

MINUTES OF THE CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)

Date: October 07, 2019
Time: 7:00 pm
Location: Catholic Education Centre - Board Room
802 Drury Lane
Burlington, Ontario

Members Present	J. Crowell P. Daly C. Thompson Fr. Francis Salasiar S. Furlong-Warren Marvin Durate V. Monaco David Foster	G. Bergin D. Garell-Teti L. Efremova J. MacLeod O. Iluyomade S. Boulanger A. Gonzalez
Regrets	A. McKinney S. Edeigba	
Chair:	C. Thompson (Co-Chair)	
Recording Secretary	M. Zammit	

1. Opening Prayer

The meeting opened at 7:00 p.m. with a prayer led by Fr. Francis Salasiar.

J. Crowell shared with the committee as per his email there will have to be another vote for the Co-Chair of CPIC. Nominations were asked to come forward.

	Nominated by: G. Bergin Seconded by: A. Gonzalez
THAT , G. Bergin be nominated for position of Co-Chair	
	ACCEPTED

G. Bergin is elected as Co-Chair of CPIC for the 2019-2020 school year.

2. Approvals & Revisions

2.1 Agenda

Moved by: M. Durate

Seconded by: J. MacLeod

That, the agenda be approved as amended.

CARRIED

2.2 Minutes

Moved by: M. Durate

Seconded by: Fr. Salasiar

That, the minutes of the Sept. 23, 2019 Catholic Parent Involvement Committee be approved as submitted.

CARRIED

3. Board Update

J. Crowell provided a Board update on the following:

- In light of the job action the Elementary School Cross Country Meet has been postponed until Spring 2020.
- EQAO results have been released and are posted on board website.
- Municipal Elections coming up; 31 HCDSB schools are being used.
- Upcoming PA Day on October 11th – PA Day for students; Faith Day for staff.

4. Trustee Update

M. Durate provided a Trustee update on the following:

- Congratulated all new CPIC members. Encouraged everyone to participate.
- 3 Board Meetings and 2 Policy Meetings have taken place since September. All documents and minutes can be found on board website along with meeting video which can be found on YouTube. Provided information on most recent presentations and delegations.
- Parent satisfaction survey for 2018-2019 results have been presented to the Board. Over 65% parent respondent were satisfied with how our schools operate. Still have some work to do and will continue to work toward improvements.
- 3rd year of our strategic plan. Planning to commence for the next strategic plan . Looking for active participation from CPIC in providing feedback.
- HCDSB is celebrating 50 years with “The Promise of the Cross” where over 2 years a cross will be carried from school to school and stay with each school for about 1-2 weeks.
- Questions were asked and answered on tentative timelines and logistics of “The Promise of the Cross”.

5. Standing Item

i. CPIC Bylaw Review/Goal Setting

Committee reviewed and discussed Bylaw 1. Discussion took place on the possibility of separating North Halton and Milton given the growth. J. Crowell to provide enrollment numbers which can also be found on board website under “ School Planning” along with the Long Term Planning. Members were encouraged to review.

Discussion took place on CPIC meeting dates and conflicts with School Council meeting dates. Pros and cons were weighed on whether CPIC meeting dates should be changed.

Bylaw 2.1 was reviewed; wording and definitions were discussed.

It was suggested something be put in place in the bylaws to establish how bylaw changes are made.

At the December meeting the committee will review the bylaw intro along with bylaw 3 and 4.

Fr. Salasiar spoke to the vision statement and catholic values. He encouraged reflection to see what we can do to enhance our mission. Discussion took place on improvement and different ways to engage and advocate community members/parents. Best practice on parent feedback was considered. J. Crowell shared that many parents experience “survey fatigue”

J. Crowell to share results from parent survey and religious curriculum information at December meeting.

ii. OAPCE

D. Garell-Teti provided information from September Directions meeting. Still in communication with the OAPCE President to determine if she is available to attend the Council of Chairs meeting on October 16th. A commissioning ceremony will take place for all OAPCE Reps along with a certificate to HCDSB.

Information was brought back on the possibility of co-hosting the 2019-2020 OAPCE Conference. It was noted that Milton is the more preferable location. Dates of interest are April 18th or April 25th. In the past the school that is hosting also has student engagement (volunteers). J. Crowell to speak to senior Admin on logistics.

6. Council of Chairs Agenda Planning and Review

- i. *Info about Pro Grants for 2019-2020* – J. Crowell provided information on new budget and process for Pro Grants. Funds have been released directly to the board. Senior Admin team has put a plan forward to divide the money since the amount is significantly lower this year. Family of Schools will be encouraged to work together. Upcoming Council of Chairs meeting will be a good opportunity for each family of school to brainstorm.
- ii. *Council of Chairs Agenda* – Any suggestions for upcoming meeting are to be emailed to C. Thompson by tomorrow. Agenda was reviewed and meeting coordination was discussed.

- 7. Board Committee** – Committee information and time of meetings was shared. Members were asked to reflect and let C. Thompson know their interest.
- **Focus on Faith – A. Gonzalez**
 - **Calendar Committee – S. Boulanger**
 - **Mental Health – A. Gonzalez & L. Efremova**
 - **Equity and Inclusion - Senior Manager of Equity and Inclusion would like an opportunity to share some of the work that is being done at HCDSB at upcoming CPIC meeting.**
 - **Walk with Jesus – C. Thompson to email**

8. CPIC Subcommittee

- Finance – S. Edeigba is the finance rep for the year. J. Crowell provided information on background of current funds. More information to come at December meeting.

Subcommittees will meet in November. Communication is forthcoming from co-chairs to determine which members will be on each subcommittee. The group decided on the following subcommittees:

- Communication outreach
- School council engagement
- Election Committee/Awards
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Motion was made to continue the meeting if necessary no later than 9:10 pm

9. Event Updates

- Bishop's Dinner – November 6th. Four members have expressed interest in attending. Tickets will be purchased.
- People 4 Education Conference – November 2nd. 2 members have expressed interest in attending. Tickets will be purchased.

10. Other Business/Future Agenda Items

Members were asked to email co-chairs if they had anything to add for next meeting.

Appreciate was shared to Director Daly and HCDSB for the up to date communication parents received during the labour negotiations and possible strike.

- 11. Moved by:** J. MacLeod
Seconded by: O. Iluyomade
That, the meeting adjourn.

CARRIED

12. Closing Prayer

F. Francis Salasiar closed the meeting with a prayer.

The meeting adjourned at 8:50 p.m.