

**REGULAR BOARD MEETING
AGENDA**

Date: Tuesday, December 17, 2019
Time: 7:30 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

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1. Call to Order	
1.1 Opening Prayer, National Anthem and Oath of Citizenship (D. Caratao)	
1.2 Motions Adopted In-Camera	
1.3 Information Received In-Camera	
2. Approval of the Agenda	
3. Declarations of Conflict of Interest	
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15.	Resolution re Absentees	
16.	Adjournment and Closing Prayer (P. Murphy)	

Keeping Christ in Christmas Student Contest 2019

Item 4.1

Tuesday, December 17, 2019

Alignment to Strategic Plan

This report is linked to our strategic priority of **Believing: Celebrating our Catholic faith & aspiring to be models of Christ.**

Purpose

To provide Trustees with information regarding the 7th Annual *Keeping Christ in Christmas* student contest.

Background Information

In 2013, we launched the first annual *Keeping Christ in Christmas* student contest across the Halton Catholic District School Board. It began as an initiative to find student artwork to showcase on the Director's Christmas card, while engaging students, parents and staff on social media. Over the years, this contest has continued to grow, and we have expanded the submission categories to include different mediums beyond the fine arts, including original song, video, and short story or poem.

Commentary

In November, we launched the 7th Annual *Keeping Christ in Christmas* student contest, inviting participation of current Halton Catholic students of all ages and abilities. The submission period ran from November 8 through December 2, 2019. We received **over 500 submissions this year**, including traditional artwork, short videos, original songs, short stories and poems.

On Thursday, December 5th a judging panel met to review the submissions and select the finalists.

The judging panel consisted of -

- Pat Daly, Director of Education;
- Vincent Iantomasi, Chair of the Board;
- Tara Hambly, President, Halton OECTA Elementary Association;
- Alicia Nunn-Deluca, Vice-President, Halton OECTA Elementary Association;
- Keith Boyd, President, Halton OECTA Secondary Association;
- Lorain Beraldo-Turner, Vice-President, Halton OECTA Secondary Association;
- Gillian Federico, System Chaplain and Faith Formation Lead; and
- Reona Richardson, Itinerant Special Education Resource Teacher



Student submissions were reviewed according to age group:

- Kindergarten - Grade 3 (Primary);
- Grades 4-6 (Junior);
- Grades 7-8 (Intermediate); and
- Grades 9-12 (Secondary)

Student Finalists

Four (4) submissions were selected from each age group - for a total of sixteen (16) finalist entries (see Appendix A).

Name	School	Grade	Description
Kayleigh Dominique Caya	St. Mary CES	Grade 2	Painting – <i>O Holy Night</i>
Mya Charbonneau	St. Michael CES	Grade 2	Drawing – <i>Jesus is the Reason for the Season</i>
Sebastian & Vienna Cloutier	St. Elizabeth Seton CES	Kindergarten & Grade 2	Original Song – <i>Oh Worthy God</i>
Alisha Kavikumar	Queen of Heaven CES	Kindergarten	Watercolour Painting – Nativity Scene
Eleanor Kim	St. Marguerite d'Youville CES	Grade 5	Painting – <i>Don't Walk Alone</i>
Sophia Louis	St. Gregory the Great CES	Grade 4	Sketch – Nativity Scene
Alexis Reimer	St. Gregory the Great CES	Grade 6	Gingerbread Nativity Scene
Leticia Velasquez-Berrio	St. Matthew CES	Grade 5	String Art - Nativity Scene
Julia Alilovic	St. Catherine of Alexandria CES	Grade 8	Original Song – <i>Without Him</i>
Summer Campbell	St. Mark CES	Grade 7	Lunchbox Artwork
Sofya Garside, Sydney Mazzei & Isabel Ha	St. Christopher CES	Grade 8	Painting – Nativity Scene
Denis Klyatskin	St. Matthew CES	Grade 8	Painting – Nativity Scene
Tristan Araga & Barbara Sanchez Davalos	Corpus Christi CSS	Grade 10 & Grade 12	Video - <i>Christmas Begins with Christ</i>
Cindy (Anh) Bui	St. Thomas Aquinas CSS	Grade 9	Oil Painting - Nativity Scene
Dominic Allen Malunay	St. Thomas Aquinas CSS	Grade 12	Comic Strip Art
Elisa Mata	St. Ignatius of Loyola CSS	Grade 11	3D Painting – Nativity Scene



Online Voting Process

The online voting process took place between December 6 and December 13, 2019.

The finalists and their families have been invited to attend the December 17, 2019 Regular Board Meeting. All finalists will be recognized at the Board Meeting, and a top prize will be awarded to the students who received the highest number of online votes in each age group. The winners will be announced at the meeting.

Conclusion

We would like to thank all the students who participated in this year's *Keeping Christ in Christmas* contest.

A special note of appreciation is extended to the Halton OECTA Elementary and Secondary Associations for their continued partnership and support of the contest, through their generous donations towards the top prizes awarded to the student winners.

Student submissions will be featured on the Board's website and YouTube channel leading up to Christmas and during the break.

Report Prepared by: Amanda Bartucci
Communications Officer, Strategic Communications

Report Submitted by: Andrea Swinden
Manager, Strategic Communications

Report Approved by: Pat Daly
Director of Education & Secretary of the Board

Appendix A

Created by: **Kayleigh Dominique Caya**, a Grade 2 student from *St. Mary Catholic Elementary School*.



Appendix B

Created by: **Mya Charbonneau**, a Grade 2 student from *St. Michael Catholic Elementary School*.



Appendix C

Created by: **Sebastian & Vienna Cloutier**, a Kindergarten and Grade 2 student from *St. Elizabeth Seton Catholic Elementary School*: <http://bit.ly/OhWorthyGod>



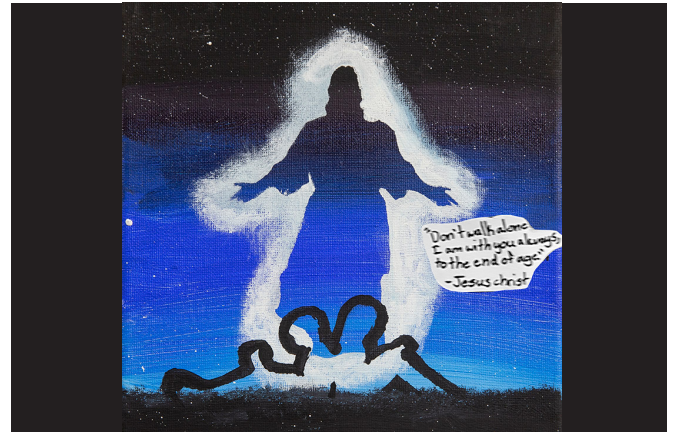
Appendix D

Created by: **Alisha Kavikumar**, a Kindergarten student from *Queen of Heaven Catholic Elementary School*.



Appendix E

Created by: **Eleanor Kim**, a Grade 5 student from
St. Marguerite d'Youville Catholic Elementary School.



Appendix F

Created by: **Sophia Louis**, a Grade 4 student from
St. Gregory the Great Catholic Elementary School.



Appendix G

Created by: **Alexis Reimer**, a Grade 6 student from
St. Gregory the Great Catholic Elementary School.



Appendix H

Created by: **Leticia Velasquez-Berrio**, a Grade 5
student from *St. Matthew Catholic Elementary School.*



Appendix I

Created by: **Julia Alilovic**, a Grade 8 student from St. Catherine of Alexandria Catholic Elementary School:
<http://bit.ly/WithoutHim>



Appendix J

Created by: **Summer Campbell**, a Grade 7 student from St. Mark Catholic Elementary School.



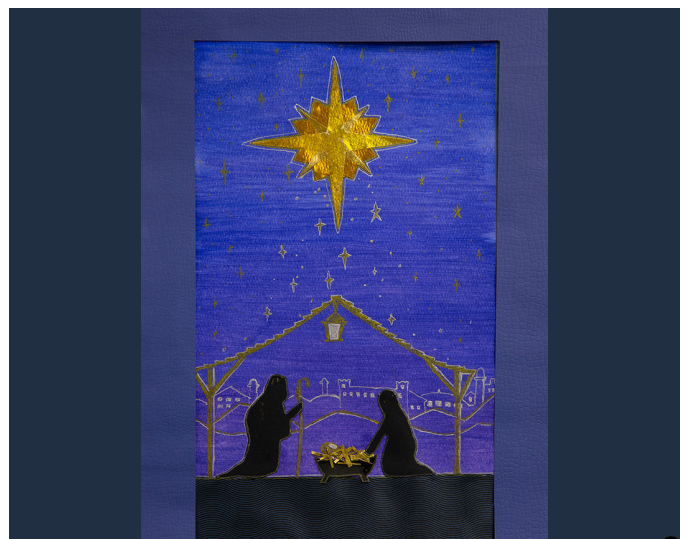
Appendix K

Created by: **Sofya Garside, Sydney Mazzei & Isabel Ha**, Grade 8 students from St. Christopher Catholic Elementary School.



Appendix L

Created by: **Denis Klyatskin**, a Grade 8 student from St. Matthew Catholic Elementary School.



Appendix M

Created by: **Tristan Araga & Barbara Sanchez Davalos**,
a Grade 10 and Grade 12 student from Corpus Christi
Catholic Secondary School: bit.ly/ChristmasBeginsWithChrist



Appendix N

Created by: **Cindy (Anh) Bui**, a Grade 9 student from
St. Thomas Aquinas Catholic Secondary School.



Appendix O

Created by: **Dominic Allen Malunay**, a Grade 12
student from St. Thomas Aquinas Catholic Secondary School.



Appendix P

Created by: **Elisa Mata**, a Grade 11 student from
St. Ignatius of Loyola Catholic Secondary School.



MINUTES OF THE REGULAR MEETING

Date: December 3, 2019
Time: 7:30 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane, Burlington, ON

Trustees: B. Agnew H. Karabela
P. DeRosa P. Murphy
M. Duarte J. O'Hearn-Czarnota
N. Guzzo T. O'Brien
V. Iantomasi

Student Trustees: M. Bhambra D. Caratao

Members Excused: D. Suan

Senior Staff: S. Balogh R. Merrick
C. Cipriano J. O'Hara
J. Crowell T. Pinelli
P. Daly, Secretary of the Board A. Prkacin
A. Lofts

Also Present: A. Bartucci, Communications Officer, Strategic Communications
K. Boyd, President, Halton OECTA Secondary
L. Collimore, Chief Officer, Research and Development
A. Cross, Senior Manager, Financial Services
J. Gligoric, Junior Communication Officer, Strategic Communications
P. Nalli, Vice Principal, Jean Vanier Catholic Secondary School
E. Scannell, Vice Principal, St. John Paul II Catholic Elementary School
A. Swinden, Manager, Strategic Communications
F. Thibeault, Senior Manager, Planning Services
J. Thompson, SEA Consultant, Special Education Services

Recording Secretary: R. Di Pietro

1. Call to Order

The Director of Education, Pat Daly called the meeting to order.

1.1 Opening Prayer, National Anthem and Oath of Citizenship (M. Bhambra)

The meeting opened at 7:30 p.m. with a prayer led by Student Trustee Bhambra.

1.2 Motions Adopted In-Camera

There were no motions adopted in-camera.

1.3 Information Received In-Camera

The following information was received in-camera:

Elizabeth MacIntyre appointed as Acting Principal effective November 27, 2019 with an end date to be determined.

2. Approval of the Agenda

#1/20

Moved by: H. Karabela

Seconded by: V. Iantomasi

RESOLVED, that the agenda be approved.

Director Daly called for a vote on **#1/20** and it **UNANIMOUSLY CARRIED**.

3. Declarations of Conflict of Interest

There were no conflicts of interest declared.

4. Elections of Chair and Vice-Chair of the Board 2019-2020**4.1 Election of the Chair of the Board (P. Daly)**

P. Daly reviewed the election process and called for nominations for the position of Chair of the Halton Catholic District School Board for the period of December 3, 2019 until the first Board meeting in December 2020.

Trustee Iantomasi was nominated by Trustee Karabela for the position of Chair of the Board. The nomination was seconded by Trustee O'Brien.

Trustee Iantomasi accepted the nomination.

Trustee DeRosa was nominated by Trustee O'Hearn-Czarnota for the position of Chair of the Board. The nomination was seconded by Trustee Murphy.

Trustee DeRosa accepted the nomination.

There were no further nominations.

#2/20

Moved by: N. Guzzo

Seconded by: B. Agnew

RESOLVED, that the nominations be closed.

Director Daly called for a vote on **#2/20** and it **UNANIMOUSLY CARRIED**.

Trustees voted by secret ballot. P. Daly, Director of Education and Secretary of the Board and A. Lofts, Superintendent of Business Services and Treasurer of the Board tabulated the results. Student Trustees M. Bhambra and D. Caratao attended as scrutineers.

Trustee Iantomasi elected Chair of the Halton Catholic District School Board.

#3/20**Moved by:** H. Karabela**Seconded by:** T. O'Brien**RESOLVED**, that Trustee Iantomasi be appointed for the position of Chair of the Board for the period of December 3, 2019 until the first Board Meeting in December 2020.Director Daly called for a vote on **#3/20** and it **UNANIMOUSLY CARRIED**.**#4/20****Moved by:** J. O'Hearn-Czarnota**Seconded by:** N. Guzzo**RESOLVED**, that the ballots be destroyed.Director Daly called for a vote on **#4/20** and it **UNANIMOUSLY CARRIED**.**4.2 Election of the Vice Chair of the Board (P. Daly)**

Director Daly reviewed the process for the election of the Vice Chair of the Board.

Trustee Duarte was nominated by Trustee Guzzo for the position of Vice Chair of the Board. The nomination was seconded by Trustee O'Brien.

Trustee Duarte accepted the nomination.

There were no other nominations.

#5/20**Moved by:** J. O'Hearn-Czarnota**Seconded by:** P. DeRosa**RESOLVED**, that the nominations be closed.Director Daly called for a vote on **#5/20** and it **UNANIMOUSLY CARRIED**.**#5/20****Moved by:** N. Guzzo**Seconded by:** T. O'Brien**RESOLVED**, that Trustee Duarte be appointed to the position of Vice-Chair of the Board for the period of December 3, 2019 until the first Board Meeting in December 2020.Director Daly called for a vote on **#5/20** and it **UNANIMOUSLY CARRIED**.

Trustee Duarte acclaimed Vice Chair of the Halton Catholic District School Board.

Chair Iantomasi and Vice Chair Duarte took their positions. Chair Iantomasi took over the meeting.

5. Presentations**5.1 SEA Update (J. Thompson)**

An update on the Special Equipment Amount (SEA) was presented.

5.2 The HCDSB Alumni Award (P. Nalli/E. Scannell)

The Halton Catholic District School Board (HCDSB) Alumni Award has been designed to celebrate the graduates of our system who embody the attributes of the Ontario Catholic Graduate. Each year, the Board will recognize seven (7) HCDSB Alumni Award recipients - one in each of the Ontario Catholic School Graduate Exceptions (OCSGE) categories.

6. Delegations

There were no delegations.

7. Approval of Minutes**7.1 Minutes of the November 19, 2019 Regular Board Meeting**

#6/20

Moved by: H. Karabela

Seconded by: T. O'Brien

RESOLVED, that the minutes of the November 19, 2019 Regular Board Meeting be approved.

The Chair called for a vote on **#6/20** and it **UNANIMOUSLY CARRIED**.

7.2 Minutes of the November 26, 2019 Special Board Meeting

#7/20

Moved by: M. Duarte

Seconded by: B. Agnew

RESOLVED, that the minutes of the November 26, 2019 Special Board Meeting be approved.

The Chair called for a vote on **#7/20** and it **UNANIMOUSLY CARRIED**.

8. Business Arising from Previous Meetings**8.1 Summary of Outstanding Items from Previous Meetings**

The Summary of Outstanding Items from Previous Meetings was received as information.

9. Action Items

There were no action items.

10. Staff Reports

There were no staff reports.

11. Information Items**11.1 Student Trustees Update (M. Bhambra)**

The following information was provided:

- December 10, 2019 – Senate meeting
- Survey sent to Burlington Secondary Students regarding Burlington Transit Proposal
- Working towards a policy re: plastic water bottle ban
- Working on leadership conference for September 2020

- OSTA – AECO’s Board Council Conference taking place in Ottawa February 2020.
- Mental Health Advisory and Well-being committee met with Student Senators regarding their priorities in implementing the mental health strategy in secondary schools

11.2 School Educational Field Trips

School trips were provided as information.

12. Miscellaneous Information

12.1 Minutes of the September 12, 2019 Audit Committee Meeting

Minutes of the September 12, 2019 Audit Committee meeting provided as information.

12.2 Minutes of the October 28 SEAC Meeting

Minutes of the October 28, 2019 SEAC meeting provided as information.

13. Correspondence

There was no correspondence.

14. Open Question Period

No questions were submitted.

15. In Camera

There was no follow-up In-Camera session.

16. Resolution re Absentees

#8/20

Moved by: B. Agnew

Seconded by: H. Karabela

RESOLVED, that Student Trustee Suan be excused from the meeting.

The Chair called for a vote on **#8/20** and it **UNANIMOUSLY CARRIED**.

17. Adjournment and Closing Prayer (H. Karabela)

#9/20

Moved by: N. Guzzo

Seconded by: J. O’Hearn-Czarnota

RESOLVED, that the meeting adjourn.

The Chair called for a vote on **#9/20** and it **UNANIMOUSLY CARRIED**.

The meeting adjourned at 8:52 p.m. with a prayer led by Trustee Karabela.

Secretary of the Board

Chair



BUSINESS ARISING FROM PREVIOUS MEETINGS

DATE OF THE BOARD MEETING	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS
September 17, 2019	Clustered Classes and Accelerated Learning Opportunities	RESOLVED , that the Halton Catholic District School Board develop a feasibility study exploring Advanced Placement (AP) courses in North Halton Hills.	Senior Staff	TBD

OUTSTANDING POLICY ITEMS

DATE OF THE BOARD MEETING	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS



Regular Board Meeting

Action Report

Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, Hold & Secure, Shelter in Place, and Bomb Threat	Item 8.1
Tuesday, December 17, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To approve *Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, and Bomb Threat Response*, as presented.

Background Information

The Halton Catholic District School Board is committed in providing a safe and welcoming learning and working environment for all students, staff and visitors. The commitment to safe schools is a shared responsibility of Ministries of government, school board trustees and administrators, principals, teachers, support staff, students, parents, police and community partners.

Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, and Bomb Threat Response was last reviewed and revised in January 2017.

As part of the three-year policy review cycle, *Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, and Bomb Threat Response* underwent a review by staff. Minor revisions being an addition to the Requirements, and a clarification in the Definitions, were made.

In light of these changes *Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, and Bomb Threat Response* should also reflect a name change to *Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, Hold & Secure, Shelter in Place, and Bomb Threat*, as well as remove the duplication of the word 'response' from the title.



Conclusion

Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, Hold & Secure, Shelter in Place, and Bomb Threat was presented at the Policy Committee Meeting on September 10, 2019, with a recommendation that it be forwarded to the Board of Trustees for approval.

Recommendation

The following recommendation is presented for the consideration of the Board:

Resolution#:

Moved by:

Seconded by:

Resolved, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that *Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, and Bomb Threat Response* name be changed to *Policy I-12 Emergency Response Plans for Fire, Evacuation, Lockdown, Hold & Secure, Shelter in Place, and Bomb Threat* and be approved as amended.

Report Submitted and
Approved by:

N. Guzzo
Chair of the Policy Committee

Emergency Response Plans for Fire, Evacuation, Lockdown, Hold & Secure, Shelter in Place, and Bomb Threat

Adopted:

October 29, 1985

Last Reviewed/Revised:

December 17, 2019

Next Scheduled Review: 2022-2023

Associated Policies & Procedures:

[VI-20 Emergency Response Plans for Fire, Evacuation, Hold & Secure, Shelter in Place, Lockdown and Bomb Threat](#)

[VI-58 Parent Notification System](#)

Purpose

The purpose of this Operating Policy is to ensure that the Board and its schools are prepared for, and can respond efficiently to, emergency situations that may arise.

Application and Scope

This policy applies to all schools under the jurisdiction of the Halton Catholic District School Board.

References

- [Education Act](#)
- [School Board Protocol - Halton 2016: Support Every Child and Reach Every Student](#)
- [Provincial Model for Local Police-School Board Protocol 2015](#)
- [Fire Code](#)

Definitions

Emergency situations refer to and can include:

- fire or other emergencies requiring evacuation;
- bomb threats or other serious threats of harm;
- emergencies requiring schools to be placed in lockdown, hold & secure, or shelter in place;
- municipal level emergencies

Principles

Staff, students, and members of the school community have the right to learn, work and be present in a safe and secure school environment. However, incidents may arise within the school environment that put that safety at risk.

In order to provide for the health and safety of its students and staff, the Halton Catholic District School Board (Board) has established emergency response plans and procedures designed to address emergency situations.

Requirements

This policy shall be considered to be pursuant to the Education Act and/or related Ministry of Education materials, all of which shall be sufficient for the purposes of implementing the requirements of the Education Act and/or Ministry of Education Policy/Program Memoranda (PPM) or the Police-School Board Protocol; and authorizes the creation of Administrative Procedures for implementation, which might include requirements described in the Education Act and/or Ministry of Education materials such as PPMs or the Provincial Model for Local Police-School Board Protocol 2016 as matters of policy.

As per *Administrative Procedure VI-20 Emergency Response Plans* and the School Board Protocol - Halton 2016: Support Every Child and Reach Every Student.

- All schools shall develop and implement individual school emergency response plans in accordance with *Administrative Procedure VI-20 Emergency Response Plans* and the School Board Protocol - Halton 2016: Support Every Child and Reach Every Student.
- Individual school emergency response plans and procedures shall be included in each school's Emergency and Crisis Response Plan, and relevant portions must be appended to the Halton School Board Protocol 2016: Support Every Child and Reach Every Student.
- Individual school emergency response plans shall:
 - include expectations with respect to staff, students, parents and police, emergency medical services (EMS) and/or the fire department, as appropriate;
 - address issues such as accessibility and communications for students with special education needs;
 - include a process and appropriate resources to support students with prevalent medical conditions in the event of a school emergency, as well as staff with known medical conditions; and
 - outline training opportunities to inform school staff, students and other community partners of their obligations/responsibilities within the individual school emergency response plans.

APPROVED: Regular Meeting of the Board

AUTHORIZED BY: _____
Chair of the Board



Regular Board Meeting

Action Report

Policy I-35 Trustee Honoraria	Item 8.2
Tuesday, December 17, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To approve *Policy I-35 Trustee Honoraria*, as presented.

Background Information

Policy I-35 Trustee Honoraria has been updated to reflect the total compensation which is to be paid to Trustees as part of their Trustee Honoraria as defined in the Education Act and to ensure that Trustees are compensated accordingly.

Conclusion

Policy I-35 Trustee Honoraria was presented at the Policy Committee Meeting on December 10, 2019 with a recommendation that it be forwarded to the Board of Trustees for approval.

Recommendation

The following recommendation is presented for the consideration of the Board:

Resolution#:	Moved by:
	Seconded by:
Resolved , that the Halton Catholic District School Board accept the recommendation of the Policy Committee that <i>Policy I-35 Trustee Honoraria</i> be approved as amended.	

Report Submitted and
Approved by:

N. Guzzo
Chair of the Policy Committee

Trustee Honoraria	
Adopted: October 5, 2010	Last Reviewed/Revised: December 17, 2019
Next Scheduled Review: 2022-2023	
Associated Policies & Procedures: N/A	

Purpose

To establish requirements for Trustee Honoraria as outlined in Ontario Regulation 357/06.

Application and Scope

This policy applies to all honoraria for trustees for the trustee term of office beginning December 1, 2018.

References

[Public Sector Compensation Restraint Act to Protect Public Service Act \(2010\)](#)

[Ontario Regulation 357/06](#)

[Ontario Regulation 412/00](#)

[Ontario Regulation 163/07](#)

Definitions

Honoraria is defined in the Public Sector Compensation Restraint to Protect Public Services Act, 2010 as “...all forms of payment, benefits and perquisites paid or provided, directly or indirectly, to or for the benefit of” a trustee.

Principles

The annual amount for a trustee, not including student trustees, is based on:

- the base amount for the year;
- the enrolment amount for the year;

- the attendance amount of the year;
- the distance amounts payable for the year, as per O. Reg. 357/06, s.2 (1).

Requirements

Honoraria Components:

- Base Amount as outlined in O. Reg. 357/06, s. 5 (1 – 4):
For a member, other than the chair or vice-chair, the base amount limit for the year is as follows:
 - For each year of the term of office beginning on December 1, 2014, \$5,900. O. Reg. 357/06, s. 5 (2)
 - For the chair, the base amount limit for the year is determined by the addition of \$5,000 to the amount determined under subsection (2). O. Reg. 357/06, s. 5 (3).
 - For the vice-chair, the base amount limit for the year is determined by the addition of \$2,500 to the amount determined under subsection (2). O. Reg. 357/06, s. 5 (4).
- Enrolment Amount as outlined in O. Reg. 357/06, s. 6 (1 – 4):
The enrolment amount is calculated anew in each year of a member's term of office, using the Original Budget Estimates projected average daily enrolment for the school board fiscal year that ends in the calendar year in which the year of the term of office begins.
- Attendance Amount as outlined in O. Reg. 357/06, s. 7 (1 – 2):
The attendance amount will be paid to a member for attending any meeting of a committee of the board that is required to be established by an Act or a regulation made under an Act. O. Reg. 357/06, s. 7 (2).
- Distance Amount as outlined in O. Reg. 357/06, s. 8 (1-3):
The distance amount may be paid to the member for attending any meeting of the board or of a committee of the board that is required to be established by an Act or a regulation made under an Act, if:
 - The board member is a member of a board that has:
 - A board area greater than 9,000 square kilometres, as set out in Table 1 of Ontario Regulation 412/00 (Elections to and Representation on District School Boards) made under the Act, as that regulation reads on the day that the board makes its determination under section 4, or
 - a dispersal factor of greater than 25, as set out in Table 5 of Ontario Regulation 412/00 (Elections to and Representation on District School Boards) made under the Act, as that regulation reads on the day that the board makes its determination under section 4.

- On the day of the meeting, the distance between the member's residence and the place where the meeting is held is more than 200 kilometres. O. Reg. 357/06, s. 8 (2); O. Reg. 163/07, s. 5.

The Board does not pay out a distance amount, as the eligibility criteria are not met.

- Section 8 of the Public Sector Compensation Restraint Act to Protect Public Service Act (2010) prohibits any increase of any honoraria provided to a trustee during a period of public sector restraint as determined and announced by the Premier.

APPROVED: Regular Meeting of the Board

AUTHORIZED BY: _____
Chair of the Board



Regular Board Meeting

Action Report

Policy II-19 Educational Field Trips	Item 8.3
Tuesday, December 17, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To approve *Policy II-19 Educational Field Trips*, as presented.

Background Information

Policy II-19 Educational Field Trips was last revised in January 2016. Staff have reviewed the policy and have made minor amendments. Associated Policies and Procedures were updated; a Reference was added; and minor edits were made, throughout, for clarity. An addition was made to the Principles and Requirements to be inclusive of all students.

Conclusion

Policy II-19 Educational Field Trips was presented at the Policy Committee Meeting on December 10, 2019 with a recommendation that it be forwarded to the Board of Trustees for approval.

Recommendation

The following recommendation is presented for the consideration of the Board:

Resolution#:	Moved by:
	Seconded by:
Resolved , that the Halton Catholic District School Board accept the recommendation of the Policy Committee that <i>Policy II-19 Educational Field Trips</i> be approved as amended.	



Report Submitted and
Approved by:

N. Guzzo
Chair of the Policy Committee

Educational Field Trips	
Adopted: July 30, 1991	Last Reviewed/Revised: December 17, 2019
Next Scheduled Review: 2022-2023	
Associated Policies & Procedures: VI-70 Educational Field Trips VI-07 Transportation of Students in Private Vehicles Driven by Other Students VI-07 (A) School Bus Accident Procedure VI-14 Transportation of Students in Private Vehicles Driven by Volunteer Drivers II-39 Progressive Discipline & Safety in Schools Code of Conduct - Suspensions & Expulsions VI-44 Progressive Discipline and Safety in Schools II-37 Volunteers in Catholic Schools V-04 School Fundraising Activities VI-59 School Fundraising Activities	

Purpose

To allow for educational field trips that enhance learning opportunities for students and provide valuable learning opportunities beyond the classroom.

Application and Scope

This policy applies to all Board/school-initiated, sponsored and approved educational field trips.

References

[Ministry of Education Graduate Expectations](#)

[Catholic School Graduate Expectations](#)

[Ontario Highway Traffic Act](#)

Principles

The Board acknowledges that educational field trips enhance learning opportunities for students.

- Educational field trips may be considered only insofar as they meet each of the following educational validity criteria:
 - The experience shall lie within the competency and/or understanding of the students involved;
 - The experience shall have a curricular and/or co-instructional relevance for the group of students concerned;
 - The experience shall meet the Ministry of Education curriculum expectations and/or Catholic School Graduate Expectations that have been clearly identified by the teacher/trip organizer;
 - The experience shall have educational value in proportion to the time spent traveling and the time spent on the activity;
 - The experience shall promote student engagement, community and asset building, citizenship, and/or student leadership opportunities.
- Educational field trips are encouraged for all students, of all abilities, at every grade level.
- Educational field trips shall promote learning.

Requirements

- The Principal must grant approval in principle before any specific planning for an educational field trip commences.
- Where an out-of-school activity includes the span of a weekend, staff is to ensure that the itinerary includes a Saturday or Sunday Mass, thereby fulfilling the Sunday obligation. Student/staff participation is required. All participants are to be advised of this requirement in advance of the trip.
- Accommodations must be considered for students with respect to medical conditions, accessibility, transportation, etc.
- All safety considerations must be reviewed and followed prior to the commencement of the trip
 - Program Safety Guidelines
 - Physical Education Curricular Safety Guidelines
 - Teacher/Student Ratio
 - Weather Conditions
 - Health/Travel Advisories
- With the exception of extensive trips (i.e. trips requiring Extensive Trip Advisory Committee (ETAC) approval), every effort shall be made to ensure that no child is excluded from

participation on educational field trips because of inability to pay. Possible sources of financial assistance on these types of trips may include:

- Catholic School Council
 - Local Service Clubs
 - School Generated Funds
 - Fundraising (subject to the Board's Fundraising Policy V-04)
 - Halton Catholic Children's Education Foundation
- Cost of the educational field trip shall be borne equitably by all student participants.
 - No cost for any portion of the educational trip shall be borne by the Board unless prior approval through the Director of Education.
 - All required forms must be completed and signed by the parent/guardian and received by the school prior to the trip.
 - Appropriate insurance coverage (medical and cancellation) must be made available for each participant dependent upon the type of trip.

Teacher in Charge

- One teacher shall be designated by the Principal to be the "In-Charge Person".
- Any action taken to implement the requirements of this policy, including the application of consequences to students or direction to visitors to the school grounds or property, must be consistent with the Requirements of Policy II-39 Progressive Discipline and Safety in Schools.

Transportation

- All applicable Ministry of Transportation regulations when transporting students in private and/or commercial vehicles must be followed.
- Transportation of students on field trips requires completion of appropriate documentation by the driver (private vehicle) and must follow all Ministry of Transportation regulations.
- The Board does not endorse the widespread use of private vehicles/volunteer drivers as the primary means of transportation for educational field trips.
- Students and staff members must not be transported by 9-passenger vans, or greater, according to OSBIE guidelines.

World Conditions

All out of province/country educational field trips shall be reviewed once initial approval is granted whenever world conditions dictate it prudent to do so by the Board's Extensive Trip Advisory Committee (ETAC). *Refer to the current "Out of Classroom Program Safety Guidelines".*

APPROVED: Regular Meeting of the Board

AUTHORIZED BY: _____
Chair of the Board



Regular Board Meeting

Action Report

Policy II-35 Access to School Premises	Item 8.4
Tuesday, December 17, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To approve *Policy II-35 Access to School Premises*, as presented.

Background Information

Policy II-35 Access to School Premises is a long-standing and was last reviewed in May 2016. Minor amendments and additions to the policy are suggested.

Additions were made to the Associated Policies and Procedures, and the Requirements; along with some minor housekeeping amendments, to ensure consistency throughout. The date was removed from the Policy II-39 Progressive Discipline and Safety in Schools title when the policy was revised and is reflected accordingly.

Conclusion

Policy II-35 Access to School Premises was presented at the Policy Committee Meeting on December 10, 2019 with a recommendation that it be forwarded to the Board of Trustees for approval.

Recommendation

The following recommendation is presented for the consideration of the Board:

Resolution#:	Moved by:
	Seconded by:
Resolved , that the Halton Catholic District School Board accept the recommendation of the Policy Committee that <i>Policy II-35 Access to School Premises</i> be approved as amended.	



Report Submitted and
Approved by:

N. Guzzo
Chair of the Policy Committee

Access to School Premises	
Adopted: June 19, 2001	Last Reviewed/Revised: December 17, 2019
Next Scheduled Review: 2022-2023	
Associated Policies & Procedures: VI-30 Access to School Premises I-30 Video Surveillance VI-83 Video Surveillance Procedure I-33 Classroom Observations by External Third Party Professionals VI-48 Protocol with External Agencies For The Provision Of Services By Regulated Health Professionals, Social Service Professionals, And Paraprofessionals (PPM 149) I-36 Trustee Code of Conduct II-37 Volunteers in Catholic Schools V-01 Use of School Grounds and Community Use of School Facilities VI-64 Community Use of School Facilities VI-49 Use of School Facilities Election Day VI-41 School Visits by Union Presidents/Union Representatives	

Purpose

To provide a safe workplace and learning environment which governs access to school premises as well as the security of school facilities and their contents.

Application and Scope

This policy applies to all persons accessing school premises under the jurisdiction of the Halton Catholic District School Board.

References

[Education Statutes and Regulations of Ontario](#)

[Safe Schools Act](#)

[Trespass to Property Act](#)

[Constitution Act, 1982](#)

[Ontario Human Rights Code](#)

[Ontario's Equity and Inclusive Education Strategy](#)

[Progressive Discipline and Safety in Schools](#)

Principles

- The Halton Catholic District School Board endorses and promotes an access to school premises policy, which is consistent with the values, traditions and distinctiveness of Catholic schools.
- The Halton Catholic District School Board authorizes school administrators and staff members to exercise rights as occupiers under the provisions of the *Trespass to Property Act*.

Requirements

- Access to school premises during the school day and for school-authorized activities shall be in accordance with the *Education Act*. Any action taken to implement the requirements of this policy, including the application of consequences and/or direction to:
 - Halton Catholic District School Board students and
 - visitors to the school grounds or property
- Shall be consistent with the *Education Act* Requirements of Policy II-39 “Progressive Discipline and Safety in Schools”, and the *Trespass to Property Act*.
- The Principal is responsible to ensure the implementation and management of this policy at the school level.
- Access to school premises during non-school hours shall be governed by the appropriate provisions of this policy and *Policy V-01 Use of School Grounds and Community Use of School Facilities*.
- The Halton Catholic District School Board recognizes that the following persons are permitted to be on school premises:
 - A person enrolled as a pupil in the school;
 - A parent or guardian of such a pupil;
 - A person employed or retained by the Board;
 - A person who is otherwise on the premises for a lawful purpose (e.g. delivering mail, voting);
 - A person who is invited to attend an event, a class or a meeting on school premises provided the person is on the premises for that purpose;

- A person who is invited onto school premises for a particular purpose by the Principal, Vice-Principal or another person authorized by Board policy provided the person is on the premises for that purpose; and
 - Trustees.
- Persons authorized to be on school premises are not entitled to have access to all areas of the school premises.
- Upon arrival, any person entering the school premises shall identify him/herself at the main office by signing the school visitor log and attaching the visitor's badge on his/her person in an appropriate and visible location.
- Visitors to the school may be recorded by video surveillance
- The Halton Catholic District School Board has the right to lock the school premises when they are not being used for a purpose authorized by the Board.
- The Halton Catholic District School Board instructs the Principal of each school to limit open points of access to only those doors required to provide for the comfort and safety of pupils, staff and visitors and the authorized business of the school. All other doors must remain locked to access from outside the buildings.
- In the event of an emergency, the Halton Catholic District School Board has the right to restrict access in and out of the school. (e.g. Hold & Secure, Shelter in Place, Lockdown)
- An authorized person is not allowed to remain on or return to the school premises, if, in the judgment of the Principal, his/her presence is considered detrimental to the safety or well-being of any person on the premises.

APPROVED: Regular Meeting of the Board

AUTHORIZED BY: _____
 Chair of the Board



Regular Board Meeting

Action Report

Policy II-42 Medical Conditions	Item 8.5
Tuesday, December 17, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To approve *Policy II-42 Medical Conditions*, as presented.

Background Information

Policy II-42 Medical Conditions has been amended to comply with revisions to [Policy/Program Memorandum \(PPM\) No. 158 School Board Policies on Concussion](#).

The Application and Scope was updated to include reference to the PPM, corresponding Administrative Procedure VI-71 Concussion Safety, and the HCDSB Concussion Protocol.

References were updated, for consistency, and to include PPM 158 and Rowan's Law, as well as remove duplicate hyperlinks.

Conclusion

Policy II-42 Medical Conditions was presented at the Policy Committee Meeting on December 10, 2019 with a recommendation that it be forwarded to the Board of Trustees for approval.

Recommendation

The following recommendation is presented for the consideration of the Board:

Resolution#:	Moved by:
	Seconded by:
Resolved , that the Halton Catholic District School Board accept the recommendation of the Policy Committee that <i>Policy II-42 Medical Conditions</i> be approved as amended.	



Report Submitted and
Approved by:

N. Guzzo
Chair of the Policy Committee

Medical Conditions	
Adopted: December 1, 2009	Last Reviewed/Revised: December 17, 2019
Next Scheduled Review: 2021-2022	
Associated Policies & Procedures: VI-13 Pediculosis (Head Lice) Management VI-27 Diabetes (Type 1 and Type 2) VI-65 Anaphylaxis VI-66 Asthma VI-67 Epilepsy – Seizure Disorder VI-68 Medications – Oral (Prescription, Non-Prescription) VI-69 Heart Conditions: Cardiac Rhythm Disorders, Congenital Heart Disease, Sudden Arrhythmia Death Syndrome (SADS) VI-71 Concussion Safety VI-79 Indoor Air Quality Investigation Process II-26 Managing Student Risk in Interschool Sports II-31 Risk Management - First Aid	

Purpose

To ensure consistent expectations of a standard of care to provide management, care and emergency procedures, where appropriate, to students and staff who are diagnosed with a medical condition or infestation that requires treatment (e.g. anaphylaxis, asthma, type 1 diabetes, type 2 diabetes, epilepsy-seizure disorder, concussion, heart conditions, pediculosis etc.).

Application and Scope

This policy applies to Halton Catholic District School Board staff that comes in contact on a regular basis with a student and/or staff diagnosed with a medical condition that requires treatment while on school site and/or at all off-site activities sponsored by the school/Board.

This policy applies to concussion safety for students that meet certain minimum requirements as outlined in Policy and Procedure Memorandum 158, 2019; Rowan's Law (Concussion Safety) 2018; and amendments to the Education Act. The corresponding *Administrative Procedure VI-71 Concussion Safety* will include specific requirements that will be further addressed in the HCDSB Concussion Protocol to ensure compliance.

References

[Education Act](#)

[PPM 81 - Provision of Health Support Services in School Settings](#)

[PPM 150 - School Food and Beverage Policy](#)

[PPM 161 - Supporting Children and Students with Prevalent Medical Conditions \(Anaphylaxis, Asthma, Diabetes, and/or Epilepsy\) in Schools](#)

[PPM 158 - School Board Policies on Concussion](#)

[Caring and Safe Schools in Ontario](#)

[Sabrina's Law](#)

[Ryan's Law](#)

[Rowan's Law](#)

Principles

- The Halton Catholic District School Board has an interest in ensuring the health and well-being of its students and staff in a safe, accepting and healthy learning environment.
- The safety of students/staff with a medical condition is a shared responsibility with the school, Board, family and community partners working together.
- The Halton Catholic District School Board recognizes that each student/staff diagnosed with a medical condition is unique and requires an individual plan of care.
- The safety of students/staff with medical conditions in school settings depends on the cooperation of the entire school community.
- School staff must be aware of the recommended plan of action for the individual student/staff diagnosed with a medical condition and the action required should an emergency arise.
- The school principal must provide a supportive environment for students/staff with a medical condition and their families.
- Community partnerships will be encouraged in order to achieve a collaborative approach to the promotion of healthy lifestyles, and the management of medical conditions.
- The goal of the school is for the student/staff to become:
 - i. as independent as possible, as soon as possible, in managing their medical condition,
 - ii. a self-advocate in the management of their medical condition.

Requirements

- a) The Director has the responsibility to ensure the development of Administrative Procedures and protocols to implement this policy and to support the necessary treatment of ongoing medical conditions while on school site and/or off site activities sponsored by the school/Board.
- b) The Superintendent of Schools has the responsibility to ensure all principals and appropriate others are familiar with the requirements and expectations of the applicable HCDSB Medical Condition Administrative Procedures and Protocols.
- c) The principal has the responsibility to coordinate communication of information as necessary and appropriate, about the medical conditions to all school staff, parent/guardian of student with a medical condition, students and school community.
- d) The principal has the responsibility to ensure that all school staff and appropriate others (e.g. occasional staff noon hour supervisors, volunteers) are familiar with all requirements, expectations, and appropriate training of the Halton Catholic District School Board's Medical Condition Protocols and Responsibility Checklists.
- e) The principal shall ensure the maintenance of a school-wide comprehensive plan and individual student plans, as appropriate, to implement this policy and applicable procedures.
- f) Community partnerships will be encouraged in order to achieve a collaborative approach to health and well-being education, disease and harm-prevention, and intervention.

APPROVED: Regular Meeting of the Board

AUTHORIZED BY: _____
 Chair of the Board



Regular Board Meeting

Action Report

Policy II-51 Optional French Programming (French Immersion and Extended French)	Item 8.6
Tuesday, November 19, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To approve *Policy II-51 Optional French Programming (French Immersion and Extended French)*, as presented.

Background Information

At the April 9, 2019 Policy Committee Meeting Trustees presented a draft policy regarding Optional French Programming at the Halton Catholic District School Board as an information item.

Policy II-51 Optional French Programming (French Immersion and Extended French) was revised by staff and presented at the May 14, 2019 Policy Committee meeting as a discussion item.

Following further input and suggested revisions by Trustees *Policy II-51 Optional French Programming (French Immersion and Extended French)* was returned to the June 11, 2019 Policy Committee meeting as an action item and forwarded to the June 18, 2019 Board Meeting for approval at first reading.

Policy II-51 Optional French Programming (French Immersion and Extended French) was forwarded for stakeholder consultation from June 19, 2019 - August 9, 2019, and returned to the September 10, 2019 Policy Committee Meeting with further revisions that included a name change to remove the word “early” from the title and body of the document. The Policy was approved at second reading at the September 17, 2019 Board meeting.

Trustees requested a supplementary information report from staff that would discuss the implications of permitting French Program siblings cross boundary status, notwithstanding the requirements of *Policy I-04 Cross Boundary and Non-Resident Student School Attendance*, which was shared at the November 12, 2019 Policy Committee meeting.

The Requirements were amended following discussion, by trustees, at the November 12, 2019 Policy Committee Meeting. The policy was presented at the November 19, 2019 Board meeting for approval; at which time, a decision was made to defer *Policy II-51 Optional French Programming (French*

Immersion and Extended French) pending an information report prepared by staff and presented at the December 10, 2019 Policy Committee Meeting.

Conclusion

Policy II-51 Optional French Programming (French Immersion and Extended French) has been forwarded to the Board of Trustees for approval, at third reading.

Recommendation

The following recommendation is presented for the consideration of the Board:

Moved by:

Seconded by:

Resolved, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that *Policy II-51 Optional French Programming (French Immersion and Extended French)*, be approved, at third reading.

Report Submitted and
Approved by:

N. Guzzo
Chair of the Policy Committee

Optional French Programming (French Immersion and Extended French)	
Adopted: June 18, 2019	Last Reviewed/Revised: Date
Next Scheduled Review: 2021-2022	
Associated Policies & Procedures: VI-53 Optional French Programming I-04 Cross Boundary School Attendance I-22 Admission to Schools Elementary and Secondary VI-19 Admission to Schools Elementary and Secondary I-29 School Boundary Review Process VI-88 School Boundary Review Process II-24 Home to School Transportation V-18 Community Engagement and Public Consultation Policy	

Purpose

This policy is in keeping with the strategic plan linked to Achieving: Meeting the needs of all learners, to increase the opportunities for students to gain experience, skills and knowledge needed for success.

The Halton Catholic District School Board endeavors to allow all students to have the opportunity to learn French, become functionally proficient and to experience the richness and beauty of French Catholic culture.

Application and Scope

This policy applies to elementary schools of the Halton Catholic School Board that offer optional French program (French Immersion (FI), and Extended French programs (EF) and all secondary schools that offer the optional Extended French (EF) program.

References

[Education Act](#)

[A Framework for French as a Second Language in Ontario Schools, JK-Grade 12, 2013](#)

Definitions

Extended French (EF) - develops functional proficiency in students through the provision of a significant amount of curriculum with French as the second language of instruction with students entering grade 5 in their September start date.

French Immersion (FI) - develops functional proficiency in students through the provision of a significant amount of curriculum with French as the second language of instruction with students entering grade 1 in their September start date.

Consultation - gathering feedback from stakeholders on policies, options and/or decisions.

Principles

1. Delivery of French language programs will be considered in the Strategic Plan and Long-Term Capital Plan (LTCP) and as a demonstrated/identified need arises.

Requirements

1. Expansion/Location/Relocation of Optional French Program(s):

- 1.1. Where feasible and staffing permits, an increase of program offering of optional French Programs will occur. Staff will report annually on the Multi-Year French Teacher Recruitment Plan.
- 1.2. Relocation of current programs must include consultation with the communities being affected
- 1.3. Whenever possible, changes to program locations will be communicated to parents and guardians one academic year in advance of implementation.
- 1.4. The following criteria can be used to determine a location/relocation for an optional French Program:
 - 1.4.1. Relocate optional French Programs to schools that have surplus space and have a stable regular track enrolment that can sustain the program.
 - 1.4.2. To the extent possible, ensure that the optional French Programs are in schools that can accommodate the program over the long-term, minimizing, if not eliminating, any future relocations.
 - 1.4.3. Ensure the location of the optional French programs do not adversely affect the Regular Track program.
 - 1.4.4. Align optional French Program Elementary Boundaries where possible with the ultimate secondary school Family of School Boundaries.

Policy No. II-51 | Optional French Programming
(French Immersion and Extended French)

- 1.4.5. To the extent possible, ensure that optional French Programs are reasonably centrally located to the schools they serve.
- 1.4.6. Where feasible, when phasing in, relocating, and/or expanding to new locations for the optional French Programs, cluster the family of schools to create neighborhood scale areas.
- 1.5. When optional French Programs are being relocated, phased in, phased out, split into multiple locations, and/or expanded into new locations, the following shall apply:
 - 1.5.1. When relocating and phasing in an existing optional French Program into another location, the existing students can complete their studies at their current location until graduation. The relocation and selection of a new site is an administrative decision made by the Director of Education as per Section 3 of this policy.
 - 1.5.2. The introduction and phase in of a new optional French Program location and creation of a new family of schools for the program to expand services is an administrative decision made by the Director of Education as per Section 3 of this policy.
 - 1.5.3. When a portion and/or an entire optional French Program and its existing students are proposed to be relocated to another site for accommodation purposes, a full boundary review process is required as per the requirements of Operating Policy I-29 School Boundary Review Process. The final school boundary review accommodation plan is to be approved by the Trustees.
 - 1.5.4. When deciding to eliminate an Optional French Program from the Halton Catholic District School Board (either French Immersion or Extended French), a report will be brought to the trustees for review and a vote for final approval.

2. The Director of Education has the discretion and responsibility to:

- 2.1. Relocate an optional French program in an elementary or secondary school where the need arises.
- 2.2. Identify new locations where optional French programs can be offered.
- 2.3. Prior to any changes being made to location and family of schools for optional French Programs, the Director will bring an information report to the Board of Trustees for the purpose of due notification, feedback, and input.

3. Registrations:

- 3.1. All entry requirements and class sizes are listed in *Procedure VI-53 Optional French Programming*.
- 3.2. Will take place annually at the discretion of the Superintendent of Curriculum Services in consultation with the Senior Administrative team. Parents are to be notified of registration dates by the beginning of the academic year, or earlier.

Policy No. II-51 | Optional French Programming
(French Immersion and Extended French)

- 3.3. To facilitate meeting staffing needs, and in order to ensure all students will be given placement who apply, all students must be registered for EFl and EF programs by December 1st. It should be noted that where an optional French program still has remaining spaces, Curriculum Services has the discretion to extend the registration period
- 3.4. Registration will occur on line or at the school if required.
- 3.5. A random selection (lottery) will occur to determine which students will gain access to the program as well as the order on the waitlist should one exist.
- 3.6. The registration process for the optional French Programs shall be made available to the public.

4. Entry Requirements

- 4.1. All entry requirements and class sizes are listed in *Procedure VI-53 Optional French Programming*.

5. Withdrawal from Program

- 5.1. Where the needs of a student may be best served by withdrawal from the program, such withdrawal may take place after following the implementation of reasonable intervention strategies by school staff. Conferences with parent(s) /guardian(s) and students to discuss progress options and future implications shall be conducted prior to withdrawal.

6. Transportation

- 6.1. All transportation requirements are outlined in *Policy II-24 Home to School Transportation*.
- 6.2. Provision of transportation for pupils attending an optional French program will be in accordance with the transportation policy. The placement of a pupil under this policy does not constitute commitment of the Board to provide transportation.

7. Specific to Secondary schools:

- 7.1. For the municipalities of Milton and Burlington, the regular stream secondary school boundary is one and the same as the Extended French boundary. As such, although students are permitted to attend the program, they will not be offered transportation if they reside outside the designated school boundary.

APPROVED: Regular Meeting of the Board

AUTHORIZED BY: _____
Chair of the Board



Regular Board Meeting

Action Report

Policy III-11 Hiring and Promotion Policy, Academic and Non-Academic Personnel	Item 8.7
Tuesday, December 17, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To approve *Policy III-11 Hiring and Promotion Policy, Academic and Non-Academic Personnel*, as presented.

Background Information

Policy III-11 Hiring and Promotion Policy, Academic and Non-Academic Personnel was last reviewed in 2012. This policy was developed in order to ensure that the Halton Catholic District School Board provides equal opportunity for all qualified employees and applicants for employment. The Policy also highlights Rights of Catholic School Boards in Ontario with respect to employment under the *Human Rights Code*, the *Constitution Act, 1982* and the *Education Act*.

The Executive Officer of Human Resources, and Human Resources Services Management staff have reviewed the policy and recommended minor changes, and Associated Policies and Procedures were added.

The Principles were amended following discussion, by trustees, at the November 12, 2019 Policy Committee Meeting.

Conclusion

Policy III-11 Hiring and Promotion Policy, Academic and Non-Academic Personnel was presented at the Policy Committee Meeting on December 10, 2019 with a recommendation that it be forwarded to the Board of Trustees for approval.

Recommendation

The following recommendation is presented for the consideration of the Board:

Resolution#:

Moved by:

Seconded by:

Resolved, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy III-11 Hiring and Promotion Policy, Academic and Non-Academic Personnel be approved, as amended.

Report Submitted and
Approved by:

N. Guzzo
Chair of the Policy Committee

Hiring and Promotion Policy, Academic and Non-Academic Personnel	
Adopted: February 14, 1985	Last Reviewed/Revised: December 17, 2019
Next Scheduled Review: 2022-2023	
Associated Policies & Procedures: VI-28 Selection and Appointment of Positions of Academic Administrative Responsibilities I-02 Records and Management Information Policy I-16 Records Management Under MFIPPA VI-82 Records and Information Management Procedure	

Purpose

To provide equal opportunity for all qualified employees and applicants for employment with the Halton Catholic District School Board, in accordance with the Human Rights Code, and where possible by virtue of the availability of qualified candidates, give preferential consideration to qualified Roman Catholic applicants as indicated in the Human Resources Procedures and in accordance with the Human Rights Code, Section 24(1)(a), and the historical right under the Constitution Act, 1982 and the Education Act.

Application and Scope

This policy applies to all employees and applicants for any position of employment with the Halton Catholic District School Board.

References

[Human Rights Code](#)

[Constitution Act, 1982](#)

[Education Act](#)

Principles

- The Halton Catholic District School Board recognizes that our school community exists to foster and exemplify Catholic values centred on the person of Jesus Christ.

- The Halton Catholic District School Board believes that every person has a right to employment without discrimination.
- The Halton Catholic District School Board considers witness to our faith as a key premise in recruiting, hiring and promoting teachers or any other employee whose position includes dealing with students in situations involving instruction, counselling or providing guidance or imparting curriculum. The Board will exercise preference to favour committed and practising Catholics in recruiting, hiring and promoting such employees.
- It is understood that teaching positions and other positions involving interaction with students within the Halton Catholic District School Board, require a significant degree of participation in the religious life of the Catholic school community. This would include participation in liturgical celebrations for students and staff; liaison with pastors and families for sacramental preparation programs and providing staff members with adult faith opportunities.
- The Director of Education is the employee of the elected Board of Trustees, and reports directly to the Board.
- The Board of Trustees through a hiring committee composed of three Trustees; the Secretary/Director; the Executive Officer of Human Resources and a Senior Staff member will perform the function of selecting the candidate for Supervisory Officer and Executive Officer. The final candidate in each hiring situation will be presented to the Board for approval, in camera.
- Trustees of the Board shall entrust the day to day management of the Board to its staff through the Board's Director of Education or designate.
- The Director of Education or designate ensures effective systems are in place for the selection, supervision, development and performance review of all staff.
- Criteria and qualifications for positions will be established in a fair and objective manner. Recruitment for positions will be done as widely as is appropriate to ensure that all qualified applicants have the opportunity to apply.
- All employees and prospective employees shall have access and opportunity to positions within the Board subject to foregoing principles.
- Promotion will be based on demonstrated ability, skill, knowledge and the expertise required to perform the duties of the position and, in the case of employees assigned to positions involving interaction with students, the spiritual commitment to promote the Catholic education system and its Gospel values. The Board recognizes that the needs and priorities of the system must be the primary criteria for decisions with respect to hiring and promotion.
- Within the context of the denominational rights of Catholic school boards, every effort will be made to identify and remove discriminatory biases and systemic barriers that may limit an individual's candidacy for hiring or promotion.
- The Halton Catholic District School Board will not discriminate in its hiring and promotion practices on the basis that the qualified applicant is related to a current or former employee. An individual may be hired, notwithstanding the applicant's relationship to current or former

employees provided the following issues will be considered prior to selecting a candidate:

- That the employee shall not be in a direct supervisory reporting relationship to a relative;
 - That staff who are related to the candidates must disclose such information to the Executive Officer, Human Resources Services;
 - That staff who are related do not partake in interviews or any part of the hiring process.
 - That staff who are involved in the hiring procedures and who have more than a professional relationship with the candidate disclose such information to the Executive Officer, Human Resources Services.
- Applications and documentation of all candidates and employees of the Halton Catholic District School Board will be maintained in a confidential file in the Human Resources Services in accordance with Board *Policy I-16 Records Management Under MFIPPA* and *Policy I-02 Records and Management Information Policy*.
 - The Director of Education will report to the Board, on an ongoing basis, or as required, on the implementation of this policy.
 - The Executive Officer, Human Resources Services shall be responsible for implementing and monitoring this policy and administrative procedures.

APPROVED: Regular Meeting of the Board

AUTHORIZED BY: _____
Chair of the Board



Corporate and Community Investment in Education	Item 8.8
December 17, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Belonging: Embracing relationships & sustaining safe, welcome schools.**

Purpose

The purpose of this report, per Operating Policy I-21 Corporate and Community Investment in Education, is to seek Board approval for a donation in the value of \$10,000 to St. Francis of Assisi School.

Background Information

The parents of a student at St. Francis of Assisi School contacted the school's Principal on November 28, 2019, indicating that they wanted to donate to the school. The family indicated that they would like to provide the donation to be used to support any technology needs at the school's discretion.

Comments

St. Francis of Assisi received a \$10,000 donation to be used for the purchase of technology.

Recommendation

The following recommendation is presented for the consideration of the Board:

Resolution#:

Moved by:

Seconded by:

Resolved, that the Halton Catholic District School Board approve the donation of \$10,000 and a corresponding tax receipt issued to the donor.



Report Prepared by: A. Loftis
Superintendent of Business Services and Treasurer of the Board

Report Submitted by: A. Loftis
Superintendent of Business Services and Treasurer of the Board

Report Approved by: P. Daly
Director of Education and Secretary of the Board



Regular Board Meeting

Action Report

2020 Facility Renewal Projects – Thomas Merton Centre (Oakville)	Item 8.9
December 17, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Achieving: Meeting the needs of all learners.**

Purpose

To seek approval for additional funds to complete the Thomas Merton Centre (Oakville) project.

Background Information

Staff presented the Proposed 2020 Facility Renewal Projects as [Action Report Item 8.1](#) at the November 5, 2019, Regular Meeting of the Board. At this meeting, Trustees unanimously approved the funding request and authorized staff to proceed with the projects. The total funding allocation was for \$6,060,000.

Comments

Since the approval of the proposed 2020 facility renewal projects, additional requirements, in the form of both municipal obligations and operational needs, have resulted in additional funding needs.

The additional requirements include:

- **Designated Substance Abatement** – After designated substance testing was completed, it was found that some flooring adhesive in the school contains asbestos, which must be properly removed once disturbed.
- **Parking** – In converting the school to an adult learning center, additional parking is required to meet municipal standards. In order to incorporate the parking requirements into the site design, the storm water management plan for the site needed to be brought up to current standards.
- **Maximize operational capacity** – In order to accommodate the student population, significant changes need to be made to the layout of the school. In the school's current form,



closets are used to house HVAC equipment. These closets, located in the classrooms, need to be removed in order to accomplish effective teaching spaces. Removing the closets necessitates remedial work to the electrical, ducting and piping system.

- **Occupant Environment and Energy Efficiency** – With the changes in the building layout, additional HVAC terminal equipment is required in order to maintain comfortable and energy efficient occupant spaces. The additional equipment will allow the Board to individually manage each teaching space, allowing each space to be maintained at appropriate temperatures with a greater energy efficiency.
- **Science Room** – The Thomas Merton Centre requires a proper, high school style science lab. In order to upgrade an existing science room to these standards, extensive underground plumbing work and specialized equipment must be purchased including epoxy countertops, exhaust hood and chemical storage units.

FUNDING:

The Thomas Merton Centre (Oakville) project budget was initially approved for \$2,550,000, plus allowances for contingency and professional fees. This funding will be obtained from various partners, including the federal government, over a 5-year period.

After tendering, the project cost has come in over the initial budget, primarily due to the additional requirements. Staff has worked to modify the design and reduce costs wherever possible. However, to account for the additional requirements, a further \$1,300,000 is needed. The Board currently has sufficient funds available to complete the proposed project, with approximately \$14.5 million in available capital funding sources and the capital reserve to fund future school renewal projects.

As an alternative, staff could also seek to further reduce the scope of the project to lower the cost; however, this would result in a significant redesign and retendering the project, which would add to the timeline of the project.

Conclusion

Staff is seeking approval for an additional \$1,300,000 for the Thomas Merton Centre (Oakville) project to complete the additional requirements of the project. Approval of this amount would allow staff to proceed with awarding the contract and execution of the work starting in January 2020. As an alternative, staff could also seek to further reduce the scope of the project to lower the cost, but this would impact the timeline of the project, with work starting in March/April 2020.



Recommendation

The following resolution is respectfully submitted for Trustee consideration.

Resolution#:

Moved by:

Seconded by:

Resolved, that the Halton Catholic District School Board authorize staff to expense additional funds from available capital funding and the capital reserve for the Thomas Merton Centre (Oakville) project, and that the additional expenditures will not exceed \$1,300,000.

Report Prepared by:

C. Abrahams
Senior Manager, Capital Projects
J. Duffield
Manager, School Capital and Renewal

Report Submitted by:

R. Merrick
Superintendent, Facility Management Services

Report Approved by:

P. Daly
Director of Education and Secretary of the Board



Regular Board Meeting

Staff Report

Reducing Usage of Paper	Item 9.1
December 17, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

The purpose of this report is to update Trustees on measures taken to reduce paper usage over this school year.

Background Information

At the June 18, 2019 Board meeting Trustees directed staff to begin a process to reduce paper usage throughout the Board including administrative buildings, learning centres and schools by 2024.

Comments

The Board has undertaken a number of measures to decrease the use of paper and increase efficiencies at the system level. Over the past several months Human Resources Services, using Laserfiche software, has begun the process of digitising documents to both aid in efficiency but also to reduce a reliance on paper. Laserfiche is a document management system that will enable us to eliminate paper forms and streamline forms processing. This process has cleared out over 1900 files including close to 300,000 pages. This initiative has allowed us to create new forms in digital format and has the potential to make many Human Resources processes all electronic and paperless.

Strategic Communications has reduced the size of the Board calendar and this year's Director's Annual Report will be in digital format only. Strategic Communications has helped almost all schools transition to weekly summaries for parents that are posted on their school websites as opposed to printing hard copies.

In addition, staff has undertaken to go "paperless" at Secondary principal meetings, Joint administrative meetings, committee meetings, Professional Development (PD) sessions and Board meetings. Agendas, reference documents, PowerPoint presentations are made available to staff in a shared folder (e.g. SharePoint, Microsoft Teams) online that they can access both prior to, during and after meetings or professional development sessions.



Curriculum Services has provided ongoing PD sessions in both panels focusing on an increased use of Ontario's Virtual Learning Environment (VLE), which is provided by D2L Brightspace, which has a number of tools to help reduce the amount of paper generated by both teachers and students. With the help of Print Services, Secondary schools have implemented printing two sided final exams in order to reduce usage of paper in January and June exam writing periods.

Conclusion

The Board has undertaken several measures to reduce the usage of paper at the administrative level and individual schools have worked to reduce the use of paper at the school level. Going forward Senior staff will continue to explore the expansion of technology which would impact the use of paper. This will involve continuing to create additional forms for electronic submissions in various departments. This will be considered in the budget planning process for additional training and licensing in other Central Departments.

At the school level we will continue to share best practices amongst colleagues with regards to strategies for reducing the reliance on paper, recognizing that ultimately access to and use of technology at the school level may have a great impact towards this goal. We look forward to considering how this will be reflected in our next Board Strategic Plan as we can continue to help our students recognize and live out their call to be good stewards of creation and responsible citizens.

Report Prepared &
Submitted by:

Pat Daly
Director of Education and Secretary of the Board

Approved School Educational Trips

ALL PROPOSED TRIPS HAVE BEEN REVIEWED PRIOR TO APPROVAL, AND ARE CONSISTENT WITH BOARD POLICY

Dated: Tuesday, December 17, 2019

Listed by Destination

SCHOOL	GRADE(S)	# OF STUDENTS	DESTINATION	PURPOSE	DATES	COST PER PUPIL
Elementary						
Our Lady of Peace CES Oakville, ON	7	43	Camp Couchiching Longford Mills, ON	This experience will promote the Grade 7 Focus on Faith theme of Human Dignity through community experience; it integrates faith with life; adopts a holistic approach to life by integrating learning from various subject areas and experiences; and applies effective communication, decision making, problem solving, time and resources managements skills. Students will participate in prayer before meals and an outdoor liturgy in the outdoor Chapel.	Tuesday, June 2 – Thursday, June 4, 2020	~210.00

Listed by Destination

SCHOOL	GRADE(S)	# OF STUDENTS	DESTINATION	PURPOSE	DATES	COST PER PUPIL
Secondary						
Holy Trinity CSS Oakville, ON	9-10	12-15	Jr. Boys Basketball Tournament, Orillia, ON	The Tournament promotes fitness, team play, and sportsmanship. As responsible, faith centered individuals; members of the team will model such religious values in representing both Holy Trinity and HCDSB. When the opportunity presents itself, the team will pour our faith into action by coming together as a Catholic community. The team will participate in prayerful reflection before and after games, and will participate in grace before meals.	Friday, December 13 - Saturday, December 14, 2019	~\$150.00
Christ the King CSS Georgetown	11-12	10	Sr. Girls Volleyball Welland, ON	Students will spend time together in developing confident and positive sense of self and respect for the dignity and welfare of others; they will participate in leisure and fitness activities for a balanced and healthy lifestyle; all players will be encouraged to work effectively as an interdependent team member; students will be given the opportunity to demonstrate Christian leadership, celebrating the Eucharist with other players from across the province, and breaking bread together. Staff and students will participate in daily prayers.	Thursday, February 6- Friday, February 7, 2020	~\$180

Listed by Destination						
SCHOOL	GRADE(S)	# OF STUDENTS	DESTINATION	PURPOSE	DATES	COST PER PUPIL
Secondary						
St. Thomas Aquinas CSS Oakville, ON	10-12	12	Sr. Girls Volleyball Championships Niagara Falls, ON	This experience will afford all team members an opportunity to compete, cooperate and grow together both individually and as teammates. It also will give all participants the chance to develop as collaborative contributors finding meaning, dignity and vocation in work which respects the rights of all and contributes to the common good. The team will participate in pre and post-game prayers and will be attending a Celebration of the Eucharist with all 36 teams.	Thursday, February 6 – Friday February 7, 2020	~50.00
St. Ignatius of Loyola CSS Oakville, ON	10 - 12	8	All Catholic Sr. Girls Volleyball Tournament, Welland, ON	The Senior Girls Volleyball Team will be participating in the Ontario All Catholic Senior Girls Volleyball Championships. This tournament promotes fitness, team play and sportsmanship, and offers the students an opportunity to form their faith, by working effectively as an interdependent team member and respecting the rights, responsibilities and contributions of self and others. Staff and students will participate in a Mass on Thursday, February 6, 2020.	Thursday, February 6 – Friday February 7, 2020	~\$100.00



Regular Board Meeting

Information Report

Four Year Ministry Enrolment Projection and Long-Term Capital Plan Preliminary Enrolment Projection	Item 10.3
December 17, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To provide the Board of Trustees with the four (4) year enrolment projection (2020-2021 to 2023-24) as required by the Ministry of Education; and to provide the Board with an annual update on the elementary and secondary school enrolment for Burlington, Milton, Halton Hills and Oakville. This report also constitutes the first steps in the annual update to the Long-Term Capital Plan.

Background Information

- 1) Information Report 10.9, "2019 Long-Term Capital Plan Update – Final Report" from the June 18, 2019 Regular Meeting of the Board.
- 2) Action Report 8.8, "2019 Capital Priorities List Submission" from the June 18, 2019, Regular Meeting of the Board.

Comments

1.0 Annual Four-Year Ministry Enrolment Projection Submissions (2020-21 to 2023-24)

Ministry Memorandum 2019: SB19 (Appendix A) reflects the annual Ministry request for 4-year enrolment projections. These projections are used by the Ministry to forecast the 2020-21 Grants for Student Needs (GSN) budget provincially for all 72 school boards across Ontario.

To generate the projections, staff utilized enrolment projection software which bases future enrolment upon actual October 31st, 2019 enrolment as well as trends from the prior three (3) years (2016-2019). The 15-year enrolment projections are presented in Appendix B by municipality for years 2020 to 2034 inclusive, which is applicable to the Ministry request.

This report will focus predominantly on the next 4-year period required for the Ministry request, as this is the most reliable period of the projection. Looking beyond 4 years, the projections become less reliable as this modelling system does not account for new trends.



Board staff utilizes these enrolment projections to inform preliminary budgeting, preliminary staffing estimates and identifying short-term facility needs (i.e. portables).

2.0 HCDSB Board Wide Enrolment Projection Results (2020-2021 to 2023-2024)

On October 31, 2019, Halton Catholic District School Board's total headcount enrolment for elementary and secondary students, including Thomas Merton Centre was 36,838 students. This count was used as the base enrolment to project enrolment over the next 4 years and to project the revised budget estimates between October and March count dates.

To calculate the increase/decrease in enrolment from October to March for revised budget estimates and the 4-year Ministry enrolment projections, staff used a historical average of the actual enrolment increase/decrease by individual schools for specific grade cohorts between 2016 and 2019 actuals. Below are the averaged rates of increase/decrease Board-wide:

- 1) 2016-17 to 2019-20 for JK and SK, an average increase of 0.69%.
- 2) 2016-17 to 2019-20 for Grade 1 to Grade 3, an average increase of 0.71%.
- 3) 2016-17 to 2019-20 for Grade 4 to Grade 8, an average increase of 0.67%.
- 4) 2016-17 to 2019-20 for Grade 9 to Grade 12, an average decrease of (1.94%)

The enrolment projections for the next 4 years (and the long-term preliminary enrolment forecast) are provided in Appendix B for headcounts and utilization rates.

Over the period 2020-21 through 2023-24, the following should be noted:

- 1) The Board's elementary enrolment is projected to increase at an average yearly rate of +2.0% (+495 students).
 - a. This growth will be mainly in Milton, with some increases in Burlington and Halton Hills.
 - b. Most growth is occurring in new development areas, while recent increases in mature communities in Burlington have stabilized.
 - c. The average yearly utilization rate is projected to be 102%, without the completion of any new schools and/or additions to existing schools, as identified as part of the 2019 Long-Term Capital Plan, which is listed as Item 1 under Background Information.
 - d. Note that the Board has submitted a total of five (5) business cases to the Ministry of Education for elementary capital projects related to both growth and renewal needs. For more information, please visit the schoolplanning.hcdsb.org website ([click here](#)).
- 2) The Board's secondary enrolment is projected to increase at an average yearly rate of +3.4% (+472 students).
 - a. This growth is predominantly in Milton.
 - b. This growth is also explained by a high number of students entering from the elementary panel of another board into our secondary school program throughout the Region.
 - c. The average yearly utilization rate for the secondary panel of the Board is projected to be 137%, without the completion of any new schools and/or additions to existing schools, as identified as part of the 2019 Long-Term Capital Plan, which is listed as Item 1 under Background Information.
 - d. Note that the Board has submitted a business case to the Ministry of Education on September 30, 2019, to request funding for the third secondary school in Milton (Milton



- #3 CSS) to alleviate accommodation pressure in existing Milton secondary schools, as identified in Item 2 under Background Information.
- 3) Total Board enrolment headcount is projected to increase at an average yearly rate of +2.5% (+966 students) and maintain an average utilization rate of 112%.
- a. This growth is slightly lower than what was anticipated in the 2019 LTCP projection for the same 4 year period, which anticipated an average yearly increase of 2.6%. The 2019 LTCP report is listed as Item 1 under Background Information.

3.0 Municipal Enrolment Trends

This section of the report reviews elementary and secondary enrolment at each of the four (4) municipalities in Halton Region. Detailed trends by Elementary Review Area (ERA) and Secondary Review Area (SRA) and schools are provided as a part of the 2019 Long-Term Capital Plan, provided to Trustees on June 18, 2019.

3.1 City of Burlington

3.1.1 Municipal Profile

The City of Burlington has primarily been characterized as a municipality with maturing neighbourhoods, which has historically resulted in decreasing student-aged population. From 2015 to 2018, the Board had seen an increasing trend in enrolment in some of these communities. In 2019 however, this increase was significantly less than in past years, which may indicate stabilization if trends continue.

As it relates to development potential, Burlington will be relying predominantly on intensification activities within the core (e.g. high density development units – condominiums) to meet growth targets through it's proposed Mobility Hubs in Aldershot, Burlington GO, Downtown Burlington and Appleby GO, along with Official Plan-designated intensification areas at Upper Middle Road and Appleby Line, as well as some low density infill developments. Greenfield development (low to medium density development subdivisions – Single Family Dwelling and townhomes) lots are still available in Burlington, however they will not account for majority of the growth.

3.1.2 Enrolment Trends

Compared to October 31, 2018, Burlington's total enrolment as of October 31, 2019 (headcount) was 9,411 students (+118/+1.3%), being comprised of 6,156 elementary (+58/+1.0%) and 3,255 secondary students (+60/+1.9%). Current Functional Building Capacity utilization rates in Burlington are 99% for the elementary panel; 101% for the secondary panel; and 100% combined.

Over the period 2020-21 through 2023-24:

1. Burlington's elementary enrolment is projected to increase at an average yearly rate of 1.1% (+67 students). The projected average utilization rate for the elementary panel is 102%.
2. Burlington's secondary enrolment is projected to increase slightly at an average yearly rate of 1.6% (+54 students). The projected average utilization rate for the secondary panel is 105%.
3. Overall, Burlington's total enrolment is projected to increase at an average yearly rate of +1.3% (+121 students). The projected average utilization rate is 103%.



3.2 Town of Halton Hills

Municipal Profile

The two (2) primary urban community areas in the Town of Halton Hills, Acton and Georgetown, contain the majority of the area's student population.

Acton is primarily characterized as a municipality with maturing neighbourhoods with fewer pockets of growth, resulting in a decreasing student aged population at St. Joseph CES.

Georgetown has a mix of both mature and new neighbourhoods. The mature neighbourhoods are located in the north, and are served by Holy Cross CES and St. Francis of Assisi CES. The newer neighbourhoods are located in the south, and are served by St. Catherine of Alexandria CES and St. Brigid CES, both seeing year to year increases in enrolment. Residential growth continues to occur for these two schools due to continued developments in south Georgetown and the recently approved Vision Georgetown Secondary Plan, which will introduce approximately 6,600 new residential units in the community of Georgetown. To accommodate this new growth, one (1) elementary school site and one (1) combined elementary-secondary school site is designated for the Board within this secondary plan. St. Brigid CES will act as the holding elementary school until new facilities in Vision Georgetown are built.

Enrolment Trends

Compared to October 31, 2018, Halton Hills' total enrolment as of October 31, 2019 (headcount) was 4,441 students (+4/+0.1%), being comprised of 2,783 elementary (+52/+1.9%) and 1,658 secondary students (-48/-2.8%).

Over the period 2020-21 through 2023-24:

1. Halton Hills' elementary enrolment is projected to increase slightly at an average yearly rate of 1.7% (+37 students) from 2020-20 to 2021-22. This will increase once the Vision Georgetown Secondary Plan begins showing housing starts in 2022. From 2022-23 to 2023-24, enrolment is projected to increase by 4.1% (+119 students). The projected average utilization rate for the elementary panel by 2023-24 is 128%.
2. Halton Hills' secondary enrolment is projected to increase over the next four (4) years, for an overall average yearly rate of 4.1% (+71 students). The projected average utilization rate for the secondary panel is 138%.
3. Overall, Halton Hills' total enrolment is projected to increase at an average yearly rate of +2.4% (+116 students) from 2020-2021 to 2021-22. This will increase by +3.8% (+182 students) from 2022-23 to 2023-24 due to new development in Vision Georgetown. The projected average utilization rate for the secondary panel is 127%.

Item 10.3 | Four Year Ministry Enrolment Projection
and Long-Term Capital Plan Preliminary Enrolment Projection





3.3 Town of Milton

Municipal Profile

The Town of Milton is one of the primary growth areas for the Board, and as a result, is expected to generate a significant number of students within the south Milton urban area.

Apart from Holy Rosary (M) CES and Our Lady of Victory CES, all other communities in Milton have seen recent developments and are expected to continue to yield a high number of students for a number of years.

As it relates to future development potential, Milton still has a generous supply of greenfield developments (low to medium density development subdivisions – single family dwelling and townhomes) to meet its growth targets; these include Milton Heights, Boyne Secondary Plan, Milton Education Village, Trafalgar-Agerton and future Britannia East/West Secondary Plans. In addition, development within the existing urban area is being planned around the Milton GO Station Mobility Hub. See Appendix D for a map of the growth areas in the Town of Milton.

Enrolment Trends

Compared to October 31, 2018, Milton's total enrolment as of October 31, 2019 (headcount) was 11,560 students (+737/+6.8%), being comprised of 7,281 elementary (+285/+4.1%) and 4,279 secondary students (+452/+11.8%).

Over the period 2020-21 through 2023-24:

1. Milton's elementary enrolment is projected to increase at an average yearly rate of +4.2% (+320 students). The projected average utilization rate for the elementary panel is 138%, without an additional school being opened in 2020-21.
2. Milton's secondary enrolment is projected to increase at an average yearly rate of +6.4% (+302 students). The projected average utilization rate for the secondary panel is 217%, without the 29-classroom addition to Bishop P. F. Reding Catholic Secondary School in 2020-2021 and the opening of the new Milton Catholic Secondary School #3 for 2021-22.
3. Based on October 31, 2018 (headcount), Bishop P.F. Reding CSS Grade 9 cohort was comprised of 53.77% HCDSB students, and 46.23% students from outside of the HCDSB system (e.g. co-terminus school boards, development). Jean Vanier CSS Grade 9 cohort was comprised of 45.24% HCDSB students, and 54.76% students from outside of the HCDSB system. This has been slightly tapered down in the enrolment projections for future years. Please see Appendix C for more information on retention rates.
4. Overall, Milton's total enrolment is projected to increase at an average yearly rate of +5.0% (+626 students). The projected average utilization rate is 154%.



3.4 Town of Oakville

Municipal Profile

Overall, Oakville's built neighbourhood fabric can be characterized one of three ways: maturing, established, and new growth. South of the QEW highway is comprised of the oldest maturing neighbourhoods; North of the QEW and South of Upper Middle Road are also maturing but newer neighbourhoods seeing mostly infill growth and low enrolment yields. North of Upper Middle Road and South of Dundas Street are established neighbourhoods with pockets of new development and enrolment growth, combined with declining enrolment in more mature pockets. The geography north of Dundas Street is new greenfield development, characterized by high development growth and enrolment growth.

As it relates to future development potential, Oakville still has a very generous supply of greenfield developments (low to medium density development subdivisions – Single Family Dwelling and Townhomes) identified as the North Oakville Secondary Plan (East and West) north of Dundas Street to meet its growth targets. A significant number of subdivision applications within the secondary plan have already come online and are under construction. These developments are currently serviced by the newly opened St. Gregory the Great CES. The latter opened in September 2016 to accommodate future enrolment growth north of Dundas as the four elementary school sites designated in North Oakville are established (see Appendix D for North Oakville Map).

In addition, there are also two new growth areas located between Upper Middle Road and the QEW, which are the former Saw-Whet and Glen Abbey golf courses being converted into residential developments (note that Glen Abbey is presently before the Local Planning Appeal Tribunal (LPAT)).

Enrolment Trends

Compared to October 31, 2018, Oakville's total enrolment (excluding Thomas Merton Adult Learning Centre) as of October 31, 2019 (headcount) was 11,191 students (-87/-0.8%), being comprised of 7,353 elementary (-34/-0.5%) and 3,838 secondary students (-53/-1.4%).

Over the period 2020-21 through 2023-24:

1. Oakville's elementary enrolment is projected to slightly increase at an average yearly rate of 0.3% (+26 students). The projected average utilization rate for the elementary panel is 98%.
2. Note that St. Gregory the Great CES is maintaining the Town of Oakville's overall enrolment in a state of growth. If removed from the analysis, Oakville elementary enrolment is projected to decrease at an average yearly rate of -1.9% (-128) students.
3. Oakville's secondary enrolment is projected to increase at an average yearly rate of 1.2% (+45 students). The projected average utilization rate for the secondary panel is 103%.
4. A total of three schools in Oakville have Grade 8 retention rates below 80%. St. Vincent Catholic Elementary School has a retention of 42% for 2019 (up from 15% in 2018); Holy Family has a retention of 53% (down from 100% in 2018); and St. Matthews has a retention of 76% (down from 85% in 2018).
5. The International Baccalaureate (IB) program at St. Thomas Aquinas (now capped) continues to attract a large population of students, which will sustain its utilization for a number of years. If declines begin presenting themselves, the capping of the IB program can be adjusted.



6. Overall, Oakville's total enrolment is projected to increase slightly at an average yearly rate of +0.6% (+70 students). The projected average utilization rate is 100%.

4.0 Long-Term Capital Plan Progress

The submission of the 4-year Enrolment Projections to the Ministry and the presentation of this report is the first step in the Long-Term Capital Plan (LTCP) annual update. Note that due to the School Boundary Review processes being undertaken during the 2019-2020 school year, timing of the 2020 Long-Term Capital Plan has yet to be finalized and may be delayed.

Accordingly, as part of the annual review and update cycle, Planning Services intends to accomplish the following updates:

- Update 15-year Projects list
- Identification of Capital Priorities Facility Partnership opportunities
- Identification of Holding and/or Development Areas

To complete the annual update, Planning Services anticipates completing the following milestones over the 2019-2020 and early 2020-2021 school years.

Note all information will be posted on the School Planning website (<https://schoolplanning.hcdsb.org/>) once presented to Trustees:

TENTATIVE DATE	FORUM	ACTIONS
Oct – Nov, 2019	Internal	Develop and complete preliminary enrolment projections for submission to the Ministry of Education
December 6, 2019	Ministry Submission	Enrolment Projection Submission
December 17, 2019	Board Meeting	LTCP – Preliminary Enrolment Projection Report
Q2 2020	Publish Materials Online	LTCP - Updated Projections Posted Online
Q2 2020	Board Meeting	LTCP – Annual Facility Accommodation Report
Q3 2020	Board Meeting	Draft Report for LTCP
Q3 2020	Public Meeting	2020 CFPF Public Meeting
Q3 2020	Survey	Survey Launch
Q4 2020	Board Meeting	Delegations and Information Report for LTCP
Q4 2020	Board Meeting	Presentation of Final LTCP



Conclusion

In summary, the Board can anticipate an overall average yearly change of +2.5% (+966 students) over the 4-year period 2020-21 through 2023-24, maintaining a Board-wide average utilization rate of 112%.

Note that future development phasing indicates that a significant increase in enrolment should be expected after 2022 when hundreds of units are expected to come online in the market.

The Board's total elementary enrolment over the 4-year period 2020-21 to 2023-24, is projected to increase at an average yearly rate of +2.0% (+495 students), maintaining an average Board wide utilization of 102%.

The Board's total secondary enrolment over the same 4-year period of 2020-21 to 2023-24, is projected to increase at an average yearly rate of +3.4% (+472 students), maintaining an average Board wide utilization of 137%.

The 4-year enrolment projections were submitted to the Ministry on December 6, 2019. The projections sent to the Ministry are expressed in terms of Average Daily Enrolment (ADE) which is the average of the two Full-Time Equivalent enrolments at October 31st and March 31st for the respective year. This is the enrolment figure that Ministry's uses to allocate funding to school boards, and to generate the Grants for Student Needs (GSN) projections.

The final actual ADE for 2018-19 was 35,614.22 for the Board. The 2019-20 ADE used for the Budget Estimates was 36,510.10. The 2019-20 ADE to be used for the Revised Budget Estimates stands at 36,446.69, and the projected enrolment for 2020-21 is 37,594.15.

This finalized figure will be used as a starting point for 2020-21 budget calculations and will be refined during the budget process as new and more current information becomes available.

A graph illustrating the Board's historic ADE for the Estimates, Revised Estimates and Financial Statements has been attached as Appendix E to this report.

Report Prepared by: D. Gunasekara
Planning Officer, Planning Services

F. Thibeault
Senior Manager, Planning Services

Report Reviewed by: A. Lofts
Superintendent, Business Services

Report Approved by: P. Daly
Director of Education

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**2019: SB19**

MEMORANDUM TO: Directors of Education
Senior Business Officials

FROM: Paul Duffy
Director
Education Funding Branch

DATE: **October 8, 2019**

SUBJECT: **District School Board Enrolment Projections for 2020-21 to 2023-24**

I am writing to share information regarding the reporting process for submitting enrolment projections for the 2020-21 to 2023-24 school years.

As part of the annual process of determining Grants for Student Needs (GSN) requirements for the upcoming 2020-21 school year, the ministry is requesting that school boards submit their enrolment projections by November 22, 2019. The ministry is requesting both the preliminary revised estimates enrolment numbers for the 2019-20 school year and the projected Average Daily Enrolment (ADE) for 2020-21 to 2023-24.

The spreadsheet template for submitting the enrolment projections is attached in both English and French. Please note that the template has been streamlined to reduce the reporting burden on school boards. Please email your completed spreadsheet template to Education.Enrolment.Submissions@ontario.ca.

Please note that high credit ADE is not to be included in the regular secondary day school ADE forecasts. In addition, the ministry is requesting that school boards provide enrolment projections for grades 4-6 and 7-8 separately.

It is important that the ministry receive your projections within the above timelines to ensure that they are reflected in the 2020-21 GSN public release in the spring.

If you have any questions on how to access or complete the template, please contact Education.Enrolment.Submissions@ontario.ca.

Thank you for your co-operation and attention in meeting this request.

Original signed by

Paul Duffy
Director
Education Funding Branch

Attachments:

Template for Board Submission

ENROLMENT PROJECTIONS

ELEMENTARY PANEL				HISTORIC					PROJECTED				FORECAST										
BURLINGTON	CODE	Family	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
ASSUMPTION																							
Ascension CES	ASCN	ASPT	383	270	269	274	297	318	327	341	351	368	375	381	383	382	372	364	359	354	351	347	344
Holy Rosary (B) CES	HLRB	ASPT	478	417	415	415	423	417	417	410	409	410	419	437	445	456	467	482	492	492	490	489	487
St. John (B) CES	JOHB	ASPT	383	298	304	302	320	337	343	351	356	353	370	378	379	381	373	370	369	366	362	357	353
St. Patrick CES	PATR	ASPT	337	250	262	290	308	299	305	313	309	317	325	313	316	317	309	315	318	321	322	322	321
St. Paul CES	PAUL	ASPT	337	267	267	306	356	358	374	384	396	400	408	422	417	404	389	390	385	379	377	374	372
St. Raphael CES	RAPH	ASPT	346	251	258	278	307	321	336	357	363	380	392	402	398	393	391	391	387	385	380	376	368
Total Enrolment	OTG	OTG	2,264	1,753	1,775	1,865	2,011	2,050	2,102	2,156	2,184	2,227	2,289	2,332	2,338	2,332	2,300	2,313	2,310	2,297	2,282	2,265	2,245
Enrolment Change (+/-)					22	90	146	39	52	54	28	43	62	43	5	-6	-32	13	-3	-13	-15	-17	-20
Overall Utilization				77%	78%	82%	89%	91%	93%	95%	96%	98%	101%	103%	103%	103%	102%	102%	102%	101%	101%	100%	99%
CORPUS CHRISTI																							
Sacred Heart of Jesus CES	SHOJ	CORP	547	492	497	512	533	543	581	580	596	592	581	562	557	540	533	531	523	518	513	508	507
St. Anne CES	ANNB	CORP	622	670	711	770	804	814	803	801	793	776	756	728	687	671	643	632	626	620	616	612	608
St. Christopher CES	CHRS	CORP	478	490	476	428	407	403	380	366	371	367	368	361	364	367	362	355	351	346	350	353	357
St. Elizabeth Seton CES	ELIZ	CORP	455	441	435	425	416	413	408	420	420	424	417	411	405	403	401	395	391	386	384	382	382
Total Enrolment	OTG	OTG	2,102	2,093	2,119	2,135	2,160	2,173	2,171	2,167	2,179	2,159	2,122	2,061	2,013	1,981	1,939	1,913	1,891	1,871	1,863	1,855	1,854
Enrolment Change (+/-)					26	16	25	13	-2	-4	13	-20	-37	-61	-48	-32	-42	-26	-22	-20	-8	-8	-1
Overall Utilization				100%	101%	102%	103%	103%	103%	103%	104%	103%	101%	98%	96%	94%	92%	91%	90%	89%	89%	88%	88%
NOTRE DAME																							
Canadian Martyrs CES	CDNM	NTDM	409	364	377	380	396	406	401	410	410	423	423	418	417	411	392	391	385	380	374	371	368
St. Gabriel CES	GABR	NTDM	547	594	578	574	604	603	620	629	651	674	678	676	690	688	684	678	673	668	663	658	655
St. Mark CES	MARK	NTDM	363	341	343	364	377	370	380	375	390	406	425	424	436	430	431	435	437	439	439	438	438
St. Timothy CES	TIMB	NTDM	504	507	537	560	550	554	550	556	557	536	540	515	506	484	484	486	486	486	486	486	486
Total Enrolment	OTG	OTG	1,823	1,806	1,835	1,878	1,927	1,933	1,951	1,969	2,008	2,039	2,066	2,034	2,049	2,012	1,991	1,989	1,981	1,973	1,962	1,953	1,947
Enrolment Change (+/-)					29	43	49	6	18	18	39	31	27	-32	15	-37	-21	-1	-8	-8	-11	-9	-7
Overall Utilization				99%	101%	103%	106%	106%	107%	108%	110%	112%	113%	112%	112%	110%	109%	109%	109%	108%	108%	107%	107%

BURLINGTON ELEMENTARY SCHOOL TOTAL ENROLMENT

Total Enrolment:	OTG	OTG	6,189	5,652	5,729	5,878	6,098	6,156	6,224	6,292	6,372	6,426	6,477	6,427	6,399	6,325	6,230	6,215	6,183	6,141	6,107	6,073	6,046
Enrolment Change (+/-)					77	149	220	58	68	68	80	54	51	-50	-28	-74	-95	-15	-32	-42	-34	-34	-27
Overall Utilization				91%	93%	95%	99%	99%	101%	102%	103%	104%	105%	104%	103%	102%	101%	100%	100%	99%	99%	98%	98%

SECONDARY PANEL				HISTORIC					PROJECTED				FORECAST										
BURLINGTON	CODE	Family	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Assumption CSS	ASPT	ASPT	942	893	841	941	1,001	1,054	1,103	1,135	1,188	1,181	1,171	1,195	1,212	1,246	1,320	1,327	1,328	1,312	1,274	1,274	1,272
Notre Dame CSS	NTDM	NTDM	1,113	1,012	1,025	1,011	1,092	1,107	1,100	1,108	1,119	1,104	1,093	1,124	1,120	1,155	1,183	1,154	1,159	1,136	1,124	1,126	1,125
Corpus Christi CSS	CORP	CORP	1,182	986	1,006	1,049	1,102	1,094	1,129	1,158	1,151	1,185	1,194	1,220	1,247	1,222	1,199	1,151	1,101	1,076	1,049	1,033	1,021
Total Enrolment	OTG	OTG	3,237	2,891	2,872	3,001	3,195	3,255	3,332	3,401	3,457	3,470	3,458	3,539	3,579	3,623	3,702	3,632	3,588	3,523	3,447	3,432	3,418
Enrolment Change (+/-)					(19)	129	194	60	77	69	56	13	-12	82	39	45	79	-70	-44	-65	-77	-14	-14
Overall Utilization				89%	89%	93%	99%	101%	103%	105%	107%	107%	107%	109%	111%	112%	114%	112%	111%	109%	106%	106%	106%

BURLINGTON TOTAL ENROLMENT				HISTORIC					PROJECTED				FORECAST										
				2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
				8,543	8,601	8,879	9,293	9,411	9,556	9,693	9,829	9,896	9,934	9,966	9,978	9,948	9,932	9,847	9,771	9,664	9,553	9,505	9,464
Enrolment Change (+/-)	OTG	OTG	9,426		58	278	414	118	145	137	135	67	39	32	11	-29	-16	-85	-77	-107	-111	-48	-41
Overall Utilization				91%	91%	94%	99%	100%	101%	103%	104%	105%	105%	106%	106%	106%	105%	104%	104%	103%	101%	101%	100%

CITY OF BURLINGTON

UTILIZATION PROJECTIONS & CHANGES

ELEMENTARY PANEL				HISTORIC					PROJECTED				FORECAST										
BURLINGTON	CODE	Family	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
ASSUMPTION																							
Ascension CES	ASCN	ASPT	383	70%	70%	72%	78%	83%	85%	89%	92%	96%	98%	99%	100%	100%	97%	95%	94%	92%	92%	91%	90%
Holy Rosary (B) CES	HLRB	ASPT	478	87%	87%	87%	88%	87%	87%	86%	86%	86%	88%	91%	93%	95%	98%	101%	103%	103%	103%	102%	102%
St. John (B) CES	JOHB	ASPT	383	78%	79%	79%	84%	88%	90%	92%	93%	92%	97%	99%	99%	99%	97%	97%	96%	96%	94%	93%	92%
St. Patrick CES	PATR	ASPT	337	74%	78%	86%	91%	89%	90%	93%	92%	94%	96%	93%	94%	94%	92%	94%	94%	95%	96%	95%	95%
St. Paul CES	PAUL	ASPT	337	79%	79%	91%	106%	106%	111%	114%	118%	119%	121%	125%	124%	120%	115%	116%	114%	113%	112%	111%	110%
St. Raphael CES	RAPH	ASPT	346	73%	75%	80%	89%	93%	97%	103%	105%	110%	113%	116%	115%	113%	113%	113%	112%	111%	110%	109%	106%
Utilization	OTG	OTG	2,264	77%	78%	82%	89%	91%	93%	95%	96%	98%	101%	103%	103%	103%	102%	102%	102%	101%	101%	100%	99%
Utilization Change (+/-)					0.97%	3.98%	6.45%	1.72%	2.29%	2.40%	1.23%	1.91%	2.72%	1.91%	0.23%	-0.25%	-1.40%	0.55%	-0.11%	-0.58%	-0.67%	-0.75%	-0.87%
CORPUS CHRISTI																							
Sacred Heart of Jesus CES	SHOJ	CORP	547	90%	91%	94%	97%	99%	106%	106%	109%	108%	106%	103%	102%	99%	97%	97%	96%	95%	94%	93%	93%
St. Anne CES	ANNB	CORP	622	108%	114%	124%	129%	131%	129%	129%	128%	125%	122%	117%	111%	108%	103%	102%	101%	100%	99%	98%	98%
St. Christopher CES	CHRS	CORP	478	103%	100%	90%	85%	84%	79%	77%	78%	77%	77%	76%	76%	77%	76%	74%	73%	72%	73%	74%	75%
St. Elizabeth Seton CES	ELIZ	CORP	455	97%	96%	93%	91%	91%	90%	92%	92%	93%	92%	90%	89%	89%	88%	87%	86%	85%	84%	84%	84%
Utilization	OTG	OTG	2,102	100%	101%	102%	103%	103%	103%	103%	104%	103%	101%	98%	96%	94%	92%	91%	90%	89%	89%	88%	88%
Utilization Change (+/-)					1.24%	0.76%	1.19%	0.62%	-0.10%	-0.20%	0.60%	-0.96%	-1.77%	-2.88%	-2.29%	-1.51%	-2.01%	-1.25%	-1.03%	-0.97%	-0.39%	-0.36%	-0.05%
NOTRE DAME																							
Canadian Martyrs CES	CDNM	NTDM	409	89%	92%	93%	97%	99%	98%	100%	100%	104%	103%	102%	102%	100%	96%	96%	94%	93%	92%	91%	90%
St. Gabriel CES	GABR	NTDM	547	109%	106%	105%	110%	110%	113%	115%	119%	123%	124%	124%	126%	126%	125%	124%	123%	122%	121%	120%	120%
St. Mark CES	MARK	NTDM	363	94%	94%	100%	104%	102%	105%	103%	108%	112%	117%	117%	120%	118%	119%	120%	120%	121%	121%	121%	121%
St. Timothy CES	TIMB	NTDM	504	101%	107%	111%	109%	110%	109%	110%	111%	106%	107%	102%	100%	96%	96%	96%	96%	96%	96%	96%	96%
Utilization	OTG	OTG	1,823	99%	101%	103%	106%	106%	107%	108%	110%	112%	113%	112%	112%	110%	109%	109%	109%	108%	108%	107%	107%
Utilization Change (+/-)					1.59%	2.36%	2.69%	0.33%	1.00%	0.99%	2.14%	1.68%	1.48%	-1.77%	0.82%	-2.02%	-1.15%	-0.08%	-0.44%	-0.46%	-0.60%	-0.49%	-0.36%

BURLINGTON ELEMENTARY SCHOOL UTILIZATION

Utilization	OTG	OTG	6,189	91%	93%	95%	99%	99%	101%	102%	103%	104%	105%	104%	103%	102%	101%	100%	100%	99%	99%	98%	98%
Enrolment Change (+/-)					1.24%	2.41%	3.55%	0.94%	1.10%	1.10%	1.28%	0.87%	0.83%	-0.80%	-0.45%	-1.20%	-1.53%	-0.25%	-0.52%	-0.68%	-0.55%	-0.54%	-0.44%

SECONDARY PANEL				HISTORIC					PROJECTED				FORECAST										
BURLINGTON	CODE	Family	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Assumption CSS	ASPT	ASPT	942	95%	89%	100%	106%	112%	117%	120%	126%	125%	124%	127%	129%	132%	140%	141%	141%	139%	135%	135%	135%
Notre Dame CSS	NTDM	NTDM	1,113	91%	92%	91%	98%	99%	99%	100%	100%	99%	98%	101%	101%	104%	106%	104%	104%	102%	101%	101%	101%
Corpus Christi CSS	CORP	CORP	1,182	83%	85%	89%	93%	93%	96%	98%	97%	100%	101%	103%	105%	103%	101%	97%	93%	91%	89%	87%	86%
Utilization	OTG	OTG	3,237	89%	89%	93%	99%	101%	103%	105%	107%	107%	107%	109%	111%	112%	114%	112%	111%	109%	106%	106%	106%
Utilization Change (+/-)					-0.59%	3.99%	5.99%	1.85%	2.38%	2.13%	1.72%	0.41%	-0.38%	2.52%	1.21%	1.38%	2.44%	-2.16%	-1.37%	-2.00%	-2.37%	-0.44%	-0.44%

BURLINGTON TOTAL UTILIZATION				HISTORIC					PROJECTED				FORECAST										
				2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
				91%	91%	94%	99%	100%	101%	103%	104%	105%	105%	106%	106%	106%	105%	104%	104%	103%	101%	101%	100%
Utilization Change (+/-)	OTG	OTG	9,426		0.62%	2.95%	4.39%	1.25%	1.54%	1.45%	1.43%	0.71%	0.41%	0.34%	0.12%	-0.31%	-0.17%	-0.90%	-0.81%	-1.13%	-1.18%	-0.51%	-0.44%

TOWN OF HALTON HILLS

ENROLMENT PROJECTIONS

ELEMENTARY PANEL			HISTORIC					PROJECTED				FORECAST										
HALTON HILLS	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
CHRIST THE KING																						
Holy Cross CES	HLYC	455	427	475	477	448	458	436	459	455	457	462	465	447	445	459	451	448	440	432	426	421
St. Brigid CES	BRID	573	672	884	902	914	901	884	836	886	933	1,041	1,150	1,246	1,335	1,432	1,532	1,630	1,729	1,795	1,861	1,927
St. Catherine of Alexandria CES	ALEX	622	862	679	677	674	726	790	827	862	898	894	902	888	881	878	874	862	852	843	838	834
St. Francis of Assisi CES	FRAN	363	360	356	354	364	368	382	407	448	485	495	505	503	493	482	486	485	483	476	468	463
St. Joseph (A) CES	JOSA	409	408	392	350	331	330	334	329	323	322	320	330	342	345	339	339	336	332	327	327	327
Total Enrolment	OTG	2,422	2,729	2,786	2,760	2,731	2,783	2,825	2,857	2,974	3,094	3,213	3,351	3,426	3,499	3,590	3,682	3,760	3,837	3,873	3,920	3,972
Enrolment Change (+/-)				57	(26)	(29)	52	42	32	117	121	119	138	75	73	91	93	78	76	37	47	52
Overall Utilization			113%	115%	114%	113%	115%	117%	118%	123%	128%	133%	138%	141%	144%	148%	152%	155%	158%	160%	162%	164%

SECONDARY PANEL			HISTORIC					PROJECTED				FORECAST										
HALTON HILLS	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Christ the King CSS	KING	1,350	1,563	1,632	1,656	1,706	1,658	1,825	1,815	1,875	1,941	2,001	2,018	2,031	2,057	2,074	2,120	2,160	2,186	2,217	2,253	2,291
Total Enrolment	OTG	1,350	1,563	1,632	1,656	1,706	1,658	1,825	1,815	1,875	1,941	2,001	2,018	2,031	2,057	2,074	2,120	2,160	2,186	2,217	2,253	2,291
Enrolment Change (+/-)				69	24	50	-48	167	-9	59	67	60	18	12	26	17	46	40	26	30	37	38
Overall Utilization			116%	121%	123%	126%	123%	135%	134%	139%	144%	148%	150%	150%	152%	154%	157%	160%	162%	164%	167%	170%

HALTON HILLS TOTAL ENROLMENT			HISTORIC					PROJECTED				FORECAST										
			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
			4,292	4,418	4,416	4,437	4,441	4,650	4,672	4,848	5,035	5,214	5,369	5,456	5,555	5,663	5,802	5,920	6,023	6,090	6,174	6,263
Enrolment Change (+/-)	OTG	3,772		126	(2)	21	4	209	22	176	187	178	156	87	99	108	139	118	103	67	84	89
Overall Utilization			114%	117%	117%	118%	118%	123%	124%	129%	133%	138%	142%	145%	147%	150%	154%	157%	160%	161%	164%	166%

UTILIZATION PROJECTIONS & CHANGES

ELEMENTARY PANEL			HISTORIC					PROJECTED				FORECAST										
HALTON HILLS	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
CHRIST THE KING																						
Holy Cross CES	HLYC	455	94%	104%	105%	98%	101%	96%	101%	100%	100%	102%	102%	98%	98%	101%	99%	98%	97%	95%	94%	93%
St. Brigid CES	BRID	573	117%	154%	157%	160%	157%	154%	146%	155%	163%	182%	201%	218%	233%	250%	267%	284%	302%	313%	325%	336%
St. Catherine of Alexandria CES	ALEX	622	139%	109%	109%	108%	117%	127%	133%	139%	144%	144%	145%	143%	142%	141%	141%	139%	137%	136%	135%	134%
St. Francis of Assisi CES	FRAN	363	99%	98%	98%	100%	101%	105%	112%	123%	134%	136%	139%	138%	136%	133%	134%	134%	133%	131%	129%	128%
St. Joseph (A) CES	JOSA	409	100%	96%	86%	81%	81%	82%	80%	79%	79%	78%	81%	83%	84%	83%	83%	82%	81%	80%	80%	80%
Utilization	OTG	2,422	113%	115%	114%	113%	115%	117%	118%	123%	128%	133%	138%	141%	144%	148%	152%	155%	158%	160%	162%	164%
Utilization Change (+/-)				2.35%	-1.07%	-1.20%	2.15%	1.74%	1.31%	4.82%	4.98%	4.89%	5.71%	3.09%	3.01%	3.75%	3.83%	3.22%	3.15%	1.52%	1.94%	2.14%

SECONDARY PANEL			HISTORIC					PROJECTED				FORECAST										
HALTON HILLS	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Christ the King CSS	KING	1,350	116%	121%	123%	126%	123%	135%	134%	139%	144%	148%	150%	150%	152%	154%	157%	160%	162%	164%	167%	170%
Utilization	OTG	1,350	116%	121%	123%	126%	123%	135%	134%	139%	144%	148%	150%	150%	152%	154%	157%	160%	162%	164%	167%	170%
Utilization Change (+/-)				5.11%	1.78%	3.70%	-3.56%	12.35%	-0.70%	4.39%	4.93%	4.42%	1.30%	0.90%	1.94%	1.26%	3.41%	2.99%	1.95%	2.24%	2.72%	2.79%

HALTON HILLS UTILIZATION			HISTORIC					PROJECTED				FORECAST										
			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
			114%	117%	117%	118%	118%	123%	124%	129%	133%	138%	142%	145%	147%	150%	154%	157%	160%	161%	164%	166%
Utilization Change (+/-)	OTG	3,772		3.34%	-0.05%	0.56%	0.11%	5.54%	0.59%	4.67%	4.96%	4.72%	4.13%	2.31%	2.62%	2.86%	3.68%	3.14%	2.72%	1.78%	2.22%	2.37%

TOWN OF MILTON

ENROLMENT PROJECTIONS

ELEMENTARY PANEL			HISTORIC					PROJECTED				FORECAST											
MILTON	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
BISHOP P. F. REDING																							
Holy Rosary (M) CES	HLRM	536	362	410	438	484	503	528	570	619	652	710	773	808	850	870	873	886	892	884	870	855	
Our Lady of Victory CES	OLVM	291	244	255	281	276	271	299	325	342	363	367	368	370	375	384	382	378	374	374	374	374	
St. Anthony of Padua CES	ANTH	723	966	967	1,004	982	969	943	921	896	869	834	807	797	777	767	772	767	763	759	757	756	
St. Peter CES	PETE	619	736	733	702	705	708	688	649	597	582	543	538	516	517	500	498	494	489	485	484	482	
Total Enrolment	OTG	2,169	2,308	2,365	2,425	2,447	2,451	2,458	2,464	2,454	2,466	2,455	2,487	2,491	2,519	2,521	2,524	2,524	2,519	2,503	2,485	2,466	
Enrolment Change (+/-)				57	60	22	4	7	7	-11	12	-11	31	4	28	2	4	0	-5	-17	-18	-19	
Overall Utilization			106%	109%	112%	113%	113%	113%	114%	113%	114%	113%	115%	115%	116%	116%	116%	116%	116%	115%	115%	114%	
JEAN VANIER																							
Guardian Angels CES	GUAR	723	937	940	948	963	925	903	863	819	782	754	717	693	674	664	662	658	655	655	655	655	
Lumen Christi CES	LUMN	648	547	581	617	671	738	770	789	807	790	768	759	746	730	715	709	695	696	693	691	689	
St. Scholastica CES	SCHO	671	0	0	0	231	446	702	1,002	1,432	1,919	2,409	3,051	3,658	4,211	4,741	5,256	5,772	6,266	6,600	6,913	7,225	
Our Lady of Fatima CES	OLFA	648	856	799	752	742	792	806	810	813	795	764	742	730	725	727	721	717	716	715	714	713	
Queen of Heaven CES	QUEN	671	761	836	897	936	942	963	949	937	921	902	871	859	827	811	802	792	792	792	792	792	
St. Benedict CES	BENE	671	547	746	1,002	1,006	987	965	947	921	903	878	842	817	824	815	811	808	804	800	796	794	
Total Enrolment	OTG	4,032	3,648	3,902	4,216	4,549	4,830	5,109	5,360	5,729	6,111	6,476	6,981	7,503	7,992	8,472	8,962	9,442	9,927	10,254	10,561	10,867	
Enrolment Change (+/-)				254	314	333	281	279	251	369	382	365	506	522	488	481	490	480	485	327	306	307	
Overall Utilization			90%	97%	105%	113%	120%	127%	133%	142%	152%	161%	173%	186%	198%	210%	222%	234%	246%	254%	262%	270%	

MILTON ELEMENTARY SCHOOL TOTAL ENROLMENT																						
Total Enrolment:	OTG	6,201	5,956	6,267	6,641	6,996	7,281	7,567	7,824	8,182	8,577	8,931	9,468	9,994	10,510	10,993	11,486	11,967	12,447	12,757	13,045	13,333
Enrolment Change (+/-)				311	374	355	285	286	257	358	394	354	537	526	516	483	493	480	480	311	288	288
Overall Utilization			96%	101%	107%	113%	117%	122%	126%	132%	138%	144%	153%	161%	169%	177%	185%	193%	201%	206%	210%	215%

SECONDARY PANEL			HISTORIC					PROJECTED				FORECAST											
MILTON	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
Bishop P. F. Reding CSS	BHRD	912	1,373	1,470	1,646	1,867	2,035	2,174	2,222	2,271	2,266	2,322	2,357	2,371	2,314	2,230	2,159	2,100	2,081	2,060	2,009	1,954	
Jean Vanier CSS	JEAN	1,437	1,099	1,324	1,595	1,960	2,244	2,521	2,765	2,947	3,222	3,454	3,746	3,975	4,168	4,326	4,466	4,686	4,879	5,023	5,181	5,332	
Total Enrolment	OTG	2,349	2,472	2,794	3,241	3,827	4,279	4,695	4,987	5,218	5,489	5,776	6,103	6,345	6,482	6,555	6,624	6,786	6,960	7,083	7,190	7,286	
Enrolment Change (+/-)				322	447	586	452	416	292	231	271	288	326	243	136	74	69	162	174	124	107	96	
Overall Utilization			105%	119%	138%	163%	182%	200%	212%	222%	234%	246%	260%	270%	276%	279%	282%	289%	296%	302%	306%	310%	

MILTON TOTAL ENROLMENT			HISTORIC					PROJECTED				FORECAST										
			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
			8,428	9,061	9,882	10,823	11,560	12,262	12,811	13,400	14,065	14,707	15,571	16,339	16,992	17,548	18,110	18,752	19,406	19,841	20,236	20,619
Enrolment Change (+/-)	OTG	8,550	633	821	941	737	702	549	589	665	642	864	768	653	556	562	642	654	434	395	384	
Overall Utilization			99%	106%	116%	127%	135%	143%	150%	157%	165%	172%	182%	191%	199%	205%	212%	219%	227%	232%	237%	241%

TOWN OF MILTON

UTILIZATION PROJECTIONS & CHANGES

ELEMENTARY PANEL			HISTORIC					PROJECTED				FORECAST										
MILTON	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
BISHOP P. F. REDING																						
Holy Rosary (M) CES	HLRM	536	68%	76%	82%	90%	94%	98%	106%	115%	122%	133%	144%	151%	159%	162%	163%	165%	166%	165%	162%	160%
Our Lady of Victory CES	OLVM	291	84%	88%	97%	95%	93%	103%	112%	118%	125%	126%	127%	127%	129%	132%	131%	130%	129%	128%	128%	128%
St. Anthony of Padua CES	ANTH	723	134%	134%	139%	136%	134%	130%	127%	124%	120%	115%	112%	110%	107%	106%	107%	106%	106%	105%	105%	105%
St. Peter CES	PETE	619	119%	118%	113%	114%	114%	111%	105%	96%	94%	88%	87%	83%	83%	81%	80%	80%	79%	78%	78%	78%
Utilization	OTG	2,169	106%	109%	112%	113%	113%	113%	114%	113%	114%	113%	115%	115%	116%	116%	116%	116%	116%	115%	115%	114%
Utilization Change (+/-)				2.63%	2.77%	1.01%	0.18%	0.31%	0.30%	-0.49%	0.55%	-0.49%	1.44%	0.19%	1.29%	0.10%	0.17%	0.00%	-0.24%	-0.76%	-0.83%	-0.86%
JEAN VANIER																						
Guardian Angels CES	GUAR	723	130%	130%	131%	133%	128%	125%	119%	113%	108%	104%	99%	96%	93%	92%	92%	91%	91%	91%	91%	91%
Lumen Christi CES	LUMN	648	84%	90%	95%	104%	114%	119%	122%	124%	122%	119%	117%	115%	113%	110%	109%	107%	107%	107%	107%	106%
St. Scholastica CES	SCHO	671	0%	0%	0%	34%	66%	105%	149%	213%	286%	359%	455%	545%	628%	706%	783%	860%	934%	984%	1030%	1077%
Our Lady of Fatima CES	OLFA	648	132%	123%	116%	115%	122%	124%	125%	125%	123%	118%	115%	113%	112%	112%	111%	111%	110%	110%	110%	110%
Queen of Heaven CES	QUEN	671	113%	125%	134%	139%	140%	144%	141%	140%	137%	134%	130%	128%	123%	121%	120%	118%	118%	118%	118%	118%
St. Benedict CES	BENE	671	82%	111%	149%	150%	147%	144%	141%	137%	135%	131%	125%	122%	123%	121%	121%	120%	120%	119%	119%	118%
Utilization	OTG	4,032	90%	97%	105%	113%	120%	127%	133%	142%	152%	161%	173%	186%	198%	210%	222%	234%	246%	254%	262%	270%
Utilization Change (+/-)				6.30%	7.79%	8.26%	6.97%	6.92%	6.22%	9.15%	9.48%	9.05%	12.55%	12.94%	12.11%	11.92%	12.14%	11.91%	12.03%	8.11%	7.59%	7.61%

MILTON ELEMENTARY SCHOOL UTILIZATION																						
Utilization	OTG	6,201	96%	101%	107%	113%	117%	122%	126%	132%	138%	144%	153%	161%	169%	177%	185%	193%	201%	206%	210%	215%
Enrolment Change (+/-)				5.02%	6.03%	5.72%	4.60%	4.61%	4.15%	5.78%	6.36%	5.71%	8.66%	8.48%	8.33%	7.78%	7.96%	7.75%	7.74%	5.01%	4.65%	4.65%

SECONDARY PANEL			HISTORIC					PROJECTED				FORECAST										
MILTON	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Bishop P. F. Reding CSS	BHRD	912	151%	161%	180%	205%	223%	238%	244%	249%	248%	255%	258%	260%	254%	244%	237%	230%	228%	226%	220%	214%
Jean Vanier CSS	JEAN	1,437	76%	92%	111%	136%	156%	175%	192%	205%	224%	240%	261%	277%	290%	301%	311%	326%	339%	350%	361%	371%
Utilization	OTG	2,349	105%	119%	138%	163%	182%	200%	212%	222%	234%	246%	260%	270%	276%	279%	282%	289%	296%	302%	306%	310%
Utilization Change (+/-)				13.71%	19.03%	24.95%	19.24%	17.73%	12.43%	9.81%	11.52%	12.25%	13.90%	10.33%	5.80%	3.14%	2.92%	6.89%	7.40%	5.27%	4.55%	4.07%

MILTON UTILIZATION			HISTORIC					PROJECTED				FORECAST										
			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
			99%	106%	116%	127%	135%	143%	150%	157%	165%	172%	182%	191%	199%	205%	212%	219%	227%	232%	237%	241%
Utilization Change (+/-)	OTG	8,550		7.40%	9.60%	11.01%	8.62%	8.21%	6.42%	6.89%	7.78%	7.51%	10.10%	8.99%	7.63%	6.51%	6.57%	7.51%	7.65%	5.08%	4.62%	4.49%

TOWN OF OAKVILLE

ENROLMENT PROJECTIONS

ELEMENTARY PANEL			HISTORIC					PROJECTED				FORECAST										
OAKVILLE	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
HOLY TRINITY																						
Holy Family CES	HLYF	314	220	213	200	201	217	218	208	210	201	205	203	201	200	202	196	199	203	201	198	195
Our Lady of Peace CES	OLPO	478	422	398	371	420	427	445	459	481	489	478	479	473	470	468	466	465	464	462	462	462
St. Andrew CES	ANDR	573	776	777	751	755	760	785	802	796	795	789	795	790	800	819	827	835	839	843	848	852
St. John (O) CES	JOHO	291	163	146	145	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
St. Marguerite d'Youville CES	MARG	504	581	537	475	470	430	416	390	366	356	332	327	320	322	329	328	329	330	329	329	329
St. Michael CES	MICH	268	215	208	194	289	270	268	268	273	272	274	272	277	278	279	288	293	297	298	298	299
Total Enrolment	OTG	2,428	2,377	2,279	2,136	2,135	2,104	2,131	2,127	2,126	2,112	2,078	2,076	2,060	2,070	2,097	2,107	2,122	2,133	2,132	2,135	2,137
Enrolment Change (+/-)				-98	-143	-1	-31	27	-5	-1	-14	-34	-3	-15	10	27	10	15	12	-1	3	2
Overall Utilization			98%	94%	88%	100%	98%	100%	100%	99%	99%	97%	97%	96%	97%	98%	99%	99%	100%	100%	100%	100%
ST. IGNATIUS OF LOYOLA																						
St. Bernadette CES	BERN	504	579	573	575	526	464	427	418	410	431	408	410	403	394	394	408	413	418	418	418	418
St. Gregory the Great CES	GREG	671	0	188	294	409	515	648	781	948	1,129	1,278	1,476	1,648	1,842	2,001	2,160	2,314	2,464	2,580	2,664	2,734
St. Joan of Arc CES	JOFA	547	512	492	484	456	450	421	429	428	413	394	368	360	346	331	330	330	330	330	330	330
St. John Paul II CES	POPE	570	759	718	644	620	573	520	453	403	364	326	312	300	291	282	285	285	285	285	285	285
St. Mary CES	MARY	599	700	636	690	742	770	789	777	753	738	723	711	727	739	744	758	772	781	789	787	786
St. Matthew CES	MATT	363	425	465	481	506	497	464	441	397	360	358	362	365	361	355	355	355	355	355	355	355
St. Teresa of Calcutta CES	MOTH	533	498	427	396	365	365	347	325	321	302	295	302	302	299	308	306	307	307	308	309	309
Total Enrolment	OTG	3,787	3,473	3,499	3,564	3,624	3,634	3,616	3,624	3,661	3,737	3,782	3,940	4,105	4,272	4,416	4,602	4,776	4,940	5,065	5,148	5,217
Enrolment Change (+/-)				26	65	60	10	-18	8	38	76	45	158	164	167	145	186	174	165	124	83	69
Overall Utilization			92%	92%	94%	96%	96%	95%	96%	97%	99%	100%	104%	108%	113%	117%	122%	126%	130%	134%	136%	138%
ST. THOMAS AQUINAS																						
St. Dominic CES	DOMI	527	622	625	622	655	664	660	661	667	655	642	620	615	611	597	604	610	613	614	614	615
St. James CES	STJA	455	210	208	210	531	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
St. Joseph (O) CES	JOSO	268	382	379	376	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
St. Nicholas CES	NICH	527	0	0	0	534	553	569	585	604	611	616	625	622	627	629	631	630	631	633	633	633
St. Luke CES	LUKE	360	269	251	239	219	205	203	194	189	186	188	187	186	185	194	198	199	199	199	199	199
St. Vincent CES	VINC	268	280	283	251	223	212	202	178	165	161	160	161	161	162	169	173	177	177	177	177	176
Total Enrolment	OTG	1,878	1,763	1,746	1,698	1,628	1,615	1,618	1,602	1,605	1,606	1,601	1,582	1,587	1,581	1,587	1,604	1,617	1,619	1,621	1,623	1,623
Enrolment Change (+/-)				-17	-48	-70	-13	3	-16	3	2	-6	-18	5	-7	6	17	13	3	2	2	0
Overall Utilization			94%	93%	90%	101%	96%	96%	95%	95%	96%	95%	94%	94%	94%	94%	95%	96%	96%	96%	96%	96%

OAKVILLE ELEMENTARY SCHOOL TOTAL ENROLMENT																						
Total Enrolment:	OTG	8,093	7,613	7,524	7,398	7,387	7,353	7,365	7,352	7,391	7,456	7,461	7,598	7,752	7,922	8,100	8,312	8,514	8,693	8,818	8,905	8,976
Enrolment Change (+/-)			-89	-126	-11	-34	12	-13	40	64	5	137	154	170	178	212	202	179	125	88	71	
Overall Utilization			94%	93%	91%	91%	91%	101%	97%	101%	102%	102%	104%	106%	109%	111%	114%	117%	119%	121%	122%	123%

SECONDARY PANEL			HISTORIC					PROJECTED				FORECAST											
OAKVILLE	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
Holy Trinity CSS	HLYT	1,245	1,195	1,168	1,239	1,296	1,320	1,353	1,343	1,359	1,377	1,450	1,477	1,500	1,516	1,503	1,531	1,533	1,562	1,607	1,641	1,671	
St. Ignatius of Loyola CSS	LYLA	1,311	1,114	1,237	1,255	1,338	1,326	1,360	1,376	1,409	1,477	1,488	1,457	1,421	1,407	1,375	1,358	1,361	1,361	1,376	1,396	1,416	
St. Thomas Aquinas CSS	AQUI	1,245	1,335	1,257	1,324	1,257	1,192	1,172	1,158	1,148	1,163	1,194	1,220	1,224	1,238	1,240	1,211	1,203	1,192	1,185	1,194	1,202	
Total Enrolment	OTG	3,801	3,644	3,662	3,818	3,891	3,838	3,885	3,877	3,915	4,017	4,133	4,154	4,144	4,162	4,119	4,099	4,097	4,114	4,168	4,231	4,289	
Enrolment Change (+/-)				18	156	73	-53	47	-8	38	102	116	21	-9	18	-43	-20	-2	17	54	63	58	
Overall Utilization			96%	96%	100%	102%	101%	102%	102%	103%	106%	109%	109%	109%	109%	108%	108%	108%	108%	110%	111%	113%	

OAKVILLE TOTAL ENROLMENT			HISTORIC					PROJECTED				FORECAST											
			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
			11,257	11,186	11,216	11,278	11,191	11,251	11,229	11,307	11,473	11,594	11,752	11,897	12,084	12,219	12,411	12,611	12,807	12,986	13,136	13,265	
Enrolment Change (+/-)	OTG	11,894	-71	30	62	-87	60	-22	78	166	121	158	145	188	134	193	200	197	178	151	129		
Overall Utilization			95%	94%	94%	104%	98%	99%	98%	99%	101%	102%	103%	104%	106%	107%	109%	111%	112%	114%	115%	116%	

TOWN OF OAKVILLE

UTILIZATION PROJECTIONS & CHANGES

ELEMENTARY PANEL			HISTORIC					PROJECTED					FORECAST									
OAKVILLE	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
HOLY TRINITY																						
Holy Family CES	HLyf	314	70%	68%	64%	64%	69%	69%	66%	67%	64%	65%	65%	64%	64%	64%	62%	64%	65%	64%	63%	62%
Our Lady of Peace CES	OLPO	478	88%	83%	78%	88%	89%	93%	96%	101%	102%	100%	100%	99%	98%	98%	98%	97%	97%	97%	97%	97%
St. Andrew CES	ANDR	573	135%	136%	131%	132%	133%	137%	140%	139%	139%	138%	139%	138%	140%	143%	144%	146%	146%	147%	148%	149%
St. John (O) CES	JOHO	291	56%	50%	50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
St. Marguerite d'Youville CES	MARG	504	115%	107%	94%	93%	85%	83%	77%	73%	71%	66%	65%	63%	64%	65%	65%	65%	65%	65%	65%	65%
St. Michael CES	MICH	268	80%	78%	72%	108%	101%	100%	100%	102%	101%	102%	102%	103%	104%	104%	108%	109%	111%	111%	111%	111%
Utilization	OTG	2,428	98%	94%	88%	88%	87%	100%	100%	99%	99%	97%	97%	96%	97%	98%	99%	99%	100%	100%	100%	100%
Utilization Change (+/-)				-4.04%	-5.89%	-0.04%	-1.28%	13.08%	-0.22%	-0.05%	-0.65%	-1.57%	-0.13%	-0.72%	0.46%	1.25%	0.45%	0.72%	0.54%	-0.06%	0.13%	0.10%
ST. IGNATIUS OF LOYOLA																						
St. Bernadette CES	BERN	504	115%	114%	114%	104%	92%	85%	83%	81%	86%	81%	81%	80%	78%	78%	81%	82%	83%	83%	83%	83%
St. Gregory the Great CES	GREG	671	0%	28%	44%	61%	77%	96%	116%	141%	168%	190%	220%	246%	275%	298%	322%	345%	367%	384%	397%	407%
St. Joan of Arc CES	JOFA	547	94%	90%	88%	83%	82%	77%	78%	78%	76%	72%	67%	66%	63%	61%	60%	60%	60%	60%	60%	60%
St. John Paul II CES	POPE	570	133%	126%	113%	109%	101%	91%	80%	71%	64%	57%	55%	53%	51%	50%	50%	50%	50%	50%	50%	50%
St. Mary CES	MARY	599	117%	106%	115%	124%	129%	132%	130%	126%	123%	121%	119%	121%	123%	124%	127%	129%	130%	132%	131%	131%
St. Matthew CES	MATT	363	117%	128%	133%	139%	137%	128%	122%	109%	99%	99%	100%	101%	100%	98%	98%	98%	98%	98%	98%	98%
St. Teresa of Calcutta CES	MOTH	533	93%	80%	74%	68%	68%	65%	61%	60%	57%	55%	57%	57%	56%	58%	57%	58%	58%	58%	58%	58%
Utilization	OTG	3,787	92%	92%	94%	96%	96%	95%	96%	97%	99%	100%	104%	108%	113%	117%	122%	126%	130%	134%	136%	138%
Utilization Change (+/-)				0.69%	1.72%	1.58%	0.26%	-0.48%	0.20%	0.99%	2.01%	1.19%	4.17%	4.34%	4.40%	3.82%	4.91%	4.59%	4.35%	3.28%	2.20%	1.81%
ST. THOMAS AQUINAS																						
St. Dominic CES	DOMI	527	118%	119%	118%	124%	126%	125%	125%	127%	124%	122%	118%	117%	116%	113%	115%	116%	116%	116%	117%	117%
St. James CES	STJA	455	46%	46%	46%	117%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
St. Joseph (O) CES	JOSO	268	143%	141%	140%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
St. Nicholas CES	NICH	527	0%	0%	0%	0%	101%	105%	108%	111%	115%	116%	117%	119%	118%	119%	119%	120%	120%	120%	120%	120%
St. Luke CES	LUKE	360	75%	70%	66%	61%	57%	56%	54%	52%	52%	52%	52%	52%	51%	54%	55%	55%	55%	55%	55%	55%
St. Vincent CES	VINC	268	104%	106%	94%	83%	79%	76%	66%	61%	60%	60%	60%	60%	60%	63%	65%	66%	66%	66%	66%	66%
Utilization	OTG	1,878	94%	93%	90%	101%	96%	96%	95%	95%	96%	95%	94%	94%	94%	94%	95%	96%	96%	96%	96%	96%
Utilization Change (+/-)				-0.91%	-2.56%	10.70%	-5.10%	0.17%	-0.96%	0.17%	0.11%	-0.35%	-1.08%	0.30%	-0.40%	0.37%	1.00%	0.75%	0.17%	0.10%	0.10%	0.01%

OAKVILLE ELEMENTARY SCHOOL UTILIZATION																						
Utilization	OTG	8,093	94%	93%	91%	104%	97%	97%	97%	97%	98%	98%	100%	102%	104%	106%	109%	112%	114%	116%	117%	118%
Enrolment Change (+/-)				-1.10%	-1.56%	12.94%	-7.68%	0.16%	-0.18%	0.52%	0.85%	0.07%	1.80%	2.03%	2.24%	2.33%	2.79%	2.65%	2.36%	1.64%	1.15%	0.93%

SECONDARY PANEL			HISTORIC					PROJECTED					FORECAST									
OAKVILLE	CODE	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Holy Trinity CSS	HLyT	1,245	96%	94%	100%	104%	106%	109%	108%	109%	111%	116%	119%	120%	122%	121%	123%	123%	125%	129%	132%	134%
St. Ignatius of Loyola CSS	LYLA	1,311	85%	94%	96%	102%	101%	104%	105%	107%	113%	114%	111%	108%	107%	105%	104%	104%	104%	105%	106%	108%
St. Thomas Aquinas CSS	AQUI	1,245	107%	101%	106%	101%	96%	94%	93%	92%	93%	96%	98%	98%	99%	100%	97%	97%	96%	95%	96%	97%
Utilization	OTG	3,801	96%	96%	100%	102%	101%	102%	102%	103%	106%	109%	109%	109%	109%	108%	108%	108%	108%	110%	111%	113%
Utilization Change (+/-)				0.47%	4.10%	1.92%	-1.39%	1.24%	-0.22%	1.01%	2.67%	3.04%	0.55%	-0.25%	0.46%	-1.13%	-0.52%	-0.06%	0.46%	1.41%	1.66%	1.53%

OAKVILLE TOTAL UTILIZATION			HISTORIC					PROJECTED					FORECAST									
			2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
			95%	94%	94%	104%	98%	99%	98%	99%	101%	102%	103%	104%	106%	107%	109%	111%	112%	114%	115%	116%
Utilization Change (+/-)	OTG	11,894		-0.60%	0.25%	9.36%	-5.55%	0.52%	-0.19%	0.68%	1.45%	1.06%	1.39%	1.27%	1.64%	1.18%	1.69%	1.75%	1.72%	1.56%	1.32%	1.13%

HCDSB ENROLMENT PROJECTIONS (2018-2032)

ENROLMENT PROJECTIONS

	HISTORIC					PROJECTED				FORECAST										
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
CITY OF BURLINGTON																				
Elementary Panel	5,652	5,729	5,878	6,098	6,156	6,224	6,292	6,372	6,426	6,477	6,427	6,399	6,325	6,230	6,215	6,183	6,141	6,107	6,073	6,046
ELE Enrol. Change (+/-)		77	149	220	58	68	68	80	54	51	-50	-28	-74	-95	-15	-32	-42	-34	-34	-27
Secondary Panel	2,891	2,872	3,001	3,195	3,255	3,332	3,401	3,457	3,470	3,458	3,539	3,579	3,623	3,702	3,632	3,588	3,523	3,447	3,432	3,418
SEC Enrol. Change (+/-)		(19)	129	194	60	77	69	56	13	-12	82	39	45	79	-70	-44	-65	-77	-14	-14
Total Enrolment	8,543	8,601	8,879	9,293	9,411	9,556	9,693	9,829	9,896	9,934	9,966	9,978	9,948	9,932	9,847	9,771	9,664	9,553	9,505	9,464
Enrolment Change (+/-)		58	278	414	118	145	137	135	67	39	32	11	-29	-16	-85	-77	-107	-111	-48	-41
TOWN OF HALTON HILLS																				
Elementary Panel	2,729	2,786	2,760	2,731	2,783	2,825	2,857	2,974	3,094	3,213	3,351	3,426	3,499	3,590	3,682	3,760	3,837	3,873	3,920	3,972
ELE Enrol. Change (+/-)		57	(26)	(29)	52	42	32	117	121	119	138	75	73	91	93	78	76	37	47	52
Secondary Panel	1,563	1,632	1,656	1,706	1,658	1,825	1,815	1,875	1,941	2,001	2,018	2,031	2,057	2,074	2,120	2,160	2,186	2,217	2,253	2,291
SEC Enrol. Change (+/-)		69	24	50	-48	167	-9	59	67	60	18	12	26	17	46	40	26	30	37	38
Total Enrolment	4,292	4,418	4,416	4,437	4,441	4,650	4,672	4,848	5,035	5,214	5,369	5,456	5,555	5,663	5,802	5,920	6,023	6,090	6,174	6,263
Enrolment Change (+/-)		126	(2)	21	4	209	22	176	187	178	156	87	99	108	139	118	103	67	84	89
TOWN OF MILTON																				
Elementary Panel	5,956	6,267	6,641	6,996	7,281	7,567	7,824	8,182	8,577	8,931	9,468	9,994	10,510	10,993	11,486	11,967	12,447	12,757	13,045	13,333
ELE Enrol. Change (+/-)		311	374	355	285	286	257	358	394	354	537	526	516	483	493	480	480	311	288	288
Secondary Panel	2,472	2,794	3,241	3,827	4,279	4,695	4,987	5,218	5,489	5,776	6,103	6,345	6,482	6,555	6,624	6,786	6,960	7,083	7,190	7,286
SEC Enrol. Change (+/-)		322	447	586	452	416	292	231	271	288	326	243	136	74	69	162	174	124	107	96
Total Enrolment	8,428	9,061	9,882	10,823	11,560	12,262	12,811	13,400	14,065	14,707	15,571	16,339	16,992	17,548	18,110	18,752	19,406	19,841	20,236	20,619
Enrolment Change (+/-)		633	821	941	737	702	549	589	665	642	864	768	653	556	562	642	654	434	395	384
TOWN OF OAKVILLE																				
Elementary Panel	7,613	7,524	7,398	7,387	7,353	7,365	7,352	7,391	7,456	7,461	7,598	7,752	7,922	8,100	8,312	8,514	8,693	8,818	8,905	8,976
ELE Enrol. Change (+/-)		(89)	(126)	(11)	-34	12	-13	40	64	5	137	154	170	178	212	202	179	125	88	71
Secondary Panel	3,644	3,662	3,818	3,891	3,838	3,885	3,877	3,915	4,017	4,133	4,154	4,144	4,162	4,119	4,099	4,097	4,114	4,168	4,231	4,289
SEC Enrol. Change (+/-)		18	156	73	-53	47	-8	38	102	116	21	-9	18	-43	-20	-2	17	54	63	58
Total Enrolment	11,257	11,186	11,216	11,278	11,191	11,251	11,229	11,307	11,473	11,594	11,752	11,897	12,084	12,219	12,411	12,611	12,807	12,986	13,136	13,265
Enrolment Change (+/-)		(71)	30	62	-87	60	-22	78	166	121	158	145	188	134	193	200	197	178	151	129
BOARD TOTALS																				
Elementary Panel	21,950	22,306	22,677	23,212	23,573	23,981	24,325	24,919	25,552	26,081	26,844	27,571	28,256	28,912	29,695	30,423	31,117	31,555	31,944	32,328
ELE Enrol. Change (+/-)		356	371	535	361	408	344	594	633	529	763	727	685	656	783	728	694	438	389	384
Secondary Panel	10,570	10,960	11,716	12,619	13,030	13,738	14,081	14,464	14,917	15,368	15,814	16,099	16,324	16,450	16,475	16,631	16,784	16,914	17,107	17,284
SEC Enrol. Change (+/-)		390	756	903	411	708	343	384	452	451	446	285	225	127	25	156	153	131	193	177
Total Enrolment	32,520	33,266	34,393	35,831	36,603	37,719	38,406	39,384	40,469	41,449	42,658	43,670	44,580	45,362	46,171	47,054	47,900	48,469	49,051	49,612
Enrolment Change (+/-)		746	1,127	1,438	772	1,116	687	978	1,085	980	1,210	1,012	910	783	808	883	846	569	582	561

CITY OF BURLINGTON

Figure 1 illustrates the Burlington's total enrolment trends by panel for the period of 2015-2023.

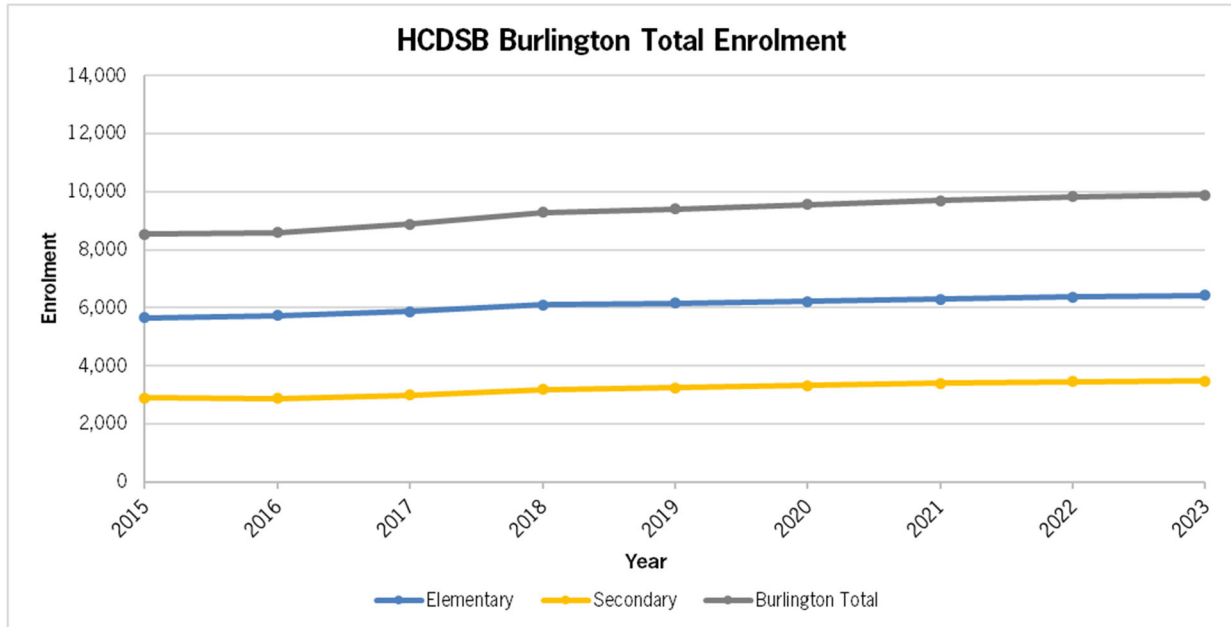
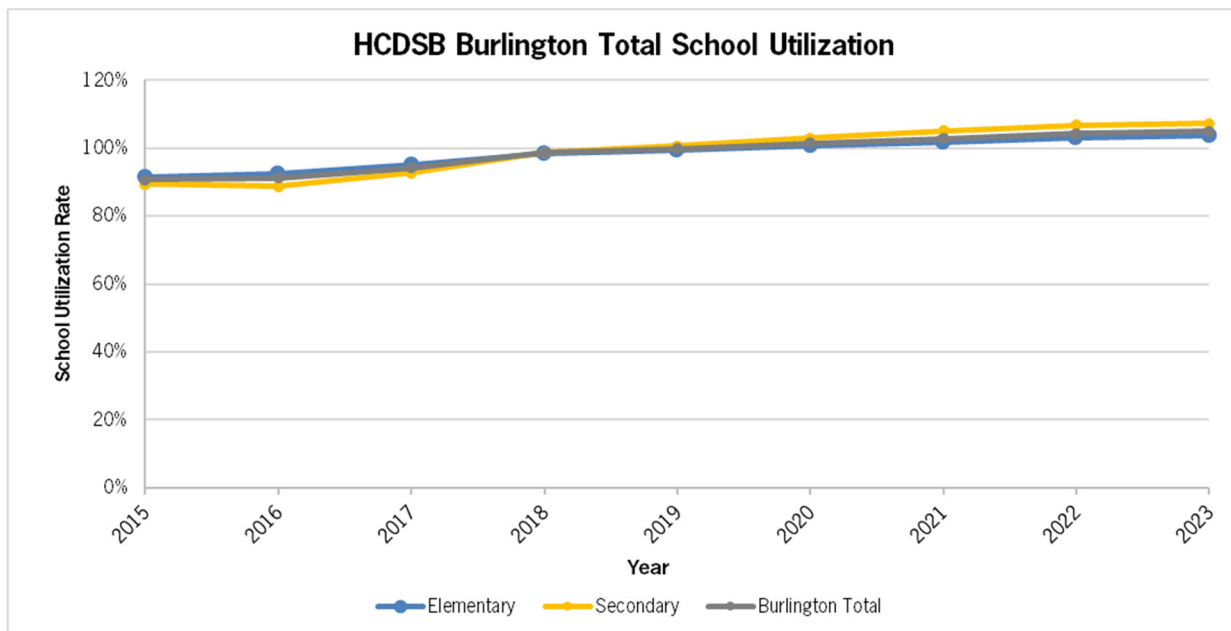


Figure 2 illustrates the Burlington's total utilization rates by panel for the period of 2015-2023.



TOWN OF HALTON HILLS

Figure 3 illustrates the Halton Hills' total enrolment trends by panel for the period of 2015-2023.

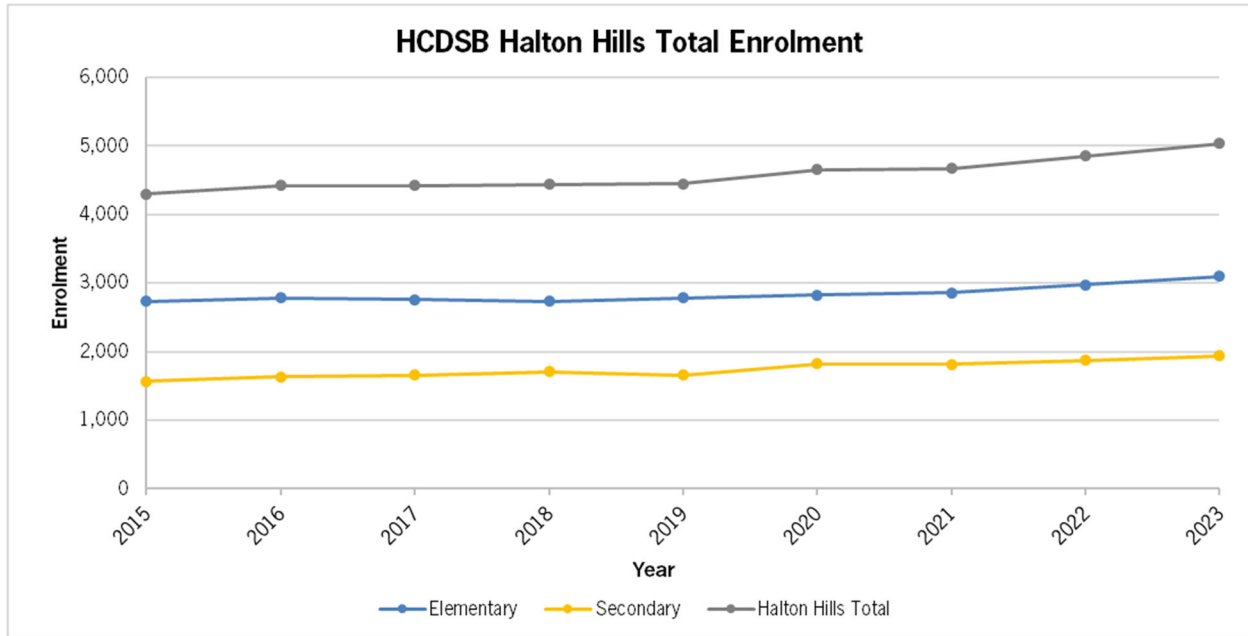
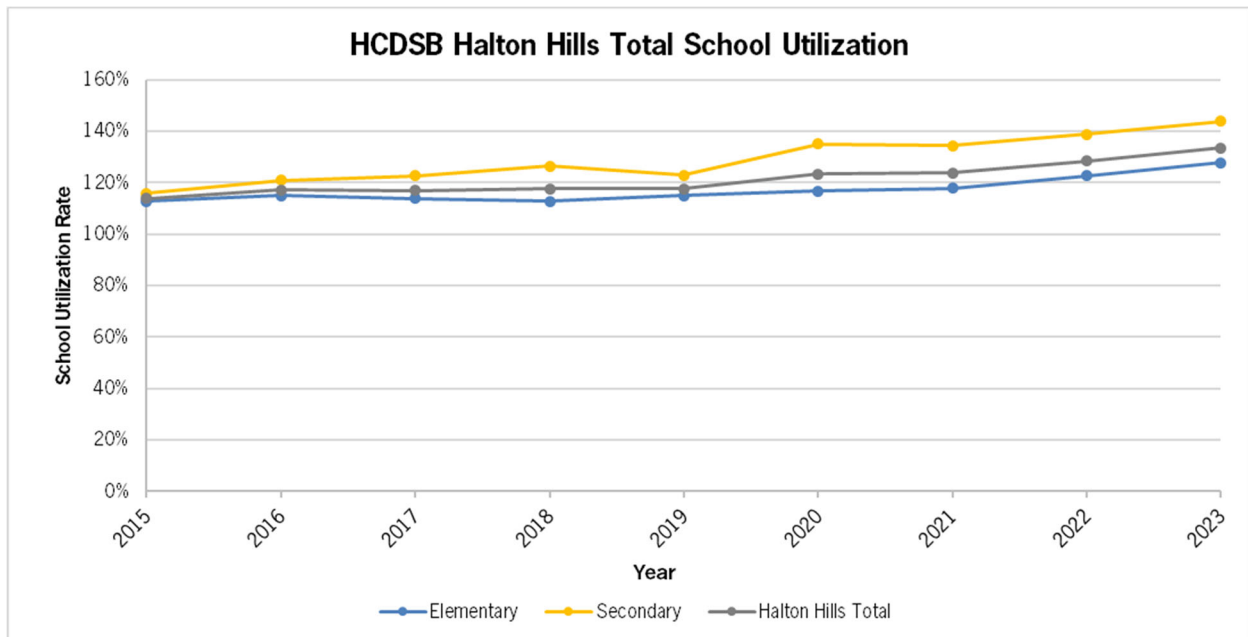


Figure 4 illustrates the Halton Hills' total utilization rates by panel for the period of 2015-2023.



TOWN OF MILTON

Figure 5 illustrates the Milton's total enrolment trends by panel for the period of 2015-2023.

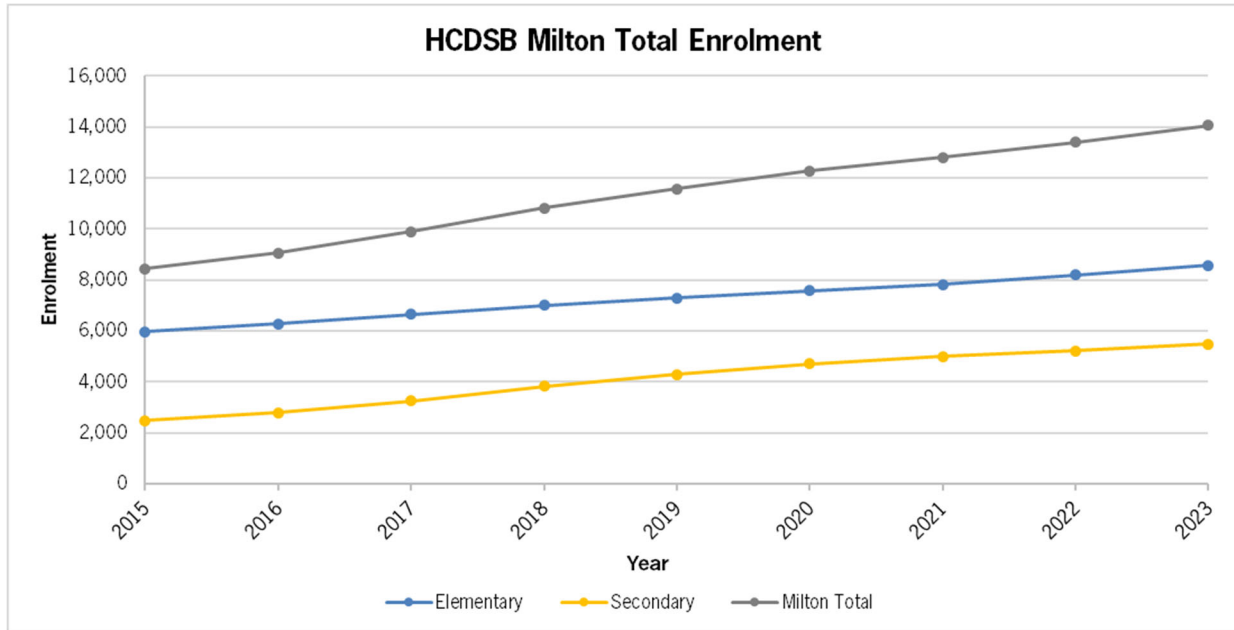
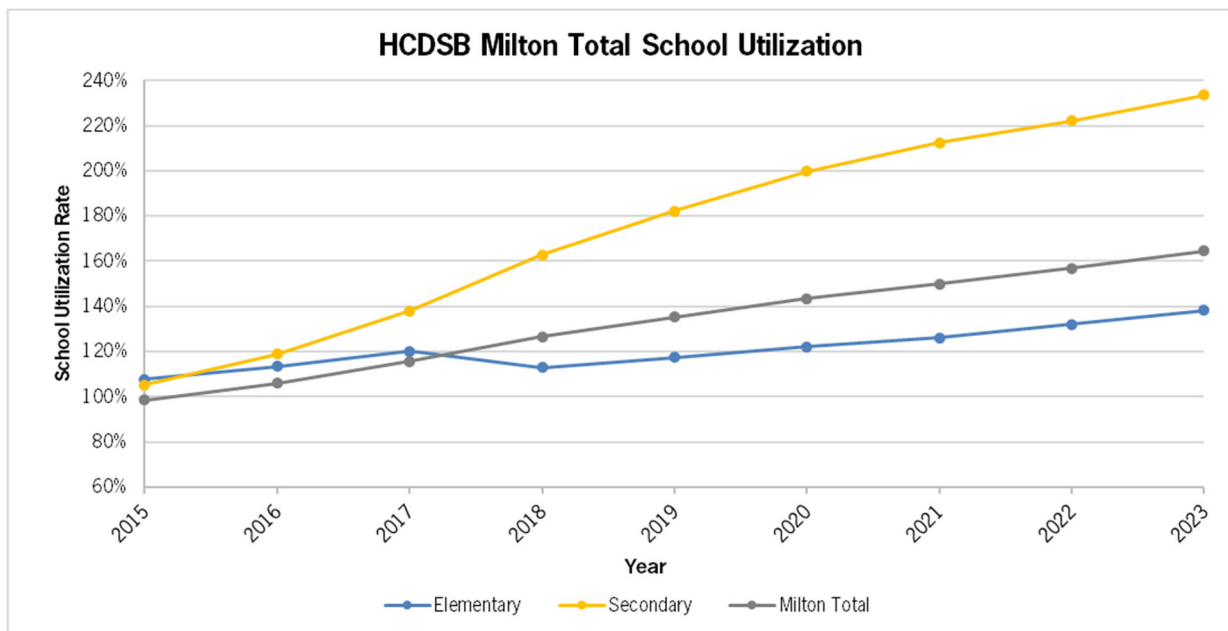


Figure 6 illustrates the Milton's total utilization rates by panel for the period of 2015-2023.



TOWN OF OAKVILLE

Figure 7 illustrates the Oakville's total enrolment trends by panel for the period of 2015-2023.

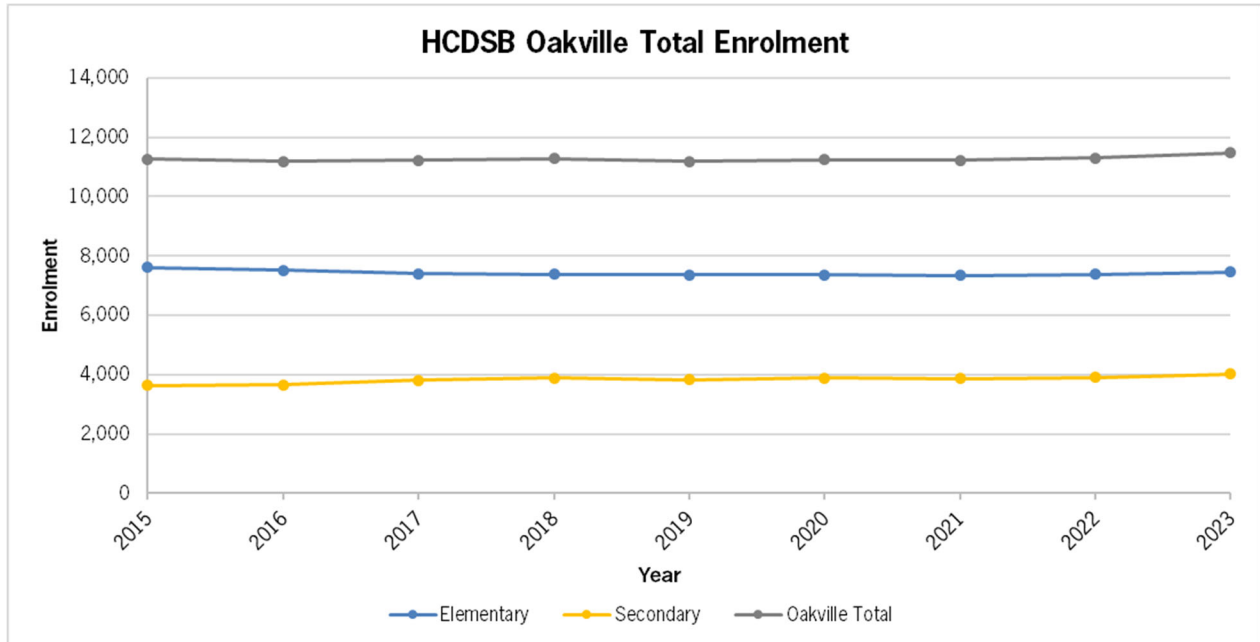
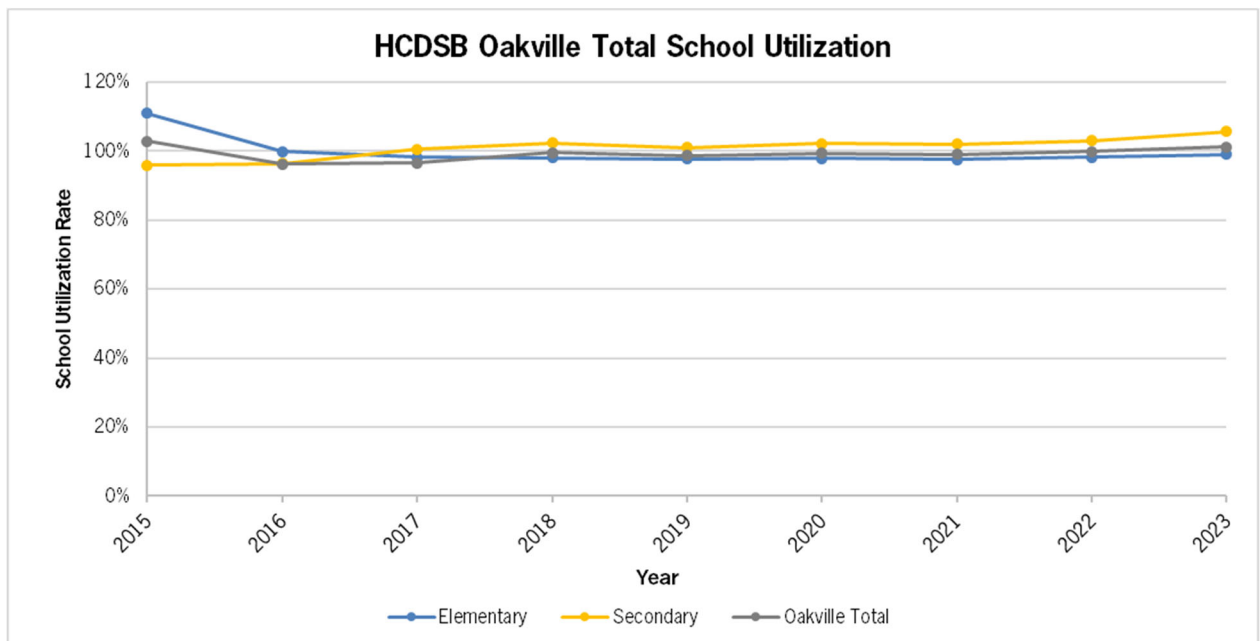


Figure 8 illustrates the Oakville's total utilization rates by panel for the period of 2015-2023.



BOARD TOTAL

Figure 9 illustrates the Board's total enrolment trends by panel for the period of 2015-2023.

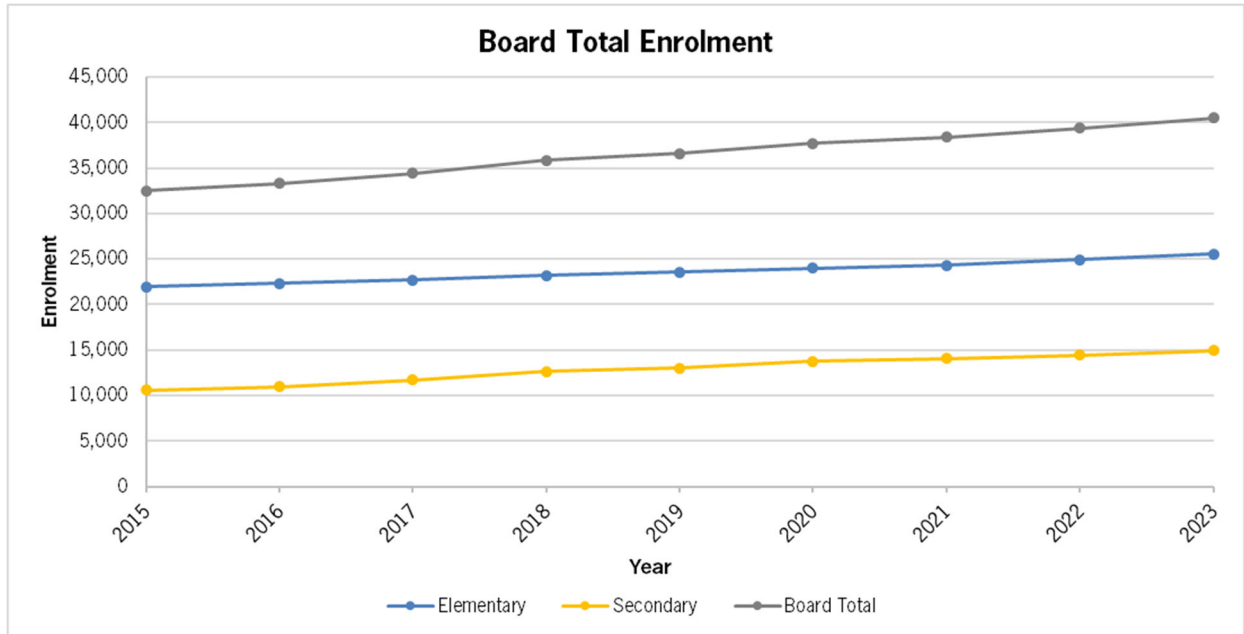
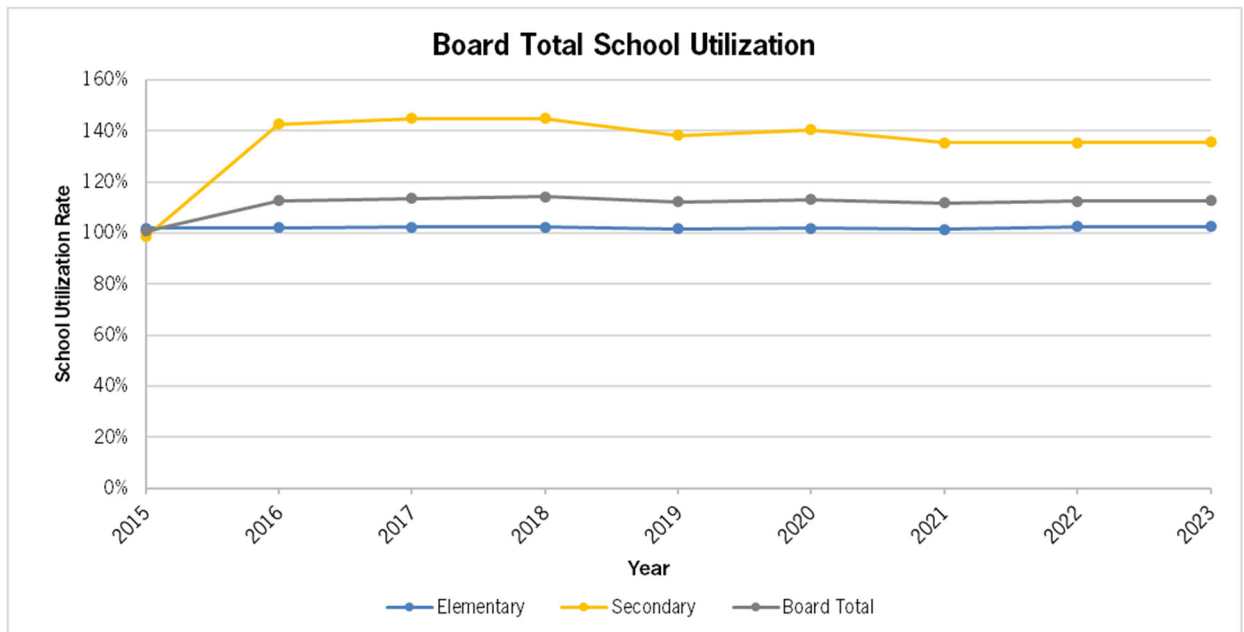
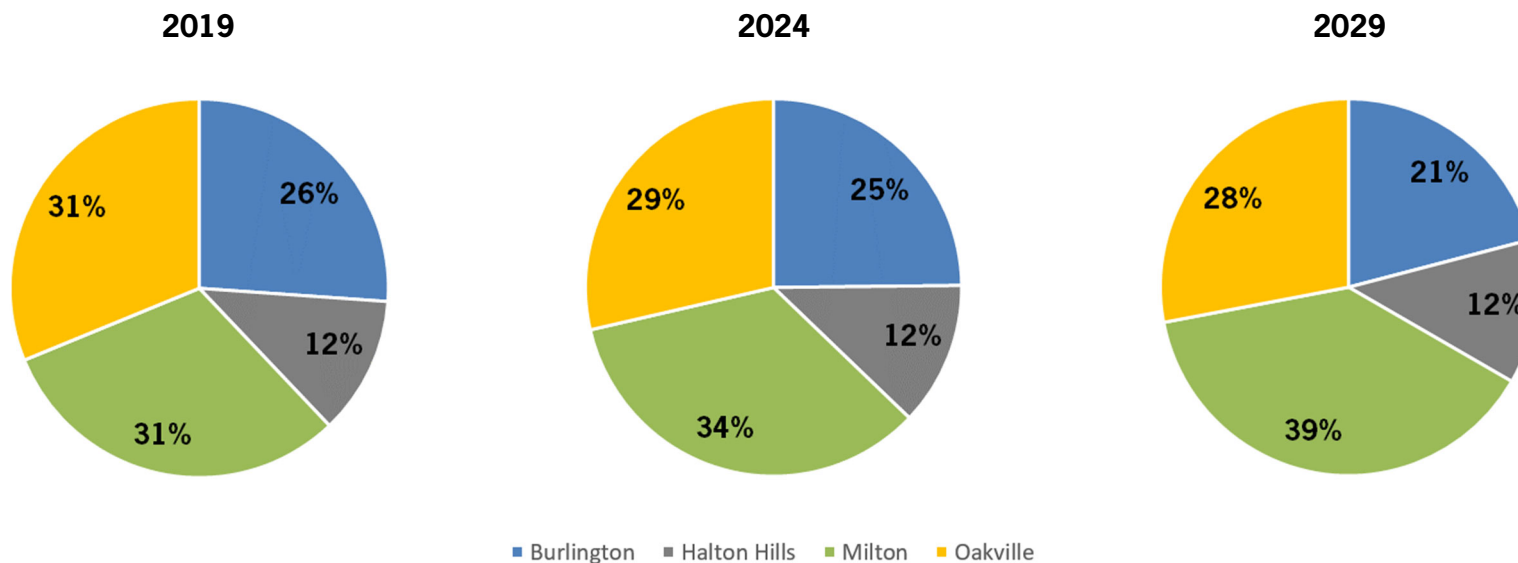
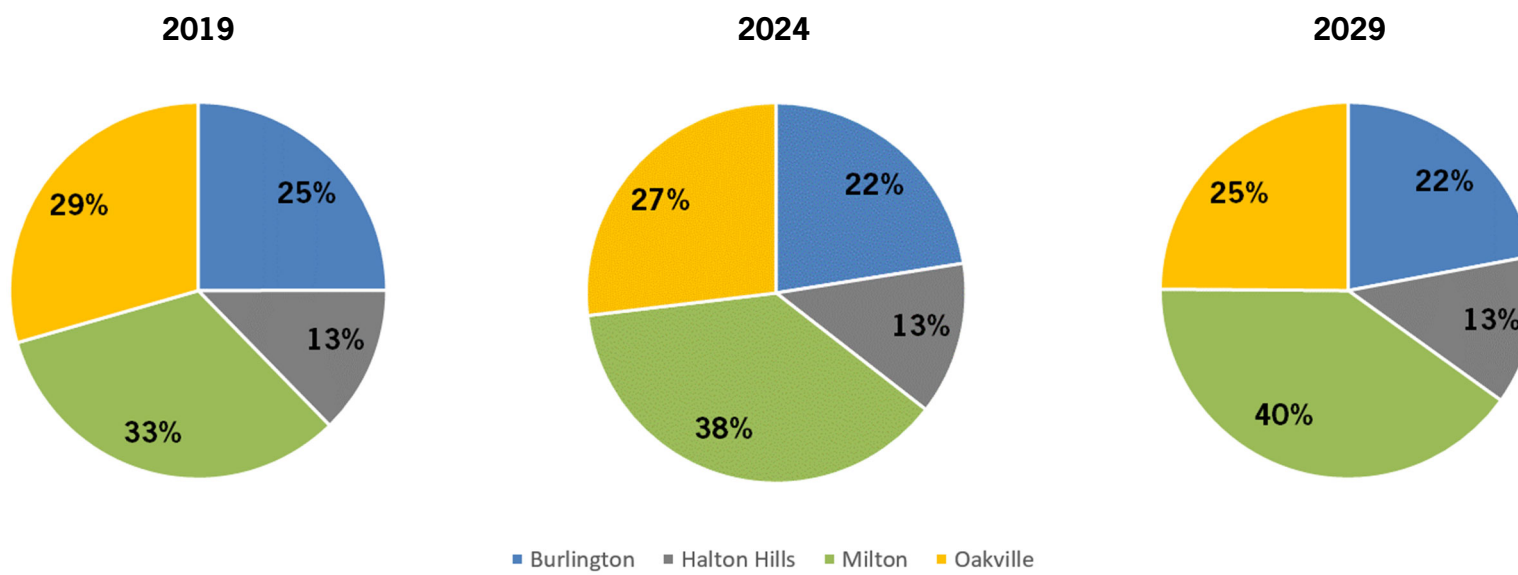
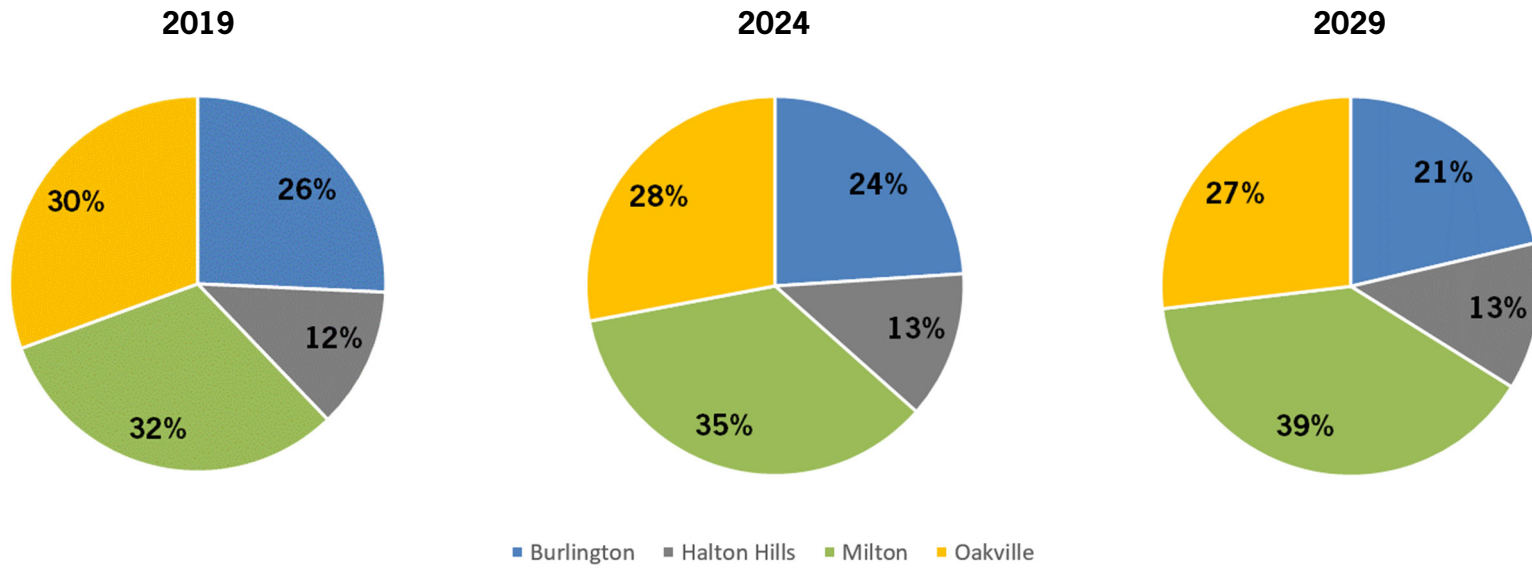


Figure 10 illustrates the Board's total utilization rates by panel for the period of 2015-2023.



Elementary Distribution by Municipality**Secondary Distribution by Municipality**

Total Elementary and Secondary Distribution by Municipality



GRADE 8 RETENTION RATIOS TRANSFERS BETWEEN JUNE 2019 TO OCTOBER 2019

APPENDIX C

School		GRADE 9 ADMISSIONS REPORT										GRADE 8 TRANSFER REPORT				REPORTS SUMMARY	
		Assumption CSS	Notre Dame CSS	Corpus Christi CSS	St. Thomas Aquinas CSS	St. Ignatius of Loyola CSS	Holy Trinity CSS	Bishop Reding CSS	Jean Vanier CSS	Christ the King CSS	Total	HDSB	OTHER BOARD	OTHER TRANSFERS	Grade 8's June 29 2018	Left Board	Retention Rate
BURLINGTON	FAMILY																
Ascension CES	ASPT	31		1							32	2			34	2	94%
Holy Rosary (B) CES	ASPT	40									40				40	0	100%
St. John (B) CES	ASPT	29	1								30		1	1	32	2	94%
St. Patrick CES	ASPT	36									36	3			39	3	92%
St. Paul CES	ASPT	39									39				39	0	100%
St. Raphael CES	ASPT	33	2								35				35	0	100%
Sacred Heart of Jesus CES	CORP		3	47							50	1			51	1	98%
St. Anne CES	CORP	6	2	46	1						55				55	0	100%
St. Christopher CES	CORP	1		34	1						36				36	0	100%
St. Elizabeth Seton CES	CORP	2		44	1						47	1	1	1	50	3	94%
Canadian Martyrs CES	NTDM	7	34								41			1	42	1	98%
St. Gabriel CES	NTDM	21	51	1	2						75		1		76	1	99%
St. Mark CES	NTDM	3	39						1		43		1		44	1	98%
St. Timothy CES	NTDM		51								51				51	0	100%
Subtotal		248	183	173	5	0	0	0	1	0	610	7	4	3	624	14	98%
HALTON HILLS	FAMILY																
Holy Cross CES	KING							1		47	48				48	0	100%
St. Brigid CES	KING				1					96	97		1		98	1	99%
St. Catherine of Alexandria CES	KING									64	64		1		65	1	98%
St. Francis of Assisi CES	KING									35	35	1			36	1	97%
St. Joseph (A) CES	KING							1		31	32	2	1	1	36	4	89%
Subtotal		0	0	0	1	0	0	2	0	273	276	3	3	1	283	7	98%
MILTON	FAMILY																
Holy Rosary (M) CES	BHRD							49	3		52	2	2		56	4	93%
Our Lady of Victory CES	BHRD							30	6		36	1	1		38	2	95%
St. Anthony of Padua CES	BHRD							68	1		69			2	71	2	97%
St. Peter CES	BHRD							55			55				55	0	100%
Guardian Angels CES	JEAN			1				11	83		95	2	1		98	3	97%
Lumen Christi CES	JEAN							1	31		32	1	1		34	2	94%
Our Lady of Fatima CES	JEAN			1				9	34		44	1	1	1	47	3	94%
Queen of Heaven CES	JEAN							1	80		81	1			82	1	99%
St. Benedict CES	JEAN			7				49	27		83			1	84	1	99%
Subtotal		0	0	0	9	0	0	273	265	0	547	8	6	4	565	18	97%
OAKVILLE	FAMILY																
St. Dominic CES	AQUI			1	46		3				50	2		2	54	4	93%
St. James CES	AQUI				64			1			65	1			66	1	98%
St. Luke CES	AQUI				23	1					24	5			29	5	83%
St. Nicholas CES	AQUI				64			1			65	1			66	1	98%
St. Vincent CES	AQUI				10						10	13	1		24	14	42%
Holy Family CES	HLTY			1			7				8	7			15	7	53%
Our Lady of Peace CES	HLTY			2	1		50	1			54				54	0	100%
St. Andrew CES	HLTY		1		2		89				92	5			97	5	95%
St. Marguerite d'Youville CES	HLTY				4		75				79				79	0	100%
St. Michael CES	HLTY			1			25				26		2		28	2	93%
St. Bernadette CES	LYLA				9	63	4				76	1			77	1	99%
St. Gregory the Great CES	LYLA				1	19	5				25			2	27	2	93%
St. Joan of Arc CES	LYLA				2	46	2				50				50	0	100%
St. John Paul II CES	LYLA				2	59	2				63	5	2	2	72	9	88%
St. Mary CES	LYLA		1	1	7	25	3				37	1			38	1	97%
St. Matthew CES	LYLA				5	25	14				44	8	4	2	58	14	76%
St. Teresa of Calcutta CES	LYLA				2	39					41	2		1	44	3	93%
Subtotal		0	2	2	245	278	279	3	0	0	809	51	9	9	878	69	92%
TOTAL INTERNAL ADMISSIONS		248	185	175	260	278	279	278	266	273	2,242				2,350	108	95%
Halton Public		16	95	70	65	39	96	197	281	98	957						
Other Boards		6	13	9	14	5	11	37	32	21	148						
Other Admissions		10	3	5	23	1	13	5	9		69						
TOTAL EXTERNAL ADMISSIONS		32	111	84	102	45	120	239	322	119	1174						
TOTAL ADMISSIONS		280	296	259	362	323	399	517	588	392	3,416						
From HCDSB		88.57%	62.50%	67.57%	71.82%	86.07%	69.92%	53.77%	45.24%	69.64%	65.63%						
From Other		11.43%	37.50%	32.43%	28.18%	13.93%	30.08%	46.23%	54.76%	30.36%	34.37%						
Total Students		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%						

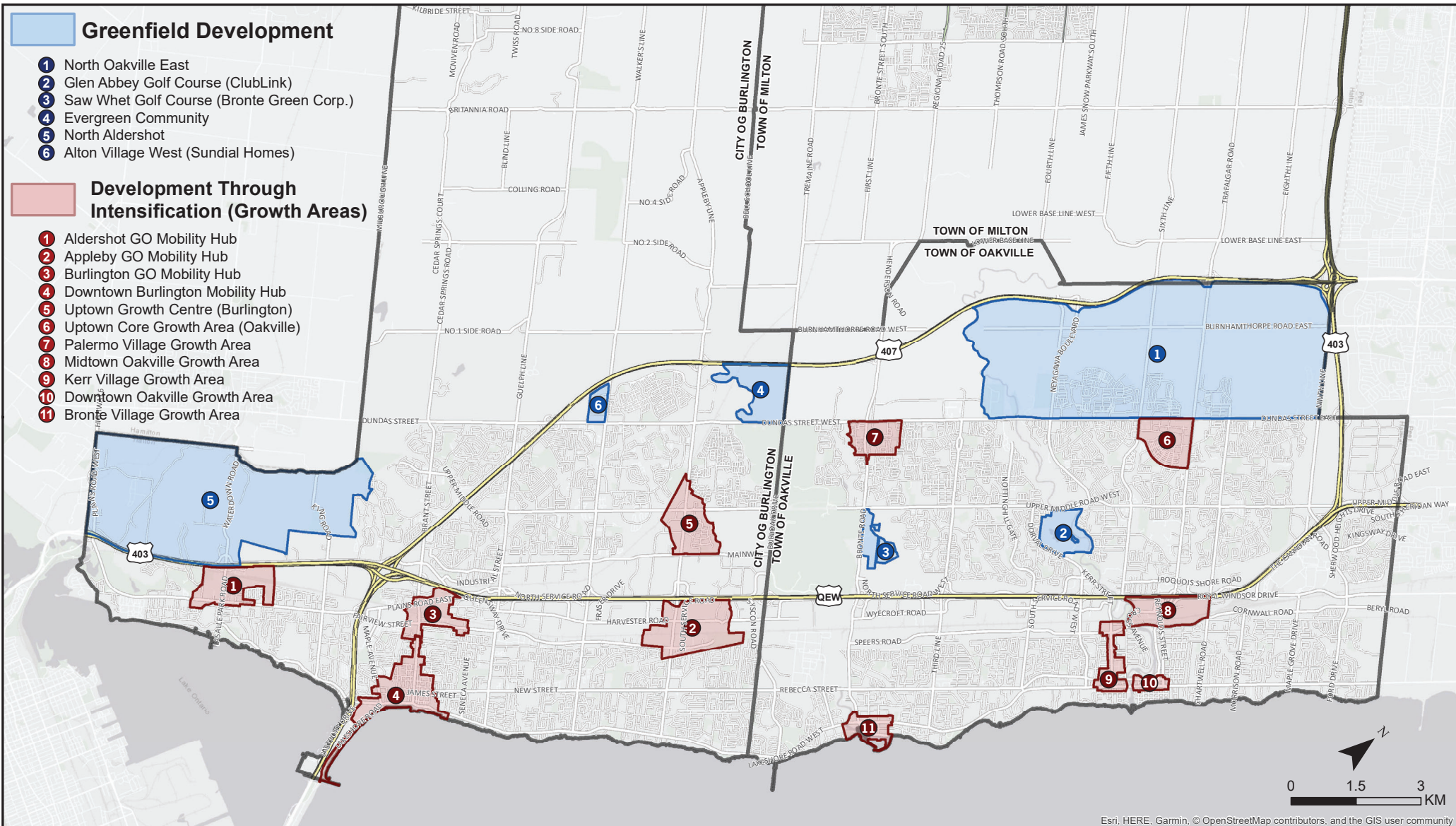
GRADE 8 FEEDER SCHOOL PROPORTIONS TRANSFERS BETWEEN JUNE 2019 TO OCTOBER 2019

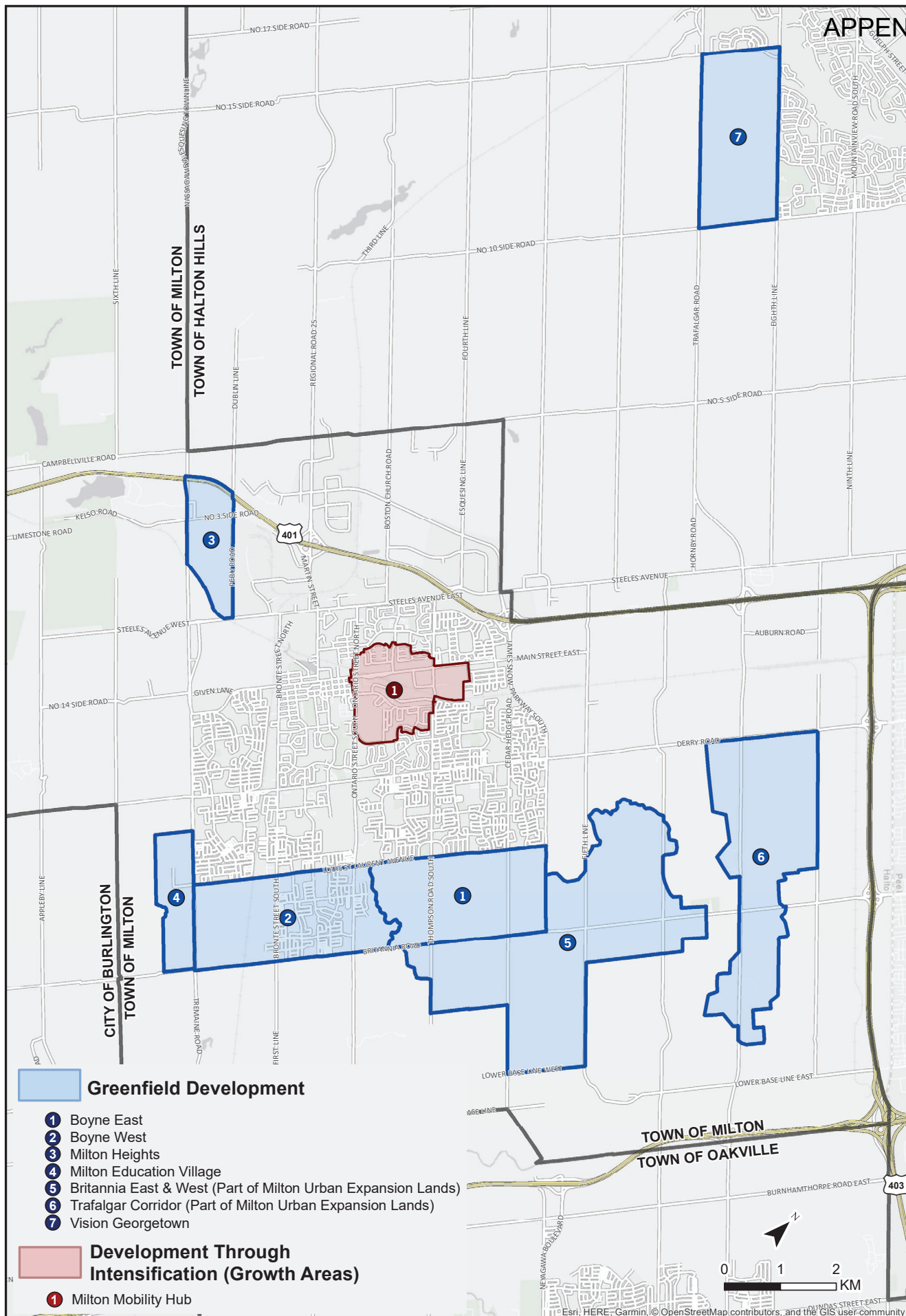
School	Family	Assumption CSS		Notre Dame CSS		Corpus Christi CSS		St. Thomas Aquinas CSS		St. Ignatius of Loyola CSS		Holy Trinity CSS		Bishop Reding CSS		Jean Vanier CSS		Christ the King CSS	
BURLINGTON FAMILY																			
Ascension CES	ASPT	31	11.1%	0	0.0%	1	0.4%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Holy Rosary (B) CES	ASPT	40	14.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
St. John (B) CES	ASPT	29	10.4%	1	0.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
St. Patrick CES	ASPT	36	12.9%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
St. Paul CES	ASPT	39	13.9%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
St. Raphael CES	ASPT	33	11.8%	2	0.7%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Sacred Heart of Jesus CES	CORP	0	0.0%	3	1.0%	47	18.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
St. Anne CES	CORP	6	2.1%	2	0.7%	46	17.9%	1	0.9%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
St. Christopher CES	CORP	1	0.4%	0	0.0%	34	13.2%	1	0.9%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
St. Elizabeth Seton CES	CORP	2	0.7%	0	0.0%	44	17.1%	1	0.9%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Canadian Martyrs CES	NTDM	7	2.5%	34	11.6%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
St. Gabriel CES	NTDM	21	7.5%	51	17.3%	1	0.4%	2	1.9%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
St. Mark CES	NTDM	3	1.1%	39	13.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	1	0.3%	0	0.0%
St. Timothy CES	NTDM	0	0.0%	51	17.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Halton Public		16	5.7%	95	32.3%	70	27.2%	65	60.7%	39	86.7%	96	80.0%	197	82.4%	281	87.0%	98	82.4%
Other Boards		6	2.1%	13	4.4%	9	3.5%	14	13.1%	5	11.1%	11	9.2%	37	15.5%	32	9.9%	21	17.6%
Other Admissions		10	3.6%	3	1.0%	5	1.9%	23	21.5%	1	2.2%	13	10.8%	5	2.1%	9	2.8%	0	0.0%
Subtotal		280	100%	294	100%	257	100%	107	100%	45	100%	120	100%	239	100%	323	100%	119	100%

School	Family	Assumption CSS		Notre Dame CSS		Corpus Christi CSS		St. Thomas Aquinas CSS		St. Ignatius of Loyola CSS		Holy Trinity CSS		Bishop Reding CSS		Jean Vanier CSS		Christ the King CSS	
HALTON HILLS FAMILY																			
Holy Cross CES	KING	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	1	0.4%	0	0.0%	47	12.0%
St. Brigid CES	KING	0	0.0%	0	0.0%	0	0.0%	1	1.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	96	24.5%
St. Catherine of Alexandria CE	KING	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	64	16.3%
St. Francis of Assisi CES	KING	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	35	8.9%
St. Joseph (A) CES	KING	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	1	0.4%	0	0.0%	31	7.9%
Halton Public		16	50.0%	95	85.6%	70	83.3%	65	63.1%	39	86.7%	96	80.0%	197	81.7%	281	87.3%	98	25.0%
Other Boards		6	18.8%	13	11.7%	9	10.7%	14	13.6%	5	11.1%	11	9.2%	37	15.4%	32	9.9%	21	5.4%
Other Admissions		10	31.3%	3	2.7%	5	6.0%	23	22.3%	1	2.2%	13	10.8%	5	2.1%	9	2.8%	0	0.0%
Subtotal		32	100%	111	100%	84	100%	103	100%	45	100%	120	100%	241	100%	322	100%	392	100%

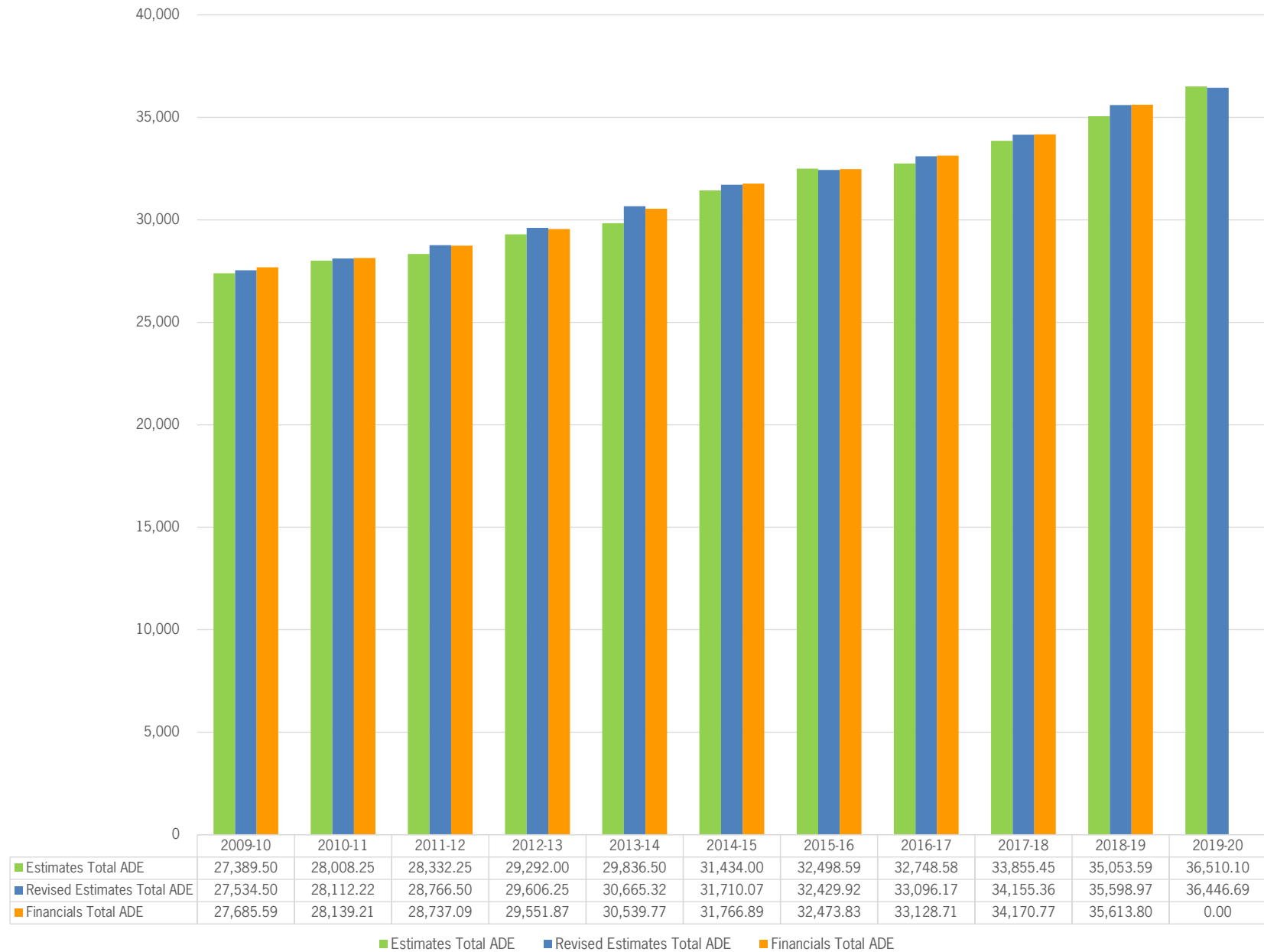
School	Family	Assumption CSS		Notre Dame CSS		Corpus Christi CSS		St. Thomas Aquinas CSS		St. Ignatius of Loyola CSS		Holy Trinity CSS		Bishop Reding CSS		Jean Vanier CSS		Christ the King CSS	
MILTON FAMILY																			
Holy Rosary (M) CES	BHRD	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	49	9.6%	3	0.5%	0	0.0%
Our Lady of Victory CES	BHRD	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	30	5.9%	6	1.0%	0	0.0%
St. Anthony of Padua CES	BHRD	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	68	13.3%	1	0.2%	0	0.0%
St. Peter CES	BHRD	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	55	10.7%	0	0.0%	0	0.0%
Guardian Angels CES	JEAN	0	0.0%	0	0.0%	0	0.0%	1	0.9%	0	0.0%	0	0.0%	11	2.1%	83	14.1%	0	0.0%
Lumen Christi CES	JEAN	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	1	0.2%	31	5.3%	0	0.0%
Our Lady of Fatima CES	JEAN	0	0.0%	0	0.0%	0	0.0%	1	0.9%	0	0.0%	0	0.0%	9	1.8%	34	5.8%	0	0.0%
Queen of Heaven CES	JEAN	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	1	0.2%	80	13.6%	0	0.0%
St. Benedict CES	JEAN	0	0.0%	0	0.0%	0	0.0%	7	6.3%	0	0.0%	0	0.0%	49	9.6%	27	4.6%	0	0.0%
Halton Public		16	50.0%	95	85.6%	70	83.3%	65	58.6%	39	86.7%	96	80.0%	197	38.5%	281	47.9%	98	82.4%
Other Boards		6	18.8%	13	11.7%	9	10.7%	14	12.6%	5	11.1%	11	9.2%	37	7.2%	32	5.5%	21	17.6%
Other Admissions		10	31.3%	3	2.7%	5	6.0%	23	20.7%	1	2.2%	13	10.8%	5	1.0%	9	1.5%	0	0.0%
Subtotal		32	100%	111	100%	84	100%	111	100%	45	100%	120	100%	512	100%	587	100%	119	100%

School	Family	Assumption CSS		Notre Dame CSS		Corpus Christi CSS		St. Thomas Aquinas CSS		St. Ignatius of Loyola CSS		Holy Trinity CSS		Bishop Reding CSS		Jean Vanier CSS		Christ the King CSS	
OAKVILLE FAMILY																			
St. Dominic CES	AQUI	0	0.0%	0	0.0%	1	1.2%	46	13.3%	0	0.0%	3	0.8%	0	0.0%	0	0.0%	0	0.0%
St. James CES	AQUI	0	0.0%	0	0.0%	0	0.0%	64	18.4%	0	0.0%	0	0.0%	1	0.4%	0	0.0%	0	0.0%
St. Luke CES	AQUI	0	0.0%	0	0.0%	0	0.0%	23	6.6%	1	0.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
St. Nicholas CES	AQUI	0	0.0%	0	0.0%	0	0.0%	64	18.4%	0	0.0%	0	0.0%	1	0.4%	0	0.0%	0	0.0%
St. Vincent CES	AQUI	0	0.0%	0	0.0%	0	0.0%	10	2.9%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Holy Family CES	HLTY	0	0.0%	0	0.0%	0	0.0%	1	0.3%	0	0.0%	7	1.8%	0	0.0%	0	0.0%	0	0.0%
Our Lady of Peace CES	HLTY	0	0.0%	0	0.0%	0	0.0%	2	0.6%	1	0.3%	50	12.5%	1	0.4%	0	0.0%	0	0.0%
St. Andrew CES	HLTY	0	0.0%	1	0.9%	0	0.0%	2	0.6%	0	0.0%	89	22.3%	0	0.0%	0	0.0%	0	0.0%
St. Marguerite d'Youville CES	HLTY	0	0.0%	0	0.0%	0	0.0%	4	1.2%	0	0.0%	75	18.8%	0	0.0%	0	0.0%	0	0.0%
St. Michael CES	HLTY	0	0.0%	0	0.0%	0	0.0%	1	0.3%	0	0.0%	25	6.3%	0	0.0%	0	0.0%	0	0.0%
St. Bernadette CES	LYLA	0	0.0%	0	0.0%	0	0.0%	9	2.6%	63	19.5%	4	1.0%	0	0.0%	0	0.0%	0	0.0%
St. Gregory the Great CES	LYLA	0	0.0%	0	0.0%	0	0.0%	1	0.3%	19	5.9%	5	1.3%	0	0.0%	0	0.0%	0	0.0%
St. Joan of Arc CES	LYLA	0	0.0%	0	0.0%	0	0.0%	2	0.6%	46	14.2%	2	0.5%	0	0.0%	0	0.0%	0	0.0%
St. John Paul II CES	LYLA	0	0.0%	0	0.0%	0	0.0%	2	0.6%	59	18.3%	2	0.5%	0	0.0%	0	0.0%	0	0.0%
St. Mary CES	LYLA	0	0.0%	1	0.9%	1	1.2%	7	2.0%	25	7.7%	3	0.8%	0	0.0%	0	0.0%	0	0.0%
St. Matthew CES	LYLA	0	0.0%	0	0.0%	0	0.0%	5	1.4%	25	7.7%	14	3.5%	0	0.0%	0	0.0%	0	0.0%
St. Teresa of Calcutta CES	LYLA	0	0.0%	0	0.0%	0	0.0%	2	0.6%	39	12.1%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Halton Public		16	50.0%	95	84.1%	70	81.4%	65	18.7%	39	12.1%	96	24.1%	197	81.4%	281	87.3%	98	82.4%
Other Boards		6	18.8%	13	11.5%	9	10.5%	14	4.0%	5	1.5%	11	2.8%	37	15.3%	32	9.9%	21	17.6%
Other Admissions		10	31.3%	3	2.7%	5	5.8%	23	6.6%	1	0.3%	13	3.3%	5	2.1%	9	2.8%	0	0.0%
Subtotal		32	100%	113	100%	86	100%	347	100%	323	100%	399	100%	242	100%	322	100%	119	100%





10 Year Overall ADE Comparison





Regular Board Meeting

Information Report

Capital Projects Report as of November 30, 2019	Item 10.8
December 17, 2019	

Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

Purpose

To inform the Board of Trustees of the preliminary cost of capital projects and land as of November 30, 2019.

Background Information

The following information regarding HCDSB's 2019-20 Capital Budget was provided to Trustees:

1. Action Report 8.9 "2019-20 Budget Estimates - Final" from the June 18, 2019, Regular Board Meeting.
2. Information Report 10.8 "Capital Projects Report as of May 31, 2019" from the June 18, 2019, Regular Board Meeting.
3. Information Report 10.6 "Capital Projects Report as of February 28, 2019" from the May 7, 2019, Regular Board Meeting.

Comments

The attached Consolidated Capital Projects Report provides a summary totalling \$508.9 million of all Board-approved projects since the capital funding model was changed significantly by the Ministry of Education in 1998. There have been various iterations of capital funding programs since that time, to adapt to changing funding needs in school construction and maintenance. A total of \$488.2 million has been recorded for all projects, including open purchase orders of \$20.7 million. The open purchase orders primarily relate to the construction of the St. Nicholas Catholic Elementary School (CES) school consolidation, the Assumption Catholic Secondary School (CSS) classroom addition and school refresh, and the Bishop Reding CSS classroom addition.

HCDSB receives Education Development Charges (EDC) revenue from the four Halton municipalities, which cover the purchase and preparation costs of school sites. Since 1998, HCDSB has purchased school sites for a total of \$184.3 million, as broken down on page 5 of this report, which includes \$10.9 million in eligible EDC expenditures that have not been associated with particular schools (these



are listed on page 4). Currently, HCDSB has an EDC shortfall of \$77.6 million, as EDC levies are typically collected over 15 years.

The expenditures outlined in the individual capital project summaries on pages 7 to 17 reflect construction, site, and first-time equipping costs to date. It should be noted that the St. Scholastica, St. Nicholas and Bishop Reding projects are expected to surpass their budgets due to contractor costs exceeding the Ministry's construction benchmark for capital funding.

Conclusion

HCDSB staff will continue to monitor the capital project budgets and EDC shortfall.

Report Prepared by:	A. Cross Senior Manager, Financial Services
Report Reviewed by:	A. Lofts Superintendent of Business Services and Treasurer of the Board
Report Submitted by:	A. Lofts Superintendent of Business Services and Treasurer of the Board
Report Approved by:	P. Daly Director of Education and Secretary of the Board

**Halton Catholic District School Board
Consolidated Capital Projects
For the Period ending November 30, 2019**

SCHOOL BUILDINGS	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	Total Expensed and Commitments	(OVER)/UNDER BUDGET BALANCE
CLOSED PROJECTS							
Ascension Elementary	\$3,200,000	\$3,160,703	\$0	\$0	\$0	\$3,160,703	\$39,297
Holy Rosary Elementary, Milton	\$5,500,000	\$5,356,378	\$0	\$0	\$0	\$5,356,378	\$143,622
St. Patrick's Elementary	\$3,650,000	\$3,716,647	\$0	\$0	\$0	\$3,716,647	(\$66,647)
St. Francis of Assisi Elementary	\$3,770,000	\$3,669,902	\$0	\$0	\$0	\$3,669,902	\$100,098
Notre Dame Secondary	\$1,250,000	\$1,039,404	\$0	\$0	\$0	\$1,039,404	\$210,596
Mother Teresa Elementary	\$7,450,000	\$6,874,383	\$0	\$0	\$0	\$6,874,383	\$575,617
St. Andrew Elementary	\$7,770,000	\$7,255,509	\$0	\$0	\$0	\$7,255,509	\$514,491
Sacred Heart of Jesus Elementary	\$7,770,000	\$7,010,277	\$0	\$0	\$0	\$7,010,277	\$759,723
Learning Environmental Improvement Program (LEIP)	\$12,000,000	\$8,866,538	\$0	\$0	\$0	\$8,866,538	\$3,133,462
School Renewal	\$2,245,001	\$2,070,361	\$0	\$0	\$0	\$2,070,361	\$174,640
St. Paul Elementary	\$1,800,000	\$1,573,776	\$0	\$0	\$0	\$1,573,776	\$226,224
St. Raphael Elementary	\$1,900,000	\$1,919,238	\$0	\$0	\$0	\$1,919,238	(\$19,238)
St. Vincent Elementary	\$1,250,000	\$1,159,421	\$0	\$0	\$0	\$1,159,421	\$90,579
St. Joseph Elementary, Acton	\$2,275,000	\$2,211,231	\$0	\$0	\$0	\$2,211,231	\$63,769
St. Catherine of Alexandria Elementary	\$8,000,000	\$7,914,532	\$0	\$0	\$0	\$7,914,532	\$85,468
Assumption Secondary	\$4,800,000	\$4,734,987	\$0	\$0	\$0	\$4,734,987	\$65,013
Christ the King Secondary	\$25,300,000	\$25,758,453	\$0	\$0	\$0	\$25,758,453	(\$458,453)
Holy Trinity Secondary	\$27,400,000	\$26,419,175	\$0	\$0	\$0	\$26,419,175	\$980,825
Adult Learning Centre	\$1,600,000	\$1,591,080	\$0	\$0	\$0	\$1,591,080	\$8,920
Holy Rosary Elementary, Burlington	\$2,400,000	\$2,305,896	\$0	\$0	\$0	\$2,305,896	\$94,104
St. Mark's Elementary	\$440,000	\$402,630	\$0	\$0	\$0	\$402,630	\$37,370
St. John Elementary, Oakville	\$370,000	\$285,471	\$0	\$0	\$0	\$285,471	\$84,529
Our Lady of Victory Elementary	\$2,400,000	\$2,265,547	\$0	\$0	\$0	\$2,265,547	\$134,453
St. Elizabeth Seton Elementary	\$8,300,000	\$7,137,082	\$0	\$0	\$0	\$7,137,082	\$1,162,918
St. Joan of Arc Elementary	\$8,800,000	\$7,704,963	\$0	\$0	\$0	\$7,704,963	\$1,095,037
Guardian Angels Elementary	\$8,800,000	\$8,134,843	\$0	\$0	\$0	\$8,134,843	\$665,157
St. John Paul II Elementary	\$9,900,000	\$8,600,943	\$0	\$0	\$0	\$8,600,943	\$1,299,057
Christ the King Secondary - Classroom Addition	\$2,000,000	\$1,786,025	\$0	\$0	\$0	\$1,786,025	\$213,975
Corpus Christi Secondary	\$30,260,000	\$32,837,311	\$0	\$0	\$0	\$32,837,311	(\$2,577,311)
St. Anthony of Padua Elementary	\$10,200,000	\$9,231,309	\$0	\$0	\$0	\$9,231,309	\$968,691
St. Christopher Elementary	\$9,900,000	\$8,726,499	\$0	\$0	\$0	\$8,726,499	\$1,173,501
St. Christopher Elementary , Child Care Centre	\$750,000	\$750,000	\$0	\$0	\$0	\$750,000	\$0
St. Peter Elementary	\$10,800,000	\$10,748,401	\$0	\$0	\$0	\$10,748,401	\$51,599
Our Lady of Fatima Elementary	\$11,300,000	\$10,298,651	\$0	\$0	\$0	\$10,298,651	\$1,001,349
Lumen Christi Elementary	\$11,300,000	\$10,899,353	\$0	\$0	\$0	\$10,899,353	\$400,647
St. Anne Elementary	\$11,600,000	\$11,970,404	\$0	\$0	\$0	\$11,970,404	(\$370,404)
St. Mary Elementary	\$11,200,000	\$10,463,121	\$0	\$0	\$0	\$10,463,121	\$736,879
St. Benedict Elementary	\$12,632,220	\$11,753,354	\$0	\$0	\$0	\$11,753,354	\$878,866
Queen of Heaven Elementary	\$12,632,220	\$12,258,276	\$0	\$0	\$0	\$12,258,276	\$373,944
St. Thomas Aquinas Secondary - Reconstruction	\$37,000,000	\$37,588,033	\$0	\$0	\$0	\$37,588,033	(\$588,033)
St. Ignatius of Loyola Secondary - Addition	\$22,500,000	\$22,858,950	\$0	\$0	\$0	\$22,858,950	(\$358,950)
Jean Vanier Secondary	\$35,000,000	\$34,984,262	\$0	\$0	\$0	\$34,984,262	\$15,738
Sub-total Closed Projects	\$399,414,441	\$386,293,318	\$0	\$0	\$0	\$386,293,318	\$13,121,123

**Halton Catholic District School Board
Consolidated Capital Projects
For the Period ending November 30, 2019**

SCHOOL BUILDINGS - Continued	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	Total Expensed and Commitments	(OVER)/UNDER BUDGET BALANCE
CURRENT PROJECTS							
St. Gregory The Great Elementary - New School	\$13,550,465	\$13,050,705	\$11,376	\$0	\$0	\$13,062,082	\$488,383
St. Gregory The Great Elementary - Child Care Centre	\$2,520,849	\$2,412,570	\$0	\$0	\$0	\$2,412,570	\$108,279
St. Scholastica Elementary - New School	\$13,818,474	\$12,885,434	\$1,193,223	\$21,218	\$0	\$14,099,876	(\$281,402)
St. Nicholas Elementary - School Consolidation	\$12,524,935	\$800,194	\$5,337,275	\$2,915,203	\$3,210,295	\$12,262,968	\$261,967
St. Mark Elementary - Addition	\$1,625,867	\$644,270	\$990,493	\$5,579	\$4,167	\$1,644,509	(\$18,642)
St. Mark Elementary - Child Care Centre	\$2,077,013	\$819,979	\$1,256,635	\$0	\$0	\$2,076,614	\$399
Bishop Reding - Addition	\$20,310,036	\$341,577	\$4,750,877	\$1,933,132	\$13,645,758	\$20,671,344	(\$361,308)
St. Peter Elementary - Child Care Centre	\$2,606,270	\$67,475	\$78,779	\$0	\$91,944	\$238,198	\$2,368,072
Assumption - Addition & School Refresh	\$14,000,000	\$251,722	\$8,388,604	\$1,377,391	\$3,503,979	\$13,521,695	\$478,305
St. Michael Elementary - Addition	\$1,434,000	\$0	\$111,723	\$3,033	\$52,902	\$167,659	\$1,266,341
St. Michael Elementary - Child Care Centre	\$1,556,000	\$0	\$121,034	\$0	\$57,311	\$178,344	\$1,377,656
Sub-total Current Projects	\$86,023,909	\$31,273,926	\$22,240,019	\$6,255,557	\$20,566,356	\$80,335,858	\$5,688,051
FDK Classroom Addition and Alteration							
St. Joseph (A) Elementary- Classroom Addition and Alteration	\$905,000	\$961,890	\$0	\$0	\$0	\$961,890	(\$56,890)
St. Brigid Elementary - Classroom Addition and Alteration	\$1,439,000	\$1,262,726	\$0	\$0	\$0	\$1,262,726	\$176,274
St. Catherine Elementary - Classroom Addition and Alteration	\$2,396,000	\$1,990,641	\$0	\$0	\$0	\$1,990,641	\$405,359
St. Dominic Elementary- Classroom Addition and Alteration	\$815,000	\$729,637	\$0	\$0	\$0	\$729,637	\$85,363
St. Andrew Elementary - Classroom Addition and Alteration	\$780,000	\$691,317	\$0	\$0	\$0	\$691,317	\$88,683
Guardian Angels Elementary - Classroom Addition and Alteration	\$2,970,000	\$2,324,172	\$0	\$0	\$0	\$2,324,172	\$645,828
St. Anthony of Padua Elementary - Classroom Addition and Alteration	\$2,970,000	\$2,326,786	\$0	\$0	\$0	\$2,326,786	\$643,214
St. Francis of Assisi Elementary - Classroom Addition and Alteration	\$1,260,000	\$1,156,170	\$0	\$0	\$0	\$1,156,170	\$103,830
Holy Rosary Elementary, Milton - Classroom Addition and Alteration	\$5,155,000	\$3,471,030	\$0	\$0	\$0	\$3,471,030	\$1,683,970
Sub-total FDK Classroom Addition and Alteration	\$18,690,000	\$14,914,369	\$0	\$0	\$0	\$14,914,369	\$3,775,631
Sub-total Construction Projects	\$104,713,909	\$46,188,295	\$22,240,019	\$6,255,557	\$20,566,356	\$95,250,227	\$9,463,682
Good Places to Learn	\$4,276,577	\$4,276,577	\$0	\$0	\$0	\$4,276,577	(\$0)
C.E.C Port-A-PAC(s) Program Services & Administration	\$475,000	\$473,535	\$0	\$0	\$0	\$473,535	\$1,465
Cost of Issuing Debenture	\$0	\$1,925,922	\$0	\$0	\$0	\$1,925,922	(\$1,925,922)
TOTAL PROJECTS	\$508,879,927	\$439,157,647	\$22,240,019	\$6,255,557	\$20,566,356	\$488,219,580	\$20,660,347

**Halton Catholic District School Board
Consolidated Capital Projects
For the Period ending November 30, 2019**

SCHOOL SITES	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	Total Expensed and Commitments
Mother Teresa Elementary (147)	\$0	\$1,656,104	\$0	\$0	\$0	\$1,656,104
St. Andrew Elementary (148)	\$0	\$2,133,363	\$0	\$0	\$0	\$2,133,363
Sacred Heart of Jesus Elementary (149)	\$0	\$1,932,906	\$0	\$0	\$0	\$1,932,906
St. Benedict Elementary (151)	\$0	\$5,612,362	\$0	\$0	\$0	\$5,612,362
Lumen Christi Elementary (152)	\$0	\$3,239,241	\$0	\$0	\$0	\$3,239,241
Queen of Heaven Elementary (153)	\$0	\$3,571,904	\$0	\$0	\$0	\$3,571,904
St. Elizabeth Seton Elementary (157)	\$0	\$1,624,591	\$0	\$0	\$0	\$1,624,591
St. Christopher Elementary (158)	\$0	\$4,506,735	\$0	\$0	\$0	\$4,506,735
St. Anne Elementary (159)	\$0	\$5,489,265	\$1,978,090	\$0	\$0	\$7,467,356
St. Joan of Arc Elementary (161)	\$0	\$2,015,986	\$0	\$0	\$0	\$2,015,986
St. John Paul II Elementary (162)	\$0	\$2,726,023	\$0	\$0	\$0	\$2,726,023
St. Peter Elementary (163)	\$0	\$2,933,095	\$0	\$0	\$0	\$2,933,095
Guardian Angels Elementary (164)	\$0	\$2,099,818	\$0	\$0	\$0	\$2,099,818
St. Anthony of Padua Elementary (165)	\$0	\$3,300,291	\$0	\$0	\$0	\$3,300,291
Our Lady of Fatima Elementary (166)	\$0	\$3,481,316	\$0	\$0	\$0	\$3,481,316
St. Catherine of Alexandria Elementary (168)	\$0	\$1,529,708	\$0	\$0	\$0	\$1,529,708
St. Mary Elementary (171)	\$0	\$6,080,995	\$0	\$0	\$0	\$6,080,995
St. Gregory The Great Elementary (173)	\$0	\$7,733,818	\$0	\$0	\$0	\$7,733,818
St. Scholastica Elementary (178)	\$0	\$9,297,915	\$14,302	\$0	\$0	\$9,312,217
St. Nicholas Elementary (130)	\$0	\$0	\$780,656	\$0	\$0	\$780,656
Corpus Christi Secondary (202)	\$0	\$13,629,450	\$0	\$0	\$0	\$13,629,450
Jean Vanier Secondary (204)	\$0	\$11,027,198	\$3,182	\$2,612	\$0	\$11,032,992
Christ the King Secondary (231)	\$0	\$5,275,487	\$0	\$0	\$0	\$5,275,487
Holy Trinity Secondary (233)	\$0	\$5,846,886	\$0	\$0	\$0	\$5,846,886
Loyola Secondary Addition (235)	\$0	\$1,484,560	\$0	\$0	\$0	\$1,484,560
St. Thomas Aquinas Secondary (237)	\$0	\$5,465,745	\$2,758	\$2,196	\$0	\$5,470,700
Bishop Reding Secondary (238)	\$0	\$0	\$5,274	\$0	\$0	\$5,274
Various Sites - EDC Eligible Costs (See Page 6)	\$0	\$15,700,448	\$51,149,917	\$667,444	\$277,822	\$67,795,632
TOTAL SITES	\$0	\$129,395,211	\$53,934,180	\$672,253	\$277,822	\$184,279,465
TOTAL BUILDINGS AND SITES	\$ 508,879,927	\$ 568,552,858	\$ 76,174,199	\$ 6,927,810	\$ 20,844,178	\$ 672,499,045

**Halton Catholic District School Board
Consolidated Capital Projects
For the Period ending November 30, 2019**

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Halton Catholic District School Board
EDC Eligible Expenditures
For the period ending February 28, 2019

DESCRIPTION	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	Total Expensed and Commitments
ELEMENTARY					
EDC - Site Purchase - Georgetown West - (167)	\$1,588,031	\$0	\$0	\$0	\$1,588,031
EDC - Prof. Fees - Georgetown West - (167)	\$80,139	\$0	\$0	\$0	\$80,139
EDC - Site Improvement - Georgetown West (167)	\$23,068	\$4,127	\$1,635	\$0	\$28,830
EDC - Prof. Fees - Acton East (169)	\$63,115	\$0	\$0	\$0	\$63,115
EDC - Site Purchase - Acton East (169)	\$2,973,218	\$0	\$0	\$0	\$2,973,218
EDC - Prof. Fees - North Oakville #CE1 - (174)	\$17,631	\$0	\$0	\$0	\$17,631
EDC - Prof. Fees - North Oakville #CE3 - (175)	\$6,487	\$0	\$0	\$0	\$6,487
EDC - Prof. Fees - North Oakville #CE4 - (176)	\$64,147	\$0	\$0	\$0	\$64,147
EDC - Prof. Fees - North Oakville #CE5 - (177)	\$0	\$1,149	\$0	\$0	\$1,149
EDC - Prof. Fees - Milton #9 (179)	\$6,017	\$3,014	\$0	\$0	\$9,031
EDC - Prof. Fees - Milton #10 (180)	\$12,468	\$13,458	\$9,067	\$0	\$34,992
SECONDARY					
EDC - Prof. Fees - North Oakville CSS (205)	\$10,931	\$613	\$0	\$0	\$11,544
EDC - Prof. Fees - Milton CSS (206)	\$341,337	\$319,041	\$38,139	\$277,822	\$976,338
EDC - Site Purchase - Milton CSS (206)	\$2,500,000	\$48,550,722	\$4,118	\$0	\$51,054,840
EDC - Site Improvement - Milton CSS (206)	\$0	\$4,561	(\$4,440)	\$0	\$122
EDC - Georgetown South (210)	\$9,138	\$0	\$0	\$0	\$9,138
EDC - Prof. Fees - Loyola - Hydro Lands (235)	\$6,075	\$0	\$0	\$0	\$6,075
OTHER					
Long Term Capital Plan Costs	\$439,170	\$0	\$0	\$0	\$439,170
Professional and Legal Costs	\$1,405,971	\$81,866	\$506	\$0	\$1,488,342
Interest Costs	\$6,153,506	\$2,171,367	\$618,420	\$0	\$8,943,293
TOTAL	\$15,700,448	\$51,149,917	\$667,444	\$277,822	\$67,795,632

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Gregory The Great Catholic Elementary School
New Pupil Accommodation Project

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$11,750,465	\$11,292,676	\$0	\$0	\$0	\$11,292,676	\$457,789
Professional Fees	\$835,000	\$848,456	\$0	\$0	\$0	\$848,456	(\$13,456)
Inspections, Soil test, Surveys	\$175,000	\$123,951	\$0	\$0	\$0	\$123,951	\$51,049
Building Permit Fees	\$140,000	\$278,639	\$0	\$0	\$0	\$278,639	(\$138,639)
Contingencies	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
Sub-total Building	\$13,070,465	\$12,543,722	\$0	\$0	\$0	\$12,543,722	\$526,743
Furniture & Equipment	\$180,000	\$170,747	\$11,376	\$0	\$0	\$182,123	(\$2,123)
Computer & Technology Equipment	\$150,000	\$142,880	\$0	\$0	\$0	\$142,880	\$7,120
Sub-total Furniture & Equipment	\$330,000	\$313,627	\$11,376	\$0	\$0	\$325,003	\$4,997
Bridge Financing (Interest)	\$150,000	\$193,357	\$0	\$0	\$0	\$193,357	(\$43,357)
TOTAL	\$13,550,465	\$13,050,705	\$11,376	\$0	\$0	\$13,062,082	\$488,383
SCHOOL SITE							
Site		\$7,078,690	\$0	\$0	\$0	\$7,078,690	
Site Improvements		\$535,225	\$0	\$0	\$0	\$535,225	
Professional Fees-EDC-Site		\$119,903	\$0	\$0	\$0	\$119,903	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$7,733,818	\$0	\$0	\$0	\$7,733,818	
PROJECT TOTAL	\$13,550,465	\$20,784,524	\$11,376	\$0	\$0	\$20,795,900	
FUNDING						TOTAL	
BUILDING							
Facilities Capital Reserve		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$233,802	\$0	\$0	\$0	\$233,802	
Funding - FDK		\$1,260,424	\$0	\$0	\$0	\$1,260,424	
Funding - Capital Priorities		\$11,363,123	\$11,376	\$0	\$0	\$11,374,499	
Funding - Capitalized Interest		\$193,357	\$0	\$0	\$0	\$193,357	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Loan)		\$7,733,818	\$0	\$0	\$0	\$7,733,818	
TOTAL	\$0	\$20,784,524	\$11,376	\$0	\$0	\$20,795,900	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Gregory The Great Catholic Elementary School
Child Care Centre

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$2,004,849	\$1,992,120	\$0	\$0	\$0	\$1,992,120	\$12,729
Professional Fees	\$155,000	\$152,617	\$0	\$0	\$0	\$152,617	\$2,383
Inspections, Soil test, Surveys	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Building Permit Fees	\$26,000	\$0	\$0	\$0	\$0	\$0	\$26,000
Contingencies	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
Sub-total Building	\$2,260,849	\$2,144,737	\$0	\$0	\$0	\$2,144,737	\$116,112
Furniture & Equipment	\$260,000	\$267,833	\$0	\$0	\$0	\$267,833	(\$7,833)
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$260,000	\$267,833	\$0	\$0	\$0	\$267,833	(\$7,833)
Bridge Financing (Interest)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,520,849	\$2,412,570	\$0	\$0	\$0	\$2,412,570	\$108,279
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Contractual - Fiber Optics (EDC)		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$2,520,849	\$2,412,570	\$0	\$0	\$0	\$2,412,570	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL	
BUILDING							
Facilities Capital Reserve		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$105,775	\$0	\$0	\$0	\$105,775	
Funding - FDK		\$0	\$0	\$0	\$0	\$0	
Funding - Capital Priorities		\$0	\$0	\$0	\$0	\$0	
Funding - Child Care		\$2,306,795	\$0	\$0	\$0	\$2,306,795	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$2,412,570	\$0	\$0	\$0	\$2,412,570	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Scholastica Catholic Elementary School
New Pupil Accommodation Project

SCHOOL BUILDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
	(ESTIMATE)						
Building							
Construction	\$11,858,474	\$11,505,797	\$1,031,347	\$21,218	\$0	\$12,558,362	(\$699,888)
Professional Fees	\$985,000	\$939,227	\$31,689	\$0	\$0	\$970,916	\$14,084
Inspections, Soil test, Surveys	\$175,000	\$64,259	\$6,099	\$0	\$0	\$70,357	\$104,643
Building Permit Fees	\$150,000	\$108,424	\$15,614	\$0	\$0	\$124,038	\$25,962
Contingencies	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
Sub-total Building	\$13,338,474	\$12,617,707	\$1,084,749	\$21,218	\$0	\$13,723,673	(\$385,199)
Furniture & Equipment	\$180,000	\$150,012	\$104,831	\$0	\$0	\$254,843	(\$74,843)
Computer & Technology Equipment	\$150,000	\$117,716	\$3,643	\$0	\$0	\$121,359	\$28,641
Sub-total Furniture & Equipment	\$330,000	\$267,728	\$108,474	\$0	\$0	\$376,202	(\$46,202)
Bridge Financing (Interest)	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
TOTAL	\$13,818,474	\$12,885,434	\$1,193,223	\$21,218	\$0	\$14,099,876	(\$281,402)
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED	
Site		\$8,491,426	\$0	\$0	\$0	\$8,491,426	
Site Improvements		\$735,676	\$14,302	\$0	\$0	\$749,979	
Professional Fees-EDC-Site		\$70,812	\$0	\$0	\$0	\$70,812	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$9,297,915	\$14,302	\$0	\$0	\$9,312,217	
PROJECT TOTAL	\$13,818,474	\$22,183,349	\$1,207,526	\$21,218	\$0	\$23,412,093	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL	
BUILDING							
Facilities Capital Reserve		\$0	\$33,982	\$21,218	\$0	\$55,199	
Funding - Minor TCA		\$267,728	\$108,474	\$0	\$0	\$376,202	
Funding - FDK		\$1,542,760	\$0	\$0	\$0	\$1,542,760	
Funding - Capital Priorities		\$11,074,947	\$1,050,768	\$0	\$0	\$12,125,714	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Loan)		\$9,297,915	\$14,302	\$0	\$0	\$9,312,217	
TOTAL	\$0	\$22,183,349	\$1,207,526	\$21,218	\$0	\$23,412,093	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Nicholas Catholic Elementary School
School Consolidation Project

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$11,467,935	\$186,522	\$5,057,843	\$2,842,460	\$3,116,724	\$11,203,549	\$264,386
Professional Fees	\$712,000	\$364,937	\$249,087	\$57,635	\$71,096	\$742,754	(\$30,754)
Inspections, Soil test, Surveys	\$140,000	\$21,351	\$3,228	\$5,108	\$22,475	\$52,163	\$87,837
Building Permit Fees	\$150,000	\$227,384	\$27,118	\$10,000	\$0	\$264,502	(\$114,502)
Contingencies	\$55,000	\$0	\$0	\$0	\$0	\$0	\$55,000
Sub-total Building	\$12,524,935	\$800,194	\$5,337,275	\$2,915,203	\$3,210,295	\$12,262,968	\$261,967
Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Bridge Financing (Interest)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$12,524,935	\$800,194	\$5,337,275	\$2,915,203	\$3,210,295	\$12,262,968	\$261,967
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$780,656	\$0	\$0	\$780,656	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$780,656	\$0	\$0	\$780,656	
PROJECT TOTAL	\$12,524,935	\$800,194	\$6,117,931	\$2,915,203	\$3,210,295	\$13,043,624	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL	
BUILDING							
Facilities Capital Reserve		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - Proceeds of Disposition		\$0	\$0	\$1,166,915	\$3,210,295	\$4,377,210	
Funding - FDK		\$0	\$0	\$0	\$0	\$0	
Funding - Capital Priorities		\$800,194	\$5,337,275	\$1,748,288	\$0	\$7,885,758	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Loan)		\$0	\$780,656	\$0	\$0	\$780,656	
TOTAL	\$0	\$800,194	\$6,117,931	\$2,915,203	\$3,210,295	\$13,043,623	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Mark Catholic Elementary School
Classroom Addition

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$1,327,000	\$509,675	\$905,865	\$0	\$0	\$1,415,540	(\$88,540)
Professional Fees	\$120,000	\$92,900	\$58,339	\$4,167	\$4,167	\$159,574	(\$39,574)
Inspections, Soil test, Surveys	\$40,000	\$1,856	\$5,762	\$0	\$0	\$7,618	\$32,382
Building Permit Fees	\$40,000	\$39,839	(\$3,370)	\$0	\$0	\$36,469	\$3,531
Contingencies	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Sub-total Building	\$1,549,000	\$644,270	\$966,597	\$4,167	\$4,167	\$1,619,200	(\$70,200)
Furniture & Equipment	\$61,867	\$0	\$23,896	\$1,412	\$0	\$25,309	\$36,558
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$61,867	\$0	\$23,896	\$1,412	\$0	\$25,309	\$36,558
Bridge Financing (Interest)	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
TOTAL	\$1,625,867	\$644,270	\$990,493	\$5,579	\$4,167	\$1,644,509	(\$18,642)
SCHOOL SITE							
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$1,625,867	\$644,270	\$990,493	\$5,579	\$4,167	\$1,644,509	
FUNDING						TOTAL	
BUILDING							
Facilities Capital Reserve		\$0	\$0	\$4,167	\$4,167	\$8,334	
Funding - Minor TCA		\$0	\$23,896	\$1,412	\$0	\$25,309	
Funding - Capital Priorities		\$644,270	\$966,597	\$0	\$0	\$1,610,866	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Loan)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$644,270	\$990,493	\$5,579	\$4,167	\$1,644,509	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Mark Catholic Elementary School
Child Care Centre

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$1,688,880	\$648,677	\$1,236,797	\$0	\$0	\$1,885,474	(\$196,594)
Professional Fees	\$152,000	\$118,236	\$0	\$0	\$0	\$118,236	\$33,764
Inspections, Soil test, Surveys	\$50,000	\$2,363	\$0	\$0	\$0	\$2,363	\$47,637
Building Permit Fees	\$50,000	\$50,703	\$237	\$0	\$0	\$50,940	(\$940)
Contingencies	\$28,000	\$0	\$0	\$0	\$0	\$0	\$28,000
Sub-total Building	\$1,968,880	\$819,979	\$1,237,034	\$0	\$0	\$2,057,013	(\$88,133)
Furniture & Equipment	\$88,133	\$0	\$19,601	\$0	\$0	\$19,601	\$68,532
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$88,133	\$0	\$19,601	\$0	\$0	\$19,601	\$68,532
Bridge Financing (Interest)	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
TOTAL	\$2,077,013	\$819,979	\$1,256,635	\$0	\$0	\$2,076,614	\$399
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$2,077,013	\$819,979	\$1,256,635	\$0	\$0	\$2,076,614	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL	
BUILDING							
Facilities Capital Reserve		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$19,601	\$0	\$0	\$19,601	
Funding - Child Care Capital		\$657,809	\$884,950	\$0	\$0	\$1,542,759	
Funding - Child and Family Program Capital		\$162,170	\$352,084	\$0	\$0	\$514,254	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Loan)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$819,979	\$1,256,635	\$0	\$0	\$2,076,614	
Unfinanced Commitments						\$0.00	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
Bishop P.F. Reding Catholic Secondary School
Classroom Addition

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$18,000,036	\$11,733	\$4,266,023	\$1,868,943	\$13,168,869	\$19,315,568	(\$1,315,532)
Professional Fees	\$1,150,000	\$266,668	\$291,290	\$64,189	\$476,889	\$1,099,037	\$50,963
Inspections, Soil test, Surveys	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Building Permit Fees	\$200,000	\$63,176	\$193,563	\$0	\$0	\$256,739	(\$56,739)
Contingencies	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Sub-total Building	\$19,950,036	\$341,577	\$4,750,877	\$1,933,132	\$13,645,758	\$20,671,344	(\$721,308)
Furniture & Equipment	\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000
Bridge Financing (Interest)	\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000
TOTAL	\$20,310,036	\$341,577	\$4,750,877	\$1,933,132	\$13,645,758	\$20,671,344	(\$361,308)
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$5,274	\$0	\$0	\$5,274	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$5,274	\$0	\$0	\$5,274	
PROJECT TOTAL	\$20,310,036	\$341,577	\$4,756,151	\$1,933,132	\$13,645,758	\$20,676,618	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL	
BUILDING							
Facilities Capital Reserve		\$0	\$0	\$0	\$541,308	\$541,308	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - Capital Priorities		\$341,577	\$4,750,877	\$1,933,132	\$11,047,434	\$18,073,020	
Funding - Child Care Capital		\$0	\$0	\$0	\$2,057,016	\$2,057,016	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Loan)		\$0	\$5,274	\$0	\$0	\$5,274	
TOTAL	\$0	\$341,577	\$4,756,151	\$1,933,132	\$13,645,758	\$20,676,618	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Peter Catholic Elementary School
Child Care Centre

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$2,151,270	\$0	\$0	\$0	\$0	\$0	\$2,151,270
Professional Fees	\$195,000	\$52,357	\$49,803	\$0	\$91,944	\$194,104	\$896
Inspections, Soil test, Surveys	\$30,000	\$9,348	\$0	\$0	\$0	\$9,348	\$20,652
Building Permit Fees	\$30,000	\$5,770	\$28,976	\$0	\$0	\$34,746	(\$4,746)
Contingencies	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Sub-total Building	\$2,436,270	\$67,475	\$78,779	\$0	\$91,944	\$238,198	\$2,198,072
Furniture & Equipment	\$135,000	\$0	\$0	\$0	\$0	\$0	\$135,000
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$135,000	\$0	\$0	\$0	\$0	\$0	\$135,000
Bridge Financing (Interest)	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
TOTAL	\$2,606,270	\$67,475	\$78,779	\$0	\$91,944	\$238,198	\$2,368,072
SCHOOL SITE							
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$2,606,270	\$67,475	\$78,779	\$0	\$91,944	\$238,198	
FUNDING						TOTAL	
BUILDING							
Facilities Capital Reserve		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - Child Care Capital		\$67,475	\$78,779	\$0	\$91,944	\$238,198	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Loan)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$67,475	\$78,779	\$0	\$91,944	\$238,198	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
Assumption Catholic Secondary School
Classroom Addition & School Refresh

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$12,037,963	\$4,878	\$7,392,115	\$1,319,586	\$3,440,898	\$12,157,477	(\$119,514)
Professional Fees	\$1,207,860	\$212,345	\$846,462	\$57,805	\$63,081	\$1,179,693	\$28,168
Inspections, Soil test, Surveys	\$135,680	\$6,155	\$8,198	\$0	\$0	\$14,353	\$121,327
Building Permit Fees	\$117,840	\$28,344	\$124,300	\$0	\$0	\$152,644	(\$34,804)
Contingencies	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Sub-total Building	\$13,599,344	\$251,722	\$8,371,076	\$1,377,391	\$3,503,979	\$13,504,167	\$95,177
Furniture & Equipment	\$294,600	\$0	\$17,528	\$0	\$0	\$17,528	\$277,072
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$294,600	\$0	\$17,528	\$0	\$0	\$17,528	\$277,072
Bridge Financing (Interest)	\$106,056	\$0	\$0	\$0	\$0	\$0	\$106,056
TOTAL	\$14,000,000	\$251,722	\$8,388,604	\$1,377,391	\$3,503,979	\$13,521,695	\$478,305
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$14,000,000	\$251,722	\$8,388,604	\$1,377,391	\$3,503,979	\$13,521,695	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL	
BUILDING							
Facilities Capital Reserve		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$17,528	\$0	\$0	\$17,528	
Funding - Proceeds of Disposition		\$251,722	\$8,371,076	\$1,377,391	\$3,503,979	\$13,504,167	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Loan)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$251,722	\$8,388,604	\$1,377,391	\$3,503,979	\$13,521,695	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Michael Catholic Elementary School
Classroom Addition

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$1,197,000	\$0	\$0	\$0	\$0	\$0	\$1,197,000
Professional Fees	\$113,000	\$0	\$72,249	\$3,033	\$52,902	\$128,184	(\$15,184)
Inspections, Soil test, Surveys	\$14,000	\$0	\$6,873	\$0	\$0	\$6,873	\$7,127
Building Permit Fees	\$14,000	\$0	\$32,602	\$0	\$0	\$32,602	(\$18,602)
Contingencies	\$48,000	\$0	\$0	\$0	\$0	\$0	\$48,000
Sub-total Building	\$1,386,000	\$0	\$111,723	\$3,033	\$52,902	\$167,659	\$1,218,341
Furniture & Equipment	\$48,000	\$0	\$0	\$0	\$0	\$0	\$48,000
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$48,000	\$0	\$0	\$0	\$0	\$0	\$48,000
Bridge Financing (Interest)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,434,000	\$0	\$111,723	\$3,033	\$52,902	\$167,659	\$1,266,341
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$1,434,000	\$0	\$111,723	\$3,033	\$52,902	\$167,659	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL	
BUILDING							
Facilities Capital Reserve		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - Capital Priorities		\$0	\$111,723	\$3,033	\$52,902	\$167,659	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Loan)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$111,723	\$3,033	\$52,902	\$167,659	
Unfinanced Commitments						\$0	

HALTON CATHOLIC DISTRICT SCHOOL BOARD
St. Michael Catholic Elementary School
Child Care Centre

SCHOOL BUILDING	BUDGET (ESTIMATE)	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED and Commitments	AVAILABLE BALANCE
Building							
Construction	\$1,298,000	\$0	\$0	\$0	\$0	\$0	\$1,298,000
Professional Fees	\$122,000	\$0	\$78,269	\$0	\$57,311	\$135,580	(\$13,580)
Inspections, Soil test, Surveys	\$16,000	\$0	\$7,446	\$0	\$0	\$7,446	\$8,554
Building Permit Fees	\$16,000	\$0	\$35,318	\$0	\$0	\$35,318	(\$19,318)
Contingencies	\$52,000	\$0	\$0	\$0	\$0	\$0	\$52,000
Sub-total Building	\$1,504,000	\$0	\$121,034	\$0	\$57,311	\$178,344	\$1,325,656
Furniture & Equipment	\$52,000	\$0	\$0	\$0	\$0	\$0	\$52,000
Computer & Technology Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total Furniture & Equipment	\$52,000	\$0	\$0	\$0	\$0	\$0	\$52,000
Bridge Financing (Interest)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,556,000	\$0	\$121,034	\$0	\$57,311	\$178,344	\$1,377,656
SCHOOL SITE	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL EXPENSED	
Site		\$0	\$0	\$0	\$0	\$0	
Site Improvements		\$0	\$0	\$0	\$0	\$0	
Professional Fees-EDC-Site		\$0	\$0	\$0	\$0	\$0	
Bridge Financing		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	
PROJECT TOTAL	\$1,556,000	\$0	\$121,034	\$0	\$57,311	\$178,344	
FUNDING	BUDGET	EXPENSED Sep.1/98 to Aug.31/18	EXPENSED 2018 - 19	EXPENSED 2019 - 20	Commitments 2019 - 20	TOTAL	
BUILDING							
Facilities Capital Reserve		\$0	\$0	\$0	\$0	\$0	
Funding - Minor TCA		\$0	\$0	\$0	\$0	\$0	
Funding - Child Care Capital		\$0	\$121,034	\$0	\$57,311	\$178,344	
Funding - Capitalized Interest		\$0	\$0	\$0	\$0	\$0	
SITE							
Education Development Charge - Applied		\$0	\$0	\$0	\$0	\$0	
Long Term Financing - Debenture		\$0	\$0	\$0	\$0	\$0	
Short Term Financing (Loan)		\$0	\$0	\$0	\$0	\$0	
TOTAL	\$0	\$0	\$121,034	\$0	\$57,311	\$178,344	
Unfinanced Commitments						\$0	

Construction Report - December 2019



Construction Update

- The pictures above were taken on December 10, 2019. The top pictures show the complete parking and kindergarten asphalt areas. The bottom-left picture shows a typical classroom. The bottom-right picture shows completed corridor locker installation.
- Work completed included life safety systems, asphalt, ceramic flooring, millwork, drop ceiling and drywall installation

Schedule Update

- Complete vinyl sheet flooring
- Asphalt paving and line painting
- Drywall and other finishing trades

If you have any comments or questions about the new school, please contact Toni Pinelli, Superintendent of Education, at (905) 632-6300 ext. 181 or e-mail pinellit@hcdsb.org. For school construction information contact Ryan Merrick, Superintendent, Facility Management Services, at (905) 632-6300 ext. 171 or e-mail merrickr@hcdsb.org.

Construction Report - December 2019



Construction Update

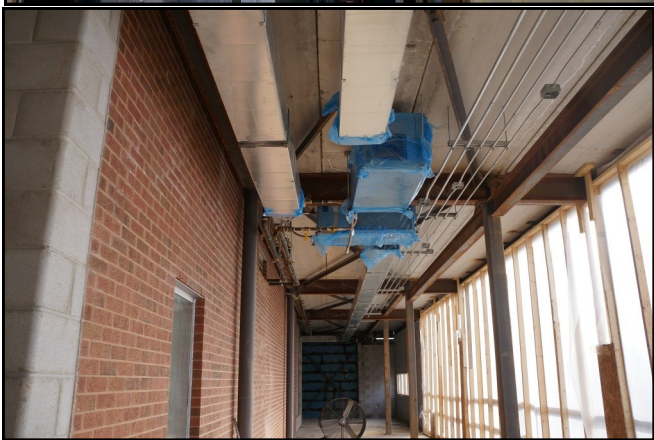
- The pictures above were taken on December 10, 2019. The top-left picture shows load bearing wall installation in the new cafeteria. The top-right picture shows poured concrete bases ready for pole light installation. The bottom pictures show HVAC ducts and plumbing installation in the classroom addition.
- Work completed included classroom addition masonry walls and cafeteria addition foundations.

Schedule Update

- Load bearing wall and steel erection in the cafeteria addition
- Steel joist installation in two story addition
- Child care centre foundations

If you have any comments or questions about the new school, please contact Lorrie Naar, Superintendent of Education, at (905) 632-6300 ext. 135 or e-mail naarl@hcdsb.org. For school construction information contact Ryan Merrick, Superintendent, Facility Management Services, at (905) 632-6300 ext. 171 or e-mail merrickr@hcdsb.org.

Construction Report - December 2019



Construction Update

- The pictures above were taken on December 11, 2019. The top-left picture shows parapet installed and ready for roofing. The top-right picture shows rear landscape area. The bottom pictures show HVAC ductwork in the corridor and library areas.
- Work completed included masonry walls, exterior lighting and branch wiring.

Schedule Update

- Roof installation
- Third floor concrete topping
- Window installation
- Painting

If you have any comments or questions about the new school, please contact Stephany Balogh, Superintendent of Education, at (905) 632-6300 ext. 120 or e-mail baloghs@hcdsb.org. For school construction information contact Ryan Merrick, Superintendent, Facility Management Services, at (905) 632-6300 ext. 171 or e-mail merrickr@hcdsb.org.

MINUTES OF THE CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)

Date: October 07, 2019
Time: 7:00 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

Members Present	J. Crowell P. Daly C. Thompson Fr. Francis Salasiar S. Furlong-Warren Marvin Durate V. Monaco David Foster	G. Bergin D. Garell-Teti L. Efremova J. MacLeod O. Iluyomade S. Boulanger A. Gonzalez
Regrets	A. McKinney S. Edeigba	
Chair:	C. Thompson (Co-Chair)	
Recording Secretary	M. Zammit	

1. Opening Prayer

The meeting opened at 7:00 p.m. with a prayer led by Fr. Francis Salasiar.

J. Crowell shared with the committee as per his email there will have to be another vote for the Co-Chair of CPIC. Nominations were asked to come forward.

	Nominated by: G. Bergin Seconded by: A. Gonzalez
THAT, G. Bergin be nominated for position of Co-Chair	
ACCEPTED	

G. Bergin is elected as Co-Chair of CPIC for the 2019-2020 school year.

2. Approvals & Revisions

2.1 Agenda

Moved by: M. Durate

Seconded by: J. MacLeod

That, the agenda be approved as amended.

CARRIED

2.2 Minutes

Moved by: M. Durate

Seconded by: Fr. Salasiar

That, the minutes of the Sept. 23, 2019 Catholic Parent Involvement Committee be approved as submitted.

CARRIED

3. Board Update

J. Crowell provided a Board update on the following:

- In light of the job action the Elementary School Cross Country Meet has been postponed until Spring 2020.
- EQAO results have been released and are posted on board website.
- Municipal Elections coming up; 31 HCDSB schools are being used.
- Upcoming PA Day on October 11th – PA Day for students; Faith Day for staff.

4. Trustee Update

M. Durate provided a Trustee update on the following:

- Congratulated all new CPIC members. Encouraged everyone to participate.
- 3 Board Meetings and 2 Policy Meetings have taken place since September. All documents and minutes can be found on board website along with meeting video which can be found on YouTube. Provided information on most recent presentations and delegations.
- Parent satisfaction survey for 2018-2019 results have been presented to the Board. Over 65% parent respondent were satisfied with how our schools operate. Still have some work to do and will continue to work toward improvements.
- 3rd year of our strategic plan. Planning to commence for the next strategic plan . Looking for active participation from CPIC in providing feedback.
- HCDSB is celebrating 50 years with “The Promise of the Cross” where over 2 years a cross will be carried from school to school and stay with each school for about 1-2 weeks.
- Questions were asked and answered on tentative timelines and logistics of “The Promise of the Cross”.

5. Standing Item

i. CPIC Bylaw Review/Goal Setting

Committee reviewed and discussed Bylaw 1. Discussion took place on the possibility of separating North Halton and Milton given the growth. J. Crowell to provide enrollment numbers which can also be found on board website under “ School Planning” along with the Long Term Planning. Members were encouraged to review.

Discussion took place on CPIC meeting dates and conflicts with School Council meeting dates. Pros and cons were weighed on whether CPIC meeting dates should be changed.

Bylaw 2.1 was reviewed; wording and definitions were discussed.

It was suggested something be put in place in the bylaws to establish how bylaw changes are made.

At the December meeting the committee will review the bylaw intro along with bylaw 3 and 4.

Fr. Salasiar spoke to the vision statement and catholic values. He encouraged reflection to see what we can do to enhance our mission. Discussion took place on improvement and different ways to engage and advocate community members/parents. Best practice on parent feedback was considered. J. Crowell shared that many parents experience “survey fatigue”

J. Crowell to share results from parent survey and religious curriculum information at December meeting.

ii. **OAPCE**

D. Garell-Teti provided information from September Directions meeting. Still in communication with the OAPCE President to determine if she is available to attend the Council of Chairs meeting on October 16th. A commissioning ceremony will take place for all OAPCE Reps along with a certificate to HCDSB.

Information was brought back on the possibility of co-hosting the 2019-2020 OAPCE Conference. It was noted that Milton is the more preferable location. Dates of interest are April 18th or April 25th. In the past the school that is hosting also has student engagement (volunteers). J. Crowell to speak to senior Admin on logistics.

6. Council of Chairs Agenda Planning and Review

- i. *Info about Pro Grants for 2019-2020* – J. Crowell provided information on new budget and process for Pro Grants. Funds have been released directly to the board. Senior Admin team has put a plan forward to divide the money since the amount is significantly lower this year. Family of Schools will be encouraged to work together. Upcoming Council of Chairs meeting will be a good opportunity for each family of school to brainstorm.
- ii. *Council of Chairs Agenda* – Any suggestions for upcoming meeting are to be emailed to C. Thompson by tomorrow. Agenda was reviewed and meeting coordination was discussed.

- 7. Board Committee** – Committee information and time of meetings was shared. Members were asked to reflect and let C. Thompson know their interest.
- **Focus on Faith – A. Gonzalez**
 - **Calendar Committee – S. Boulanger**
 - **Mental Health – A. Gonzalez & L. Efremova**
 - **Equity and Inclusion - Senior Manager of Equity and Inclusion would like an opportunity to share some of the work that is being done at HCDSB at upcoming CPIC meeting.**
 - **Walk with Jesus – C. Thompson to email**

8. CPIC Subcommittee

- Finance – S. Edeigba is the finance rep for the year. J. Crowell provided information on background of current funds. More information to come at December meeting.

Subcommittees will meet in November. Communication is forthcoming from co-chairs to determine which members will be on each subcommittee. The group decided on the following subcommittees:

- Communication outreach
- School council engagement
- Election Committee/Awards
-

Motion was made to continue the meeting if necessary no later than 9:10 pm

9. Event Updates

- Bishop's Dinner – November 6th. Four members have expressed interest in attending. Tickets will be purchased.
- People 4 Education Conference – November 2nd. 2 members have expressed interest in attending. Tickets will be purchased.

10. Other Business/Future Agenda Items

Members were asked to email co-chairs if they had anything to add for next meeting.

Appreciate was shared to Director Daly and HCDSB for the up to date communication parents received during the labour negotiations and possible strike.

- 11. Moved by:** J. MacLeod
Seconded by: O. Iluyomade
That, the meeting adjourn.

CARRIED

12. Closing Prayer

F. Francis Salaslar closed the meeting with a prayer.

The meeting adjourned at 8:50 p.m.

POLICY COMMITTEE MEETING MINUTES

November 12, 2019
7:00 pm
Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

Members Present	B. Agnew P. DeRosa M. Duarte N. Guzzo	V. Iantomasi – by teleconference H. Karabela – by teleconference P. Murphy T. O'Brien
Staff Present	P. Daly, Director of Education S. Balogh, Superintendent of Education, School Services J. Crowell, Superintendent of Education, School Services J. O' Hara, Executive Officer, Human Resources Services A. Lofts, Superintendent, Business Services – by teleconference A. Prkacin, Superintendent of Education, Curriculum Services D. Ilczyna, Senior Manager, Human Resources Services D. Tkalcic, Manager, Purchasing Services A. Swinden, Manager, Strategic Communications F. Thibeault, Senior Manager, Planning Services R. Di Pietro, Executive Assistant, Office of the Director	
Regrets	J. O'Hearn-Czarnota	
Recording Secretary	J. Neuman	

1. Call to Order

1.1 Opening Prayer (V. Iantomasi)

The meeting began at 7:00 p.m. with a prayer led by V. Iantomasi.

2. Approvals

2.1 Approval of Agenda

P#78/19

Moved by: M. Duarte

Seconded by: T. O'Brien

That, the agenda be approved, as amended.

The chair rearranged the agenda as follows:

Move Item 4.3 to 4.1

Move Item 4.5 to 4.2

The Chair called for a vote. Recommendation **P#78/19 Carried**

2.2 Approval of Minutes (October 10, 2019)

P#79/19

Moved by: M. Duarte

Seconded by: T. O'Brien

That, the minutes of the Policy Committee Meeting held on October 8, 2019 be approved, as submitted.

The Chair called for a vote. Recommendation **P#79/19 Carried**

3. Declarations of Conflict of Interest

There were no Conflicts of Interest declared.

4. Action Items

4.1 Policy II-51 Optional French Programming (French Immersion - Extended French) (A. Prkacin, F. Thibeault)

P#80/19

Moved by: P. Murphy

Seconded by: B. Agnew

That, the Policy Committee recommends that Policy II-51 Optional French Programming (French Immersion and Extended French), be forwarded, along with amendments, to the November 19, 2019 Regular Board Meeting for approval at third reading.

F. Thibeault presented the supplementary information regarding the impact of siblings of students on the schools offering the French programmes either by admission to the program or cross boundary access.

Questions regarding infographics, percentages and immediate placement, and projections were asked and answered.

Discussion regarding the policy ensued.

M. Duarte recommended a change to section 2.3 of the policy.

Discussion ensued. It was determined that section 2.3 will read as follows: *Prior to any changes being made to location and family of schools for optional French Programs, the Director will bring an information report to the Board of Trustees for the purpose of due notification, feedback, and input.*

Discussion ensued regarding the Multi-Year French Teacher Recruitment Plan. Questions for clarification were asked and answered. It was determined that the policy should include a reference to the recruitment plan and that section 1.1 will read as follows: *Where feasible and staffing permits, an increase of program offering of optional French Programs will occur. Staff will report annually on the Multi-Year French Teacher Recruitment Plan.*

Discussion ensued regarding expansion of the French Immersion program. Trustees requested that the existing report in regards to expansion be reviewed at the next policy committee meeting.

The Chair returned to the main motion.

The Chair called for a vote. Recommendation **P#80/19 Carried**

In favour	Opposed	Abstain	Absent
T. O'Brien			J. O'Hearn-Czarnota
P. Murphy			
P. De Rosa			
M. Duarte			
B. Agnew			
H. Karabela			
V. Iantomasi			

4.2 Policy III-11 Hiring and Promotion Policy, Academic and Non-Academic Personnel (J. O' Hara)

P#81/19

Moved by: P. Murphy

Seconded by: M. Duarte

That, the Policy Committee recommends that Policy III-11 Hiring and Promotion Policy, Academic and Non-Academic Personnel be forwarded, along with amendments, to the November 19, 2019 Regular Board Meeting for approval.

A point of order was raised that a motion to amend the policy was made at a previous meeting that was not acted upon.

The Chair ruled the Point of Order was not well taken, as the motion was superseded by a motion to defer, and recommended that a new motion be brought to this meeting.

T. O'Brien recommended changes to bullet 5 and create bullet 6 in the Principles. Discussion ensued. It was noted that the candidate for the system chaplain is reviewed and approved by the Chancery Office.

P#82/19

Moved by: T. O'Brien

Seconded by: M. Duarte

That, the word "sole" and the final two sentences of the bullet, be removed. Bullet 5 will read: *The Director of Education is the employee of the elected Board of Trustees, and reports directly to the Board.*

And,

That a new bullet will be added and will read:

The Board of Trustees through a hiring committee composed of three Trustees; the Secretary/Director; the Executive Officer of Human Resources; and a Senior Staff member, will perform the function of selecting the candidate for Supervisory Officer and Executive Officer. The final candidate in each hiring situation will be presented to the Board for approval, in camera.

The Chair called for a vote. Recommendation **P#82/19 Carried.**

In favour	Opposed	Abstain	Absent
T. O'Brien	P. Murphy		J. O'Hearn-Czarnota
M. Duarte	P. De Rosa		
B. Agnew			
H. Karabela			
V. Iantomasi			

The Chair returned to the main motion.

The Chair called for a vote. Recommendation **P#81/19 Carried**

In favour	Opposed	Abstain	Absent
T. O'Brien			J. O'Hearn-Czarnota
P. Murphy			
P. De Rosa			
M. Duarte			
B. Agnew			
V. Iantomasi			
H. Karabela			

4.3 Policy II-10 Releasing Pupils from School (S. Balogh)

P#83/19

Moved by: M. Duarte

Seconded by: T. O'Brien

That, the Policy Committee recommends that Policy II-10 Releasing Students from School, be forwarded, along with amendments, to the November 19, 2019 Regular Board Meeting for approval.

S. Balogh shared the amendments to the policy.

Discussion ensued. Questions for clarification were asked and answered.

The Chair called for a vote. Recommendation **P#83/19 Carried**

In favour	Opposed	Abstain	Absent
B. Agnew		P. De Rosa	J. O'Hearn-Czarnota
M. Duarte			
P. Murphy			

T. O'Brien			
V. Iantomasi			
H. Karabela			

4.4 Policy II-19 Educational Field Trips (S. Balogh, J. Crowell, A. Lofts)

P#84/19

Moved by: T. O'Brien

Seconded by: B. Agnew

That, the Policy Committee recommends that Policy II-19 Educational Field Trips, be forwarded, along with amendments, to the November 19, 2019 Regular Board Meeting for approval.

S. Balogh shared the amendments to the policy.

Discussion ensued. Concerns regarding requirements for accessibility were raised. A recommendation to remove the word "or" from the phrase - *The experience shall have a curricular and/or co-instructional relevance for the group of students concerned* - was made. Trustees did not agree to the change.

Trustees were all in agreement to defer the policy to the December Policy Committee Meeting with an addition regarding accessibility included for review by SEAC.

4.5 Policy II-53 Exemption From Instruction Related To The Human Development and Sexual Health Expectations (A. Prkacin)

P#85/19

Moved by: B. Agnew

Seconded by: M. Duarte

That, the Policy Committee recommends the Policy II-53 Exemption from Instruction in the Family Life program Fully Alive related to the Human Development and Sexual Health Expectations in the Ontario Curriculum Health and Physical Education, Grades 1-8, 2019 be forwarded, to the November 19, 2019 Regular Board Meeting for approval at second and third reading.

There was no discussion

The Chair called for a vote. Recommendation **P#85/19 Carried**

In favour	Opposed	Abstain	Absent
B. Agnew		H. Karabela	J. O'Hearn-Czarnota
M. Duarte			
P. De Rosa			
P. Murphy			
T. O'Brien			
V. Iantomasi			

H. Karabela left the meeting.

5. Discussion Items

5.1 School Uniform Dress Code - School Dress Code Community Consultation Plan (J. Crowell, A. Lofts, D. Tkalcic, A. Swinden)

J. Crowell and A. Swinden shared some suggestions for community consultation plan. Timelines were suggested

P#86/19

Moved by: P. Murphy

Seconded by: B. Agnew

That, the meeting be extended by 30 minutes

Unanimously Carried

Discussion ensued regarding timelines, and the RFP process and deadlines.

Trustees were all in agreement to change the date of the February Policy Committee Meeting to Tuesday, February 25, 2019 to accommodate the community consultations outcomes, and any changes to the policy as a result.

5.2 Policy I-35 Trustee Honoraria (Trustees)

Trustees requested that Policy I-35 Trustee Honoraria be reviewed. Changes to the current practice for Attendance amounts were discussed.

Policy I-35 Trustee Honoraria will be returned to the December 10, 2019 Policy Committee Meeting as an action item.

5.3 Policy V-03 Photography, Advertising and Sales Representatives (B. Agnew)

Trustees raised concerns about distribution of materials to families.

N. Guzzo passed the gavel and P. Murphy assumed the role of Chair.

Discussion ensued.

P#86/19

Moved by: M. Duarte

Seconded by: N. Guzzo

That, the meeting be extended by 30 minutes

Unanimously Carried

It was determined that Policy V-17 Request for Promotion and Distribution of Program Activity Related Materials Through Board Schools better represented the requests made by trustees, and that it would be brought back as an action item to the December 10, 2019 Policy Committee Meeting.

P. Murphy passed the gavel and N. Guzzo resumed the role of Chair.

6. Information Items

6.1 Administrative Procedure VI-70 Educational Field Trips (S. Balogh, J. Crowell, A. Lofts)

6.2 Administrative Procedure VI-07 Transportation of Students in Private Vehicles Driven by Other Students (S. Balogh, J. Crowell, A. Lofts)

6.3 Administrative Procedure VI-14 Transportation of Students in Private Vehicles Driven by Volunteer Drivers (S. Balogh, J. Crowell, A. Lofts)

6.4 Administrative Procedure VI-28 Selection and Appointment of Positions of Academic Administrative Responsibilities (J. O' Hara)

S. Balogh reviewed the changed to the procedures with Trustees.

It was determined that Procedure VI-28 Selection and Appointment of Positions of Academic Administrative Responsibilities should be revised to reflect the changes to corresponding Policy III-11 Hiring and Promotion Policy, Academic and Non-Academic Personnel.

6.5 Upcoming Agenda Items (December 10, 2019)

6.5.1 Election of the Chair of the Policy Committee (December 10, 2019 - December, 2020) (P. Daly)

6.5.2 Policy I-12 Emergency Plans for Fire, Evacuation, Lockdown, And Bomb Threat Response (J. Crowell, R. Merrick)

6.5.3 Policy II-35 Access to School Premises (S. Balogh, J. Crowell, R. Merrick)

6.5.4 Policy II-42 Medical Conditions (S. Balogh)

6.5.5 Policy III-17 Attendance Support Program (J. O'Hara)

6.5.6 Policy V-16 Copyright, Visual Identity, and Intellectual Property Protection (A. Swinden)

6.5.7 Information Items

- 6.5.7.1 Administrative Procedure VI-20 Emergency Plans for Fire, Evacuation, Lockdown, and Bomb Threat Response (J. Crowell, R. Merrick)**
- 6.5.7.2 Administrative Procedure VI-30 Access to School Premises (R. Merrick)**
- 6.5.7.3 Administrative Procedure VI-08 School Security (R. Merrick)**
- 6.5.7.4 Administrative Procedure VI-71 Concussion Protocol (S. Balogh)**
- 6.5.7.5 Administrative Procedure VI-76 Attendance Support Program (J. O'Hara)**

7. Miscellaneous Information

There were no in miscellaneous information items

8. In Camera

There were no in camera items.

9. Motion to Excuse Absent Committee Members

P#87/19

Moved by: P. DeRosa

Seconded by: M. Duarte

That, *Trustee J. O'Hearn Czarnota be excused.*

10. Motion to Adjourn/ Closing Prayer (H. Karabela)

P#88/19

Moved by: P. Murphy

Seconded by: P. DeRosa

That, *the meeting adjourn.*

N. Guzzo closed meeting with prayer at 10:50 p.m.