

MINUTES OF THE CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)

Date: September 23, 2019
Time: 7:00 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

Members Present

J. Crowell	G. Bergin
P. Daly	D. Garell-Teti
T. O'Brien	L. Efremova
C. Thompson	J. MacLeod
A. Gonzalez	O. Iluyomade
Fr. Francis Salasiar	S. Boulanger
S. Edeigba	
S. Furlong-Warren	

Regrets

V. Monaco
A. McKinney
Marvin Durate
C. Grubsic

Also Present

A.A. LeMay
David Foster

Chair: C. Thompson (Co-Chair)
Recording Secretary M. Zammit

1. Commission of CPIC members

The meeting began at 7:00 pm with a prayer service to commission the 2019-2020 CPIC members. New members were welcomed and the committee introduced themselves.

2. Elections & Acknowledgements

- i. J. Crowell shared with the committee that CPIC requires a Catholic member to assume the position of Co-Chair. He shared background and thanked A. Gonzalez for taking on the role for the last few months. Information was shared on duties and time commitment of this role.

Nominated by: S. Furlong-Warren
Seconded by: D. Garell-Teti

THAT, S. Furlong-Warren be nominated for position of Co-Chair

ACCEPTED

THAT , G. Bergin be nominated for position of Co-Chair	Nominated by: G. Bergin Seconded by: S. Edeigba
	<i>ACCEPTED</i>

THAT , S. Boulanger be nominated for position of Co-Chair	Nominated by: S. Edeigba Seconded by: A. Gonzalez
	<i>ACCEPTED</i>

THAT , O. Iluyomade be nominated for position of Co-Chair	Nominated by: O. Iluyomade Seconded by: S. Edeigba
	<i>ACCEPTED</i>

Each candidate was given an opportunity to share why they feel they are best suited for the role.

A ballot vote was taken. O. Iluyomade is elected as Co-Chair of CPIC for the 2019-2020 school year.

C. Thompson thanked A. Gonzalez for her commitment and time over the last few months. Past CPIC members were acknowledged and thanked for their work.

ii. Election of Community Representative

J. Crowell shared with the committee that CPIC requires a community representative. Anyone interested was asked to put their name forward and was given an opportunity to share why they are best suited for the role.

Alice Anne LeMay put her name forward for the role of community representative. She shared her background and experience. Questions were asked and answered.

David Foster put his name forward for the role of community representative. He shared his interest and background.

A ballot vote took place. David Foster is elected as the CPIC community representative for the 2019-2020 school year.

3. **Review of By-Laws**

J. Crowell noted By-laws were shared via email. He highlighted important points such as:

- Communication with the public, parents are encouraged to speak to their principal when dealing with concerns.
- Decision making is by consensus.
- Minimum of 4 CPIC meetings per year. Found last year too many meetings took place and not much got accomplished. He proposed a plan where the first meeting (Sept.) will be as a large group, next meeting (Oct.) will be goal setting and establishing subcommittees, followed by sub-committee meeting (Nov.), and back together as a large group (Dec.) to discuss what has been accomplished at the subcommittee level.
- Information was provided on the different board level committees where a CPIC member is required. More information to follow.
- Conflict of Interest – Members were encouraged to review details.
- Housekeeping information of meeting format was shared. If there is no quorum, the meeting is for information purposes only. Attendance was reviewed at orientation portion.
- By-Laws can be modified, if members feel there are some bylaws that don't address certain items to propose to chair. J. Crowell will provide feedback based on elections. Group agreed to look at pieces of by-laws at a time instead of everything at once.
- Discussion took place on the role of CPIC members and the role of Board.

4. **Appointments**

S. Edeigba appointed as financial representative. Will monitor finances in conjunction with Co-Chairs.

5. **Approvals & Revisions**

5.1 **Agenda**

Moved by: Fr. Salasiar

Seconded by: S. Edeigba

That, the agenda be approved as amended.

CARRIED

5.2 **Minutes**

Moved by: S. Boulanger

Seconded by: O. Iluyomade

That, the minutes of the June 3, 2019 Catholic Parent Involvement Committee be approved as submitted.

CARRIED

6. Review of CPIC Goals

J. Crowell encouraged members to think about CPIC Goals and what the committee can do to engage parents.

7. OAPCE Update

D. Garell-Teti provided a handout which outlined an overview of OAPCE updates and communication. Discussion took place on proposed 2020 OAPCE Conference, which HCDSB would host at one of the schools. Questions were asked on CPIC involvement, finance, date, and what is entailed in hosting this conference overall. D. Garell-Teti to report back with more information. Members agreed they would be in favor of hosting, but need more information.

8. Council of Chairs Agenda

Information and dates were shared of upcoming Council of Chairs meetings. Committee was encouraged to provide ideas for possible topics, and speakers by the end of the week in order to draft a rough agenda. At the October CPIC meeting the agenda will be finalized. Discussion took place on possible topics such as, education on vaping and math curriculum/strategies. Turnaround time is short.

9. Future Agenda Items

- Standing Items OAPCE Update, CPIC By-laws, and Council of Chairs Agenda. Any other ideas are to be emailed to Co-Chairs.

10. Announcements

- 12th Annual Diocesan Mass – took place on October 18th.
- Bishop's Dinner – Information flyer provided; taking place on November 6th; any members interested in attending to please notify C. Thompson.
- People for Education Conference – Information was provided on conference which is taking place on November 2nd. Any members interested in attending to please notify C. Thompson.

10. Moved by: G. Bergin

Seconded by: J. MacLeod

That, the meeting adjourn.

CARRIED

11. Closing Prayer

F. Francis Salasiar closed the meeting with a prayer.

The meeting adjourned at 8:50 p.m.