

**MINUTES OF THE CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)**

Date: June 3, 2019  
Time: 7:00 pm  
Location: Trustee Meeting Room  
Catholic Education Centre  
802 Drury Lane  
Burlington, Ontario

Members Present: J. Crowell A. A. LeMay  
Fr. Francis Salasiar V. Monaco  
M. Duarte A. Gonzalez  
C. Thompson S. DeSousa  
D. Garell-Teti S. Edeigba  
R. Alfaro  
Regrets: K. Bivand S. Guevara  
A. Wright G. Merritt-Murrell  
A. McKinney

Co-Chairs: C. Thompson/ A. Gonzalez  
Recording Secretary: J. Crowell

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**1. Opening Prayer:**  
The meeting opened at 7:00 p.m. with a prayer led by Jeff Crowell

**2. Approval & Revisions**

**2.1 Agenda**

**Moved by:** S. DeSousa

**Seconded by:** M. Duarte

**That,** the agenda be approved as amended.

**2.2 Minutes**

**Moved by:** M. Duarte

**Seconded by:** R. Alfaro

**That,** the minutes of the April 8, 2019 Catholic Parent Involvement Committee be approved as submitted.

**CARRIED**

**3. Board Update**

J. Crowell provided a Board update on the following:

- Festival of Harmony took place on May 17th and May 22nd, showcasing the creative and musical talent of students across HCDSB
- EQAO took place for grades 3 and 6 from May 21st to June 3rd
- Elementary Track and Field dates:
  - Burlington Meet June 3th at Notre Dame CSS
  - Oakville Meet June 4th at St. Ignatius of Loyola CSS
  - North Halton Meet June 5th at Bishop Reding CSS

- Municipal Meet June 10th at Notre Dame CSS
- 5th Annual Board celebration of staff taking place on June 6th at Le Dome Banquet Hall, in Oakville
- Elementary PA Day June 7th; Secondary PA Day June 28th
- Secondary Exams begin June 20th
- National Indigenous People’s Day – June 21st – Celebration at Holy Trinity 5:00 – 8:45 pm
- Graduation ceremonies and Masses taking place throughout June. Calendar with dates/locations provided for review
- Elementary report cards go home June 25th; Secondary report cards go home June 24th – July 5th
- Question about School Graduations being held at Milton Velodrome; currently 3 of our secondary schools use this as it allows for more parents/family members to attend

#### **4. Trustee Update**

M. Duarte provided a Trustee update on the following:

- Catholic Education Week – trustees attending various functions across the Board
- Council of Chairs at St. Scholastica – most trustees were able to attend
- CPIC Orientations held at Jean Vanier and St. Ignatius of Loyola
- Community Engagement Policy – out for stakeholder feedback
- Uniform Supplier – ISW: extended for one more year to allow Board to revisit policy
- Budget process is ongoing; using parent feedback as part of process

#### **5. OAPCE Update**

D. Garell-Teti provided an update on the following:

- Proposal to have OAPCE Chair attend a Council of Chairs meeting ideally in October
- Proposal to co-host 2020 OAPCE Conference at one of our HCDSB schools, along with Kitchener-Waterloo, Brantford and others; to be revisited at September 2019 CPIC Meeting

#### **6. Reflection activity on CPIC and goals for next school year**

- Discussion led by Alex about amount of work is required to prepare about Council of Chairs and CPIC elections
- Importance of committees in doing the work of reaching parents with many good things going on in the Board and meeting their needs
- Alice Anne proposed having more speakers/events that CPIC has had in the past – proposed topics: ABA, Vaping Presentation, “The Domestic Church” – John Kostoff’s work
- Importance of orientation for new members as helping set them up for success
- Roger raised that parents do not seem to be very motivated to participate; seems to be the same few parents are engaged in school councils and some school events; CPIC can help parents understand what their own role is, and what roles different members of the School Board play
- Marvin agreed that there should be more information coming from the Board to parents
- Solomon felt that there should be more information for new CPIC members to better define their roles

- Samuel feels we have fallen behind where we are or where we would like to be; more/better communication needed; Council of Chairs – CPIC members should all be more involved in making event successful. There is an opportunity to ‘find our way back’; trying to find ways to help newcomer families. Importance of working in committees for next year to try to achieve goals.
- Carreen suggested that we have an orientation session for new CPIC members in September; could work on the ‘package’ over the summer as a committee online. Has learned lots of lessons in first year as co-chair; looking to move forward in positive way.
- Denice remarked that the goals of CPIC is around parent engagement; we could set up committees ahead of time to be ready to go in September. Not necessary to engage all parents; some events will be more successful than others.
- Sheila remarked that the committees didn’t really get much accomplished;
- Jeff proposed that we restructure CPIC official meetings to be bi-monthly; this structure would allow for sub-committees to do work in the interim
- Alex: suggesting following committees – orientation, election, awards, parent events (webinars), video series on different roles within the Board; inviting Andrea from Communications to our first meeting to work on information to distribute for all. Feedback from CPIC Election Orientation night was that it would be helpful to create criteria/expectations for what a CPIC member should be.
- Vince noted that we should not overextend ourselves with too many subcommittees; start small and build as we have success
- Jeff will revisit Board committees to see which ones require CPIC involvement
- Marvin did remind us about the importance of keeping to the agenda and not veering
- Alex suggesting 4 sub-committees: orientation, awards/council of chairs, events/engagement and communication; will send out electronically to ask for members

## **7. CPIC Elections update**

- Great turnout at CPIC orientation events
- Alex reminded us that the orientation PPT needs to be updated before next year’s election
- June 6<sup>th</sup> – nominations close
- June 11<sup>th</sup> – information sent to school councils
- June 16<sup>th</sup> – elections close
- Sheila suggested that we try to engage non-successful members in election to join our first meeting; Jeff explained that they can still attend, be part of discussion/subcommittees, but not voting members
- Discussion about North Halton maybe needing more CPIC members in the future

## **8. Board Committee**

- Alex updated from the Focus on Faith Committee: suggestion to plan to do a webinar/video series on Renewing the Promise and vaping
- Alex updated on Home/School/Parish committee: work with each school council on what initiatives they will do for each year (e.g., St. Ignatius of Loyola had a celebratory event for seminarian)

## **9. CPIC Subcommittees**

- already covered

**10. CPIC committee brainstorming session**

- already covered

**11. Other Business/Future Agenda Items**

- Jeff will send out a Doodle poll about the year-end CPIC dinner
- Alice Anne reminded us about HCCEF Golf/Dinner

**12. Closing Prayer**

Alex closed the meeting with a prayer.

**13. Adjournment**

***Moved by: A. A. LeMay***

***Seconded by: R. Alfaro***

***That, the meeting adjourn***

**CARRIED**

The meeting adjourned at 8:50 p.m.