

## MINUTES OF THE REGULAR BOARD MEETING

Date: May 7, 2019  
Time: 7:30 pm  
Location: Catholic Education Centre – Board Room  
802 Drury Lane, Burlington, ON

Trustees: B. Agnew H. Karabela  
M. Duarte P. Murphy, Vice Chair of the Board  
N. Guzzo (via telephone) J. O’Hearn-Czarnota  
V. Iantomasi T. O’Brien

Student Trustees: W. Charlebois S. Mazza  
D. Herrero

Trustees Excused: P. DeRosa, Chair of the Board

Senior Staff: S. Balogh C. McGillicuddy  
C. Cipriano R. Merrick  
J. Crowell L. Naar  
P. Daly, Secretary of the Board J. O’Hara  
A. Lofts, Treasurer of the Board A. Prkacin

Also Present: C. Abrahams, Senior Manager, Capital Projects, Facility Management Services  
A. Bartucci, Communications Officer, Strategic Communications  
L. Beraldo-Turner, President, OECTA Halton Secondary Unit  
M. Bhambra, 2019-20 Student Trustee  
D. Caratao, 2019-20 Student Trustee  
J. Chanthavong, Senior Manager, Financial Services  
R. Cilliers, Metroland Media  
L. Keating, Acting Chief Officer, Research & Development  
N. March, President, OECTA Halton Elementary Unit  
K. Ongaro, Human Resources Analyst, Human Resources Services  
F. Thibeault, Senior Manager, Planning and Assessment Services  
D. Suan, 2019-20 Student Trustee  
A. Swinden, Manager, Strategic Communications  
S. Viana-Azevedo, President, CUPE 5200

Recording Secretary: R. Di Pietro

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### 1. Call to Order

In the absence of the Chair, Vice Chair Murphy presided over the meeting.

#### 1.1 Opening Prayer, National Anthem and Oath of Citizenship (D. Herrero)

The meeting opened at 7:30 p.m. with a prayer led by Trustee Herrero.

#### 1.2 Motions Adopted In-Camera

There were no motions adopted in-camera.

### **1.3 Information Received In-Camera**

The following information was received in-camera:

#### Secondary School Vice Principal

Catherine Serafim appointed as Secondary School Vice Principal effective September 1, 2019.

#### Elementary School Principals

Chris Tilley and Anna Marie Toltl appointed as Elementary School Principals effective September 1, 2019.

#### Elementary School Vice Principals

Martin Simon and Ann Marie Melchionna appointed as Elementary School Vice Principals effective September 1, 2019.

#### Department Heads

Vito Battaglia, Lindsay Cheal, Laura Daly, Roberto DiDiodato, Gabriel Goulart, John Heaney, Simona Horvat, Justin Ieraci, Natalie Jones, Ryan Latimer, Melissa Moore, Anthony Pugliese, Claudio Sartori, Andrew Saulez, Michael Sluski and Teresa Tomaro appointed as Department Head effective September 1, 2019 for a period of up to four (4) years.

#### Acting Department Heads

Angela Brayson, Melissa Collver, Denise Grightmire and John Kosir appointed as Acting Department Heads effective September 1, 2019 for a period of up to one (1) year.

#### Special Education Consultants

Ashley Flis and Jennifer Thompson appointed as Special Education Consultants effective September 1, 2019 for a period of up to three (3) years with the possibility of a one (1) year extension.

#### Night School Principal – 2019/2020 School Year

Gino DeLuca's term as Night School Principal extended for the 2019-2020 School Year.

#### Retirements

Natalie Banton, Sandra Beauchesne, Cathy Boiago, Catherine Brezina, Kelley Carter, Brenda Cosulich, Patricia Donnelly, Santia Graci, Sarah Harper, Michael Jenny, Michael MacDonald, Elizabeth MacIntyre, Theresa Merritt and Louis Nagy retiring effective June 30, 2019. Carol Halls retiring effective May 31, 2019.

#### Resignations

Jennifer Gauthier resigning effective May 18, 2019. Natasha Croskell and Jennifer Proc resigning effective August 31, 2019.

## **2. Approval of the Agenda**

The following was added to the agenda:

10.14 Mission Trips (W. Charlebois)

**#73/19****Moved by:** V. Iantomasi**Seconded by:** H. Karabela**RESOLVED**, that the agenda be approved as amended.

The Chair called for a vote on **#73/19** and it **UNANIMOUSLY CARRIED**.

**3. Declarations of Conflict of Interest**

Trustee O'Brien declared a conflict of interest with information item 10.5 - Budget Report for September 1, 2018 to February 28, 2019.

Trustee O'Brien declared a conflict because salary and benefits for teachers are mentioned. His wife is a teacher with the Board.

**4. Presentations****4.1 2018 - 2019 Bullying Prevention Awards - See the Problem, Be the Solution (J. Crowell on behalf of T. Pinelli)**

The award-winning students and schools of the 2018 - 2019 Bullying Prevention Awards - See the Problem, Be the Solution were recognized.

St. Joan of Arc Catholic Elementary School - Best Original Poster  
Jean Vanier Catholic Secondary School - Best Original Song  
Holy Trinity Catholic Secondary School - Best Original Video

**5. Delegations****5.1 French Programming (N. Cambone)**

Ms. Cambone presented a delegation regarding French Programming.

**5.2 French Programming (M. Campos)**

Mr. Campos presented a delegation regarding French Programming.

**6. Approval of Minutes****6.1 Minutes of the April 2, 2019 Regular Board Meeting****#74/19****Moved by:** B. Agnew**Seconded by:** M. Duarte**RESOLVED**, that the minutes of the April 2, 2019 Regular Board Meeting be approved.

The Chair called for a vote on **#74/19** and it **UNANIMOUSLY CARRIED**.

**6.2 Minutes of the April 9, 2019 Special Board Meeting****#75/19****Moved by:** V. Iantomasi**Seconded by:** J. O'Hearn-Czarnota**RESOLVED**, that the minutes of the April 9, 2019 Special Board Meeting be approved.

The Chair called for a vote on **#75/19** and it **UNANIMOUSLY CARRIED**.

**7. Business Arising from Previous Meetings**

**7.1 Summary of Outstanding Items from Previous Meetings** The Summary of Outstanding Items from Previous Meetings was received as information.

**8. Action Items****8.1 Response to Delegations (P. Murphy)****#76/19****Moved by:** M. Duarte**Seconded by:** V. Iantomasi**RESOLVED**, that the delegation from Ms. N. Cambone regarding French Programming be received as information.The Chair called for a vote on **#76/19**:

IN FAVOUR	ABSTAIN
B. Agnew	N. Guzzo
W. Charlebois (non-binding)	
M. Duarte	
D. Herrero (non-binding)	
V. Iantomasi	
H. Karabela	
S. Mazza (non-binding)	
T. O'Brien	
J. O'Hearn-Czarnota	

The motion **CARRIED**.**#77/19****Moved by:** J. O'Hearn-Czarnota**Seconded by:** V. Iantomasi**RESOLVED**, that the delegation from Mr. M. Campos regarding French Programming be received as information.The Chair called for a vote on **#77/19** and it **UNANIMOUSLY CARRIED**.**8.2 Rescind - Policy I-13 Appointment of Architect (N. Guzzo)****#78/19****Moved by:** N. Guzzo**Seconded by:** B. Agnew**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-13 Appointment of Architect be rescinded.The Chair called for a vote on **#78/19**:

IN FAVOUR	OPPOSED
B. Agnew	V. Iantomasi
W. Charlebois (non-binding)	H. Karabela
M. Duarte	
N. Guzzo	
D. Herrero (non-binding)	
S. Mazza (non-binding)	
T. O'Brien	
J. O'Hearn-Czarnota	

The motion **CARRIED**.

### 8.3 Policy I-43 Use of Technology and Digital Citizenship (N. Guzzo)

**#79/19**

**Moved by:** N. Guzzo

**Seconded by:** B. Agnew

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-43 Use of Technology and Digital Citizenship be approved as amended.

**#79/19 (AMENDMENT)**

**Moved by:** H. Karabela

**Seconded by:** V. Iantomasi

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-43 Use of Technology and Digital Citizenship be approved as amended and include that parents shall be given a notice to sign when students are issued an email for the first time and be informed as to the platforms the students will be using and have access to. This will be required in Kindergarten to Grade three (3).

The Chair called for a vote on **#79/19 (AMENDMENT)**:

IN FAVOUR	OPPOSED
W. Charlebois (non-binding)	B. Agnew
M. Duarte	N. Guzzo
D. Herrero (non-binding)	J. O'Hearn-Czarnota
V. Iantomasi	
H. Karabela	
S. Mazza (non-binding)	
T. O'Brien	

The motion **CARRIED**.

**#79/19 (AS AMENDED)**

**Moved by:** H. Karabela

**Seconded by:** V. Iantomasi

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-43 Use of Technology and Digital Citizenship be approved as amended and include that parents shall be given a notice to sign when students are issued

an email for the first time and be informed as to the platforms the students will be using and have access to. This will be required in Kindergarten to Grade three (3).

The Chair called for a vote on **#79/19 (AS AMENDED)**:

IN FAVOUR	OPPOSED
W. Charlebois (non-binding)	B. Agnew
M. Duarte	N. Guzzo
D. Herrero (non-binding)	J. O'Hearn-Czarnota
V. Iantomasi	
H. Karabela	
S. Mazza (non-binding)	
T. O'Brien	

The motion **CARRIED**.

#### 8.4 Policy II-07 The School Day (Daily Session) - Elementary & Secondary (N. Guzzo) **#80/19**

**Moved by:** N. Guzzo

**Seconded by:** M. Duarte

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy II-07 The School Day (Daily Sessions) - Elementary and Secondary be approved as amended.

The Chair called for a vote on **#80/19** and it **UNANIMOUSLY CARRIED**.

Trustee Mazza left the meeting at 9:21 p.m.

#### 8.5 Uniform Supplier Contract Extension (A. Lofts) **#80/19**

**Moved by:** N. Guzzo

**Seconded by:** M. Duarte

**RESOLVED**, that the Halton Catholic District School Board authorize staff to extend the current contract with the uniform supplier for one year to December 31, 2020, to allow for further review of Policy II-41 School Uniform Dress Code – School Dress Code.

The Chair called for a vote on **#80/19** and it **UNANIMOUSLY CARRIED**.

### 9. Staff Reports

#### 9.1 2019 Education Development Charges (EDC) By-Law Amendment (A. Lofts)

Staff provided recommendation of amendments to the 2018 EDC By-law to extend the term and increase the residential and non-residential rates in accordance with the recent amendments to Ontario Regulation 20/98.

**10. Information Items****10.1 Appointment of 2019 - 2020 Student Trustees (C. McGillicuddy)**

The following were the results of the election for the 2019 – 2020 Student Trustees:

Burlington: Dylex Suan  
North Halton: Davin Caratao  
Oakville: Malika Bhambra

**10.2 Student Trustees Update (D. Herrero)**

The following information was provided:

- Current and new student trustees will be attending the OCSTA AECO AGM from May 23-26, 2019.
- Applications for 2019-20 student senators are under review by current and new student trustees.
- Student Trustees will be attending Walk with Jesus on May 9, 2019.

**10.3 School Educational Field Trips (J. Crowell)**

School trips were provided as information.

**10.4 Release of the 2019-20 Grants for Student Needs (GSN) (A. Lofts)**

Information regarding the release of the 2019-20 GSN's were provided.

The province has announced a number of changes for the education sector. Following the mid-May release of the 2019-20 EFIS Estimates and the 2019-20 Technical Paper, staff will incorporate changes and provide Trustees with the 2019-20 GSN impact to the Board

**10.5 Budget Report for September 1, 2018 to February 28, 2019 (A. Lofts)**

The percentages received/spent for the period from September 1, 2018, to February 28, 2019, are consistent with the prior year and fall within the expected range. Revenues and expenses to date appear reasonable and aligned with the revised budget.

Staff will continue to monitor and control expenses against the 2018-19 Revised Budget to achieve a balanced position for the 2018-19 Year-End.

**10.6 Capital Projects Report as of February 28, 2019 (A. Lofts)**

Trustees provided the preliminary cost of capital projects and land as of February 28, 2019. Staff to continue to monitor the capital projects budgets and EDC shortfall.

**10.7 Long Term Facility Renewal Strategy (R. Merrick)**

A report outlining a comprehensive school renewal plan to improve school facility conditions throughout the Board to provide a learning environment that supports the educational needs of students and staff was provided. The Long-Term Facility Renewal Strategy focuses on a 5-year planning window (2020 to 2024) and identifies school facilities where investment is required to renew facility conditions.

**10.8 Long Term Capital Plan (LTCP) Update (Draft Report) (A. Lofts)**

The draft 2019 LTCP was provided for review.

**10.9 PowerSchool EDGE Conference 2019 (J. O'Hara)**

Joe O'Hara, Executive Officer, Human Resources Services and Katie Ongaro, Human Resources Analyst represented the Halton Catholic District School at this year's PowerSchool EDGE conference. The conference provided them with the opportunity to network with other

School Board Administrators within Canada and the United States as well as receive information about upcoming software developments.

**10.10 Extensive Trip Advisory Committee (ETAC) Trip Proposals (J. Crowell)**

Secondary school ETAC submissions were provided as information.

**10.11 Construction Report – St. Nicholas Catholic Elementary School (R. Merrick)**

A construction report was provided for St. Nicholas Catholic Elementary School.

**10.12 Construction Report – St. Mark Catholic Elementary School (R. Merrick)**

A construction report was provided for St. Mark Catholic Elementary School.

**10.13 Construction Report – Assumption Catholic Secondary School (R. Merrick)**

A construction update was provided for Assumption Catholic Secondary School.

**10.14 Mission Trips (W. Charlebois)**

The Director explained that in the past a number of secondary schools ran mission trips to the Dominican Republic. Due to violent incidents in the area, the Board decided back in 2014 to no longer participate with a commitment to revisit.

Currently St. Thomas Aquinas Catholic Secondary School is developing a mission trip submission for review by ETAC and the Director of Education. Mission trips to Northern Ontario are also being looked into.

**11. Miscellaneous Information**

**11.1 Minutes of the February 26, 2019 Policy Committee Meeting**

Minutes of the February 26, 2019 Policy Committee meeting were provided as information.

**11.2 Minutes of the March 4, 2019 CPIC Meeting**

Minutes of the March 4, 2019 CPIC meeting were provided as information.

**11.3 Minutes of the March 25, 2019 SEAC Meeting**

Minutes of the March 25, 2019 SEAC meeting were provided as information.

**12. Correspondence**

There was no correspondence.

**13. Open Question Period**

No questions were submitted.

Trustee Guzzo disconnected from the meeting.

**14. In Camera**

**#81/19**

**Moved by:** T. O'Brien

**Seconded by:** M. Duarte

**RESOLVED**, that the meeting move in-camera.

The Chair called for a vote on **#81/19** and it **UNANIMOUSLY CARRIED**.



The meeting moved back in-camera at 9:25 p.m.

The meeting moved out of in-camera at 10:30 p.m.

**15. Resolution re Absentees**

**#82/19**

**Moved by:** B. Agnew

**Seconded by:** H. Karabela

**RESOLVED**, that Trustee DeRosa be excused from the meeting.

The Chair called for a vote on **#82/19** and it **UNANIMOUSLY CARRIED**.

**16. Adjournment and Closing Prayer (J. O'Hearn-Czarnota)**

**#83/18**

**Moved by:** B. Agnew

**Seconded by:** J. O'Hearn-Czarnota

**RESOLVED**, that the meeting adjourn.

The Chair called for a vote on **#83/18** and it **UNANIMOUSLY CARRIED**.

The meeting adjourned at 10:32 p.m. with a prayer led by Trustee O'Hearn-Czarnota.

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Secretary of the Board

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Chair