

Minutes of Catholic Parent Involvement Committee Meeting (CPIC)

Monday, June 6, 2016
6:30 p.m. – Board Room
C. E. C., 802 Drury Lane, Burlington

In Attendance: M. AVARELLO; K. BLOOMFIELD; C. CARLEY; A. GONZALEZ; S. GUEVARA; Fr. R. HÉTU; J. HUNTER;
A. IANTOMASI; A.A. LEMAY; R. LUISETTO; E. MACDONALD; G. MERRITT-MURRELL; T. OVERHOLT;
M. RITCEY; R. STAGG; K. WILLIAMS

Regrets: L. HARTMAN; H. KARABELA

Chair: J. DUIJVESTEIN

Recorder: J. NEUMAN

1. OPENING PRAYER *FR. R. HÉTU*

The meeting began at 6:35 p.m. with a prayer led by Fr. R. Héту.

2. APPROVALS & REVISIONS *J. DUIJVESTEIN*

a. AGENDA

<p><i>THAT</i>, the agenda be approved as read</p>	<p>Moved by: G. Merritt-Murrell Seconded by: Fr. R. Héту</p>
<p>CARRIED</p>	

b. MINUTES

<p><i>THAT</i>, the minutes from May 2, 2016, be approved, as read.</p>	<p>Moved by: M. Avarello Seconded by: C. Carley</p>
<p>CARRIED</p>	

3. BOARD UPDATE *T. OVERHOLT*

The following information was shared:

- a) June is “Bike Month” and has been promoted in all HCDSB schools. It was noted that all schools in each region have participated.
- b) HCDSB System Track and Field Meets are being held this week – finals will be held Friday, June 10.
- c) Secondary School Exams – June 22 – 28, 2016
- d) Elementary Report cards will be distributed June 28, 2016
- e) Last day of school for Secondary students will be June 29, 2016; for Elementary schools will be June 30, 2016 with early dismissal.

4. TRUSTEES UPDATE *A. IANTOMASI*

The following information was shared:

- a) The Ministry declined all of the HCDSB Modified Pupil Accommodation Reviews (MPAR), because the original submission date was missed. The Oakville and Georgetown proposals will be resubmitted in July, 2016.

- b) The name of the new Catholic Elementary School in Oakville has been determined as St. Gregory the Great.
- c) Construction has begun at one of the Elementary schools to modify a Special Education room.
- d) Math Nights were well attended in Burlington and Acton.
- e) The Board Strategic Plan is almost complete – final draft will be reviewed at the June 21, 2016 Board meeting.
- f) HCCEF golf tournament was well attended and it was noted that all who participated enjoyed the event.

Questions regarding the MPAR decision were asked and answered.

5. BUSINESS ARISING FROM PREVIOUS MEETINGS

➤ **CPIC AWARDS UPDATE**

J. DUIJVESTEIN

J. Duijvestein recommended that for the next nomination round that the terms nominator and nominee be better explained. As well, it was recommended to include the school Principal’s name on the form, as this will assist in determining which school the nominee is from should the nominator neglect to include it in their nomination.

➤ **CPIC ELECTIONS UPDATE**

J. DUIJVESTEIN

J. Duijvestein indicated that 44 of 55 schools voted and four names were chosen for the At-Large seats on the committee.

It was noted that a current Burlington CPIC member has determined they will be unable to complete the second year of their term. CPIC members were informed of their options to fill the seat. The By-Laws were discussed.

Moved by: M. Ritcey
Seconded by: S. Guevara

THAT, the nominee in fifth position, from Burlington, be offered the seat, for a one-year tenure, to complete the second year of the term.

THAT, if the above mentioned nominee declines the position, the Chair will contact the next Burlington nominee in the prescribed order.

THAT, if the above mentioned nominee declines the position the Chair will contact the next nominee, in the prescribed order until the position is filled

CARRIED

Discussion followed regarding the Past Chair position.

➤ **PRO GRANT UPDATE**

J. DUIJVESTEIN

It was noted that the 2016-2017 PRO Regional proposal was submitted, and the response from the Ministry of Education is expected in July.

It was noted that Dr. Clinton has confirmed her availability to present at a parent evening on November 16, 2017. The event will take place at Jean Vanier CSS, Milton. She has agreed to allow the session to be recorded and presented as a future webinar. The topic will include Mental Health and Anxiety in school aged children.

6. NEW BUSINESS

There was no new business to discuss.

7. OAPCE DIRECTORS REPORT

E. MACDONALD

E. MacDonald indicated that the next OAPCE will be held in July. CPIC members requested that OAPCE be informed that the survey they sent out following the recent OAPCE conference was difficult to navigate so it was not completed and may indicate why the responses were low overall.

8. BOARD COMMITTEE REPORTS (IF NECESSARY)

- FOCUS ON FAITH *E. MACDONALD*
 - HOME SCHOOL PARISH PARTNERSHIP DAY *E. MACDONALD*
 - CALENDAR COMMITTEE *J. DUIJVESTEIN*
 - BOARD IMPROVEMENT PLAN
 - EQUITY AND INCLUSION *J. DUIJVESTEIN*
 - FACE (FRIENDS AND ADVOCATES OF CATHOLIC EDUCATION)
 - WALK WITH JESUS *A. A. LEMAY*
- A. A. LeMay shared a good news report from the recent Walk With Jesus event in May.

At this time several miscellaneous items were discussed:

- a) HCCEF Golf Tournament – A.A. LeMay took the opportunity to thank everyone involved in the recent HCCEF Golf Tournament, and the support raised for families in need in the board.
- b) French Immersion Committee Meeting – J. Hunter indicated he will be in attendance at the upcoming French Immersion committee meeting and will forward information to CPIC members.
- c) Recent Policy Vote – concerns were raised regarding the results of a recent vote at the Board of Trustees' meeting. A. Iantomasi responded.

As part of the discussion, CPIC members requested prior notice of pertinent Board information in order to respond, or make requests, on behalf of the HCDSB parent community, should the need arise; and acknowledgment of receipt of correspondence. CPIC members were advised to address the letter to the Secretary of the Board, and it was suggested to submit a second letter to the Chair of the Board.

- CONCUSSION PROTOCOL *A. GONZALEZ; K. BLOOMFIELD*
- MENTAL HEALTH *C. CARLEY; L. HARTMAN; R. LUISETTO*

9. CPIC SUBCOMMITTEES

- FINANCE *R. LUISETTO*
R. Luisetto reviewed the financial report that was handed out to CPIC members. It was noted that unspent PRO Regional funds will be returned to the Ministry of Education.
- COMMUNICATIONS *L. HARTMAN*
- GTA PIC MEETING / MINISTRY OF EDUCATION PIC CONFERENCE *J. DUIJVESTEIN*
- FAITH AND FAMILY DEVELOPMENT COMMITTEE *E. MACDONALD*
A. Gonzalez shared a report from the recent Parish Rep Retreat. A package was given to CPIC members similar to what was given out at the retreat.

10. CPIC GOAL SETTING GROUP BREAKOUT*CPIC MEMBERS*

This item was not discussed

11. CPIC GOAL SETTING GROUP BREAKOUT*CPIC MEMBERS*

This item was not discussed

12. FUTURE AGENDA ITEMS*CPIC MEMBERS***13. FEW FINAL WORDS**

J. Duijvestein shared a few final words and thanked all CPIC members for their work throughout the past year and acknowledged those who have completed their term and won't be returning.

14. CLOSING PRAYER*E. MACDONALD*

E. MacDonald closed the meeting with prayer

15. ADJOURNMENT

<p><i>THAT</i>, the meeting be adjourned at 8:05 pm</p>	<p>Moved by: A.A. LeMay Seconded by: E. MacDonald</p> <p>CARRIED</p>
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Next CPIC Meeting: September 12, 2016 – Board Office

Next Council of Chairs Meeting: October 19, 2016 (Sacred Heart of Jesus CES)