

## POLICY COMMITTEE MEETING MINUTES

Date: June 12, 2018  
Time: 7:00 pm  
Location: Catholic Education Centre - Board Room  
802 Drury Lane  
Burlington, Ontario

Members Present: A. Danko A. Quinn  
H. Karabela D. Rabenda  
P. Marai J. M. Rowe  
J. Michael S. Trites

Regrets: A. Iantomasi

Staff Present: P. Dawson, Director of Education  
T. Overholt, Superintendent of Education, School Services  
L. Collimore, Chief Officer, Research and Development  
R. Merrick, Superintendent, Facility Management Services  
C. McGillicuddy, Superintendent of Education, School Services  
R. Negoj, Superintendent, Business Services  
J. O'Hara, Executive Officer, Human Resources  
T. Pinelli, Superintendent of Education, School Services  
A. Prkacin, Superintendent of Education, Curriculum Services  
F. Thibeault, Senior Administrator, Planning Services

Recording Secretary: J. Neuman

### 1. Call to Order

#### 1.1 Opening Prayer (A. Quinn)

The meeting began at 7:00 p.m. with a prayer led by P. Marai.

### 2. Approvals

#### 2.1 Approval of Agenda

**Moved by:** J. Michael

**Seconded by:** S. Trites

**That,** the agenda be approved.

**CARRIED**

#### 2.2 Approval of Minutes (May 8, 2018)

**Moved by:** H. Karabela

**Seconded by:** A. Quinn

**That,** the minutes of the Policy Committee Meeting held on May 8, 2018 be approved, as submitted.

**CARRIED**

**3. Action Items**

**3.1 Policy II-38 Educational Research Surveys and Pilot Projects (L. Collimore)**

**P#47/18**

**Moved by:** J. Michael

**Seconded by:** S. Trites

**That,** the Policy Committee recommends that Policy II-38 Educational Research – Surveys and Pilot Projects name be changed to Policy II -38 – Educational Research, and be forwarded, along with amendments, to the June 19, 2018 Regular Board Meeting for approval.

L. Collimore presented the revised Policy and noted the additions and amendments.

Questions regarding consent were asked and answered. Discussion ensued.

Concerns regarding low response rates when gathering data were raised.

**P#48/18**

**Moved by:** A. Quinn

**Seconded by:** A. Danko

**That,** “Active consent from parent/guardian required for participation in school climate survey” be added to the third bullet in the requirements section of the policy.

The Chair called for a vote and the amendment *CARRIED*.

<b>In Favor</b>	<b>Opposed</b>
H. Karabela	J. Michael
S. Trites	D. Rabenda
A. Danko	
J. M. Rowe	
A. Quinn	

The Chair returned to the main motion and called for a vote. *Recommendation P#47/18 UNANIMOUSLY CARRIED*

**3.2 Policy IV-04 Loss or Damage to Personal Items (R. Negoj, T. Overholt)**

**P#49/18**

**Moved by:** H. Karabela

**Seconded by:** J. Michael

**That** the Policy Committee recommends that Policy IV-04 Loss or Damage to Personal Items, be forwarded to the June 19, 2018 Regular Board Meeting for approval.

T. Overholt shared the changes to the policy.

Questions regarding compensation were asked and answered.

The Chair called for a vote. *Recommendation P#49/18 UNANIMOUSLY CARRIED*

**3.3 Policy I-40 Performance Appraisal of Director of Education (A. Danko, P. Dawson)**

**P#50/18**

**Moved by:** A. Quinn

**Seconded by:** H. Karabela

**That** the Policy Committee recommends that Policy I-40 Performance Appraisal of Director of Education, be forwarded to the June 19, 2018 Regular Board Meeting for approval.

P. Dawson pointed out the minor additions to the policy.

A. Quinn thanked the Director for her input to the policy.

The Chair called for a vote. *Recommendation P#50/18 UNANIMOUSLY CARRIED*

**3.4 ~NEW~ Executive Compensation Policy (P. Marai)**

P. Marai shared that updates will be made to the draft version of the Policy.

**P#51/18**

**Moved by:** A. Quinn

**Seconded by:** J. M. Rowe

**That,** the Executive Compensation Policy be moved to the top of the agenda at the next policy committee meeting

The Chair called for a vote. *Recommendation P#51/18 UNANIMOUSLY CARRIED*

**4. Discussion Items**

**4.1 Policy I-09 School Accommodation Review – Consolidation and Closure (F. Thibeault, R. Negoï)**

**4.2 Administrative Procedure VI-35 School Accommodation Review - Consolidation - Closure (F. Thibeault, R. Negoï)**

**4.3 Policy I-37 Community Planning and Facility Partnerships (F. Thibeault, R. Negoï)**

**4.4 Administrative Procedure VI-78 Community Planning and Facilities Partnerships (F. Thibeault, R. Negoï)**

R. Negoï commented on the notification from the Ministry regarding the revision to the above documents.

**5. Information Items**

**5.1 Administrative Procedure VI-25 Educational Research (L. Collimore)**

**5.2 Administrative Procedure VI-40 Request for Promotion and Distribution of Program/Activity Related Materials Through Board School (R. Negoï, A. Lofts, D. Tkalcic)**

**5.3 Administrative Procedure VI-48 Protocol with External Agencies for the Provision of Services by Regulated Health Professionals, Social Service Professionals, and Paraprofessionals (PPM 149) (B. Browne)**

The above items were presented to Trustees as information

**6. Miscellaneous Information**

There was no miscellaneous information.

**7. Correspondence**

There was no correspondence

**8. In Camera**

There was no In Camera session.

**9. New Business**

There was no new business.

**10. Motion to Excuse Absent Committee Members**

**P#52/18**

**Moved by:** A. Quinn

**Seconded by:** J. M. Rowe

**That** Trustee A. Iantomasi be excused.

**UNANIMOUSLY CARRIED**

**11. Motion to Adjourn/ Closing Prayer (D. Rabenda)**

**P#53/18**

**Moved by:** S. Trites

**Seconded by:** J. Michael

**That** the meeting adjourn.

D. Rabenda closed meeting with prayer at 7:35 pm.