤ PARISH REP RETREATS UPDATE

E. MACDONALD

E. MacDonald indicated that information has been sent to the Deanery for review. Fr. Héту noted that he has only received one response, so far.

E. MacDonald noted that she and A. Gonzalez will be hosting two sessions – one in Milton, and one in Oakville, and requested funding from CPIC to include costs for materials and hospitality.

Discussion regarding parish priests’ guidelines as to the role of the parish representative followed.

RECOMMENDATION	
	Moved by: E. MacDonald
	Seconded by: A. Gonzalez
THAT CPIC approve the expense of \$500.00 to support the Parish Representative Retreats to be held in Milton and Oakville. (\$250.00 for each session)	
CARRIED	

6. NEW BUSINESS

- SPIRITUAL ADVISOR POSITION FOR CPIC

E. MACDONALD

E. MacDonald recommended that CPIC considering having a spiritual advisor seat on the committee in order to ensure that the established faith initiatives will continue; and will forward the OAPCE Spiritual Advisor job description as an example and asked that this be added as an item of discussion for the April 4, 2016 meeting agenda.

Discussion followed.

- PIC SYMPOSIUM- REDESIGNED FOR 2016

J. DUIJVESTEIN

J. Duijvestein shared information regarding the upcoming PIC symposium on April 16, 2016 in Toronto. It was noted that 15 people can attend. CPIC members were encouraged to attend. The registration deadline is April 1, 2016 – the code is available from J. Duijvestein.

OAPCE DIRECTORS REPORT

E. MACDONALD

E. MacDonald asked for a report of the number of schools that have submitted names for an OAPCE rep on their school council. It was noted that most schools have submitted a name and that the remaining school councils will be contacted through the school council chair.

E. MacDonald shared information regarding the upcoming OAPCE conference on May 6 & 7, 2016 in Toronto, and will prepare information to the school councils to submit awards nominations. It was noted that there will be 6 awards this year including one new one for a student.

CPIC will provide conference fees for parents who wish to attend on Saturday, May 7, 2016.

Pamphlets and posters will be available for each school, and will be forwarded to parents following March Break.

RECOMMENDATION

Moved by: R. Stagg
Seconded by: R. Luisetto

THAT CPIC approve the expense of up to \$1000.00 to support parents who wish to attend the 2016 OAPCE Conf. on May 7, 2016.

CARRIED

7. BOARD COMMITTEE REPORTS (IF NECESSARY)

- FOCUS ON FAITH
- HOME SCHOOL PARISH PARTNERSHIP DAY
- CALENDAR COMMITTEE
- BOARD IMPROVEMENT PLAN
- EQUITY AND INCLUSION
- FACE (FRIENDS AND ADVOCATES OF CATHOLIC EDUCATION)
- WALK WITH JESUS

E. MACDONALD

E. MACDONALD

J. DUIJVESTEIN

J. DUIJVESTEIN

A. A. LEMAY

J. Duijvestein indicated that 75 spaces are available for parents to attend the upcoming Walk With Jesus event in May, 2016. CPIC Members were asked to contact A. A. LeMay for registration information.

- CONCUSSION PROTOCOL
- MENTAL HEALTH

*A. GONZALEZ; K. BLOOMFIELD
C. CARLEY; L. HARTMAN; R. LUISETTO*

R. Luisetto shared an update from a recent Mental Health meeting.

8. CPIC SUBCOMMITTEES

- FINANCE

R. LUISETTO

R. Luisetto shared an update of the budget report – no transactions to report

➤ COMMUNICATIONS *L. HARTMAN*
Nothing to report

➤ GTA PIC MEETING / MINISTRY OF EDUCATION PIC CONFERENCE *J. DUIJVESTEIN*
Information noted above.

➤ FAITH AND FAMILY DEVELOPMENT COMMITTEE *E. MACDONALD*
Nothing to report

9. OTHER BUSINESS *CPIC MEMBERS*
No items were discussed

10. FUTURE AGENDA ITEMS *CPIC MEMBERS*

It was noted that due to the inclement weather cancelation of the February 2016 Catholic School Council of Chairs meeting, the agenda for the May 18, 2016 meeting will remain unchanged.

11. CLOSING PRAYER *E. MACDONALD*
E. MacDonald closed the meeting in prayer.

12. ADJOURNMENT *J. DUIJVESTEIN*

RECOMMENDATION

Moved by: R. Luisetto
Seconded by: M. Avarello

THAT, the meeting be adjourned at 8:10 pm

CARRIED

Next CPIC Meeting: April 4, 2016 – Board Office
Next Council of Chairs Meeting: May 18, 2016 (Holy Trinity CSS)