

**REGULAR BOARD MEETING
AGENDA**

Date: Tuesday, September 18, 2018
Time: 7:30 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

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1. Call to Order	
1.1 Opening Prayer, National Anthem and Oath of Citizenship (D. Herrero)	
1.2 Motions Adopted In-Camera	
1.3 Information Received In-Camera	
2. Approval of the Agenda	
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OCSOA DISTINGUISHED LEADERSHIP AWARD - LORRIE NAAR	Item 4.1
Tuesday, September 18, 2018	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Believing: Celebrating our Catholic faith & aspiring to be models of Christ.**

Purpose

To recognize **Lorrie Naar, Superintendent of Education (School Services)**, recipient of the *OCSOA Distinguished Leadership Award*.

Background Information

Lorrie Naar, Superintendent of Education (School Services), has served the Halton Catholic District School Board for more than 29 years, and is a highly respected leader, both within our school district, and across the province.

The *Ontario Catholic Supervisory Officers' Association (OCSOA)* recognized Lorrie Naar as the 2018 recipient of the *Distinguished Leadership Award* at the Annual General Meeting this past spring.

The *Distinguished Leadership Award* was instituted in 2004 and is awarded to those who have demonstrated outstanding ability and leadership in Catholic education.

The criteria includes:

- is an active administrator in the year he/she is nominated for the award;
- is respected by students, colleagues, staff, parents and the community at large;
- provides leadership on committees or projects;
- has provided staff development at the provincial level;
- assumes an active role in his/her community, distinguishing himself/herself as a leader in parish, civic or humanitarian activities;
- ensures the Catholic mission of the school is explained to parents and the community at large;
- sees himself/herself as a person who has been given a vocation to serve the community



Conclusion

This award demonstrates Lorrie Naar's strong leadership qualities and her commitment to Catholic Education both here in Halton and across the province. On behalf of the Board, we congratulate Superintendent Naar on this significant and well-deserved honour.

Report Prepared by: P. Daly
Director of Education and Secretary of the Board

Report Submitted by: P. Daly
Director of Education and Secretary of the Board

MINUTES OF THE REGULAR BOARD MEETING

Date: September 4, 2018
Time: 7:30 pm
Location: Catholic Education Centre, Board Room
802 Drury Lane, Burlington, ON

Members Present: A. Danko D. Rabenda, Chair of the Board
A. Iantomasi J.M. Rowe
H. Karabela A. Quinn
P. Marai, Vice-Chair of the Board S. Trites
J. Michael

Student Trustees: W. Charlebois S. Mazza
D. Herrero

Senior Staff: S. Balogh L. Naar
C. Cipriano R. Nego
P. Daly, Secretary of the Board J. O'Hara
C. McGillicuddy T. Pinelli
R. Merrick A. Prkacin

Also Present: S. Allum, Manager, School Energy and Environmental,
Facility Management Services
A. Bartucci, Communications Officer, Strategic Communications Services
A. Lofts, Senior Manager, Financial Services

Recording Secretary: R. Di Pietro

1. Call to Order

The Chair called the meeting to order.

1.1 Opening Prayer, National Anthem and Oath of Citizenship (W. Charlebois)

The meeting opened at 7:30 p.m. with a prayer led by W. Charlebois.

1.2 Motions Adopted In-Camera

At the June 28, 2018 Special In-Camera Board meeting the Board approved the appointment of Patrick Daly as Director of Education and Secretary of the Board.

At the August 2, 2018 Special In-Camera Board meeting a motion regarding property was adopted.

There were no motions adopted in-camera at the September 4, 2018 meeting.

1.3 Information Received In-Camera

The following information was received at the August 2, 2018 Special In-Camera Board meeting:

Angelina (Angie) Barden appointed as Elementary Principal effective September 1, 2018.

Jason Shannon appointed as Elementary Vice Principal effective September 1, 2018.

Martin McNally appointed as Acting Secondary Vice Principal effective September 1, 2018 with an end date to be determined.

The following information was received at the August 21, 2018 Special In-Camera Board meeting:

Resignation of Dr. Brendan Browne, Superintendent of Education, Special Education Services.

The following information was received at the September 4, 2018 in-camera meeting:

Retirements

Corine Bracco, Patricia Clifford, Domenico Grande, Michael Harris, Vince Murray, Suzanne O'Callaghan, Bernice O'Hara and Linda Rivard retired effective June 30, 2018.

Resignation

Krzysztof Pluchowski resigned effective August 31, 2018.

Department Head and Acting Department Heads.

Lisa Raposo and Mylissa Poppe appointed as Department Heads effective September 1, 2018 for a period of up to four (4) years. Olivia Lehman, Ryan Latimer and Laura Pugliese-Muir appointed as Acting Department Heads effective September 1, 2018 for a period of up to one (1) year.

Hiring

Hired as probationary teachers effective September 1, 2018:

Paulina Adamczewski, Julianna Almeida, Bridgette Almeida-Bateman, Monique Anders-Schaffler, Marcus Babic, Catherine Ballantyne-Choo, Chelsy Banyai, Stephanie Belfiore, Cassandra Bisutti, Jennifer Bogucki, Concetta Bozzelli, Vincent Bracco, Samantha Bruno, Jade Bucci, Lauren Burke, Lucy Cacace, Matthew Callaghan, Erika Cappucci, Tyler Cazes, Bryan Chambers, Vincent Cianciolo, Tanya Cianciosi, Alexandria Ciardullo, Katharine Clayton, Michael Coccia, Cora Conforti, Andrea Coons, Catherine Correia, Christina Corsetti, Kevin Daly, Paolo Del Gobbo, Katharine De Sousa, Martina Di Censo, Christine Dief, Amanda DiGiulo, Lisa Di Iorio, Julia Di Leonardo, Lindsay DiRaddio, Amanda Dobson, Nicole Dooley, David Dos Ramos, Rachel Duban, Erin Dunn, Kristen Ellerson, Ashley Eskit, Daniela Esposto, Ashley Falcone, Joanne Falletta, Christina Ferreira, John Fimiani, Caitlin Fines, Mark Flood, Stephanie-Rose Fontana, Nadine Fu, Amanda Genovese, Danielle Giorgio, Mark Gismondi, Chelsey Gomes, Jessica Gomes, Chantel Gouveia, Rebecca Gracey, Kaitlin Grant, Julia Graziani, Samantha Haines, Marianne Harrison, Sarah Hastings, Adrienne Henry, Morgan Hicks, Melissa Hillis, Mark Janicas, Thomas Jackson,

Stefanie Jakubowski, Danielle Kates, Tomislav Kegal, Genevieve Kelly, Kathleen Kington, Veronica La Corte, Alexandria Lanktree, James Lavender, Roberto Leone, Katherine Lombos, Livia Lopresti, Samantha Macchione, Peter Marino, Stephanie Mauricio, Elise Mazza, Leanne Menecola, Melanie Menjak, Scarlett Michael, Katelyn Michiels, Paul Modelski, Vanessa Moreau, Julia Morgado, Ann Nadackal, Elizabeth O'Brien, Andrea O'Donnell, Brian Owen, Christina Panarese, Lauren Paton, Vanessa Pavao, Nadia Pavoni, Ewelina Pawlowski, Michael Perczyszyn, Amanda Perri, Stefanie Petrina, Rebecca Piccolotto, Laura Proietto, Carla Proenca, Jowita Prominska, James Puntillo, Patrick Quinlan, Kourtney Risi, Alyssa Santarossa, Chelsea Sek, Barry Sheahan, Victoria Silva, Mishline Sleiman, Anna Sowinski, Mark Szczygiel, Jesse Thomas, Melissa Tombasco, Nicole Wirkowski, Steve Wong, Kristeena Woodfine, Jenna Woodrow, Samar Yammine, Michael Yan, Kailey Zinga, Ryan Zukiel.

2. Approval of the Agenda

#190/18

Moved by: S. Trites

Seconded by: H. Karabela

RESOLVED, that the agenda be approved.

The Chair called for a vote on **#190/18** and it **UNANIMOUSLY CARRIED**.

3. Declarations of Conflict of Interest

There were no conflicts of interest declared.

4. Presentations

There were no presentations.

5. Delegations

There were no delegations.

6. Approval of Minutes

6.1 Minutes of the June 19, 2018 Regular Board Meeting

#191/18

Moved by: A. Iantomasi

Seconded by: A. Quinn

RESOLVED, that the minutes of the June 19, 2018 Regular Board Meeting be approved.

The Chair called for a vote on **#191/18** and it **UNANIMOUSLY CARRIED**.

6.2 Minutes of the June 28, 2018 Special Board Meeting

#192/18

Moved by: J.M. Rowe

Seconded by: A. Quinn

RESOLVED, that the minutes of the June 28, 2018 Regular Board Meeting be approved.

The Chair called for a vote on **#192/18** and it **UNANIMOUSLY CARRIED**.

6.3 Minutes of the August 21, 2018 Special Board Meeting #193/18

Moved by: P. Marai

Seconded by: H. Karabela

RESOLVED, that the minutes of the August 21, 2018 Regular Board Meeting be approved.

The Chair called for a vote on **#193/18**:

IN FAVOUR	ABSTAIN
A. Danko	H. Karabela
A. Iantomasi	A. Quinn
P. Marai	
J. Michael	
J. M. Rowe	
S. Trites	

The motion carried.

7. Business Arising from Previous Meetings

7.1 Summary of Outstanding Items from Previous Meetings

The Summary of Outstanding Items from Previous Meetings was received as information.

8. Action Items

8.1 Borrowing By-Law (R. Nego)

#194/18

Moved by: J. Michael

Seconded by: J.M. Rowe

RESOLVED, that the Halton Catholic District School Board rescind Resolution Number #57/14 that states "the Halton Catholic District School Board approve By-Law No. 2014-F05 to authorize borrowing during any fiscal year up to \$100 million, until provincial grants, municipal taxes and other revenues are received, as contained in Appendix A to this report."

RESOLVED, that the Halton Catholic District School Board approve By-Law No. 2018-F06 to authorize borrowing during any fiscal year up to \$150 million, until provincial grants, municipal taxes and other revenues are received, as contained in Appendix A to this report.

The Chair called for a vote on **#194/18** and it **UNANIMOUSLY CARRIED**.

9. Staff Reports

There were no staff reports.

10. Information Items**10.1 Student Trustees Update (W. Charlebois)**

Student senate assisting with welcoming international students.

Student senate meeting next week to discuss school year initiatives.

10.2 School Educational Field Trips (C. Cipriano)

School trips were provided as information.

10.3 Summer 2018 School Facilities Update (R. Merrick)

Trustees provided a report of maintenance and construction projects completed during July and August of 2018.

Staff confirmed that schools with large amounts of portables meet safety standards and have sufficient washrooms to accommodate staff and students.

10.4 School Drinking Water Lead Content Test Results (R. Merrick)

In accordance to the *Safe Drinking Water Act*, Ontario Regulation 243/07, drinking water testing was completed at each school in May through July 2018. The Board is in compliance with the requirements of the *Safe Water Drinking Act* and it is not necessary for the Board to supply alternate drinking water sources or install filters for lead in the schools. The Board will flush the drinking water at every school as per Regulation 243/07 for the 2018-19 school year.

Managers in Facility Management Services oversee and monitor custodial water testing logs.

10.5 Eleventh Annual Diocesan Celebration of Catholic Education (L. Naar)

Trustees encouraged to attend the September 20, 2018 celebration which will be hosted by the HCDSB.

10.6 Adult Faith Formation (L. Naar)

Information on the 2018-2019 Adult Faith Formation Program was provided. Trustees to reach out to the office of Superintendent Naar should they be interested in attending or to organize something more specific.

10.7 Ministry of Education Update: Education Funding for 2018-19 (R. Negoï)

The net impact of all changes, to the Board's 2018-19 Budget Estimates is an overall decrease of \$81,000.

Staff will proactively monitor changes in the education funding through the year, re-evaluating strategies and priorities appropriately. Any Ministry changes announced will be reflected in the 2018-19 Revised Budget Estimates.

11. Miscellaneous Information

There was no miscellaneous information.

12. Correspondence

12.1 J. Grogan

Correspondence was shared.

13. Open Question Period

No questions were submitted.

14. In Camera

There was no follow-up In-Camera session.

15. Resolution re Absentees

There were no absentees.

16. Adjournment and Closing Prayer (A. Iantomasi)

#195/18

Moved by: A. Quinn

Seconded by: S. Trites

RESOLVED, that the meeting adjourn.

The Chair called for a vote on **#195/18** and it **UNANIMOUSLY CARRIED**.

The meeting adjourned at 8:15 p.m. with a prayer led by A. Iantomasi.

Secretary of the Board

Chair

MINUTES OF THE SPECIAL BOARD MEETING

Date: September 11, 2018
Time: Following Special In-Camera Meeting
Location: Catholic Education Centre, Board Room
802 Drury Lane, Burlington, ON

Members Present: A. Danko A. Quinn
A. Iantomasi D. Rabenda
H. Karabela J.M. Rowe
P. Marai S. Trites
J. Michael

Senior Staff: P. Daly

1. Call to Order

1.1 Opening Prayer (D. Rabenda)

The meeting opened with a prayer led by D. Rabenda.

2. Declarations of Conflict of Interest

There were no conflicts of interest declared.

3. Approval of the Agenda

IC#196/18

Moved by: S. Trites

Seconded by: J.M. Rowe

RESOLVED, that the agenda be approved.

The Chair called for a vote on **IC#196/18** and it **UNANIMOUSLY CARRIED**.

4. Discussion Item

4.1 OCSTA Regional Meeting – Questions for Discussion (D. Rabenda)

Trustees worked together to provide feedback for the upcoming OCSTA Regional meeting.

5. Rise and Report

5.1 Adjournment

IC#197/18

Moved by: A. Iantomasi

Seconded by: J. Michael

RESOLVED, that the meeting adjourn.

The Chair called for a vote on **IC#197/18** and it **UNANIMOUSLY CARRIED**.

5.2 Closing Prayer (D. Rabenda)

The meeting adjourned with a prayer led by D. Rabenda.

BUSINESS ARISING FROM PREVIOUS MEETINGS

DATE OF THE BOARD MEETING	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS
May 1, 2018	Transportation to AP and/or IB Programs for Gifted Students in the HCDSB Secondary Schools	Staff Report on A New Vision for Transportation	R. Negoï	Fall 2018

OUTSTANDING POLICY ITEMS

DATE OF THE BOARD MEETING	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS
June 6, 2017	Policy I-26 Student Trustees on the Halton Catholic District School Board	Approval, as amended	S. Balogh	Fall 2018



Regular Board Meeting

Action Report

Policy I-19 Occupational Health and Safety	Item 8.1
September 18, 2018	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements:** Optimizing organizational effectiveness.

Purpose

To approve *Policy I-19 Occupational Health and Safety*, as presented

Background Information

The Occupational Health and Safety Act Section 25 (j) states that School Boards are required to “prepare and review at least annually a written Occupational Health and Safety Policy” and Section 25 (k) requires the employer to post a copy of the policy in a conspicuous location in the workplace.

The Occupational Health and Safety Policy must include the employer’s commitment to preventing occupational illness and injury in the workplace as well as their responsibility to implement and maintain a safe and healthy work environment. The policy must also include supervisor and worker responsibility statements as they pertain to health and safety in the workplace. Supervisors have the responsibility to ensure that safe and healthy work conditions are maintained in their work areas. Workers have the responsibility to work safely and in accordance with both legislated and employer procedures.

As per legislated requirements, this policy will be reviewed, revised if necessary and dated within a twelve (12) month period. Copies will be provided to each site and supervisors will be responsible for posting the policy annually in a conspicuous location in the workplace.

The Executive Officer of Human Resources and Human Resources Services Management staff have reviewed the policy and recommends no changes to the policy for the 2018-2019 school year.

Conclusion

Policy I-19 Occupational Health and Safety was presented at the Policy Committee Meeting on September 11, 2018 with a recommendation that it be forwarded to the Board of Trustees for approval.



Recommendation

The following recommendation is presented for the consideration of the Board:

Moved by:

Seconded by:

Resolved, that the Halton Catholic District School Board *accept the recommendation of the Policy Committee that Policy I-19 Occupational Health and Safety, be approved.*

Report Submitted and
Approved by:

P. Marai
Chair of the Policy Committee

Occupational Health & Safety	
Adopted: September 26, 1995	Last Reviewed/Revised: September 19, 2017
Next Scheduled Review: 2018-2019	
Associated Policies & Procedures: VI-92 Roof Access Procedures	

Purpose

The Halton Catholic District School Board is dedicated to providing a safe working environment for its workers/employees. All workers/employees of the Board must be committed to an objective of reducing the risk of injury and illness.

Application and Scope

This policy applies to all workers/employees within the jurisdiction of the schools of the Halton Catholic District School Board.

References

VI-92 Roof Access Procedures

Principles

It is in the best interest of all workers/employees to consider health and safety in every activity. Commitment to health and safety must form an integral part of the Halton Catholic District School Board and its workers/employees.

Requirements

- The Halton Catholic District School Board is committed to taking every reasonable precaution for the protection of all workers/employees.
- The Halton Catholic District School Board is responsible for providing adequate training for workers/employees in their specific work tasks to protect their health and safety.

- Supervisors at all levels will be accountable for the health and safety of workers/employees under their supervision.
- Supervisors at all levels are responsible to ensure that machinery, equipment and work methods are safe and that workers/employees perform their duties in compliance with legislation and established safe work practices and procedures.
- Supervisors shall advise a worker/employee of the existence of any potential or actual danger to the health and safety of the worker/employee of which the supervisor is aware.
- Supervisors shall take every reasonable precaution for the protection of workers/employees.
- Workers/supervisors must receive adequate training in their specific work tasks to protect their health and safety.
- Every worker/employee must protect her or his own health and safety by working in compliance with the legislation and with safe work practices and procedures established by the Board.
- Workers/employees are required to report, immediately, unsafe or unhealthy situations to their immediate supervisor or designate.
- This policy will be reviewed on an annual basis and posted in all Board locations in accordance with the Occupational Health and Safety Act.



Regular Board Meeting

Action Report

Policy I-45 Transparency and Accountability in Executive Compensation	Item 8.2
September 18, 2018	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To approve *Policy I-45 Transparency and Accountability in Executive Compensation*, at first reading

Background Information

At the October 17, 2017 Regular Board meeting, the following motion was unanimously carried.

BE IT RESOLVED, that the Halton Catholic District School Board develop an executive compensation policy by March 2018 that includes but is not limited to a framework of compensation for the Director and Executive Officers; and that provides Trustees with final approval on all changes to annual compensation.

Trustees met at the Dec. 12, 2017; February 27, 2018; April 10, 2018; May 8, 2018; June 12, 2018 and Sept 11, 2018 Policy Committee Meetings to discuss key points to be included; and have developed *Policy I-45 Transparency and Accountability in Executive Compensation* in response to the above resolution.

Conclusion

Policy I-45 Transparency and Accountability in Executive Compensation was presented at the Policy Committee Meeting on September 11, 2018 with a recommendation that it be forwarded to the Board of Trustees for approval.



Recommendation

The following recommendation is presented for the consideration of the Board:

Moved by:

Seconded by:

Resolved, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-45 Transparency and Accountability in Executive Compensation, be approved at first reading and be forwarded for stakeholder input and returned to an upcoming Policy Committee Meeting for further review.

Report Submitted and
Approved by:

P. Marai
Chair of the Policy Committee

Transparency & Accountability in Executive Compensation	
Adopted:	Last Reviewed/Revised:
Next Scheduled Review:	
Associated Policies & Procedures:	

Purpose

The Halton Catholic District School Board encourages practices that attract, retain, and reward high-performing employees who are effective at implementing the goals set out in the Board's strategic plan.

Application and Scope

The policy applies to all compensation of senior executives of the Board.

References

[Broader Public Sector Executive Compensation Act, 2014](#)

[Executive Compensation Report - HCDSB](#)

Definitions

Cash Compensation: salaries and bonuses provided by reaching stated goals.

Non-Cash Compensation: health and dental insurance, group life insurance, long term disability.

Principles

The HCDSB is cognizant of our responsibility to set reasonable executive compensation limits that are fiscally responsible and respect ratepayers.

The HCDSB recognizes the necessity of keeping executive compensation transparent.

The HCDSB believes executives must be held accountable for implementing the strategic plan of the Board.

Requirements

Designated Executives

- Director of Education
- All Superintendents (both academic, business & human resources)

Eligible Compensation

Compensation of designated executives include salary, benefits and performance based pay as decided by the board.

Ineligible Types of Compensation

The following types of compensation are ineligible:

- i) Signing bonuses
- ii) Retention bonuses
- iii) Housing allowances
- iv) Car allowances

The Executive Compensation Envelope

Changes to the executive compensation envelope shall go out for public consultation.

Changes to the executive compensation envelope shall be approved by the Board.

The distribution of the executive compensation envelope, shall be approved by the Board before being implemented by the Director of Education.

Approvals of Contracts

Though the Director is solely responsible for the hiring of all superintendents, contracts will be approved by Trustees before being signed.

The contract of the Director of Education shall be approved by Trustees before being signed.

Salary Grids

The HCDSB may implement a salary grid for executives.

The salary grid shall be approved by Trustees before being implemented.

The annual movements on the salary grid shall be reviewed and approved by the Board once a year, on the recommendation of the director, only after the completion of the performance appraisal of all executives.

Annual Objectives

The Director will draft objectives for each superintendent on an annual basis, in line with the goals and objectives of the strategic plan. The Director will submit these objectives to the Board by the last meeting of each school year for approval by the Board.

The Board will draft objectives for the Director on an annual basis, in line with the goals and objectives of the strategic plan. The Board will approve these objectives at the last meeting of each school year.

Performance Appraisal

The Director shall review the performance of superintendents, and shall submit a written formal in-camera report to Trustees, that outlines superintendent's performance against their objectives. This will come to Trustees as an action item for approval by the last meeting of each school year.

The Board shall review the performance of the Director that outlines the Director's performance against his/her objectives. This will come to Trustees as an action item for approval by the last meeting of each school year.

Transparency and Public Feedback

The HCDSB will post all executive compensation on the public website by August 31 under a section entitled "Executive Compensation".

Trustees will be given a report on The Public Sector Salary Disclosure List, before it is submitted to the province.



Regular Board Meeting

Action Report

Policy II-42 Medical Conditions	Item 8.3
September 18, 2018	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To approve *Policy II-42 Medical Conditions*, as presented

Background Information

Policy II-42 Medical Conditions has been amended to comply with Policy/Program Memorandum No. 161 Supporting Children and Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes and/or Epilepsy) in schools, as outlined in PPM 161: Supporting Children and Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes, and/or Epilepsy) In Schools.

Conclusion

Policy II-42 Medical Conditions was presented at the Policy Committee Meeting on September 11, 2018 with a recommendation that it be forwarded to the Board of Trustees for approval.

Recommendation

The following recommendation is presented for the consideration of the Board:

<p>Moved by:</p> <p>Seconded by:</p> <p>Resolved, that the Halton Catholic District School Board <i>accept the recommendation of the Policy Committee that Policy II-42 Medical Conditions, be approved as amended.</i></p>
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Report Submitted and
Approved by:

P. Marai
Chair of the Policy Committee

Medical Conditions	
Adopted: December 1, 2009	Last Reviewed/Revised: September 18, 2018
Next Scheduled Review: 2021-2022	
Associated Policies & Procedures: VI-13 Pediculosis (Head Lice) Management VI-27 Diabetes (Type 1 and Type 2) VI-65 Anaphylaxis VI-66 Asthma VI-67 Epilepsy – Seizure Disorder VI-68 Medications – Oral (Prescription, Non-Prescription) VI-69 Heart Conditions: Cardiac Rhythm Disorders, Congenital Heart Disease, Sudden Arrhythmia Death Syndrome (SADS) VI-71 Concussion Protocol VI-79 Indoor Air Quality Investigation Process	

Purpose

To ensure consistent expectations of a standard of care to provide management, care and emergency procedures, where appropriate, to students and staff who are diagnosed with a medical condition or infestation that requires treatment (e.g. anaphylaxis, asthma, type 1 diabetes, type 2 diabetes, epilepsy-seizure disorder, concussion, heart conditions, pediculosis etc.).

Application and Scope

This policy applies to Halton Catholic District School Board staff that comes in contact on a regular basis with a student and/or staff diagnosed with a medical condition that requires treatment while on school site and/or at all off-site activities sponsored by the school/Board.

References

[Education Act Regulation 265](#)

[Education Act Regulations 298 s20](#)

[Policy/Program Memo No. 81](#)

[Policy/Program Memo No. 150](#)

[Caring and Safe Schools in Ontario](#)

[Sabrina's Law](#)

[Ryan's Law](#)

[Policy/Program Memo. NO. 161](#)

Principles

- The Halton Catholic District School Board has an interest in ensuring the health and well-being of its students and staff in a safe, accepting and healthy learning environment.
- The safety of students/staff with a medical condition is a shared responsibility with the school, Board, family and community partners working together.
- The Halton Catholic District School Board recognizes that each student/staff diagnosed with a medical condition is unique and requires an individual plan of care.
- The safety of students/staff with medical conditions in school settings depends on the cooperation of the entire school community.
- School staff must be aware of the recommended plan of action for the individual student/staff diagnosed with a medical condition and the action required should an emergency arise.
- The school principal must provide a supportive environment for students/staff with a medical condition and their families.
- Community partnerships will be encouraged in order to achieve a collaborative approach to the promotion of healthy lifestyles, and the management of medical conditions.
- The goal of the school is for the student/staff to become:
 - i. as independent as possible, as soon as possible, in managing their medical condition,
 - ii. a self-advocate in the management of their medical condition.

Requirements

- a) The Director has the responsibility to ensure the development of Administrative Procedures and protocols to implement this policy and to support the necessary treatment of ongoing medical conditions while on school site and/or off site activities sponsored by the school/Board.
- b) The Superintendent of Schools has the responsibility to ensure all principals and appropriate others are familiar with the requirements and expectations of the applicable HCDSB Medical Condition Administrative Procedures and Protocols.

- c) The principal has the responsibility to coordinate communication of information as necessary and appropriate, about the medical conditions to all school staff, parent/guardian of student with a medical condition, students and school community.
- d) The principal has the responsibility to ensure that all school staff and appropriate others (e.g. occasional staff noon hour supervisors, volunteers) are familiar with all requirements, expectations, and appropriate training of the Halton Catholic District School Board's Medical Condition Protocols and Responsibility Checklists.
- e) The principal shall ensure the maintenance of a school-wide comprehensive plan and individual student plans, as appropriate, to implement this policy and applicable procedures.
- f) Community partnerships will be encouraged in order to achieve a collaborative approach to health and well-being education, disease and harm-prevention, and intervention.



Regular Board Meeting

Action Report

Policy III-15 Workplace Violence	Item 8.4
September 18, 2018	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To approve *Policy III-15 Workplace Violence*, as presented

Background Information

The Occupational Health and Safety Act (Bill 168) states that school boards are required to review annually, and revise if necessary, its policy on Workplace Violence and any other related policies or procedures.

The Executive Officer of Human Resources and Human Resources Services Management staff have reviewed the policy and recommends no changes to the policy for the 2018-2019 school year.

Conclusion

Policy III-15 Workplace Violence was presented at the Policy Committee Meeting on September 11, 2018 with a recommendation that it be forwarded to the Board of Trustees for approval.

Recommendation

The following recommendation is presented for the consideration of the Board:

Moved by:
Seconded by:
Resolved , that the Halton Catholic District School Board <i>accept the recommendation of the Policy Committee that Policy III-15 Workplace Violence, be approved.</i>



Report Submitted and
Approved by:

P. Marai
Chair of the Policy Committee

Workplace Violence	
Adopted: June 29, 2010	Last Reviewed/Revised: September 19, 2017
Next Scheduled Review: 2018-2019	
Associated Policies & Procedures: VI-04 Complaints Resolution Process Workplace Harassment/Violence	

Purpose

To ensure that the environment of the Halton Catholic District School Board in which its employees work and its students learn is free of workplace violence as defined by Bill 168 under the *Occupational Health and Safety Act 2010*.

Application and Scope

This policy applies to all Board employees, trustees and other users of the Board's facilities, such as members of consultative committees, parents, volunteers, permit holders, contractors and employees of other organizations not related to the Board but who nevertheless work on or are invited onto Board premises. This policy also covers workplace violence by such persons which are proven to have repercussions that adversely affect the Board's learning and working environment.

The rights of students to a respectful working and learning environment, free from violence, are dealt with under other appropriate policy, legislation or regulations including, but not limited to, the *Education Act*, Ontario Schools Code of Conduct and codes of behaviours.

References

[*Bill 168, Occupational Health and Safety Amendment Act \(Violence and Harassment in the Workplace\)*](#)

Definitions

1. DEFINITION OF WORKPLACE VIOLENCE

Workplace Violence means:

- the exercise of physical force by a person against a worker, in a workplace, that causes or could cause physical injury to the worker;

- b) an attempt to exercise physical force against a worker, in a workplace, that could cause physical injury to the worker; and
- c) a statement or behaviour that is reasonable for a worker to interpret as a threat to exercise physical force against the worker, in a workplace, that could cause physical injury to the worker.

2. DEFINITION OF WORKPLACE

The Workplace is any place where employees perform work or work-related duties or functions. Schools and school-related activities, such as extra-curricular activities and excursions, comprise the workplace, as do Board offices and facilities. Conferences and training sessions fall within the scope of this policy.

Principles

The Halton Catholic District School Board is committed to providing a safe working environment in which all employees are treated with respect and dignity, safe from violence and harassment.

It is the policy of the Board to ensure conduct in its workplaces is in accordance with the gospel values of Jesus Christ, the Board's Mission and Vision Statement, and Guiding Principles.

This policy is intended to provide greater awareness of the value of establishing and maintaining respectful working and learning environments.

The Board will assess the risks of workplace violence that may arise from the nature of the workplace, in accordance with the provisions of the *Occupational Health and Safety Act*.

Requirements

1. INFORMATION AND INSTRUCTION WITH RESPECT TO WORKPLACE VIOLENCE:

- a) The Board will provide an employee with,
 - i. information and instruction that is appropriate for the employee on the contents of the policy and program with respect to workplace violence; and
 - ii. any other prescribed information or instruction.
- b) The information provided to an employee may include personal information related to a risk of workplace violence from a person with a history of violent behaviour if,
 - i. the employee can be expected to encounter that person in the course of his or her work; and
 - ii. the risk of workplace violence is likely to expose the employee to physical injury.
- c) The Board will not disclose more personal information than is reasonably necessary to protect the employee from physical injury.

2. DOMESTIC VIOLENCE:

- a) The Board will take every reasonable precaution to protect an employee from domestic violence, if aware, that is likely to expose an employee to physical injury that may occur in the workplace.

3. ASSESSMENT OF THE RISKS OF WORKPLACE VIOLENCE:

- a) The Board will assess the risks of workplace violence that may arise from the nature of the workplace, the type of work or the conditions of work.
- b) The Board will reassess the risks of workplace violence as often as necessary to ensure that the related policy and the related program continue to protect employees from workplace violence.
- c) The assessments and reassessments shall take into account:
 - i. circumstances that would be common to similar workplaces;
 - ii. circumstances specific to the workplace; and
 - iii. any other prescribed elements.
- d) Circumstances that would be common to schools of the Board are:
 - i. the existence of potential risks due to interactions with the public, students, parents and employees; and
 - ii. the existence of protocols between the Board and the police force on its territory.
- e) Circumstances specific to a school are:
 - i. the school safety plan;
 - ii. the provisions of the lockdown plan of the school;
 - iii. the relationship between the school and the local police.
- f) The Board shall advise the local committee or the local health and safety representative of the results of the assessment and reassessment, and provide a written copy to same.
- g) If there is no local committee or the local health and safety representative, the Board will advise the employees of the results of the assessment and reassessment and, if the assessment or reassessment is in writing, will provide written copies on request.

4. PROGRAM TO IMPLEMENT THE POLICY WITH RESPECT TO WORKPLACE VIOLENCE:

- a) The Board will develop and maintain a program to implement the policy with respect to workplace violence.
- b) Without limiting the generality of paragraph a) above, the program will;
 - i. include measures to take and procedures to follow in order to control risks of workplace violence identified in the risk assessment that is required under section 3, as likely to expose an employee to physical injury;

- ii. include measures to take and procedures to follow in order to summon immediate assistance when workplace violence occurs or is likely to occur;
- iii. include measures that employees must take and procedures that they must follow to report incidents of workplace violence to the Board or their supervisor;
- iv. set out how the Board will investigate and deal with incidents or complaints of workplace violence, then subsequently act in a fair and timely manner; and
- v. include any prescribed elements.

5. POSTING OF THE POLICY:

- a) The policy and procedures concerning workplace violence will be posted in a conspicuous place at the workplace.

6. REVIEW OF THE POLICY:

- a) The Board will review the policy with respect to workplace violence as often as is necessary, but at least annually.

7. DUTIES OF THE SUPERVISOR:

The supervisor will advise an employee of the existence of any potential or actual danger to the health and safety of the employee of which the supervisor is aware, or ought to be aware, including personal information, related to a risk of workplace violence from a person with a history of violence behaviour if,

- a) the employee can be expected to encounter that person in the course of his or her work; and
- b) the risk of workplace violence is likely to expose the employee to physical injury.

8. DUTIES OF THE BOARD:

The Board will inform and communicate with the appropriate Union leader should a threat or act of serious and/or violent nature be made towards one of its members.

9. DUTIES OF THE EMPLOYEE:

The employee shall advise the Board or the supervisor of any incident or risk of workplace violence of which he or she is aware.

10. REPRISAL:

This policy prohibits reprisals against individuals, acting in good faith, who report incidents of workplace violence or act as witnesses. The Board will take all reasonable and practical measures to prevent reprisals, threats of reprisal, or further violence. Reprisal is defined as any act of retaliation, either direct or indirect.



St. Nicholas Catholic Elementary School Project Construction Budget	Item 8.5
Tuesday, September 18, 2018	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To obtain Board approval of the revised construction budget for the St. Nicholas Catholic Elementary School project.

Background Information

On June 19, 2017, the Board was informed of the Ministry of Education's approval of School Consolidation Capital funding for the new St. Nicholas Catholic Elementary School (formerly named the Oakville South Central Catholic Elementary School). The Minister of Education, Mitzie Hunter, in collaboration with MPP Flynn and MPP Naidoo-Harris, made the announcement that the Province of Ontario will partially fund the new St. Nicholas Catholic Elementary School under the alternate funding strategy proposed by the Board.

The new St. Nicholas School was the recommended option from the Oakville South Central Modified Pupil Accommodation Review, as presented to Trustees in [Action Report 8.4](#) at the Tuesday, April 19, 2016, Regular Meeting of the Board. The new St. Nicholas School would consolidate the St. Joseph (Oakville) Catholic Elementary School and the St. James Catholic Elementary School communities into a newly constructed school facility on the existing St. Joseph (Oakville) School site.

On August 4, 2017, the Ministry informed the Board of the details of their funding commitment for the St. Nicholas School building. The Ministry approved a total funding allocation of \$11,427,716 for the new St. Nicholas School building, which included partial funding provided by the Province.

The supported funding allocation was comprised of several sources, as shown in Table 1. The Ministry commitment included \$5,267,272 in new Capital Priorities funding, along with \$1,936,597 in Unencumbered Capital Funding (savings from previously approved capital priorities funding) to support the project. The balance of the funds needed to construct the new St. Nicholas School project were to be covered by the Board through Proceeds of Disposition, in the amount of \$4,223,847.

**Table 1 – Ministry Funding Allocation for the new St. Nicholas Catholic Elementary School**

Project	Capital Priorities	Proceeds of Disposition	Unencumbered Capital Funding	Total
St. Nicholas CES	\$5,267,272	\$4,223,847	\$1,936,597	\$11,427,716

At the September 19, 2017, Regular Meeting of the Board, in [Action Report 8.7](#), Trustees approved the commencement of the St. Nicholas School re-build project and approved the construction budget as listed in Table 1.

On April 16, 2018, the Ministry approved the demolition of St. Joseph (Oakville) School, which was in line with the Board's plan to re-build a new school facility on the site. Board staff proceeded to tender and complete the demolition works from June to July 2018.

Comments

Designs for the new St. Nicholas Catholic Elementary School facility have progressed during the Spring and Summer of 2018. The project was tendered in September 2018 and the construction cost of the project was realized. Due to considerable pressures in the construction market, the project landed approximately \$2.72 million over budget, despite aligning with the Ministry of Education's space template guidelines for school layout. This outcome is similar to that experienced by several co-terminous school boards. As such, an increase budget is required to execute the project.

Pricing in the Ontario school construction market has been impacted primarily by three (3) factors. First, an influx of school renewal funding has flooded the Ontario market and allowed contractors to selectively choose projects. When combined with a hot residential and commercial construction market, prices have risen much faster than the Ministry benchmark. Secondly, recently imposed steel tariffs have increased the costs of many building materials. Lastly, changes to the Construction Lien Act have made bonding provisions a requirement of school construction, which has further increased the cost to complete projects. All of the recent changes have outpaced changes in the Ministry's benchmark capital funding and made it extremely difficult to deliver projects within the benchmark envelope.

To cope with the \$2.72 million gap in the St. Nicholas School construction budget, staff are recommending the following actions. Foremost, staff have identified savings in the construction budget to reduce the construction cost. While the building design is already extremely efficient, a further \$318,000 in efficiencies were identified. Further efficiencies, while possible, were not deemed to be prudent based on two factors: a) the impact to the learning environment for students and staff; and, b) the trade-off of capital costs versus long-term operating costs. Next, staff identified \$107,502 in expenses that were eligible for education development credits (EDCs). Furthermore, the St. Gregory



the Great Catholic Elementary School project, from 2016, was delivered \$681,889 under budget and this unencumbered capital can be used towards the St. Nicholas School project.

After the adjustments noted above, the remaining budget gap is approximately \$1.67 million. Staff recommends that the remaining gap be funded through the Board's Proceeds of Disposition. This would allow the Board to proceed immediately with permit approval and construction of the new St. Nicholas School with the target opening date of September 2019. The proposed revised budget for the project is provided in Appendix A. Alternatively, the Board could request additional funding from the Ministry of Education to compensate for changes in the construction market that are not accounted for within the Ministry capital benchmark. However, this path could cause delays and jeopardize the September 2019 opening date.

Conclusion

The Board is very appreciative of the Ministry's recognition of the Board's pupil accommodation plan for the south Oakville area with its announcement of partial funding of the new St. Nicholas Catholic Elementary School. However, changes in the construction market have inflated construction prices beyond the Ministry capital benchmark. As a result, staff are recommending that additional funds be allocated to the St. Nicholas School project. The additional funds would be a combination of education development credits, unencumbered capital funding and proceeds of disposition.

Recommendation

The following recommendation is presented for the consideration of the Board:

Resolution#:

Moved by:

Seconded by:

Resolved, that the Halton Catholic District School Board *approve the revised Project Budget not to exceed **\$13,883,252** for the St. Nicholas Catholic Elementary School project in the Town of Oakville.*

Resolution#:

Moved by:

Seconded by:

Resolved, that the Halton Catholic District School Board *approve the use of **Proceeds of Disposition (POD)** in the amount of **\$5,889,992** to partially fund the construction of the St. Nicholas Catholic Elementary School project in the Town of Oakville.*



Report Prepared by:

R. Merrick
Superintendent, Facility Management Services

Report Submitted by:

R. Nego
Superintendent of Business Services and Treasurer of the Board

Report Approved by:

P. Daly
Director of Education and Secretary of the Board

HALTON CATHOLIC DISTRICT SCHOOL BOARD

**ST. NICHOLAS CATHOLIC ELEMENTARY
SCHOOL PROJECT
CONSTRUCTION BUDGET**

EXPENSES	September 18, 2018 BUDGET		
<i>Construction</i>	<i>\$12,356,066</i>		
<i>Professional Fees</i>	<i>712,000</i>		
<i>Inspections, soil test, surveys</i>	<i>140,000</i>		
<i>Site Plan & Building Permit fees</i>	<i>150,000</i>		
<i>Contingencies</i>	<i>125,000</i>		
<i>Net HST (2.21%)</i>	<i>300,186</i>		
<i>Furniture & Equipment, Including IT</i>	<i>100,000</i>		
SUB-TOTAL	13,883,252		
<i>Bridge Financing</i>	<i>150,000</i>		
TOTAL	\$14,033,252		

REVENUE			
<i>Ministry of Education</i>			
<i>a) Capital Priorities (527 Pupil Places)</i>	<i>5,267,272</i>		
<i>b) Proceeds of Disposition</i>	<i>5,889,992</i>		
<i>c) Unencumber Capital Funding</i>	<i>2,618,486</i>		
<i>d) Education Development Credits</i>	<i>107,502</i>		
SUB-TOTAL	13,883,252		
<i>GSN – Interest Revenue</i>	<i>150,000</i>		
TOTAL	\$14,033,252		

Approved School Educational Trips

ALL PROPOSED TRIPS HAVE BEEN REVIEWED PRIOR TO APPROVAL, AND ARE CONSISTENT WITH BOARD POLICY

Dated: Tuesday, September 18, 2018

Listed by Destination						
SCHOOL	GRADE(S)	# OF STUDENTS	DESTINATION	PURPOSE	DATES	COST PER PUPIL
Secondary						
Assumption CSS, Burlington, ON	9 – 12	30	Olympia Sports Camp, Huntsville, ON	This trip will give the members of the junior girls basketball team an opportunity to get to know their teammates (and coaches) better through engaging in practices, a tournament, and numerous trust/bonding activities as a team. All players will be made to feel welcome in the atmosphere that Olympia provides. As a team, staff and students will participate in a teacher led Liturgy on Sunday Morning, prior to leaving the camp. Parents will be notified of the evening Mass at St. Paul the Apostle Parish at 8:00 pm, Sunday September 23, 2018.	Friday, September 21 - Sunday, September 23, 2018	~\$170.00
Assumption CSS, Burlington, ON	9 – 12	50	University of Chicago Chicago, IL USA	The model UN conference is an excellent opportunity for students of all grades to learn about the United Nations and its purpose and operation. Students will practice their research skills and have the opportunity to debate about issues ranging from cultural to political to economic to environmental. These debates or conversations all students the opportunity to exercise their Catholic Christian faith and values. Staff and Students will attend Sunday Mass at Assumption Catholic Church ((323 West Illinois St. Chicago, IL)	Friday, February 7 - Sunday, February 10, 2019	~\$670.00
Christ the King CSS, Georgetown, ON	11 – 12	12	Saunders Secondary School, London, ON	The senior boys volleyball team, in accordance with the developmental assets that we seek to encourage in our students, have been a member of a team, practicing and competing at least 5 hours each week. This tournament is a celebration of their achievements, and their progress as a team, giving them an opportunity to celebrate their achievement, and to continue learning to be a member of a team. At night, the team will come together to reflect on their season, their accomplishments, and the great talents they have been blessed with. The tournament overall will help students to grow as collaborative contributors and Catholic leaders.	Friday, October 19 - Saturday, October 20, 2018	~\$250.00



2017 - 2018 PARENT RETENTION SURVEY RESULTS

Item 10.3

Tuesday, September 18, 2018

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

The purpose of this report is to share the annual results of the *Parent Retention Survey*, which was available online to our parent community from June 7th to 25th, 2018.

Background Information

On October 6, 2016 at a Regular Meeting of the Board motion #115/15 was passed:

Whereas, trustees look to build a comprehensive process for parental feedback; and
Whereas, many of our schools are in population flux; and
Whereas, trustees want to better understand the programming needs of our community;

BE IT RESOLVED, that the HCDSB digitally survey all families of the HCDSB by January 31st, 2016, with particular emphasis on the quality of programming at their school, and that it be approved by the Chair of the Board; and that the HCDSB's digital survey specifically ask if they have considered leaving the Catholic school system, with follow up questions as to why; and that the HCDSB complete a year end survey to all families on an annual basis.

Research and Development Services consulted the literature to create a survey that addressed this motion. The survey items asked parents whether or not they had considered leaving the Board (and why) and about the Catholic character at their child's school. The questions were approved by the Chair of the Board in 2016; the questions did not change for the 2018 survey.



Comments

Overall, 6,170 responses were received, resulting in a response rate of approximately 24%. The results of each survey item are presented individually below.

Question 1 asked in the past 6 months, have you seriously considered leaving the Halton Catholic District School Board to enroll your child at a nearby public or private school?

- There were 6134 respondents to question 1.
- 76% of parents (n = 4638) indicated that they had not seriously considered leaving the HCDSB
- 24% of parents (n = 1496) stated that they seriously considered leaving HCDSB.

If respondents said yes to question 1 then **Question 2** was presented to them; it asked *please identify the concerns or reasons motivating your decision.*

- There were 1495 respondents to question 2. Since respondents could select more than one reason when answering this question the percentages below represent the percentages of respondents who selected that specific reason and do not add up to 100%.

- The top four reasons in 2018 motivating the decision to leave HCDSB were:

	COUNT	PERCENT
Getting and keeping good teachers	443	29.6%
Instructional approaches not responsive to child's needs/interests	435	29.1%
School culture/climate	348	23.3%
Bullying and inclusion issues	347	23.2%

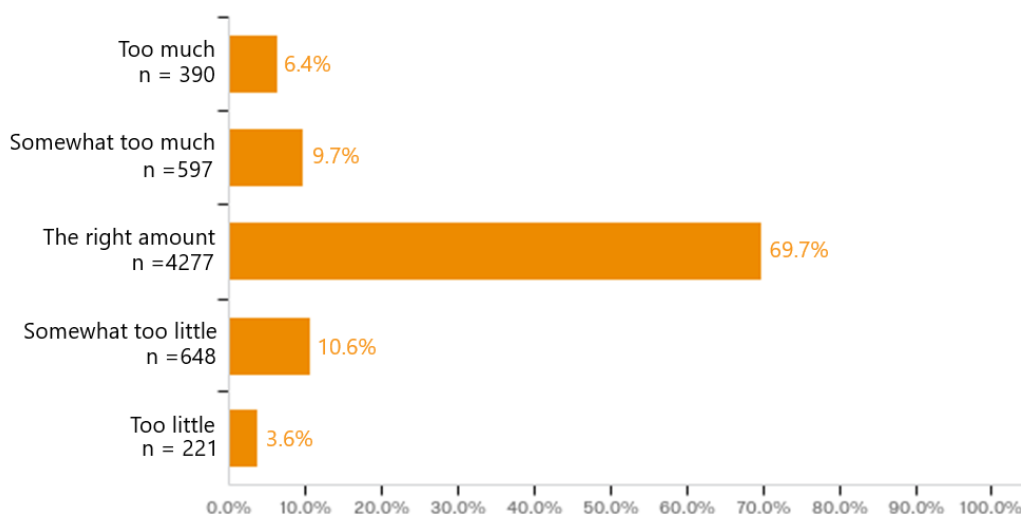
- Parents were also able to choose OTHER from the list of reasons why they wanted to leave the Board and provide a specific reason or concern in their own words. There were 436 respondents who selected other. Common reasons provided were:

Disapproval of trustee decisions/representation
Concerns/dissatisfaction with staff
Limited accessibility and availability of French programs

Finally **Question 3** asked *In your opinion, does your child's school put too much, too little, or about the right amount of emphasis on strengthening the Catholic character of the school and its programs?*



- There were 6133 respondents to question 3.
- As illustrated in the figure below, the majority of parents (69.7%) thought that their child's school puts the right amount of emphasis on strengthening the distinctively Catholic character of the school and its programs.



Conclusion

Overall, similar to previous years, the majority of parents who responded to this survey did not consider leaving HCDSB in 2017-18. In addition, the parents reported that they thought that the right amount of emphasis was placed on strengthening the Catholic character at their child's school.

Report Prepared by: Zoe Walters
Researcher

Report Submitted by: Pat Daly
Director of Education and Secretary of the Board

Report Approved by: Pat Daly
Director of Education and Secretary of the Board

St. Scholastica Catholic Elementary School Project

Construction Report 10.4 - August 2018



Construction Update

- The pictures above were taken on September 11, 2018. The top-left picture shows the main entrance to the building. The top-right picture shows naturalized kindergarten playspace being completed. The bottom-left picture shows ongoing work in the library. The bottom-right picture shows rear play area with placement of sod remaining.
- Work completed included finishing trades and all life safety systems.

Schedule Update

- Roofing contractor will finish installation of metal flashings.
- Electrical contractor will finish installation and commissioning of lighting control system.
- Landscaper will continue lawn maintenance.
- Finish trades working on millwork and ceilings for the Library and Gym throughout September.

If you have any comments or questions about the new school, please contact Camillo Cipriano, Superintendent of Education at (905) 632-6300 ext. 127 or e-mail Ciprianoc@hcdsb.org. For school construction information contact Ryan Merrick, Superintendent, Facility Management Services at (905) 632-6300 ext. 171 or e-mail merrickr@hcdsb.org.

St. Nicholas Catholic Elementary School Project

Construction Report 10.5 - August 2018



Construction Update

- The picture above was taken on August 22, 2018 and shows the future site of St. Nicholas Catholic Elementary School.
- Work completed included designated substance abatement and demolition of the St. Joseph (Oakville) Catholic Elementary School.

Schedule Update

- General contractor to begin installation of footings and foundation walls.
- Completion of site services work.
- Start installation of above grade load bearing walls.
- Mechanical and Electrical contractors to install underground services.

If you have any comments or questions about the new school, please contact Toni Pinelli, Superintendent of Education at (905) 632-6300 ext. 181 or e-mail pinellit@hcdsb.org. For school construction information contact Ryan Merrick, Superintendent, Facility Management Services at (905) 632-6300 ext. 171 or e-mail merrickr@hcdsb.org.

St. Mark Catholic Elementary School Addition Project

Construction Report 10.6 - August 2018



Construction Update

- The pictures above were taken on September 11, 2018. The top-left picture shows the completed south section of the naturalized kindergarten playspace. The top-right picture shows the new parking area. The bottom-left picture shows load bearing walls. The bottom-right picture shows installation of the gym sheet metal.
- Work completed included all first floor block walls and installation of new HVAC system and LED lighting in the existing school.

Schedule Update

- Installation of second floor concrete slabs.
- Mechanical and Electrical contractors to install in-wall services.
- Masons to continue building load bearing walls.

If you have any comments or questions about the new school, please contact Lorrie Naar, Superintendent of Education at (905) 632-6300 ext. 135 or e-mail naarl@hcdsb.org. For school construction information contact Ryan Merrick, Superintendent, Facility Management Services at (905) 632-6300 ext. 171 or e-mail merrickr@hcdsb.org.



Regular Board Meeting

Information Report

Preliminary Budget Report for September 1, 2017 to August 31, 2018	Item 10.7
September 18, 2018	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To provide the Board with the Preliminary 2017-18 Budget Report for the year ending August 31, 2018.

Background Information

The following information regarding the Board's 2017-18 Budget was provided to Trustees:

1. Information Report 10.4 "Budget Report for September 1, 2017, to May 31, 2018" from the June 19, 2018, Regular Board Meeting.
2. Information Report 10.4 "Budget Report for September 1, 2017, to February 28, 2018" from the March 20, 2018, Regular Board Meeting.
3. Action Report 8.7 "2017-18 Revised Budget Estimates (Including September 1, 2017, to November 30, 2017, Actuals)" from the December 19, 2017, Regular Board Meeting.
4. Action Report 8.5 "2017-18 Budget Estimates (Final)" from the June 20, 2017, Regular Board Meeting.

Comments

This report compares the revenues and expenses (including commitments) with the 2017-18 Revised Budget to show the percentages received and spent to date. The report covers the twelve-month period from September 1, 2017, to August 31, 2018, and also includes comparative information from the 2016-17 fiscal year.



At August 31, 2018, it is expected that the percentages received or spent are 100% of the budgeted amounts. This preliminary report indicates that both revenues and expenses for the year are expected to remain within the 2017-18 Revised Budget. It should be noted however that the results are preliminary and some transactions are still to be processed, which will affect both revenues received and expenses incurred. These adjustments include recording revenues earned but not yet received, and processing invoices and allocating expenses pertaining to the 2017-18 fiscal year.

REVENUE HIGHLIGHTS (APPENDICES A-1 AND B):

Total revenues of \$400.8 million for the period ending August 31, 2018. It includes \$278.6 million for legislative grants, \$76.1 million for municipal funding, and \$46.1 million in other provincial grants, other revenue, and transfers to reserves.

The percentages received for each source of revenue are mostly in line with the percentages received in the prior year. The revenue sources that are still to be reconciled and adjusted are Municipal Taxes, Government of Canada, Secondment Recoveries, Miscellaneous Revenue, and Educational Development Charge (EDC). Municipal Taxes and Government of Canada revenues are received quarterly based on the calendar year. Therefore July and August were not received and recorded. The Secondment Recoveries, Miscellaneous Revenue and EDC revenues for the 2017-18 fiscal year will be reconciled and recorded accordingly.

The main difference between total revenues received up to August 31, 2018, and received for the same period in 2016-17 relate to the Legislative Grants (including Municipal Taxes), Other Provincial Grants, and Secondment Recoveries revenues. The Legislative Grants increased over last year primarily due to enrolment growth, and this includes \$4.2 million in Capital Grants, which are to be reallocated to the Deferred Capital Contribution Liability on the Financial Statements. There were numerous Other Provincial Grants programs announced during 2017-18 to enhance student achievement and professional development for staff, which were not in place in the previous year. The comprehensive list of these programs is listed on Appendix B. Secondment Recoveries increased significantly due to union and non-union settlements with the Province of Ontario.

Staff will continue to review and reconcile all revenues received in the 2017-18 fiscal year and make adjustments accordingly.

EXPENSE HIGHLIGHTS (APPENDIX A-2):

Please Note: although it appears that total expenses are within the Revised Budget by \$9.0 million, various invoices, accrued salary and benefits, insured benefits and WSIB costs have not yet been recorded. It is conservatively estimated that these costs along with other regular operating costs will result in the total expenses being within budget.



Total expenses of \$398.3 million have been recorded for the period ending August 31, 2018. Overall, the percentage spent of 97.8% is in line with 100.5% for the same period in the prior year.

Classroom expenses amounted to \$270.7 million or 97.5% of the 2017-18 Revised Budget, compared to \$260.5 million or 100.7% for the 2016-17 year. The difference of \$10.2 million comprises of variances amongst the various employee types due to increased staffing and non-staff expenses to address enrolment growth. Textbooks and classroom supplies and computers appear under-budget. However, it should be noted that staff continue to process expenses related to the 2017-18 fiscal year which will increase various expense areas.

School support services costs, including school administration, teacher consultants, and continuing education, totalled \$33.1 million or 96.3% of the Revised Budget up to August 31, 2018. It is an increase from \$32.6 million for the same period in the previous year, mainly due to increases in staffing and building lease rate increases for continuing education. Also, continuing education has \$294,000 in renovation costs for the Adult Learning Centre in Burlington, which will have an offsetting revenue source from the Government of Canada.

Other Non-Classroom expenses and commitments of \$18.8 million or 96.6% have been recorded up to August 31, 2018. It is an increase from the \$17.3 million or 102.1% expensed in the previous year and is due to grid movements, reallocation of program leads (such as Early Years, School Effectiveness Framework, Student Success, and Indigenous Education), legal costs, financial system implementations, and higher transportation costs.

Pupil Accommodation expenses and commitments of \$40.8 million or 98.5% of the 2017-18 Revised Budget is an increase over the \$40.1 million or 97.1% from the previous year. The difference mainly relates to increased portable leases over the previous year due to enrolment pressures. However, there are off-setting revenues for the temporary accommodations.

ENROLMENT (APPENDIX C):

The funding allocation is based on estimated enrolment. Elementary and Secondary enrolment is based on Full-Time Equivalent (FTE) enrolment for October 31 and March 31. These two fixed-in-time FTE enrolment values are averaged to produce the annualized Average Daily Enrolment (ADE).

The 2017-18 enrolment reflects actual enrolment on October 31, 2017, and estimated enrolment on March 31, 2018. Staff will complete a reconciliation of the enrolment figures, and they will be reflected in the Financial Statements reporting. The projected ADE of elementary students is 22,701.50 and of secondary students is 11,415.37, for a total enrolment of 34,116.87. It represents an increase from the 2017-18 Original Estimates of 286.90 ADE (or 0.8%) and an increase of 988.39 ADE (or 3.0%) over 2016-17 Actual ADE.



Conclusion

Board staff will continue to process final invoices and necessary year-end accounting entries during September and October in preparation for the year-end audit. Staff will also analyze the final year-end results and report back to the Board when the final audited Financial Statements are completed. The Board's external auditors have begun their preliminary audit work and will conduct the major fieldwork portion of their audit starting in early-October. The due date for the 2017-18 year-end Financial Statements is November 15, 2018. However, an extension to November 21, 2018 was requested from the Ministry. The Financial Statements will be presented to the Audit Committee on November 16, 2018, and the Board for approval on November 20, 2018.

Report Prepared by:

J. Chanthavong
Manager, Budget and Capital, Financial Services

A. Lofts
Senior Manager, Financial Services

Report Submitted by:

R. Negoï
Superintendent of Business Services and Treasurer of the Board

Report Approved by:

P. Daly
Director of Education and Secretary of the Board

Halton Catholic District School Board
Revenue
2017/2018 Preliminary Budget Report
For the Year Ended August 31, 2018

Appendix A-1

Budget Assessment

Risk Assessment

OPERATING REVENUE

Province of Ontario

2017/2018 Original Budget Estimates (in PSAB Format)	2017/2018 Revised Budget Estimates (in PSAB Format)	2017/2018 Revised Budget Forecast @ Aug 31/18 (in PSAB Format)	Change \$ Increase (Decrease) Revised Est. to Revised Forecast	% Increase (Decrease)
\$ 268,005,480	\$ 272,485,430	\$ 274,008,684	1,523,254	0.6%
88,560,247	87,301,600	87,301,600	-	0.0%
356,565,727	359,787,030	361,310,284	1,523,254	0.4%

Other Provincial Grants

Prior Year Grant Adjustment - Operating	-	-	-	-
Other Provincial Grants	2,793,746	3,478,923	5,625,431	61.7%
	2,793,746	3,478,923	5,625,431	61.7%

Other Revenue

Government of Canada	1,695,066	1,867,698	2,610,477	742,779	39.8%
Tuition Fees	2,948,000	3,108,760	3,108,760	-	0.0%
Use of Schools/Rentals	1,300,000	1,300,000	1,300,000	-	0.0%
Cafeteria, Vending, Uniform and OCAS Revenue	-	-	-	-	0.0%
Interest Revenue	75,000	150,000	150,000	-	0.0%
Donation Revenue	-	-	-	-	0.0%
Miscellaneous Recoveries	-	-	14,000	14,000	0.0%
Recoveries - Secondments	1,703,100	1,976,400	5,193,545	3,217,145	162.8%
Miscellaneous Revenue	930,000	1,683,353	1,775,743	92,390	5.5%
Educational Development Charge (EDC) Revenue	9,500,000	13,000,000	13,000,000	-	0.0%
	18,151,166	23,086,211	27,152,525	4,066,314	17.6%

School Generated Funds Revenue

	13,000,000	13,000,000	13,000,000	-	0.0%
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Amortization of Deferred Capital Contribution

	15,770,167	15,743,755	15,743,755	-	0.0%
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Total Operating Revenue

	406,280,806	415,095,919	422,831,995	7,736,076	1.9%
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Available for Compliance

(Surplus) Deficit - Available for Compliance	(38,090)	(70,039)	(17,287)	52,752	
Available for Compliance - Transfer from (to) Internally Restricted Reserve (net)	(2,390,903)	(1,950,344)	(1,922,471)	27,873	
Total Available for Compliance (Surplus) Deficit	(2,428,993)	(2,020,383)	(1,939,758)	80,625	

Unavailable for Compliance

Unavailable for Compliance - (PSAB Adjustments)	(167,105)	(167,105)	(167,105)	-	
Amortization of EFB - Retirement Gratuity & ERIP Liability	-	-	-	-	
Amortization of EFB - Retirement/Health/Dental/Life Insurance	(458,218)	(458,218)	(458,218)	-	
Unavailable for Compliance - (Increase) Decrease in School Generated Funds	-	-	-	-	
Revenues Recognized for Land	(9,500,000)	(13,000,000)	(13,000,000)	-	
Total Unavailable for Compliance	(10,125,323)	(13,625,323)	(13,625,323)	-	

Total Annual (Surplus) Deficit

	(12,554,316)	(15,645,706)	(15,565,081)	80,625	
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Total Revenue After PSAB Adjustments

	\$ 393,726,490	\$ 399,450,213	\$ 407,266,914	\$ 7,816,701	2.0%
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2017/2018 Revenues and Receipts @ Aug 31/18 (Preliminary) (in PSAB Format)	% Received	2016/2017 Revenues and Receipts @ Aug 31/17 (Final) (in PSAB Format)	% Received	Year-to year Increase (Decrease) \$	Year-to year Increase (Decrease) %	2016/2017 Revised Budget Estimates (in PSAB Format)
\$ 278,551,638	101.7%	\$ 257,622,394	101.3%	\$ 20,929,244	8.1%	254,414,945
76,085,127	87.2%	85,829,995	99.6%	(9,744,868)	-11.4%	86,191,000
354,636,765	98.2%	343,452,389	100.8%	\$ 11,184,376	3.3%	340,605,945
70,586		150,972		(80,386)		-
5,060,807	90.0%	3,180,673	98.3%	1,880,134	59.1%	3,235,144
5,131,393	91.2%	3,331,645	103.0%	1,799,748	54.0%	3,235,144
1,838,396	70.4%	2,302,485	112.8%	(464,089)	-20.2%	2,042,013
3,076,513	99.0%	2,283,730	110.9%	792,783	34.7%	2,058,550
1,285,990	98.9%	1,090,988	101.4%	195,002	17.9%	1,076,000
18,078		76,259	0.0%	(58,181)		-
215,239	143.5%	149,546	299.1%	65,694	43.9%	50,000
2,748		4,645	158.3%	(1,897)	-40.8%	2,934
342,954		109,949	0.0%	233,005	211.9%	-
4,258,964	82.0%	1,494,163	91.8%	2,764,801	185.0%	1,628,218
1,423,075	80.1%	1,945,296	131.5%	(522,221)	-26.8%	1,479,807
12,387,159	95.3%	12,707,337	141.2%	(320,178)	-2.5%	9,000,000
24,849,117	91.5%	22,164,398	127.8%	2,684,719	12.1%	17,337,522
12,512,017	96.2%	12,746,653	102.0%	(234,636)	-1.8%	12,500,000
15,743,755	100.0%	15,313,465	101.3%	430,290	2.8%	15,114,896
412,873,047	97.6%	397,008,550	102.1%	15,864,497	4.0%	388,793,507
-		(216,120)		216,120		21,346
432,570		(2,833,964)		3,266,533		(477,422)
432,570		(3,050,084)		3,482,653		(456,076)
-		(158,751)		158,751		(158,253)
-		-		-		-
-		(458,219)		458,219		(458,219)
(110,729)		(188,513)		77,784		-
(12,387,159)		(12,707,337)		320,178		(9,000,000)
(12,497,888)		(13,512,820)		1,014,932		(9,616,472)
(12,065,318)		(16,562,904)		4,497,586		(10,072,548)
\$ 400,807,729	98.4%	\$ 380,445,646	100.5%	\$ 20,362,083	5.4%	\$ 378,720,959

Halton Catholic District School Board
Expenses
2017/2018 Preliminary Budget Report
For the Year Ended August 31, 2018

Appendix A-2

Budget Assessment

Risk Assessment

	2017/2018 Original Budget Estimates	2017/2018 Revised Budget Estimates	2017/2018 Revised Budget Forecast @ Aug 31/18	Change \$ Increase (Decrease) Revised Est. to Revised Forecast	% Increase (Decrease)	2017/2018 Expenses and Commitments @ Aug 31/18 (Preliminary)	% Spent	2016/2017 Expenses and Commitments @ Aug 31/17 (Final)	% Spent	Year-to year Increase (Decrease)	Year-to year Increase (Decrease)	2016/2017 Revised Budget Estimates
	(in PSAB Format)	(in PSAB Format)	(in PSAB Format)			(in PSAB Format)		(in PSAB Format)		\$		(in PSAB Format)
Classroom Instruction												
Classroom Teachers	\$ 208,346,768	\$ 211,055,633	\$ 211,128,800	73,167	0.03%	\$ 205,082,175	97.1%	\$ 200,066,342	100.9%	\$ 5,015,833	2.5%	\$ 198,266,200
Occasional Teachers	4,043,500	4,043,500	4,045,625	2,125	0.05%	4,320,049	106.8%	3,992,819	101.8%	327,230	8.2%	3,924,000
Early Childhood Educators (E.C.E) and Supply	8,394,100	8,456,800	8,456,800	-	0.00%	8,507,930	100.6%	8,141,542	101.3%	366,388	4.5%	8,039,250
Teacher Assistants and Supply	21,609,300	21,746,007	21,846,825	100,818	0.46%	22,293,398	102.0%	21,567,447	103.7%	725,951	3.4%	20,798,409
Textbooks & Classroom Supplies	7,441,999	7,867,093	8,024,625	157,532	2.00%	7,376,706	91.9%	5,681,642	77.4%	1,695,064	29.8%	7,341,098
Computers	1,777,000	2,170,354	3,925,848	1,755,494	80.89%	3,338,309	85.0%	2,640,245	126.6%	698,064	26.4%	2,085,614
Professionals, Paraprofessionals & Technical	11,761,400	12,032,905	12,171,987	139,082	1.16%	11,640,481	95.6%	10,822,927	95.6%	817,553	7.6%	11,321,382
Library and Guidance	4,473,490	4,515,669	4,537,669	22,000	0.49%	4,660,655	102.7%	4,738,745	104.1%	(78,090)	-1.6%	4,550,171
Staff Development	1,959,750	2,293,181	3,357,118	1,063,937	46.40%	3,463,197	103.2%	2,820,328	126.5%	642,868	22.8%	2,228,668
Subtotal Classroom Instruction	269,807,307	274,181,142	277,495,297	3,314,155	1.21%	270,682,900	97.5%	260,472,037	100.7%	10,210,863	3.9%	258,554,792
Non Classroom - School Support Services												
School Administration	21,766,103	22,309,949	22,477,553	167,604	0.8%	21,569,693	96.0%	21,251,999	103.0%	317,694	1.5%	20,626,479
Teacher Consultants	4,277,231	4,326,828	4,367,400	40,572	0.9%	4,096,516	93.8%	4,497,984	98.8%	(401,468)	-8.9%	4,554,376
Continuing Education	6,547,912	6,564,528	7,526,693	962,165	14.7%	7,430,506	98.7%	6,809,570	99.1%	620,936	9.1%	6,871,401
Subtotal School Support Services	32,591,246	33,201,305	34,371,646	1,170,341	3.5%	33,096,715	96.3%	32,559,553	101.6%	537,162	1.6%	32,052,256
Recoverable Expenses	1,703,100	1,976,400	5,192,025	3,215,625	162.7%	5,523,776	106.4%	1,494,163	91.8%	4,029,613	269.7%	1,628,218
Other Non Classroom												
Board Administration	10,834,518	11,310,932	11,450,248	139,316	1.2%	10,878,428	95.0%	9,930,854	104.0%	947,574	9.5%	9,548,874
Transportation	7,983,743	7,842,978	7,960,212	117,234	1.5%	7,879,731	99.0%	7,335,077	99.6%	544,654	7.4%	7,365,494
Subtotal Other Non Classroom	18,818,261	19,153,910	19,410,460	256,550	1.3%	18,758,159	96.6%	17,265,931	102.1%	1,492,228	8.6%	16,914,368
Pupil Accommodation												
School Operations and Maintenance	30,525,659	30,672,879	29,647,909	(1,024,970)	-3.3%	28,373,676	95.7%	28,695,576	95.6%	(321,901)	-1.1%	30,013,650
Portable Leases	1,770,000	1,770,000	2,655,000	885,000	50.0%	3,305,288	124.5%	1,749,042	108.4%	1,556,246	89.0%	1,613,000
Debt Charges	47,375	47,375	47,375	-	0.0%	47,375	100.0%	47,375	100.0%	-	0.0%	47,375
Other Debenture Payments	9,041,338	9,041,338	9,041,338	-	0.0%	9,041,339	100.0%	9,583,205	100.0%	(541,865)	-5.7%	9,583,205
Subtotal Pupil Accommodations	41,384,372	41,531,592	41,391,622	(139,970)	-0.3%	40,767,678	98.5%	40,075,198	97.1%	692,480	1.7%	41,257,230
School Generated Funds Expenditures	13,000,000	13,000,000	13,000,000	-	0.0%	12,401,288	95.4%	12,558,140	100.5%	(156,852)	-1.2%	12,500,000
Amortization & Write-down Expense	17,047,527	17,031,187	17,031,187	-	0.0%	17,031,187	100.0%	16,637,595	101.2%	393,592	2.4%	16,445,566
Total Expenditures before PSAB Adjustment	394,351,813	400,075,536	407,892,237	7,816,701	2.0%	398,261,702	97.6%	381,062,616	100.5%	17,199,087	4.5%	379,352,430
PSAB Adjustments												
Increase In Employee Future Benefits	(458,218)	(458,218)	(458,218)	-	0.0%	-	0.0%	(458,219)	100.0%	458,219		(458,218)
(Decrease) in Accrued Interest on Debenture	(167,105)	(167,105)	(167,105)	-	0.0%	-	0.0%	(158,751)	100.3%	158,751		(158,253)
Total PSAB Adjustment	(625,323)	(625,323)	(625,323)	-	0.0%	-	0.0%	(616,970)	100.1%	616,970		(616,471)
Total Expenditures After PSAB Adjustments	\$ 393,726,490	\$ 399,450,213	\$ 407,266,914	\$ 7,816,701	2.0%	\$ 398,261,702	97.8%	\$ 380,445,646	100.5%	\$ 17,816,056	4.7%	\$ 378,735,959

**Halton Catholic District School Board
Other Provincial Grants
2017/2018 Preliminary Budget Report
For the Year Ended August 31, 2018**

Appendix B

Grant Description	2017/2018 Original Budget Estimates	2017/2018 Revised Budget Estimates	2017/2018 Revised Budget Forecast	2017/2018 Actual @ Aug 31/2018
A. Prkacin				
French As A Second Language	108,010	127,510	127,510	127,510
Ontario 150		11,404	11,404	11,382
Early Development Instrument		47,030	47,030	47,030
Early Years Leadership Strategy	95,130	175,098	175,098	175,098
Early Years Experience Collections		42,691	42,691	42,691
Professional Learning for DECE			22,350	22,350
Renewed Mathematics Strategy	468,986	468,986	540,986	540,986
Regional Sessions for PD			765,215	754,042
Revised Curriculum Implementation			31,000	31,000
Physical Activity - Bishop Reding			15,000	13,500
Physical Activity for Elementary			6,075	5,468
Indigenous Student Learning and Leadership Gatherings			27,000	24,300
Indigenous Education Focused Collaborative Inquiry			15,000	15,000
Student Success Leaders - Equity and Inclusion			20,000	27,000
	672,126	872,719	1,846,359	1,837,357
B. Browne				
Autism Support And Training	51,364	51,364	51,364	51,364
Ontario Autism Program	136,889	158,907	246,657	246,657
Support Transitions to Post Secondary Pathways			45,000	45,000
Support Transportation for Children and Youth in Care			123,120	98,496
	188,253	210,271	466,141	441,517
C. McGillicuddy				
Specialist Highskills Major (SHSM) Special Funding		-	114,411	114,411
Re-Engagement 12 & 12+		8,947	8,947	8,947
Gap Closing for Grade 7-12		29,688	29,688	20,781
Ensuring Equitable Access		43,225	43,225	41,903
Experiential Learning			120,953	120,953
Student - Speakup Grant			34,250	30,825
Community Connected Experiential Learning			10,000	7,000
	-	81,860	361,474	344,820
C. Cipriano				
Parents Reaching Out (PRO)		46,255	46,255	46,255
Parents Reaching Out - Regional		12,500	12,500	12,500
Teacher Learning & Leadership Program		111,475	183,093	125,343
	-	170,230	241,848	184,098
L. Naar				
Innovation in Learning Fund		109,500	109,500	109,500
EDU DesignLab - Notre Dame CSS			50,000	-
	-	109,500	159,500	109,500
T. Pinelli				
International Education			15,000	15,000
Safe, Equitable And Inclusive Schools	91,179	91,179	91,179	70,308
	91,179	91,179	106,179	85,308
J. O'Hara				
Transitional Support-MOU	66,000	66,397	66,397	66,397
	66,000	66,397	66,397	66,397
R. Merrick				
Outreach Coordinator	73,600	73,600	73,600	73,600
	73,600	73,600	73,600	73,600
Sub-total	\$ 1,091,158	\$ 1,675,756	\$ 3,321,498	\$ 3,142,597
O.Y.A.P GRANT	99,949	99,949	99,949	79,959
LBS Grants	97,900	80,120	93,311	156,059
Province Of Ontario-Citizenship	1,186,000	1,186,000	1,186,000	924,031
PBLA 1X Funding		25,751	59,751	59,751
Province Of Ontario-HOME	318,739	411,347	411,347	347,608
Province Of Ontario-Language Training Project			400,000	297,227
P/VP Performance Appraisal			26,000	26,000
P/VP Leadership			27,575	27,575
Sub-total	\$ 1,702,588	\$ 1,803,167	\$ 2,303,933	\$ 1,918,210
Total Other Provincial Grants per A-1	\$ 2,793,746	\$ 3,478,923	\$ 5,625,431	\$ 5,060,807

**Halton Catholic District School Board
Day School Average Daily Enrolment (ADE)
2017/2018 Budget Report**

Appendix C

	2017-18 REVISED ESTIMATES				2017-18 ORIGINAL ESTIMATES				
	Actual FTE Oct 31/17	Projected FTE Mar 31/18	2017-18 Revised ADE	% Change	Projected FTE Oct 31/17	Projected FTE Mar 31/18	2017-18 Original ADE	% Change	2016-17 Actual ADE
JK	2,084.00	2,089.00	2,086.50	2.1%	2,043.00	2,043.00	2,043.00	-0.2%	2,048.00
SK	2,150.00	2,156.00	2,153.00	0.2%	2,148.00	2,148.00	2,148.00	-2.1%	2,194.00
Gr. 1 to 3	6,961.00	6,988.00	6,974.50	1.0%	6,898.00	6,916.00	6,907.00	0.1%	6,903.00
Gr. 4 to Gr. 8	11,468.00	11,507.00	11,487.50	0.3%	11,437.00	11,470.00	11,453.50	1.9%	11,242.00
Elementary Day School Enrolment	22,663.00	22,740.00	22,701.50	0.7%	22,526.00	22,577.00	22,551.50	0.7%	22,387.00
Secondary Day School Enrolment	11,551.21	11,279.52	11,415.37	1.2%	11,421.72	11,135.19	11,278.46	5.0%	10,741.48
Total Day School ADE	34,214.21	34,019.52	34,116.87	0.8%	33,947.72	33,712.19	33,829.96	2.1%	33,128.48

Notes: ADE - Average Daily Enrolment

FTE - Full Time Equivalent

Average Daily Enrolment (ADE) is based on 50% of March 31 FTE plus 50% Oct 31 FTE

% change equals the increase (decrease) in ADE from the prior year, or prior cycle

Regular Board Meeting

Information Report

Preliminary Capital Projects Report as at August 31, 2018	Item 10.8
September 18, 2018	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To inform the Board of Trustees of the preliminary cost of capital projects and land as of August 31, 2018.

Background Information

The following information regarding the Board's 2017-18 Budget was provided to Trustees:

1. Information Report 10.5 "Capital Projects Report – As at May 31, 2018" from the June 19, 2018, Regular Board Meeting.
2. Information Report 10.5 "Capital Projects Report – As at February 28, 2018" from the March 20, 2018, Regular Board Meeting.
3. Action Report 8.7 "2017-18 Revised Budget Estimates (Including September 1, 2017, to November 30, 2017, Actuals)" from the December 19, 2017, Regular Board Meeting.
4. Action Report 8.5 "2017-18 Budget Estimates (Final)" from the June 20, 2017, Regular Board Meeting.

Comments

The attached Consolidated Capital Projects Report provides a summary totalling \$504.9 million of all Board-approved projects since the capital funding model was changed significantly by the Ministry of Education in 1998. There have been various iterations of capital funding programs since that time, to adapt to changing funding needs in school construction and maintenance. A total of \$443.6 million has been recorded for all projects, including open purchase orders of \$7.5 million which mainly relate to the construction of St. Scholastica Catholic Elementary School (CES), the St. Nicholas CES school



consolidation construction, the St. Mark CES classroom and child care additions, the Bishop Reding Catholic Secondary School (CSS) classroom additions, and the Assumption CSS classroom additions.

The Board receives Education Development Charges (EDC) revenue from the four Halton municipalities, which cover the purchase and preparation costs of school sites. Since 1998, the Board purchased school sites for a total of \$129.7 million, as broken down on page 5 of this report, which includes \$8.0 million on eligible EDC expenditures that have not been associated to particular schools (these are listed on page 6). Currently, the Board has an EDC shortfall of \$33.1 million, as EDC levies are typically collected over a 15-year period.

The expenditures outlined in the individual capital project summaries on pages 7 to 15 reflect construction, site and first-time equipping costs to date. It should be noted that, except St. Nicholas CES which is addressed in Action Report 8.5, all of these projects have been or are expected to be completed within budget.

The Debenture Financing Summary (Appendix A-1 to A-4) provides a summary of all projects that have been financed by debentures through the Ontario School Boards Financing Corporation (OSBFC) or the Ontario Financing Authority (OFA). The last OFA debenture issued was in March 2015 for the financing of primary class size (PCS) additions for St. Brigid CES and St. Catherine of Alexandria CES. This funding model has now been replaced with a more timely method; capital grants are now approved on a project by project basis and funded twice a year based on the March 31 Provincial Consolidation Reporting (typically paid to the Board in July) and the August 31 Financial Statements Reporting (typically paid to the Board in February).

Conclusion

Board staff will continue to monitor the capital project budgets and EDC shortfall. An updated Capital Projects Report will be provided at the December 18, 2018, Regular Board Meeting.

Report Prepared by:

J. Chanthavong
Manager, Budget and Capital, Financial Services

A. Lofts
Senior Manager, Financial Services

Report Submitted by:

R. Negoï
Superintendent of Business Services and Treasurer of the Board

Report Approved by:

P. Daly
Director of Education and Secretary of the Board

Halton Catholic District School Board
Consolidated Capital Projects
For the Period ending August 31, 2018

SCHOOL BUILDINGS	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	Total Expensed and Commitments	(OVER)/UNDER BUDGET BALANCE
CLOSED PROJECTS							
Ascension Elementary	\$3,200,000	\$3,160,703	\$0	\$0	\$0	\$3,160,703	\$39,297
Holy Rosary Elementary, Milton	\$5,500,000	\$5,356,378	\$0	\$0	\$0	\$5,356,378	\$143,622
St. Patrick's Elementary	\$3,650,000	\$3,716,647	\$0	\$0	\$0	\$3,716,647	(\$66,647)
St. Francis of Assisi Elementary	\$3,770,000	\$3,669,902	\$0	\$0	\$0	\$3,669,902	\$100,098
Notre Dame Secondary	\$1,250,000	\$1,039,404	\$0	\$0	\$0	\$1,039,404	\$210,596
Mother Teresa Elementary	\$7,450,000	\$6,874,383	\$0	\$0	\$0	\$6,874,383	\$575,617
St. Andrew Elementary	\$7,770,000	\$7,255,509	\$0	\$0	\$0	\$7,255,509	\$514,491
Sacred Heart of Jesus Elementary	\$7,770,000	\$7,010,277	\$0	\$0	\$0	\$7,010,277	\$759,723
Learning Environmental Improvement Program (LEIP)	\$12,000,000	\$8,866,538	\$0	\$0	\$0	\$8,866,538	\$3,133,462
School Renewal	\$2,245,001	\$2,070,361	\$0	\$0	\$0	\$2,070,361	\$174,640
St. Paul Elementary	\$1,800,000	\$1,573,776	\$0	\$0	\$0	\$1,573,776	\$226,224
St. Raphael Elementary	\$1,900,000	\$1,919,238	\$0	\$0	\$0	\$1,919,238	(\$19,238)
St. Vincent Elementary	\$1,250,000	\$1,159,421	\$0	\$0	\$0	\$1,159,421	\$90,579
St. Joseph Elementary, Acton	\$2,275,000	\$2,211,231	\$0	\$0	\$0	\$2,211,231	\$63,769
St. Catherine of Alexandria Elementary	\$8,000,000	\$7,914,532	\$0	\$0	\$0	\$7,914,532	\$85,468
Assumption Secondary	\$4,800,000	\$4,734,987	\$0	\$0	\$0	\$4,734,987	\$65,013
Christ the King Secondary	\$25,300,000	\$25,758,453	\$0	\$0	\$0	\$25,758,453	(\$458,453)
Holy Trinity Secondary	\$27,400,000	\$26,419,175	\$0	\$0	\$0	\$26,419,175	\$980,825
Adult Learning Centre	\$1,600,000	\$1,591,080	\$0	\$0	\$0	\$1,591,080	\$8,920
Holy Rosary Elementary, Burlington	\$2,400,000	\$2,305,896	\$0	\$0	\$0	\$2,305,896	\$94,104
St. Mark's Elementary	\$440,000	\$402,630	\$0	\$0	\$0	\$402,630	\$37,370
St. John Elementary, Oakville	\$370,000	\$285,471	\$0	\$0	\$0	\$285,471	\$84,529
Our Lady of Victory Elementary	\$2,400,000	\$2,265,547	\$0	\$0	\$0	\$2,265,547	\$134,453
St. Elizabeth Seton Elementary	\$8,300,000	\$7,137,082	\$0	\$0	\$0	\$7,137,082	\$1,162,918
St. Joan of Arc Elementary	\$8,800,000	\$7,704,963	\$0	\$0	\$0	\$7,704,963	\$1,095,037
Guardian Angels Elementary	\$8,800,000	\$8,134,843	\$0	\$0	\$0	\$8,134,843	\$665,157
St. John Paul II Elementary	\$9,900,000	\$8,600,943	\$0	\$0	\$0	\$8,600,943	\$1,299,057
Christ the King Secondary - Classroom Addition	\$2,000,000	\$1,786,025	\$0	\$0	\$0	\$1,786,025	\$213,975
Corpus Christi Secondary	\$30,260,000	\$32,837,311	\$0	\$0	\$0	\$32,837,311	(\$2,577,311)
St. Anthony of Padua Elementary	\$10,200,000	\$9,231,309	\$0	\$0	\$0	\$9,231,309	\$968,691
St. Christopher Elementary	\$9,900,000	\$8,726,499	\$0	\$0	\$0	\$8,726,499	\$1,173,501
St. Christopher Elementary , Child Care Centre	\$750,000	\$750,000	\$0	\$0	\$0	\$750,000	\$0
St. Peter Elementary	\$10,800,000	\$10,748,401	\$0	\$0	\$0	\$10,748,401	\$51,599
Our Lady of Fatima Elementary	\$11,300,000	\$10,298,651	\$0	\$0	\$0	\$10,298,651	\$1,001,349
Lumen Christi Elementary	\$11,300,000	\$10,899,353	\$0	\$0	\$0	\$10,899,353	\$400,647
St. Anne Elementary	\$11,600,000	\$11,970,404	\$0	\$0	\$0	\$11,970,404	(\$370,404)
St. Mary Elementary	\$11,200,000	\$10,463,121	\$0	\$0	\$0	\$10,463,121	\$736,879
St. Benedict Elementary	\$12,632,220	\$11,753,354	\$0	\$0	\$0	\$11,753,354	\$878,866
Queen of Heaven Elementary	\$12,632,220	\$12,258,276	\$0	\$0	\$0	\$12,258,276	\$373,944
St. Thomas Aquinas Secondary - Reconstruction	\$37,000,000	\$37,588,033	\$0	\$0	\$0	\$37,588,033	(\$588,033)
St. Ignatius of Loyola Secondary - Addition	\$22,500,000	\$22,858,950	\$0	\$0	\$0	\$22,858,950	(\$358,950)
Jean Vanier Secondary	\$35,000,000	\$34,984,262	\$17,356	\$0	\$0	\$35,001,618	(\$1,618)
Sub-total Closed Projects	\$399,414,441	\$386,293,318	\$17,356	\$0	\$0	\$386,310,674	\$13,103,767

Halton Catholic District School Board
Consolidated Capital Projects
For the Period ending August 31, 2018

SCHOOL BUILDINGS - Continued	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	Total Expensed and Commitments	(OVER)/UNDER BUDGET BALANCE
CURRENT PROJECTS							
St. Gregory The Great Elementary - New School	\$13,550,465	\$12,467,121	\$500,932	\$58,672	\$13,379	\$13,040,104	\$510,361
St. Gregory The Great Elementary - Child Care Centre	\$2,520,849	\$1,718,407	\$694,163	\$0	\$0	\$2,412,570	\$108,279
St. Scholastica Elementary - New School	\$13,818,474	\$0	\$612,177	\$9,987,778	\$2,459,519	\$13,059,474	\$759,000
St. Nicholas Elementary - School Consolidation	\$11,577,716	\$0	\$0	\$698,454	\$499,052	\$1,197,505	\$10,380,211
St. Mark Elementary - Addition	\$1,625,867	\$0	\$0	\$401,220	\$1,076,411	\$1,477,631	\$148,236
St. Mark Elementary - Child Care Centre	\$2,077,013	\$0	\$0	\$436,927	\$1,449,257	\$1,886,184	\$190,829
Bishop Reding - Addition	\$20,310,036	\$0	\$0	\$284,434	\$890,151	\$1,174,584	\$19,135,452
St. Peter Elementary - Child Care Centre	\$2,606,270	\$0	\$0	\$46,379	\$162,843	\$209,222	\$2,397,048
Assumption - Addition	\$14,000,000	\$0	\$0	\$246,843	\$973,682	\$1,220,525	\$12,779,475
Sub-total Current Projects	\$82,086,690	\$14,185,528	\$1,807,271	\$12,160,706	\$7,524,294	\$35,677,800	\$46,408,890
FDK Classroom Addition and Alteration							
St. Joseph (A) Elementary- Classroom Addition and Alteration	\$905,000	\$961,890	\$0	\$0	\$0	\$961,890	(\$56,890)
St. Brigid Elementary - Classroom Addition and Alteration	\$1,439,000	\$1,262,726	\$0	\$0	\$0	\$1,262,726	\$176,274
St. Catherine Elementary - Classroom Addition and Alteration	\$2,396,000	\$1,990,641	\$0	\$0	\$0	\$1,990,641	\$405,359
St. Dominic Elementary- Classroom Addition and Alteration	\$815,000	\$729,637	\$0	\$0	\$0	\$729,637	\$85,363
St. Andrew Elementary - Classroom Addition and Alteration	\$780,000	\$691,317	\$0	\$0	\$0	\$691,317	\$88,683
Guardian Angels Elementary - Classroom Addition and Alteration	\$2,970,000	\$2,324,172	\$0	\$0	\$0	\$2,324,172	\$645,828
St. Anthony of Padua Elementary - Classroom Addition and Alteration	\$2,970,000	\$2,326,786	\$0	\$0	\$0	\$2,326,786	\$643,214
St. Francis of Assisi Elementary - Classroom Addition and Alteration	\$1,260,000	\$1,156,170	\$0	\$0	\$0	\$1,156,170	\$103,830
Holy Rosary Elementary, Milton - Classroom Addition and Alteration	\$5,155,000	\$1,607,451	\$1,863,579	\$0	\$0	\$3,471,030	\$1,683,970
Sub-total FDK Classroom Addition and Alteration	\$18,690,000	\$13,050,790	\$1,863,579	\$0	\$0	\$14,914,369	\$3,775,631
Sub-total Construction Projects	\$100,776,690	\$27,236,318	\$3,670,850	\$12,160,706	\$7,524,294	\$50,592,169	\$50,184,522
Good Places to Learn	\$4,276,577	\$4,276,577	\$0	\$0	\$0	\$4,276,577	(\$0)
C.E.C Port-A-PAC(s) Program Services & Administration	\$475,000	\$473,535	\$0	\$0	\$0	\$473,535	\$1,465
Cost of Issuing Debenture	\$0	\$1,925,922	\$0	\$0	\$0	\$1,925,922	(\$1,925,922)
TOTAL PROJECTS	\$504,942,708	\$420,205,671	\$3,688,206	\$12,160,706	\$7,524,294	\$443,578,877	\$61,363,831

**Halton Catholic District School Board
Consolidated Capital Projects
For the Period ending August 31, 2018**

SCHOOL SITES	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	Total Expensed and Commitments
Mother Teresa Elementary (147)	\$0	\$1,656,104	\$0	\$0	\$0	\$1,656,104
St. Andrew Elementary (148)	\$0	\$2,133,363	\$0	\$0	\$0	\$2,133,363
Sacred Heart of Jesus Elementary (149)	\$0	\$1,932,906	\$0	\$0	\$0	\$1,932,906
St. Benedict Elementary (151)	\$0	\$5,612,362	\$0	\$0	\$0	\$5,612,362
Lumen Christi Elementary (152)	\$0	\$3,239,241	\$0	\$0	\$0	\$3,239,241
Queen of Heaven Elementary (153)	\$0	\$3,571,904	\$0	\$0	\$0	\$3,571,904
St. Elizabeth Seton Elementary (157)	\$0	\$1,624,591	\$0	\$0	\$0	\$1,624,591
St. Christopher Elementary (158)	\$0	\$4,506,735	\$0	\$0	\$0	\$4,506,735
St. Anne Elementary (159)	\$0	\$5,459,271	\$39,376	(\$9,381)	\$0	\$5,489,265
St. Joan of Arc Elementary (161)	\$0	\$2,015,986	\$0	\$0	\$0	\$2,015,986
St. John Paul II Elementary (162)	\$0	\$2,726,023	\$0	\$0	\$0	\$2,726,023
St. Peter Elementary (163)	\$0	\$2,933,095	\$0	\$0	\$0	\$2,933,095
Guardian Angels Elementary (164)	\$0	\$2,099,818	\$0	\$0	\$0	\$2,099,818
St. Anthony of Padua Elementary (165)	\$0	\$3,300,291	\$0	\$0	\$0	\$3,300,291
Our Lady of Fatima Elementary (166)	\$0	\$3,481,316	\$0	\$0	\$0	\$3,481,316
St. Catherine of Alexandria Elementary (168)	\$0	\$1,529,708	\$0	\$0	\$0	\$1,529,708
St. Mary Elementary (171)	\$0	\$6,080,995	\$0	\$0	\$0	\$6,080,995
St. Gregory The Great Elementary (173)	\$0	\$7,194,784	\$539,034	\$0	\$0	\$7,733,818
St. Scholastica Elementary (178)	\$0	\$19,188	\$8,542,301	\$710,155	\$88,456	\$9,360,101
Corpus Christi Secondary (202)	\$0	\$13,629,450	\$0	\$0	\$0	\$13,629,450
Jean Vanier Secondary (204)	\$0	\$10,496,023	\$396,374	\$134,801	\$0	\$11,027,198
Christ the King Secondary (231)	\$0	\$5,275,487	\$0	\$0	\$0	\$5,275,487
Holy Trinity Secondary (233)	\$0	\$5,846,886	\$0	\$0	\$0	\$5,846,886
Loyola Secondary Addition (235)	\$0	\$1,484,560	\$0	\$0	\$0	\$1,484,560
St. Thomas Aquinas Secondary (237)	\$0	\$5,458,324	\$3,218	\$3,744	\$0	\$5,465,286
Various Sites - EDC Eligible Costs (See Page 5)	\$0	\$11,081,209	\$866,794	\$3,834,744	\$153,460	\$15,936,207
TOTAL SITES	\$0	\$114,389,620	\$10,387,098	\$4,674,062	\$241,916	\$129,692,696
TOTAL BUILDINGS AND SITES	\$ 504,942,708	\$ 534,595,290	\$ 14,075,304	\$ 16,834,768	\$ 7,766,210	\$ 573,271,573

Halton Catholic District School Board
EDC Eligible Expenditures
For the period ending August 31, 2018

DESCRIPTION	EXPENSED	EXPENSED	EXPENSED	Commitments	Total Expensed and Commitments
	Sep.1/98 to Aug.31/16	2016 - 17	2017 - 18	2017 - 18	
ELEMENTARY					
EDC - Site Purchase - Georgetown West - (167)	\$1,588,031	\$0	\$0	\$0	\$1,588,031
EDC - Prof. Fees - Georgetown West - (167)	\$80,139	\$0	\$0	\$0	\$80,139
EDC - Site Improvement - Georgetown West (167)	\$14,487	\$3,433	\$4,291	\$0	\$22,210
EDC - Prof. Fees - Acton East (169)	\$63,115	\$0	\$0	\$0	\$63,115
EDC - Site Purchase - Acton East (169)	\$2,973,218	\$0	\$0	\$0	\$2,973,218
EDC - Prof. Fees - North Oakville #CE1 - (174)	\$17,631	\$0	\$169	\$0	\$17,800
EDC - Prof. Fees - North Oakville #CE3 - (175)	\$6,487	\$0	\$0	\$0	\$6,487
EDC - Prof. Fees - North Oakville #CE4 - (176)	\$47,672	\$16,306	\$169	\$0	\$64,147
EDC - Prof. Fees - Milton #9 (179)	\$2,249	\$3,768	\$0	\$0	\$6,017
EDC - Prof. Fees - Milton #10 (180)	\$3,835	\$6,334	\$2,299	\$2,043	\$14,511
SECONDARY					
EDC - Prof. Fees - North Oakville CSS (205)	\$3,984	\$0	\$6,947	\$0	\$10,931
EDC - Prof. Fees - Milton CSS (206)	\$37,439	\$4,542	\$284,894	\$151,416	\$478,291
EDC - Site Improvement - Milton CSS (206)	\$0	\$0	\$97,451	\$0	\$97,451
EDC - Site Purchase - Milton CSS (206)	\$0	\$0	\$2,500,000	\$0	\$2,500,000
EDC - Georgetown South (210)	\$0	\$0	\$9,138	\$0	\$9,138
EDC - Prof. Fees - Loyola - Hydro Lands (235)	\$6,075	\$0	\$0	\$0	\$6,075
OTHER					
Long Term Capital Plan Costs	\$439,170	\$0	\$0	\$0	\$439,170
Professional and Legal Costs	\$1,189,709	\$82,035	\$134,227	\$0	\$1,405,971
Interest Costs	\$4,607,968	\$750,377	\$795,161	\$0	\$6,153,506
TOTAL	\$11,081,209	\$866,794	\$3,834,744	\$153,460	\$15,936,207

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Gregory The Great Catholic Elementary School
New Pupil Accommodation Project

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$11,750,465	\$11,081,970	\$205,813	\$4,892	\$0	\$11,292,676	\$457,789
Professional Fees	\$835,000	\$808,274	\$40,182	\$0	\$0	\$848,456	(\$13,456)
Inspections, Soil test, Surveys	\$175,000	\$85,400	\$38,550	\$0	\$0	\$123,951	\$51,049
Building Permit Fees	\$140,000	\$279,139	(\$500)	\$0	\$0	\$278,639	(\$138,639)
Contingencies	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
Sub-total Building	\$13,070,465	\$12,254,784	\$284,045	\$4,892	\$0	\$12,543,722	\$526,743
Furniture & Equipment	\$180,000	\$74,275	\$18,711	\$53,779	\$13,379	\$160,145	\$19,855
Computer & Technology Equipment	\$150,000	\$99,122	\$43,757	\$0	\$0	\$142,880	\$7,120
Sub-total Furniture & Equipment	\$330,000	\$173,398	\$62,469	\$53,779	\$13,379	\$303,025	\$26,975
Bridge Financing (Interest)	\$150,000	\$38,940	\$154,417	\$0	\$0	\$193,357	(\$43,357)
TOTAL	\$13,550,465	\$12,467,121	\$500,932	\$58,672	\$13,379	\$13,040,104	\$510,361
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED	
Site		\$7,078,690	\$0	\$0	\$0	\$7,078,690	
Site Improvements		\$0	\$535,225	\$0	\$0	\$535,225	
Professional Fees-EDC-Site		\$116,094	\$3,809	\$0	\$0	\$119,903	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$7,194,784	\$539,034	\$0	\$0	\$7,733,818	
PROJECT TOTAL	\$13,550,465	\$19,661,905	\$1,039,966	\$58,672	\$13,379	\$20,773,922	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL	
BUILDING							
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$173,398	\$0	\$0	\$0	\$173,398	
Funding - FDK		\$1,260,424	\$0	\$0	\$0	\$1,260,424	
Funding - Capital Priorities		\$10,994,360	\$346,514	\$58,672	\$13,379	\$11,412,925	
Funding - Capitalized Interest		\$38,940	\$154,417	\$0	\$0	\$193,357	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Investment)		\$7,194,784	\$539,034	\$0	\$0	\$7,733,818	
TOTAL	\$0	\$19,661,905	\$1,039,966	\$58,672	\$13,379	\$20,773,922	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Gregory The Great Catholic Elementary School
Child Care Centre

SCHOOL BUILDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
	(ESTIMATE)						
Building							
Construction	\$2,004,849	\$1,467,718	\$524,402	\$0	\$0	\$1,992,120	\$12,729
Professional Fees	\$155,000	\$144,914	\$7,703	\$0	\$0	\$152,617	\$2,383
Inspections, Soil test, Surveys	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Building Permit Fees	\$26,000	\$0	\$0	\$0	\$0	\$0	\$26,000
Contingencies	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
Sub-total Building	\$2,260,849	\$1,612,632	\$532,105	\$0	\$0	\$2,144,737	\$116,112
Furniture & Equipment	\$260,000	\$105,775	\$162,058	\$0	\$0	\$267,833	(\$7,833)
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$260,000	\$105,775	\$162,058	\$0	\$0	\$267,833	(\$7,833)
Bridge Financing (Interest)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,520,849	\$1,718,407	\$694,163	\$0	\$0	\$2,412,570	\$108,279
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Contractual - Fiber Optics (EDC)		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$2,520,849	\$1,718,407	\$694,163	\$0	\$0	\$2,412,570	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL	
BUILDING							
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$105,775	\$162,058	\$0	\$0	\$267,833	
Funding - FDK		\$0	\$0	\$0	\$0	\$0	
Funding - Capital Priorities		\$0	\$0	\$0	\$0	\$0	
Funding - Child Care		\$1,612,632	\$532,105	\$0	\$0	\$2,144,737	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$1,718,407	\$694,163	\$0	\$0	\$2,412,570	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Scholastica Catholic Elementary School
New Pupil Accommodation Project

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$11,858,474	\$0	\$1,898	\$9,300,219	\$2,238,242	\$11,540,358	\$318,116
Professional Fees	\$985,000	\$0	\$467,795	\$471,432	\$31,690	\$970,918	\$14,082
Inspections, Soil test, Surveys	\$175,000	\$0	\$45,957	\$18,302	\$34,903	\$99,162	\$75,838
Building Permit Fees	\$150,000	\$0	\$96,527	\$11,896	\$14,124	\$122,548	\$27,452
Contingencies	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
Sub-total Building	\$13,338,474	\$0	\$612,177	\$9,801,849	\$2,318,959	\$12,732,985	\$605,489
Furniture & Equipment	\$180,000	\$0	\$0	\$68,213	\$134,962	\$203,175	(\$23,175)
Computer & Technology Equipment	\$150,000	\$0	\$0	\$117,716	\$5,598	\$123,314	\$26,686
Sub-total Furniture & Equipment	\$330,000	\$0	\$0	\$185,929	\$140,560	\$326,489	\$3,511
Bridge Financing (Interest)	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
TOTAL	\$13,818,474	\$0	\$612,177	\$9,987,778	\$2,459,519	\$13,059,474	\$759,000
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED	
Site		\$0	\$8,491,426	\$0	\$0	\$8,491,426	
Site Improvements		\$0	\$0	\$709,406	\$88,456	\$797,862	
Professional Fees-EDC-Site		\$19,188	\$50,875	\$749	\$0	\$70,812	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$19,188	\$8,542,301	\$710,155	\$88,456	\$9,360,101	
PROJECT TOTAL	\$13,818,474	\$19,188	\$9,154,478	\$10,697,933	\$2,547,975	\$22,419,574	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL	
BUILDING							
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - FDK		\$0	\$612,177	\$930,583	\$0	\$1,542,760	
Funding - Capital Priorities		\$0	\$0	\$9,057,195	\$2,459,519	\$11,516,714	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Investment)		\$19,188	\$8,542,301	\$710,155	\$88,456	\$9,360,101	
TOTAL	\$0	\$19,188	\$9,154,478	\$10,697,933	\$2,547,975	\$22,419,574	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Nicholas Catholic Elementary School
School Consolidation Project

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$9,997,716	\$0	\$0	\$99,299	\$97,359	\$196,658	\$9,801,058
Professional Fees	\$712,000	\$0	\$0	\$350,419	\$376,705	\$727,124	(\$15,124)
Inspections, Soil test, Surveys	\$140,000	\$0	\$0	\$21,351	\$3,228	\$24,580	\$115,420
Building Permit Fees	\$150,000	\$0	\$0	\$227,384	\$21,760	\$249,144	(\$99,144)
Contingencies	\$228,000	\$0	\$0	\$0	\$0	\$0	\$228,000
Sub-total Building	\$11,227,716	\$0	\$0	\$698,454	\$499,052	\$1,197,505	\$10,030,211
Furniture & Equipment	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Bridge Financing (Interest)	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
TOTAL	\$11,577,716	\$0	\$0	\$698,454	\$499,052	\$1,197,505	\$10,380,211
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$11,577,716	\$0	\$0	\$698,454	\$499,052	\$1,197,505	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL	
BUILDING							
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - Proceeds of Disposition		\$0	\$0	\$0	\$0	\$0	
Funding - FDK		\$0	\$0	\$0	\$0	\$0	
Funding - Capital Priorities		\$0	\$0	\$698,454	\$499,052	\$1,197,505	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$698,454	\$499,052	\$1,197,505	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Mark Catholic Elementary School
Classroom Addition

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$1,327,000	\$0	\$0	\$270,292	\$1,043,408	\$1,313,700	\$13,300
Professional Fees	\$120,000	\$0	\$0	\$89,233	\$33,003	\$122,236	(\$2,236)
Inspections, Soil test, Surveys	\$40,000	\$0	\$0	\$1,856	\$0	\$1,856	\$38,144
Building Permit Fees	\$40,000	\$0	\$0	\$39,839	\$0	\$39,839	\$161
Contingencies	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Sub-total Building	\$1,549,000	\$0	\$0	\$401,220	\$1,076,411	\$1,477,631	\$71,369
Furniture & Equipment	\$61,867	\$0	\$0	\$0	\$0	\$0	\$61,867
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$61,867	\$0	\$0	\$0	\$0	\$0	\$61,867
Bridge Financing (Interest)	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
TOTAL	\$1,625,867	\$0	\$0	\$401,220	\$1,076,411	\$1,477,631	\$148,236
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$1,625,867	\$0	\$0	\$401,220	\$1,076,411	\$1,477,631	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL	
BUILDING							
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - Child Care Capital		\$0	\$0	\$0	\$0	\$0	
Funding - Child and Family Program Capital		\$0	\$0	\$0	\$0	\$0	
Funding - Capital Priorities		\$0	\$0	\$401,220	\$1,076,411	\$1,477,631	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$401,220	\$1,076,411	\$1,477,631	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Mark Catholic Elementary School
Child Care Centre

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$1,688,880	\$0	\$0	\$270,292	\$1,407,252	\$1,677,544	\$11,336
Professional Fees	\$152,000	\$0	\$0	\$113,569	\$42,005	\$155,574	(\$3,574)
Inspections, Soil test, Surveys	\$50,000	\$0	\$0	\$2,363	\$0	\$2,363	\$47,637
Building Permit Fees	\$50,000	\$0	\$0	\$50,703	\$0	\$50,703	(\$703)
Contingencies	\$28,000	\$0	\$0	\$0	\$0	\$0	\$28,000
Sub-total Building	\$1,968,880	\$0	\$0	\$436,927	\$1,449,257	\$1,886,184	\$82,696
Furniture & Equipment	\$88,133	\$0	\$0	\$0	\$0	\$0	\$88,133
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$88,133	\$0	\$0	\$0	\$0	\$0	\$88,133
Bridge Financing (Interest)	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
TOTAL	\$2,077,013	\$0	\$0	\$436,927	\$1,449,257	\$1,886,184	\$190,829
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$2,077,013	\$0	\$0	\$436,927	\$1,449,257	\$1,886,184	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL	
BUILDING							
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - Child Care Capital		\$0	\$0	\$436,927	\$1,449,257	\$1,886,184	
Funding - Child and Family Program Capital		\$0	\$0	\$0	\$0	\$0	
Funding - Capital Priorities		\$0	\$0	\$0	\$0	\$0	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$436,927	\$1,449,257	\$1,886,184	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
Bishop P.F. Reding Catholic Secondary School
Classroom Addition

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$18,000,036	\$0	\$0	\$11,733	\$0	\$11,733	\$17,988,303
Professional Fees	\$1,150,000	\$0	\$0	\$209,525	\$889,512	\$1,099,037	\$50,963
Inspections, Soil test, Surveys	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Building Permit Fees	\$200,000	\$0	\$0	\$63,176	\$639	\$63,814	\$136,186
Contingencies	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Sub-total Building	\$19,950,036	\$0	\$0	\$284,434	\$890,151	\$1,174,584	\$18,775,452
Furniture & Equipment	\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000
Bridge Financing (Interest)	\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000
TOTAL	\$20,310,036	\$0	\$0	\$284,434	\$890,151	\$1,174,584	\$19,135,452
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$20,310,036	\$0	\$0	\$284,434	\$890,151	\$1,174,584	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL	
BUILDING							
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - Child Care Capital		\$0	\$0	\$0	\$0	\$0	
Funding - Child and Family Program Capital		\$0	\$0	\$0	\$0	\$0	
Funding - Capital Priorities		\$0	\$0	\$284,434	\$890,151	\$1,174,584	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$284,434	\$890,151	\$1,174,584	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Peter Catholic Elementary School
Child Care Centre

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$2,151,270	\$0	\$0	\$0	\$0	\$0	\$2,151,270
Professional Fees	\$195,000	\$0	\$0	\$44,695	\$149,409	\$194,104	\$896
Inspections, Soil test, Surveys	\$30,000	\$0	\$0	\$0	\$9,348	\$9,348	\$20,652
Building Permit Fees	\$30,000	\$0	\$0	\$1,684	\$4,086	\$5,770	\$24,230
Contingencies	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Sub-total Building	\$2,436,270	\$0	\$0	\$46,379	\$162,843	\$209,222	\$2,227,048
Furniture & Equipment	\$135,000	\$0	\$0	\$0	\$0	\$0	\$135,000
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$135,000	\$0	\$0	\$0	\$0	\$0	\$135,000
Bridge Financing (Interest)	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
TOTAL	\$2,606,270	\$0	\$0	\$46,379	\$162,843	\$209,222	\$2,397,048
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$2,606,270	\$0	\$0	\$46,379	\$162,843	\$209,222	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL	
BUILDING							
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - Child Care Capital		\$0	\$0	\$46,379	\$162,843	\$209,222	
Funding - Child and Family Program Capital		\$0	\$0	\$0	\$0	\$0	
Funding - Capital Priorities		\$0	\$0	\$0	\$0	\$0	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$46,379	\$162,843	\$209,222	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
Assumption Catholic Secondary School
Classroom Addition

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$12,037,963	\$0	\$0	\$0	\$5,236	\$5,236	\$12,032,727
Professional Fees	\$1,207,860	\$0	\$0	\$212,345	\$967,348	\$1,179,693	\$28,168
Inspections, Soil test, Surveys	\$135,680	\$0	\$0	\$6,155	\$1,098	\$7,253	\$128,427
Building Permit Fees	\$117,840	\$0	\$0	\$28,344	\$0	\$28,344	\$89,496
Contingencies	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Sub-total Building	\$13,599,344	\$0	\$0	\$246,843	\$973,682	\$1,220,525	\$12,378,818
Furniture & Equipment	\$294,600	\$0	\$0	\$0	\$0	\$0	\$294,600
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$294,600	\$0	\$0	\$0	\$0	\$0	\$294,600
Bridge Financing (Interest)	\$106,056	\$0	\$0	\$0	\$0	\$0	\$106,056
TOTAL	\$14,000,000	\$0	\$0	\$246,843	\$973,682	\$1,220,525	\$12,779,475
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$14,000,000	\$0	\$0	\$246,843	\$973,682	\$1,220,525	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/16	EXPENSED 2016 - 17	EXPENSED 2017 - 18	Commitments 2017 - 18	TOTAL	
BUILDING							
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - Proceeds of Disposition		\$0	\$0	\$246,843	\$973,682	\$1,220,525	
Funding - Child and Family Program Capital		\$0	\$0	\$0	\$0	\$0	
Funding - Capital Priorities		\$0	\$0	\$0	\$0	\$0	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Investment)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$246,843	\$973,682	\$1,220,525	
Unfinanced Commitments						\$0	

Debenture Financing Summary

As at August 31, 2018

Project	Total Expensed + Commitments	Debenture Issued Sinking Fund	Debenture Issued Amortizer	Total Debentures Issued	Other Financing	Under (Over) Debentured
Debenture Financing Summary (OSBFC Issue #1) - 2000 - A1 at 7.2% due June 9, 2025						
Ascension Elementary	3,160,703	-	3,189,000	3,189,000	-	(28,297)
Holy Rosary Elementary (Milton)	5,356,378	-	5,250,000	5,250,000	-	106,378
St. Patrick Elementary	3,716,647	-	2,238,000	2,238,000	1,444,065	34,582
St. Francis of Assisi Elementary	3,669,902	-	3,669,000	3,669,000		902
Notre Dame Secondary	1,039,404	-	868,000	868,000		171,404
Mother Teresa Elementary	6,874,383	-	6,883,000	6,883,000		(8,617)
Total	23,817,417	\$ -	\$ 22,097,000	\$ 22,097,000	\$ 1,444,065	\$ 276,352
Outstanding Debenture balance as at period ending August 31, 2017			\$ 11,513,228	\$ 11,513,228		
Principal repayment for 2017/18			\$ 1,108,920	\$ 1,108,920		
Interest repayment for 2017/18			\$ 809,344	\$ 809,344		
Debenture Financing Summary (OSBFC Issue #2) - 2000 - A2 at 6.3% due September 22, 2010						
St. Andrew Elementary	7,255,509	7,253,000	-	7,253,000	-	2,509
Sacred Heart of Jesus Elementary	7,010,277	7,030,000	-	7,030,000	-	(19,723)
L.E.I.P.	8,866,538	10,500,000	-	10,500,000	-	(1,633,462)
St. Paul Elementary	1,573,776	1,800,000	-	1,800,000	-	(226,224)
St. Raphael Elementary	1,919,238	1,900,000	-	1,900,000	-	19,238
St. Vincent Elementary	1,159,421	1,250,000	-	1,250,000	-	(90,579)
St. Joseph Elementary (Acton)	2,211,231	2,275,000	-	2,275,000	-	(63,769)
Assumption Secondary	4,734,987	4,800,000	-	4,800,000	-	(65,013)
Total	34,730,977	\$ 36,808,000	\$ -	\$ 36,808,000	\$ -	\$ (2,077,023)
OFA Debenture - 2010 FO5 at 3.942% due September 19, 2025 (Refinancing of Sinking Fund)						
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	18,268,096	\$ 18,268,096		
Principal repayment for 2017/18		\$ -	1,887,709	\$ 1,887,709		
Interest repayment for 2017/18		\$ -	701,707	\$ 701,707		
Debenture Financing Summary (OSBFC Issue #3) - 2001 - A1 (\$19,889,010) at 5.9% due October 19, 2011						
Debenture Financing Summary (OSBFC Issue #3) - 2001 - A3 (\$61,465,990) at 6.55% due October 19, 2026						
St. Catherine of Alexandria Elementary	7,914,532	120,000	7,700,000	7,820,000	-	94,532
Christ the King Secondary	25,758,453	895,000	23,900,000	24,795,000	-	963,453
Holy Trinity Secondary	26,419,175	1,000,000	25,900,000	26,900,000	-	(480,825)
Holy Rosary Elementary (Burlington)	2,305,896	2,500,000	-	2,500,000	-	(194,104)
St. Mark Elementary	402,630	400,000	-	400,000	-	2,630
St. John Elementary (Oakville)	285,471	400,000	-	400,000	-	(114,529)
Our Lady of Victory Elementary	2,265,547	1,800,000	-	1,800,000	-	465,547
St. Elizabeth Seton Elementary	7,137,082	4,154,010	3,965,990	8,120,000	-	(982,918)
St. Joan of Arc Elementary	7,704,963	8,620,000	-	8,620,000	-	(915,037)
Total	80,193,749	\$ 19,889,010	\$ 61,465,990	\$ 81,355,000	\$ -	\$ (1,161,251)
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 35,164,491	\$ 35,164,491		
Principal repayment for 2017/18		\$ -	\$ 2,771,622	\$ 2,771,622		
Interest repayment for 2017/18		\$ -	\$ 2,258,620	\$ 2,258,620		
OFA Debenture - 2011 FO6 at 2.425% due November 15, 2021 (Refinancing of Sinking Fund)						
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	6,096,954	\$ 6,096,954		
Principal repayment for 2017/18		\$ -	1,298,310	\$ 1,298,310		
Interest repayment for 2017/18		\$ -	140,028	\$ 140,028		

Debenture Financing Summary

As at August 31, 2018

Project	Total Expensed + Commitments	Debenture Issued Sinking Fund	Debenture Issued Amortizer	Total Debentures Issued	Other Financing	Under (Over) Debentured
Debenture Financing Summary (OSBFC Issue #5) - 2003 - A1 (\$3,842,030) at 5.3% due November 7, 2013						
Debenture Financing Summary (OSBFC Issue #5) - 2003 - A2 (\$4,957,970) at 5.8% due November 7, 2028						
Guardian Angels Elementary	8,134,843	3,842,030	4,957,970	8,800,000	-	(665,157)
Total	8,134,843	\$ 3,842,030	\$ 4,957,970	\$ 8,800,000	\$ -	\$ (665,157)
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 3,141,253	\$ 3,141,253		
Principal repayment for 2017/18		\$ -	\$ 198,750	\$ 198,750		
Interest repayment for 2017/18		\$ -	\$ 179,352	\$ 179,352		
Debenture Financing Summary (OSBFC Issue #9) - 2007 - A1 at 5.376% due June 25, 2032						
St. John Paul II Elementary	8,600,943	-	9,900,000	9,900,000	-	(1,299,057)
St. Anthony of Padua Elementary	-	-	10,200,000	10,200,000	-	(10,200,000)
St. Christopher Elementary	-	-	9,900,000	9,900,000	-	(9,900,000)
Christ the King Secondary- Addition	1,786,025	-	2,000,000	2,000,000	-	(213,975)
Total	10,386,968	\$ -	\$ 32,000,000	\$ 32,000,000	\$ -	\$ (21,613,032)
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 23,906,805	\$ 23,906,805		
Principal repayment for 2017/18		\$ -	\$ 1,071,043	\$ 1,071,043		
Interest repayment for 2017/18		\$ -	\$ 1,271,026	\$ 1,271,026		
November 15, 2006 - OFA 2006 F06 - Debenture Financing Summary (GPL-Stage 1-Part 1) - at 4.56% due Nov.15, 2032						
Holy Rosary Elementary (Burlington)	225,391	-	225,391	225,391	-	-
St. Marguerite Elementary	381,535	-	381,535	381,535	-	0
Our Lady of Peace Elementary	588,854	-	588,854	588,854	-	0
St. John Elementary (Oakville) - Roof Replacement	177,777	-	250,000	250,000	-	(72,223)
Notre Dame Secondary - Roof Replacement	2,239,710	-	2,200,000	2,200,000	-	39,710
Bishop Reding Secondary - Roof Replacement	350,605	-	450,000	450,000	-	(99,395)
Notre Dame Secondary - Front Drive Asphalt	180,404					180,404
Canadian Martyrs Elementary - Asphalt	44,838					44,838
Loyola Secondadry - Asphalt	87,463					87,463
Total	4,276,577	\$ -	\$ 4,095,780	\$ 4,095,780	\$ -	\$ 180,797
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 492,159	\$ 492,159		
Principal repayment for 2017/18		\$ -	\$ 24,598	\$ 24,598		
Interest repayment for 2017/18		\$ -	\$ 22,165	\$ 22,165		
March 3, 2008 - OFA 2008 F02 - Debenture Financing Summary (GPL-Stage 1-Part 2) - at 4.90% due May 15, 2034						
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 383,905	\$ 383,905		
Principal repayment for 2017/18		\$ -	\$ 16,583	\$ 16,583		
Interest repayment for 2017/18		\$ -	\$ 18,611	\$ 18,611		
April 14, 2010 - OFA 2010 F02 - Debenture Financing Summary (GPL-Stage 1-Part 3 and GPL Stages 2, 3 and 4) - at 5.182% due April 13, 2035						
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 2,418,323	\$ 2,418,323		
Principal repayment for 2017/18		\$ -	\$ 84,239	\$ 84,239		
Interest repayment for 2017/18		\$ -	\$ 125,439	\$ 125,439		
March 12, 2014 - OFA 2014 F02 - Debenture Financing Summary (GPL-Stage 4) - at 4.003% due March 11, 2039						
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 167,210	\$ 167,210		
Principal repayment for 2017/18		\$ -	\$ 4,919	\$ 4,919		
Interest repayment for 2017/18		\$ -	\$ 6,645	\$ 6,645		

Debenture Financing Summary

As at August 31, 2018

Project	Total Expensed + Commitments	Debenture Issued Sinking Fund	Debenture Issued Amortizer	Total Debentures Issued	Other Financing	Under (Over) Debentured
May 15, 2008 - OFA 2008 F03 - Debenture Financing Summary (Best Start) - at 4.83% due May 15, 2034						
St. Christopher Elementary	750,000	-	750,000	750,000	-	-
Total	750,000	\$ -	\$ 750,000	\$ 750,000	\$ -	\$ -
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 572,375	\$ 572,375		
Principal repayment for 2017/18		\$ -	\$ 24,866	\$ 24,866		
Interest repayment for 2017/18		\$ -	\$ 27,349	\$ 27,349		
March 13, 2009 - OFA 2009 F02 - Debenture Financing Summary (Growth Schools) - at 5.062% due March 13, 2034						
Corpus Christi Secondary	32,837,311	-	25,530,692	25,530,692	-	7,306,619
Total	32,837,311	\$ -	\$ 25,530,692	\$ 25,530,692	\$ -	\$ 7,306,619
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 20,425,082	\$ 20,425,082		
Principal repayment for 2017/18		\$ -	\$ 793,980	\$ 793,980		
Interest repayment for 2017/18		\$ -	\$ 1,023,995	\$ 1,023,995		
March 13, 2009 - OFA 2009 F02 - Debenture Financing Summary (PCS) - at 5.062% due March 13, 2034						
St. Christopher Elementary	8,726,499		792,190	792,190	-	7,934,309
St. Anthony of Padua Elementary	9,231,309	-	924,453	924,453	-	8,306,856
Total	17,957,808	\$ -	\$ 1,716,643	\$ 1,716,643	\$ -	\$ 16,241,165
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 1,373,350	\$ 1,373,350		
Principal repayment for 2017/18		\$ -	\$ 53,386	\$ 53,386		
Interest repayment for 2017/18		\$ -	\$ 68,852	\$ 68,852		
April 14, 2010 - OFA 2010 F02 - Debenture Financing Summary (Growth Schools and PCS) - at 5.182% due April 13, 2035						
St. Peter Elementary	10,748,401		6,221,759	6,221,759	-	4,526,642
Our Lady of Fatima Elementary	10,298,651	-	11,300,000	11,300,000	-	(1,001,349)
Total	21,047,052	\$ -	\$ 17,521,759	\$ 17,521,759	\$ -	\$ 3,525,293
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 14,608,971	\$ 14,608,971		
Principal repayment for 2017/18		\$ -	\$ 508,882	\$ 508,882		
Interest repayment for 2017/18		\$ -	\$ 757,771	\$ 757,771		
March 09, 2012 - OFA 2012 F02 - Debenture Financing Summary (Growth Schools and NPP) - at 3.564% due March 9, 2037						
St. Thomas Aquinas Secondary	37,588,033		22,231,250	22,231,250	-	15,356,783
Lumen Christi Elementary	10,899,353	-	9,969,364	9,969,364	-	929,989
Total	48,487,386	\$ -	\$ 32,200,614	\$ 32,200,614	\$ -	\$ 16,286,772
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 10,105,865	\$ 10,105,865		
Principal repayment for 2017/18		\$ -	\$ 358,528	\$ 358,528		
Interest repayment for 2017/18		\$ -	\$ 357,007	\$ 357,007		
March 12, 2014 - OFA 2014 F02 - Debenture Financing Summary (Loyola and Jean Vanier) - at 4.003% due March 11, 2039						
Jean Vanier Secondary	35,001,618		28,384,873	28,384,873	-	6,616,745
Loyola Secondary	22,858,950	-	4,863,086	4,863,086	-	17,995,864
Total	57,860,567	\$ -	\$ 33,247,959	\$ 33,247,959	\$ -	\$ 24,612,608
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 30,740,457	\$ 30,740,457		
Principal repayment for 2017/18		\$ -	\$ 904,294	\$ 904,294		
Interest repayment for 2017/18		\$ -	\$ 1,221,580	\$ 1,221,580		

Debenture Financing Summary

As at August 31, 2018

Project	Total Expensed + Commitments	Debenture Issued Sinking Fund	Debenture Issued Amortizer	Total Debentures Issued	Other Financing	Under (Over) Debentured
March 11, 2015 - OFA 2015 F02 - Debenture Financing Summary (St. Brigid and St. Catherine - PCS) - at 2.993% due March 11, 2040						
St. Brigid Elementary FDK	1,262,726		697,884	697,884	-	564,842
St. Catherine Elementary FDK	1,990,641	-	1,151,772	1,151,772	-	838,869
Total	3,253,367	\$ -	\$ 1,849,656	\$ 1,849,656	\$ -	\$ 1,403,711
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 1,745,784	\$ 1,745,784		
Principal repayment for 2017/18		\$ -	\$ 54,297	\$ 54,297		
Interest repayment for 2017/18		\$ -	\$ 51,848	\$ 51,848		

Grand Total	\$ 343,734,023	\$ 60,539,040	\$ 237,434,063	\$ 297,973,103	\$ 1,444,065	\$ 44,316,855
Outstanding Debenture balance as at period ending August 31, 2017		\$ -	\$ 181,124,310	\$ 181,124,310		
Principal repayment for 2017/18		\$ -	\$ 11,164,925	\$ 11,164,925		
Outstanding Debenture balance as at period ending August 31, 2018			\$ 169,959,384	\$ 169,959,384		
Interest repayment for 2017/18		\$ -	\$ 9,041,339	\$ 9,041,339		

MINUTES OF THE CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)

Date: June 04, 2018
Time: 7:00 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

Members Present	C. Cipriano	G. Merritt-Murrell
	V. Monaco	R. Stagg
	A.A. LeMay	S. Guevara
	K. Bivand	Fr. Francis Salasiar
	A. Iantomasi	D. Garell-Teti
		R. Alfaro

Regrets A. Gonzalez
H. Karabela
C. Thompson

Chair: R. Stagg
Recording Secretary M. Zammit

1. Opening Prayer: R. Stagg

The meeting opened at 7:00 p.m. with a prayer led by Fr. Francis Salasiar

2. Approval & Revisions

2.1 Agenda

Moved by: A. A. LeMay

Seconded by: D. Garell-Teti

That, the agenda be approved as amended;

CARRIED

2.2 Minutes

Moved by: Fr. Salasiar

Seconded by: S. Guevara

That, the minutes of the May 7, 2018 Catholic Parent Involvement Committee be approved as submitted.

CARRIED

3. Board Update

C. Cipriano provided Board update on the following:

- Catholic Education week was May 7-11, 2018
- Walk with Jesus took place May 10, 2018 at the Veledrome in Milton
- Festival of Harmony took place on May 18th and May 25th, showcasing the creative and musical talent of students across HCDSB

- The Canadian Mental Health Association Designates the first week in May as Mental Health Awareness Week. Over 400 HCDSB students/staff in partnership with HDSB and Team Unbreakable participated in the 5 KM Run for Youth Mental Health at Spencer Smith Park
- EQAO took place for grads 3 and 6 from May 22nd to June 2nd
- Elementary PA Day June 1, 2018. Secondary PA Day June 29, 2018
- Secondary Exams begin June 21, 2018
- All graduation ceremonies and Masses taking place in June. Calendar with dates/locations provided for review
- Elementary report cards go home June 26, 2018 and Secondary report cards go home last week of June
- Students/Staff are joining schools across the Greater Toronto/Hamilton Area to celebrate Bike to school month
- Elementary Track and Field dates:
 - Burlington Meet June 4th at Nortre Dame CSS
 - Oakville Meet June 5th at Holy Trinity CSS
 - North Halton Meet June 6th at Bishop Reding CSS
 - Municipal Meet June 8th at Jean Vanier CSS
- 4th Annual Board celebration of staff taking place on June 7, 2018 at Le Dome Banquet Hall, in Oakville

4. Trustee Update

A. Iantomasi provided Trustee update on the following:

- Board of Trustees approved renewal plan for Assumption CSS. Students will be temporarily relocated to Lester B. Person High School for the second semester of the 2018-2019 school year
- Board staff currently reviewing stakeholder feedback with respect to the Sanctity of Life Motion
- Coming up for approval at the next Board Meeting is the budget and long term capital plan
- Discussion took place regarding the Sanctity of Life Motion and future steps

5. Business Arising from Previous Meetings

Nothing to report.

6. Council of Chairs May Feedback

- R. Stagg thanked members who were able to attend the last Council of Chairs meeting. G. Merritt-Murrell shared feedback she received from parents who felt they were not able to vocalize their fundraising feedback regarding the Sanctity of Life Motion. Discussion took place on the negative feedback/frustration received
- Committee discussed the possibility of dedicating a portion of the Council of Chairs Meeting agenda for important updates on board policies to keep parents informed.

7. Other Business

CPIC End of Year Dinner – R. Stagg provided date and location.

8. OAPCE Directors Report

D. Garell-Teti provided feedback from the last Directors meeting. Dates were provided for next year with locations to be determined.

9. Board Committee Report

- **Mental Health** – G. Merritt-Murrell is awaiting meeting date for June.
- **Calendar Committee** - Ministry approved the 2018-19 school year calendar. Parents have been notified via email.
- **SEAC** – Meeting took place last week. There is a Webinar scheduled for November 2018 for parents, topic to be determined.
- **Walk with Jesus** – Question was asked about CPIC representation for next year

10. CPIC Subcommittee

PRO Grant – G. Merritt-Murrell noted the deadline for submission is tomorrow. The committee discussed different ideas for possible speakers and costs associated for upcoming school year. It was decided G. Merritt-Murrell will submit application to meet the deadline.

11. CPIC Elections

R. Stagg informed the committee that school councils are in the process of submitting their selections, unfortunately to date there have not been many submissions. C. Cipriano stated a reminder email will be sent from his office tomorrow and Friday.

Attendance

G. Merritt-Murrell addressed CPIC attendance concerns and referred to the Bylaws. Suggestions were made to make the language stronger in the Bylaws. Committee decided to review this in upcoming school year.

Future Agenda Items:

1. Attendance
2. General description/role of each Board Committee that has a CPIC rep.

R. Stagg thanked the committee for a great year and their commitment.

12. Moved by: A. A. LeMay

Seconded by: Fr. F. Salasiar

That, the meeting adjourn.

CARRIED

13. Closing Prayer

G. Merritt-Murrell closed the meeting with a prayer.

The meeting adjourned at 8:12 p.m.

POLICY COMMITTEE MEETING MINUTES

Date: June 12, 2018
Time: 7:00 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

Members Present: A. Danko A. Quinn
H. Karabela D. Rabenda
P. Marai J. M. Rowe
J. Michael S. Trites

Regrets: A. Iantomasi

Staff Present: P. Dawson, Director of Education
T. Overholt, Superintendent of Education, School Services
L. Collimore, Chief Officer, Research and Development
R. Merrick, Superintendent, Facility Management Services
C. McGillicuddy, Superintendent of Education, School Services
R. Negoï, Superintendent, Business Services
J. O'Hara, Executive Officer, Human Resources
T. Pinelli, Superintendent of Education, School Services
A. Prkacin, Superintendent of Education, Curriculum Services
F. Thibeault, Senior Administrator, Planning Services

Recording Secretary: J. Neuman

1. Call to Order

1.1 Opening Prayer (A. Quinn)

The meeting began at 7:00 p.m. with a prayer led by P. Marai.

2. Approvals

2.1 Approval of Agenda

Moved by: J. Michael

Seconded by: S. Trites

That, the agenda be approved.

CARRIED

2.2 Approval of Minutes (May 8, 2018)

Moved by: H. Karabela

Seconded by: A. Quinn

That, the minutes of the Policy Committee Meeting held on May 8, 2018 be approved, as submitted.

CARRIED

3. Action Items

3.1 Policy II-38 Educational Research Surveys and Pilot Projects (L. Collimore)

P#47/18

Moved by: J. Michael

Seconded by: S. Trites

That, the Policy Committee recommends that Policy II-38 Educational Research – Surveys and Pilot Projects name be changed to Policy II -38 – Educational Research, and be forwarded, along with amendments, to the June 19, 2018 Regular Board Meeting for approval.

L. Collimore presented the revised Policy and noted the additions and amendments.

Questions regarding consent were asked and answered. Discussion ensued.

Concerns regarding low response rates when gathering data were raised.

P#48/18

Moved by: A. Quinn

Seconded by: A. Danko

That, “Active consent from parent/guardian required for participation in school climate survey” be added to the third bullet in the requirements section of the policy.

The Chair called for a vote and the amendment **CARRIED**.

In Favor	Opposed
H. Karabela	J. Michael
S. Trites	D. Rabenda
A. Danko	
J. M. Rowe	
A. Quinn	

The Chair returned to the main motion and called for a vote. Recommendation **P#47/18 UNANIMOUSLY CARRIED**

3.2 Policy IV-04 Loss or Damage to Personal Items (R. Negoj, T. Overholt)

P#49/18

Moved by: H. Karabela

Seconded by: J. Michael

That the Policy Committee recommends that Policy IV-04 Loss or Damage to Personal Items, be forwarded to the June 19, 2018 Regular Board Meeting for approval.

T. Overholt shared the changes to the policy.

Questions regarding compensation were asked and answered.

The Chair called for a vote. Recommendation **P#49/18 UNANIMOUSLY CARRIED**

3.3 Policy I-40 Performance Appraisal of Director of Education (A. Danko, P. Dawson)

P#50/18

Moved by: A. Quinn

Seconded by: H. Karabela

That the Policy Committee recommends that Policy I-40 Performance Appraisal of Director of Education, be forwarded to the June 19, 2018 Regular Board Meeting for approval.

P. Dawson pointed out the minor additions to the policy.

A. Quinn thanked the Director for her input to the policy.

The Chair called for a vote. *Recommendation P#50/18 UNANIMOUSLY CARRIED*

3.4 ~NEW~ Executive Compensation Policy (P. Marai)

P. Marai shared that updates will be made to the draft version of the Policy.

P#51/18

Moved by: A. Quinn

Seconded by: J. M. Rowe

That, the Executive Compensation Policy be moved to the top of the agenda at the next policy committee meeting

The Chair called for a vote. *Recommendation P#51/18 UNANIMOUSLY CARRIED*

4. Discussion Items

4.1 Policy I-09 School Accommodation Review – Consolidation and Closure (F. Thibeault, R. Negoï)

4.2 Administrative Procedure VI-35 School Accommodation Review - Consolidation - Closure (F. Thibeault, R. Negoï)

4.3 Policy I-37 Community Planning and Facility Partnerships (F. Thibeault, R. Negoï)

4.4 Administrative Procedure VI-78 Community Planning and Facilities Partnerships (F. Thibeault, R. Negoï)

R. Negoï commented on the notification from the Ministry regarding the revision to the above documents.

5. Information Items

5.1 Administrative Procedure VI-25 Educational Research (L. Collimore)

5.2 Administrative Procedure VI-40 Request for Promotion and Distribution of Program/Activity Related Materials Through Board School (R. Negoï, A. Lofts, D. Tkalcic)

5.3 Administrative Procedure VI-48 Protocol with External Agencies for the Provision of Services by Regulated Health Professionals, Social Service Professionals, and Paraprofessionals (PPM 149) (B. Browne)

The above items were presented to Trustees as information

6. Miscellaneous Information

There was no miscellaneous information.

7. Correspondence

There was no correspondence

8. In Camera

There was no In Camera session.

9. New Business

There was no new business.

10. Motion to Excuse Absent Committee Members

P#52/18

Moved by: A. Quinn

Seconded by: J. M. Rowe

That Trustee A. Iantomasi be excused.

UNANIMOUSLY CARRIED

11. Motion to Adjourn/ Closing Prayer (D. Rabenda)

P#53/18

Moved by: S. Trites

Seconded by: J. Michael

That the meeting adjourn.

D. Rabenda closed meeting with prayer at 7:35 pm.