

MINUTES OF THE REGULAR MEETING

Date: December 17, 2019
Time: 7:30 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane, Burlington, ON

Trustees: B. Agnew H. Karabela
P. DeRosa P. Murphy
M. Duarte, Vice Chair of the Board J. O'Hearn-Czarnota
N. Guzzo T. O'Brien
V. Iantomasi, Chair of the Board

Student Trustees: D. Caratao D. Suan

Members Excused: M. Bhambra

Senior Staff: C. Cipriano L. Naar
J. Crowell J. O'Hara
P. Daly, Secretary of the Board T. Pinelli
A. Lofts A. Prkacin
R. Merrick

Also Present: A. Bartucci, Communications Officer, Strategic Communications
L. Beraldo-Turner, 1st Vice President, Halton OECTA Secondary
K. Boyd, President, Halton OECTA Secondary
L. Collimore, Chief Officer, Research and Development
J. Gligoric, Junior Communication Officer, Strategic Communications
T. Hambly, President, Halton OECTA Elementary
A. Nunn-DeLuca, 1st Vice President, Halton OECTA Elementary
A. Swinden, Manager, Strategic Communications
F. Thibeault, Senior Manager, Planning Services

Recording Secretary: R. Di Pietro

1. Call to Order

The Chair called the meeting to order.

1.1 Opening Prayer, National Anthem and Oath of Citizenship (D. Caratao)
The meeting opened at 7:30 p.m. with a prayer led by Student Trustee Caratao.

1.2 Motions Adopted In-Camera
There were no motions adopted in-camera.

1.3 Information Received In-Camera
The following information was received in-camera:

Bruce Mazer retiring effective December 31, 2019.

Carol Hryhorsky appointed as Acting Elementary Principal effective December 9, 2019 with an end date to be determined.

2. Approval of the Agenda

#10/20

Moved by: H. Karabela

Seconded by: B. Agnew

RESOLVED, that the agenda be approved.

The Chair called for a vote on **#10/20** and it **UNANIMOUSLY CARRIED**.

3. Declarations of Conflict of Interest

There were no conflicts of interest declared.

4. Presentations

4.1 Keeping Christ in Christmas (Strategic Communications)

The finalists of the seventh annual 'Keeping Christ in Christmas' student contest were recognized.

T. Hambly of Halton OECTA Elementary Association and L. Beraldo-Turner of Halton OECTA Secondary Association presented the top prizes to the following winners:

Primary Division - Sebastian & Vienna Cloutier, St. Elizabeth Seton Catholic Elementary School.

Junior Division - Leticia Valasquez-Berrio, St. Matthew Catholic Elementary School

Intermediate Division - Summer Campbell, St. Mark Catholic Elementary School

Secondary - Cindy (Anh) Bui, St. Thomas Aquinas Catholic Secondary School

OECTA President Award - Dominic Allen Malunay, St. Thomas Aquinas Catholic Secondary School.

5. Delegations

There were no delegations.

6. Approval of Minutes

6.1 Minutes of the December 3, 2019 Regular Board Meeting

#11/20

Moved by: H. Karabela

Seconded by: B. Agnew

RESOLVED, that the minutes of the December 3, 2019 Regular Board Meeting be approved.

The Chair called for a vote on **#11/20** and it **UNANIMOUSLY CARRIED**.

7. Business Arising from Previous Meetings

7.1 Summary of Outstanding Items from Previous Meetings

The Summary of Outstanding Items from Previous Meetings was received as information.

8. Action Items

8.1 Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, Hold & Secure, Shelter in Place and Bomb Threat (N. Guzzo)

#12/20

Moved by: N. Guzzo

Seconded by: M. Duarte

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, and Bomb Threat Response name be changed to Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, Hold & Secure, Shelter in Place, and Bomb Threat and be approved as amended.

The Chair called for a vote on **#12/20** and it **UNANIMOUSLY CARRIED**.

8.2 Policy I-35 Trustee Honoraria (N. Guzzo)

#13/20

Moved by: N. Guzzo

Seconded by: B. Agnew

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-35 Trustee Honoria be approved as amended.

The Chair called for a vote on **#13/20**:

IN FAVOUR	OPPOSED	ABSTAIN
B. Agnew	P. DeRosa	D. Caratao (non-binding)
M. Duarte	P. Murphy	
N. Guzzo	J. O'Hearn-Czarnota	
H. Karabela		
V. Iantomasi		
T. O'Brien		
D. Suan (non-binding)		

The motion **CARRIED**.

8.3 Policy II-19 Educational Field Trips (N. Guzzo)

#14/20

Moved by: N. Guzzo

Seconded by: B. Agnew

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy II-19 Educational Field Trips be approved as amended.

The Chair called for a vote on **#14/20** and it **UNANIMOUSLY CARRIED**.

8.4 Policy II-35 Access to School Premises (N. Guzzo)**#15/20****Moved by:** N. Guzzo**Seconded by:** H. Karabela

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy II-35 Access to School Premises be approved as amended.

The Chair called for a vote on **#15/20** and it **UNANIMOUSLY CARRIED**.

8.5 Policy II-42 Medical Conditions (N. Guzzo)**#16/20****Moved by:** N. Guzzo**Seconded by:** J. O'Hearn-Czarnota

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy II-42 Medical Conditions be approved as amended.

The Chair called for a vote on **#16/20** and it **UNANIMOUSLY CARRIED**.

8.6 Policy II-51 Optional French Programming (French Immersion-Extended French) (N. Guzzo)**#17/20****Moved by:** N. Guzzo**Seconded by:** H. Karabela

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy II-51 Optional French Programming (French Immersion and Extended French), be approved, at third reading.

The Chair called for a vote on **#17/20**:

IN FAVOUR	OPPOSED	ABSTAIN
B. Agnew	P. DeRosa	D. Suan (non-binding)
D. Caratao (non-binding)		
M. Duarte		
N. Guzzo		
H. Karabela		
P. Murphy		
T. O'Brien		
J. O'Hearn-Czarnota		

The motion **CARRIED**.

8.7 Policy III-11 Hiring and Promotion Policy, Academic and Non-Academic Personnel (N. Guzzo)**#18/20****Moved by:** N. Guzzo**Seconded by:** M. Duarte

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy III-11 Hiring and Promotion Policy, Academic and Non-Academic Personnel be approved, as amended.

The Chair called for a vote on **#18/20**:

IN FAVOUR	OPPOSED	ABSTAIN
B. Agnew	P. DeRosa	D. Caratao (non-binding)
M. Duarte	P. Murphy	
N. Guzzo	J. O'Hearn-Czarnota	
H. Karabela		
V. Iantomasi		
T. O'Brien		
D. Suan (non-binding)		

The motion **CARRIED**.

8.8 Corporate and Community Investment in Education (A. Lofts) **#19/20**

Moved by: N. Guzzo

Seconded by: B. Agnew

RESOLVED, that the Halton Catholic District School Board approve the donation of \$10,000 and a corresponding tax receipt issued to the donor.

The Chair called for a vote on **#19/20**:

IN FAVOUR	OPPOSED
B. Agnew	T. O'Brien
D. Caratao (non-binding)	
P. DeRosa	
M. Duarte	
N. Guzzo	
H. Karabela	
V. Iantomasi	
P. Murphy	
J. O'Hearn-Czarnota	
D. Suan (non-binding)	

The motion **CARRIED**.

8.9 2020 Facility Renewal Projects: Thomas Merton Centre (Oakville) (R. Merrick) **#20/20**

Moved by: M. Duarte

Seconded by: B. Agnew

RESOLVED, that the Halton Catholic District School Board authorize staff to expense additional funds from available capital funding and the capital reserve for the Thomas Merton Centre (Oakville) project, and that the additional expenditures will not exceed \$1,300,000.

Trustee O'Brien made the following amendment:

...that the additional expenditures will not exceed \$1,300,000. There was no seconder to the amendment.

The Chair called for a vote on **#20/20**:

IN FAVOUR	OPPOSED
B. Agnew	T. O'Brien
D. Caratao (non-binding)	
P. DeRosa	
M. Duarte	
N. Guzzo	
H. Karabela	
V. Iantomasi	
P. Murphy	
J. O'Hearn-Czarnota	
D. Suan (non-binding)	

The motion **CARRIED**.

8.10 OCSTA Regional Director (V. Iantomasi)

Chair Iantomasi reviewed the election process and called for nominations for the position of OCSTA Regional Director for the period of December 17, 2019 to the conclusion of the 2021 OCSTA AGM and Conference.

Chair Iantomasi was nominated by Trustee Guzzo. The nomination was seconded by Trustee O'Brien.

Chair Iantomasi accepted the nomination.

Trustee DeRosa was nominated by Trustee Murphy. The nomination was seconded by Trustee O'Brien.

Trustee DeRosa accepted the nomination.

Trustee O'Hearn-Czarnota was nominated by Trustee O'Brien. The nomination was seconded by Trustee Agnew.

Trustee O'Hearn-Czarnota declined the nomination.

There were no further nominations.

Chair Iantomasi passed the gavel to Vice Chair Duarte.

#21/20**Moved by:** N. Guzzo**Seconded by:** T. O'Brien**RESOLVED**, that the nominations be closed.

Vice Chair Duarte called for a vote on **#21/20** and it **UNANIMOUSLY CARRIED**.

Trustees voted by secret ballot. P. Daly, Director of Education and Secretary of the Board and A. Lofts, Superintendent of Business Services and Treasurer of the Board tabulated the results. Student Trustees D. Caratao and D. Suan attended as scrutineers.

Trustee Iantomasi elected OCSTA Regional Director.

#22/20**Moved by:** N. Guzzo**Seconded by:** T. O'Brien

RESOLVED, that Trustee Iantomasi be appointed for the position of OCSTA Regional Director for the period of December 17, 2019 to the conclusion of the 2021 OCSTA AGM and Conference.

Vice Chair Duarte called for a vote on **#22/20** and it **UNANIMOUSLY CARRIED**.

Vice Chair Duarte passed the gavel back to Chair Iantomasi.

9. Staff Reports**9.1 Reducing Usage of Paper (P. Daly)**

Trustees were updated on the measures taken to reduce paper usage over the school year.

10. Information Items**10.1 Student Trustees Update (D. Caratao)**

Student Senate discussions include, their role in student mental health, student trustee elections and the student trustee application process.

10.2 School Educational Field Trips (J. Crowell)

School trips were provided as information.

Student Trustee Suan left the meeting at 9:30 p.m.

10.3 Four Year Ministry Enrolment Projection and Long-Term Capital Plan Preliminary Enrolment Projection (A. Lofts)

Trustees provided with the four (4) year enrolment projection (2020-2021 to 2023-2024) as required by the Ministry of Education; and with the annual update on the elementary and secondary school enrolment for Burlington, Milton, Halton Hills and Oakville.

10.4 Capital Projects Report as at November 30, 2019 (A. Lofts)

Trustees informed of the preliminary cost of capital projects and land as of November 3, 2019.

10.5 Construction Report - (R. Merrick)

An update was provided on the St. Nicholas Catholic Elementary School, Assumption Catholic Secondary School and Bishop P.F. Reding Catholic Secondary School construction projects:

10.6 Committees of the Board (V. Iantomasi)

Confirmation of committee assignments was provided to Trustees.

11. Miscellaneous Information**11.1 Minutes of the October 7, 2019 CPIC Meeting**

Minutes of the October 7, 2019 CPIC meeting were provided as information.

11.2 Minutes of the November 12, 2019 Policy Committee Meeting

Minutes of the November 12, 2019 Policy Committee Meeting provided as information.

12. Correspondence

There was no correspondence.

13. Open Question Period

No questions were submitted.

14. In Camera

There was no follow-up In-Camera session.

15. Resolution re Absentees

#23/20

Moved by: P. DeRosa

Seconded by: N. Guzzo

RESOLVED, that Student Trustee Bhambra be excused from the meeting.

The Chair called for a vote on **#23/20** and it **UNANIMOUSLY CARRIED**.

16. Adjournment and Closing Prayer (P. Murphy)

#24/20

Moved by: B. Agnew

Seconded by: P. DeRosa

RESOLVED, that the meeting adjourn.

The Chair called for a vote on **#24/20** and it **UNANIMOUSLY CARRIED**.

The meeting adjourned at 9:43 p.m. with a prayer led by Trustee Murphy.

Secretary of the Board

Chair