

MINUTES OF THE REGULAR BOARD MEETING

Date: October 2, 2018
Time: 7:30 pm
Location: Catholic Education Centre, Board Room
802 Drury Lane, Burlington, ON

Members Present: A. Danko D. Rabenda, Chair of the Board
A. Iantomasi J.M. Rowe
P. Marai, Vice-Chair of the Board A. Quinn
J. Michael S. Trites

Members Excused: H. Karabela

Student Trustees: W. Charlebois S. Mazza
D. Herrero

Senior Staff: S. Balogh R. Negoï
C. Cipriano J. O'Hara
P. Daly, Secretary of the Board T. Pinelli
C. McGillicuddy A. Prkacin
R. Merrick J. Rowles

Also Present: S. Allum, Manager, School Energy and Environmental
A. Bartucci, Communications Officer, Strategic Communications Services
L. Keating, Acting Chief Research Officer
F. Thibeault, Senior Manager, Planning Services

Recording Secretary: R. Di Pietro

1. Call to Order

The Chair called the meeting to order.

1.1 Opening Prayer, National Anthem and Oath of Citizenship (S. Mazza)

The meeting opened at 7:30 p.m. with a prayer led by S. Mazza.

1.2 Motions Adopted In-Camera

There were no motions adopted in-camera.

1.3 Information Received In-Camera

The following information was received in-camera:

Lauren Donovan and Luca Martorelli hired as probationary teachers effective September 14, 2018. Amanda Esperanca, Carla Escalante Aguilar and Laura Wilson hired as probationary teachers effective September 17, 2018. Magdalena Saputo hired as a probationary teacher effective September 18, 2018. Jenna Allen, Alexis Ardell and Thomas Meagher hired as probationary teachers effective September 19, 2018. Kaylin Martin and Sabrina Piekarski hired as probationary teachers effective September 20,

2018. Neetha Cyriac, Anthony DiNardo, Katherine Drake, Shannon Miller and Melanie Pettipiece hired as probationary teachers effective September 21, 2018. Jayde Zarafonitis hired as a probationary teacher effective September 24, 2018.

The Board has secured a site for the third Catholic Secondary School in Milton.

2. Approval of the Agenda

#209/18

Moved by: A. Iantomasi

Seconded by: J. Michael

RESOLVED, that the agenda be approved.

The Chair called for a vote on **#209/18** and it **UNANIMOUSLY CARRIED**.

3. Declarations of Conflict of Interest

There were no conflicts of interest declared.

4. Presentations

There were no presentations.

5. Delegations

There were no delegations.

6. Approval of Minutes

6.1 Minutes of the September 18, 2018 Regular Board Meeting

#210/18

Moved by: J.M. Rowe

Seconded by: A. Danko

RESOLVED, that the minutes of the September 18, 2018 Regular Board Meeting be approved.

The Chair called for a vote on **#210/18** and it **UNANIMOUSLY CARRIED**.

The Director of Education explained the Board is holding off on the letter to the Ministry regarding increased construction costs until more updates are received regarding the EDC By-Law.

7. Business Arising from Previous Meetings

7.1 Summary of Outstanding Items from Previous Meetings

The Summary of Outstanding Items from Previous Meetings was received as information.

8. Action Items

There were no action items.

9. Staff Reports

There were no staff reports.

10. Information Items**10.1 Student Trustees Update (S. Mazza)**

Student Trustee Mazza provided the following updates:

- On September 27, 2018, Student Trustees attended the OCSTA Regional meeting.
- From October 25 – 28, 2018, Student Trustees will attend the OSTAAECO Fall General Meeting.
- A senator from each Secondary School will attend the Student Leadership Conference on October 18, 2018.
- Student Senate discussions have started on the yearly bullying initiative.
- Student Senate looking into a new initiative for the 2018-2019 school year.

10.2 School Educational Field Trips (C. McGillicuddy)

School trips were provided as information.

10.3 Strategic Plan 2016-2021 Update/Director's Report to Trustees (P. Daly)

Trustees provided with an update on the monitoring results on year two of the implementation of the Board's multi-year strategic plan.

Significant progress has been made towards fulfilling the goals outlined within the strategic plan. Senior staff currently refining the 2018-2019 System Priorities, which will incorporate the areas of improvement identified through monitoring of activities, and guide their work towards fulfilling the strategic goals and objectives.

10.4 Energy Conservation Initiatives and Updates (R. Merrick)

The Board was provided with information on school energy and utility consumption, funding allocation and update on the initiatives recently undertaken on reduced energy consumption and improve the Board's carbon footprint.

Through a variety of efficiency measures and initiatives, the Halton Catholic District School Board is a leader in energy and utility conservation among all school boards across Ontario. The Board is also in compliance with the Green Energy Act by making our annual energy use and greenhouse gas emissions publicly available.

10.5 2018-19 Portable Classrooms and Surplus Classrooms Summary (R. Merrick)

As student enrollment continues to grow within the Board, there has been an increase in portable classroom accommodation needs and the number of surplus classrooms across the Board has decreased. For the 2018-19 school year, the number of portable classroom units increased from the 2017-18 school year by 28 to a total of 192 units. The number of surplus classrooms decreased by 36 classrooms for the 2017-18 school year to 78 surplus classrooms throughout the Board.

Staff will continue to monitor portable classroom and surplus classroom utilization to contain operating expenditures wherever possible.

10.6 Bishop P.F. Reding Catholic Secondary School Sketch Plan Design (R. Merrick)

The 609 pupil place building addition at Bishop P.F. Reding Catholic Elementary School is underway. Building permit submission and construction tendering for the project is expected to be completed in November 2018. Construction of the new school is anticipated to commence immediately after the conclusion of the tender process. The September 2019 occupancy date for building addition Parts 1 to 3 is an ambitious goal and is contingent on a number of factors, some beyond the control of the Board. Every effort will be made to achieve the September 2019 completion date.

10.7 Assumption Catholic Secondary School Sketch Plan Design (R. Merrick)

The 84 pupil place building addition and building renovation at Assumption Catholic Secondary School is underway. Building permit submission and construction tendering for the project is expected to be completed in October and November 2018. Construction is anticipated to commence immediately after the conclusion of the tender process. The September 2019 occupancy date is an ambitious goal and is contingent on a number of factors, some beyond the control of the Board. Every effort will be made to achieve the September 2019 completion date.

10.8 Audit Committee Report to the Board of Trustees (R. Negoï)

The following information items were discussed at the Audit Committee meeting of September 27, 2018:

- The Regional Internal Audit Manager provided an update on the Regional Internal Audit Team's training plan, confirmed their independence and reviewed the internal audit mandate.
- The Superintendent of Business Services informed the Audit Committee of a recent school board audit and survey performed by the Auditor General.
- The Preliminary Budget Report for September 1, 2017 to August 31, 2018 was presented to the Audit Committee, in anticipation of the financial statements completion.

Trustee Marai thanked Trustee Rowe for his years of leadership as Chair of the Audit Committee.

Superintendent Negoï provided background on the new Chair, J. Fahrer.

10.9 Planning Services Work Plan for 2018-2019 (R. Negoï)

Over the 2018-2019 school year, Planning Services endeavours to complete the following projects as part of its annual work plan:

- 2019 Long-Term Capital Plan Update
- 2019 Amendment to the 2018 Education Development Charges (EDC) By-law
- Milton Secondary School Boundary Review
- 2018-2019 School Capital Priorities Submission

11. Miscellaneous Information**11.1 Minutes of the May 29, 2018 Audit Committee Meeting**

Minutes of the May 29, 2018 Audit Committee meeting were provided as information.

11.2 Minutes of the June 18, 2018 SEAC Meeting

Minutes of the June 19, 2018 SEAC meeting were provided as information.

12. Correspondence

There was no correspondence.

13. Open Question Period

No questions were submitted.

14. In Camera

There was no follow-up In-Camera session.

15. Resolution re Absentees

#211/18

Moved by: A. Quinn

Seconded by: S. Trites

RESOLVED, that Trustee Karabela be excused from the meeting.

The Chair called for a vote on **#211/18** and it **UNANIMOUSLY CARRIED**.

16. Adjournment and Closing Prayer (P. Marai)

#212/18

Moved by: A. Iantomasi

Seconded by: J.M. Rowe

RESOLVED, that the meeting adjourn.

The Chair called for a vote on **#212/18** and it **UNANIMOUSLY CARRIED**.

The meeting adjourned at 8:08 p.m. with a prayer led by Trustee Marai.

Secretary of the Board

Chair