

## MINUTES OF THE REGULAR BOARD MEETING

Date: September 18, 2018  
Time: 7:30 pm  
Location: Catholic Education Centre, Board Room  
802 Drury Lane, Burlington, ON

Members Present: A. Danko D. Rabenda, Chair of the Board  
A. Iantomasi J.M. Rowe  
H. Karabela A. Quinn  
P. Marai, Vice-Chair of the Board S. Trites  
J. Michael

Student Trustees: W. Charlebois S. Mazza  
D. Herrero

Senior Staff: S. Balogh L. Naar  
C. Cipriano R. Nego  
P. Daly, Secretary of the Board J. O'Hara  
C. McGillicuddy A. Prkacin  
R. Merrick J. Rowles

Also Present: A. Bartucci, Communications Officer, Strategic Communications Services  
J. Chanthavong, Manager, Budget and Capital, Financial Services  
L. Keating, Acting Chief Research Officer  
A. Lofts, Senior Manager, Financial Services  
S. Peesker, Metroland Media

Recording Secretary: R. Di Pietro

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### 1. Call to Order

#### 1.1 Opening Prayer, National Anthem and Oath of Citizenship (D. Herrero)

The meeting opened at 7:30 p.m. with a prayer led by D. Herrero.

#### 1.2 Motions Adopted In-Camera

The following motion was adopted in-camera:

***BE IT RESOLVED***, that the Halton Catholic District School Board make public the decision on not proceeding with the current notice of application for approval to expropriate land.

#### 1.3 Information Received In-Camera

The following information was received in-camera:

##### Acting Superintendent of Education

Jim Rowles appointed as Acting Superintendent of Education effective September 13, 2018 with an end date to be determined.

##### Acting Elementary Principals

Tom Durran appointed as Acting Principal at St. Joan of Arc Catholic Elementary School effective September 18, 2018 with an end date to be determined. John Langill appointed as Acting Principal at St. Anthony of Padua Catholic Elementary School effective September 17, 2018 with an end date to be determined.

#### Retirements

Lana Borsellino and Edward Skibinski retiring effective January 31, 2019.

#### Hiring

Alfredo Berardi, Kevin Da Silva, Alicia Greco and Marisa Veloce hired as probationary teachers effective September 1, 2018. Chanice Horuc-Lake hired as a probationary teacher effective September 7, 2018. Graciela Ray hired as a probationary teacher effective September 10, 2018. Jon-Luc Bozzo and Alexandra Herder hired as probationary teachers effective September 12, 2018. Erica Agnino, Carlo Cerminara, Lindsay Tarbutt and Jessica Weryho hired as probationary teachers effective September 13, 2018. Emma Harper and Rebecca Gilkinson hired as probationary teachers effective September 14, 2018. Daphne Couture, Lindsay Dalli, Tina Fargiugio, Shaelyn Mahon and Kyle Van Sickle hired as probationary teachers effective September 17, 2018.

## **2. Approval of the Agenda**

**#198/18**

**Moved by:** J.M. Rowe

**Seconded by:** S. Trites

**RESOLVED**, that the agenda be approved.

The Chair called for a vote on **#198/18** and it **UNANIMOUSLY CARRIED**.

## **3. Declarations of Conflict of Interest**

There were no conflicts on interest declared.

## **4. Presentations**

### **4.1 OCSOA Distinguished Leadership Award - Lorrie Naar (P. Daly)**

Superintendent Naar was recognized for her award and for her commitment to Catholic education.

## **5. Delegations**

There were no delegations.

## **6. Approval of Minutes**

### **6.1 Minutes of the September 4, 2018 Regular Board Meeting**

**#199/18**

**Moved by:** J.M. Rowe

**Seconded by:** A. Quinn

**RESOLVED**, that the minutes of the September 4, 2018 Regular Board Meeting be approved.

The Chair called for a vote on **#199/18** and it **UNANIMOUSLY CARRIED**.

### **6.2 Minutes of the September 11, 2018 Special Board Meeting**

**#200/18****Moved by:** A. Iantomasi**Seconded by:** S. Trites**RESOLVED**, that the minutes of the September 11, 2018 Special Board Meeting be approved.The Chair called for a vote on **#200/18** and it **UNANIMOUSLY CARRIED**.**7. Business Arising from Previous Meetings****7.1 Summary of Outstanding Items from Previous Meetings**

The Summary of Outstanding Items from Previous Meetings was received as information.

**8. Action Items****8.1 Policy I-19 - Occupational Health and Safety (P. Marai)****#201/18****Moved by:** P. Marai**Seconded by:** J.M. Rowe**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-19 Occupational Health and Safety, be approved.The Chair called for a vote on **#201/18** and it **UNANIMOUSLY CARRIED**.**8.2 Policy I-45 - Transparency and Accountability in Executive Compensation (P. Marai)****#202/18****Moved by:** P. Marai**Seconded by:** A. Quinn**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-45 Transparency and Accountability in Executive Compensation, be approved at first reading and be forwarded for stakeholder input and returned to an upcoming Policy Committee Meeting for further review.The Chair called for a vote on **#202/18** and it **UNANIMOUSLY CARRIED**.**8.3 Policy II-42 - Medical Conditions (P. Marai)****#203/18****Moved by:** P. Marai**Seconded by:** J. Michael**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy II-42 Medical Conditions, be approved as amended.The Chair called for a vote on **#203/18** and it **UNANIMOUSLY CARRIED**.**8.4 Policy III-15 - Workplace Violence (P. Marai)****#204/18****Moved by:** P. Marai**Seconded by:** A. Iantomasi**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy III-15 Workplace Violence, be approved.

The Chair called for a vote on **#204/18** and it **UNANIMOUSLY CARRIED**.

**8.5 St. Nicholas Catholic Elementary School Project Construction Budget  
(R. Merrick)**

**#205/18**

**Moved by:** A. Iantomasi

**Seconded by:** J. Michael

**RESOLVED**, that the Halton Catholic District School Board approve the revised Project Budget not to exceed **\$13,883,252** for the St. Nicholas Catholic Elementary School project in the Town of Oakville.

The Chair called for a vote on **#205/18** and it **UNANIMOUSLY CARRIED**.

**#206/18**

**Moved by:** A. Danko

**Seconded by:** J.M. Rowe

**RESOLVED**, that the Halton Catholic District School Board approve the use of **Proceeds of Disposition (POD)** in the amount of **\$5,889,992** to partially fund the construction of the St. Nicholas Catholic Elementary School project in the Town of Oakville.

**#206/18 (AMENDMENT)**

**Moved by:** A. Quinn

**Seconded by:** J.M. Rowe

**RESOLVED**, that the Halton Catholic District School Board approve the use of **Proceeds of Disposition (POD)** in the amount of **\$5,889,992** to partially fund the construction of the St. Nicholas Catholic Elementary School project in the Town of Oakville. This is an additional amount of **\$1,666,145** for a total of **\$ 5,889,992**.

The Chair called for a vote on **#206/18 (AMENDMENT)** and it **UNANIMOUSLY CARRIED**.

**#206/18 (AS AMENDED)**

**Moved by:** A. Danko

**Seconded by:** J.M. Rowe

**RESOLVED**, that the Halton Catholic District School Board approve the use of **Proceeds of Disposition (POD)** in the amount of **\$5,889,992** to partially fund the construction of the St. Nicholas Catholic Elementary School project in the Town of Oakville. This is an additional amount of **\$1,666,145** for a total of **\$ 5,889,992**.

The Chair called for a vote on **#206/18 (AS AMENDED)** and it **UNANIMOUSLY CARRIED**.

Staff explained that the building design is already efficient, a further \$318,000 in efficiencies were identified. As per Trustee request a list of these efficiencies as well as those not deemed prudent to be emailed to the Board of Trustees.

**#207/18**

**Moved by:** A. Quinn

**Seconded by:** S. Trites

**RESOLVED**, that the Halton Catholic District School Board send a letter of concern to the Ministry of Education regarding school construction costs.

In order to be part of public record, Trustee Quinn requested that the letter be added to the minutes.

The Chair called for a vote on **#207/18** and it **UNANIMOUSLY CARRIED**.

**9. Staff Reports**

There were no staff reports.

**10. Information Items**

**10.1 Student Trustees Update (D. Herrero)**

Student Senate met to discuss goals and initiatives for the 2018-2019 school year. From November 4 – 6, 2018, Student Trustees will be attending the Ontario Student Leadership Conference taking place in Niagara Falls.

Student Trustee Charlebois updated Trustees on a possible province wide student walk out regarding the sex-ed curriculum. P. Daly confirmed he is looking into it and will provide direction to schools accordingly.

**10.2 School Educational Field Trips (S. Balogh)**

School trips were provided as information.

**10.3 2017-2018 Parent Retention Survey Results (P. Daly)**

Similar to previous years, the majority of parents who responded to this survey did not consider leaving the Halton Catholic District School Board in 2017-18. In addition, the parents reported that they thought that the right amount of emphasis was placed on strengthening the Catholic character at their child's school.

**10.4 Construction Report – St. Scholastica Catholic Elementary School (R. Merrick)**

A construction updated was provided for St. Scholastica Catholic Elementary School.

**10.5 Construction Report – St. Nicholas Catholic Elementary School (R. Merrick)**

A construction updated was provided for St. Nicholas Catholic Elementary School.

**10.6 Construction Report – St. Mark Catholic Elementary School (R. Merrick)**

A construction updated was provided for St. Mark Catholic Elementary School.

**10.7 Budget Report for September 1, 2016 to August 31, 2017 - Preliminary (R. Negoj)**

The Board was provided the preliminary 2017-18 budget report for the year ending August 31, 2018.

Staff indicated that there has been an approximate loss of \$2,000,000 in EDC funding.

**10.8 Preliminary Capital Projects Report as at August 31, 2017 (R. Negoj)**

Trustees provided the preliminary cost of capital projects and land as of August 31, 2018. Staff will continue to monitor the capital projects budgets and EDC shortfall.

**11. Miscellaneous Information**

**11.1 Minutes of the June 4, 2018 CPIC Meeting**

Minutes of the June 4, 2018 CPIC meeting were provided as information.

**11.2 Minutes of the June 12, 2018 Policy Committee Meeting**

Minutes of the June 12, 2018 Policy Committee meeting were provided as information.

**12. Correspondence**

There was no correspondence.

**13. Open Question Period**

No questions were submitted.

**14. In Camera**

There was no follow-up In-Camera session.

**15. Resolution re Absentees**

There were no absentees.

**16. Adjournment and Closing Prayer (H. Karabela)**

**#208/18**

**Moved by:** A. Quinn

**Seconded by:** J.M. Rowe

**RESOLVED**, that the meeting adjourn.

The Chair called for a vote on **#208/18** and it **UNANIMOUSLY CARRIED**.

The meeting adjourned at 8:27 p.m. with a prayer led by H. Karabela.

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Secretary of the Board

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Chair