

**REGULAR BOARD MEETING  
 AGENDA**

Date: Tuesday, February 4, 2020  
 Time: 7:30 pm  
 Location: Catholic Education Centre - Board Room  
 802 Drury Lane  
 Burlington, Ontario

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<b>1. Call to Order</b>	
1.1 Opening Prayer, National Anthem and Oath of Citizenship (D. Caratao)	
1.2 Motions Adopted In-Camera	
1.3 Information Received In-Camera	
<b>2. Approval of the Agenda</b>	
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<b>4. Presentations</b>	
<b>5. Delegations</b>	
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<b>6. Approval of Minutes</b>	
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- 11. **Miscellaneous Information**
  - 11.1 **Parliamentarian Follow-Up (T. O'Brien)**
  - 11.2 **Minutes of the December 2, 2019 CPIC Meeting** 33 - 35
  - 11.3 **Minutes of the December 16, 2019 SEAC Meeting** 36 - 51
- 12. **Correspondence**
- 13. **Open Question Period**
- 14. **In Camera**
- 15. **Resolution re Absentees**
- 16. **Adjournment and Closing Prayer (B. Agnew)**

## Delegation – February 04, 2020

Good evening everyone. First and foremost, thank you for this opportunity to delegate regarding French programming. As a Catholic French educator for the past 26 years, this is a subject about which I am quite passionate. My experience, as a department head and the head of French subject council has given me great insight into all aspects of this program from various perspectives including, those of teachers, parents, students and staff. I am a founding teacher of the current French program at my school and have had the immense pleasure of implementing various curriculum changes over the years. I am here to respectfully advocate for 2020 expansion on behalf of the aforementioned groups of people given my first-hand experience with French programming throughout the years. It is my hope that we can come together and meet in the middle in a reasonable manner in order to provide more students the option of French Immersion for September 2020.

As you all know too well, this discussion has been ongoing for almost 8 years and FI parents have been patiently waiting for expansion of programming. In this time, we have advocated to ensure the permanency of this program on more than one occasion. The proposed 2020 expansion will only require minor accommodations in the 4 current sites for the 2020-21 school year. Regular-track students will not be disrupted, considering that a maximum of 46 students will be added per site considering the least aggressive option. However, in actuality, that number is lower since there are children on waitlists who already attend the designated school and are already counted in the school's enrolment.

We are all here to work together for the good of student programming and this can be easily achieved with the feasible options put forth by the board, which are pragmatic and follow a slow and steady approach, making for the best solutions for all involved. Expansion has been a work in progress, on behalf of all present here today, and it has been a long and arduous path but well worth it as it has resulted in feasible options that are acceptable to all parties.

With regards to the mentioned issue of overcrowding and limited space, the school where I teach operates at 50 % English, 50 % French and there is no negative stigma in being in either program. This is achieved by simple accommodations that have already been implemented. For example, our school splits assemblies and lunches, thereby creating a less-overwhelming and more intimate environment for students. This also occurs at the elementary level through staggered recesses. While it may be true that some creative thinking is needed there are many ways to accommodate such a small number of students without posing a risk to others. As Catholics, it is instilled in us to embrace challenges with positivity so that we can implement such accommodations with humility in order set an example for all in our schools.

Additionally, FI and EF are constantly referred to as a « small minority » in the HCDSB, which can attach a negative connotation to being in either program. As such, by opening up more spots, the FI program will become more accessible and families will no longer be burdened by this perception. Programs should operate in harmony and everyone should be respectful of each other's programming choices.

For families not choosing the FI track, this may all seem rather insignificant. But imagine the effects on a family when you have one child in FI and then are forced to answer the younger sibling's question « Why can't I be in French Immersion too? » What is a parent to respond? Why shouldn't he/she be permitted to have the same opportunity to learn French? Does this not affect their self-confidence and emotional well-being? I have heard firsthand numerous parents who are in this situation and I am delegating on behalf of them. By expanding FI, you can give this programming choice to a larger number of students therefore, reducing the number of students being negatively impacted.

The discussion around portables has been a focal point for some. Being in a portable is not sufficient justification for depriving potential FI students of their programming. For instance, St. Andrew in Oakville hosts the gifted program and has numerous portables. Why is it that they don't receive the same scrutiny that the FI program does regarding physical space? Let's not forget the resiliency of our youth and that education and an inclusive environment need to be our number one priorities.

This is not to say that FI is for everyone nor are other specialty programs such as IB, gifted or AP. However, for those who choose specialty programs, and in this case FI, please do not deprive them of this opportunity and let the parents and students determine the best path for their education.

As I mentioned before, I am a product of Catholic education and made a conscious choice to teach within a Catholic board. As a Catholic board, it is imperative that we advocate for 2020 expansion where a small number of students would be added per site for one academic year.

As stipulated so eloquently at the last meeting by Trustee O'Brien, this will be the only opportunity for current SK students to enter this program in Halton Catholic, otherwise the possibility is lost forever. The only other way for them to receive French Immersion instruction would be to transfer to the public board in Grade 2.

We know all too well, that we are under continuous threat of amalgamation with our public counterparts and expanding FI will retain, if not increase our numbers, rather than decrease enrolment. Why would we not opt for this? Moreover, 97% of the province has FI and most programs in the GTA are flourishing and expanding to meet the needs of families who want their children to learn French as it is one of Canada's official languages.

Additionally, Trustee O'Brien discussed the importance of language acquisition at a younger age. It is indeed indisputable that the younger a child is when he/she learns a language, the more likely he/she is to become proficient and retain that proficiency going forward. As a product of Catholic education and a current Catholic French educator I can attest to this. I have students from Extended, Immersion and French first-language schools all in the same classroom and it is evident that the students who were exposed to the language at a younger age excel in all competencies including oral, written, reading and listening abilities. Why would we want to push these students into the public education system?

There has also been concern regarding staffing of the FI program. French teachers are currently in demand however, many are seeking full-time, permanent employment without success. I have had numerous student teachers with French qualifications who then struggle finding employment. When exploring their options, their main concern is job security. Many of them aim to work in communities where FI is growing and thriving. If we do not choose to expand the FI program then we are missing out on the opportunity to employ these enthusiastic, young minds who make for wonderful mentors to our students. The board's commitment to optional French programming will readily open doors to these future French teachers.

Furthermore, it has been my experience that students who complete the FI program have then gone on to become these brilliant teachers. Any current difficulty in hiring is in fact temporary when considering this. It is common that graduates do indeed return as teachers to their former school board, based on their positive experiences and high-level language acquisition. Going with 2020 expansion helps in creating our own bank of French educators for the future.

Interestingly enough, on January 27<sup>th</sup>, Mélanie Joly, Minister of Economic Development and Official Languages, tweeted regarding the importance of French as a second language here in Canada. She states that our children should be given the choice in whichever language they choose. Furthermore, she addresses the financial support that the government is prepared to invest into these Immersion programs. Quoting from her tweet, \$432 million will be invested into programming with an additional \$62.5 million dedicated to the recruitment of Francophone teachers. It is clear that the government of Ontario sees the value of French instruction and is willing to support it. Let's be part of this movement!

Although expansion 2020 has been a long, taxing undertaking for all of us, students, parents, educators and staff, that has been 8 years in the making, it is an all too important one. We have examined all options and expanding the FI program in September 2020 is a step in the right direction. Let's bridge the gap and show a sign of good faith in accommodating these students that have shown a keen interest and are enthusiastic in learning French. I implore you to please vote for expansion starting September 2020 as it aligns with our mission statement. HCDSB prides itself in providing excellence in Catholic education by developing Christ-centered individuals enabled to transform society. We must make the right choice in order to give them the tool of French language to realize their fullest potential.



**Mélanie Joly**



Yesterday at 4:29 PM · 

Our two languages speak to the country we've built, the people we are, and the society we hope to leave to our children. We'll continue to do all we can to promote and protect them, while giving every Canadian the chance to live, learn and thrive in whichever one they choose.

**IMMERSION:** Immersion programs are more popular than ever. Parents are lining up to register their children to learn French, and we are proud to support them with investments of more than \$432 million for the provinces.

**TEACHERS:** We also know that to learn a language, you need qualified teachers. That's why we now have the tools to recruit more Francophone teachers through a new \$62.5 million fund. (Hello to my friends in Victoria)

Good evening and thank you for this opportunity to delegate before you tonight. In this delegation I will be addressing the Board with respect to the proposed interim expansion of French Immersion programming for the 2020-2021 school year and set out the reasons why the Board should not delay expansion any further. As two of my children are in the FI program at St. Mary, many of my examples will focus primarily on St. Mary school.

You the Trustees have already passed a resolution which requires that the Board make French Immersion a strategic priority, which includes setting a plan of action for the program at its current or GREATER capacity. Furthermore, the newly approved Policy II-51 Optional French Programming provides that “where feasible and staffing permits, an increase of program offering of optional French Programs will occur.”

Trustees, you have all the requested and required information necessary to move forward with an expansion of the French Immersion program for the upcoming school year:

1. Through debate and passing of Resolution #171/19 at the November 19, 2019 Board Meeting, you the Trustees, expressly established that it was the “will and desire” of the Board to expand the French Immersion program for the 2020-2021 school year.
2. You have asked for and received a comprehensive road map and implementation plan for expanding the French Immersion program in the 2020-2021 school year. HCDSB Staff presented their report entitled “French Immersion Programming: Expansion and Accommodation Strategies” (the “Staff Report”) at the Policy Committee meeting on December 10, 2019. In the Staff Report, the Board presented a comprehensive plan outlining four potential accommodation and expansion strategies (Options A-D) to address demand and future growth of the French Immersion Program at HCDSB;
3. You have an express statement from Board Staff that expansion in the 2020-2021 school year is feasible, as well as a written recommendation from the Board Staff that Option A or Option B be adopted as the preferred expansion and accommodation strategy. Furthermore, Board Staff have confirmed that expansion through Option A is not only feasible but will have minimal, if any, impact on the English stream in the first year; and
4. Board Staff have confirmed that they will be able to recruit and hire the teachers required to staff the expanded program.

In view of the foregoing, I urge you to implement an expansion of the French Immersion program for the 2020-2021 school year through Option A: which is a partial reduction of

the waitlist + incremental expansion of the program which seeks to add a maximum of two (2) FI classrooms per municipality at the existing FI sites, where required.

In my view, Option A is the least aggressive and the most manageable and pragmatic expansion strategy. In the Board's own words, Option A will "allow the Board to phase in the expansion of the program gradually to meet demand, while ensuring that there is adequate capacity, teachers and resources to accommodate the program and its students". While Option A might not eliminate the wait lists entirely, it is a good start and will allow you to further your "will and desire" to expand the French Immersion program for 2020-2021 school year, whilst keeping any inherent risks as low as possible.

Trustees, the time to act is now. This is a critical opportunity for the future of the French Immersion program at HCDSB and the first time that Board Staff have expressly confirmed that expansion is feasible. French Immersion is a permanent program – now in its 8th year. I urge the Board (both Staff and Trustees) to please stop treating the program like a pilot. Yes, the program is optional, but the students that participate in the program and the students who wish to participate in the program are members of this community and their rights and interests are just as important as every other child who attends a HCDSB school. Hundreds of students have either missed out on French Immersion programming or have had to move to the public board to access it since inception of the program in 2012. You have within your means the ability to grant access to the FI program to, at a minimum, an additional 138 students for the coming school year. To deny access to those students when you have been presented with a feasible and pragmatic expansion plan to accommodate them is inexplicable. We live in a bilingual country, and what I cannot understand is why we would continue to make it so incredibly difficult for a motivated student to learn the other official language.

Yes, there are challenges in a dual track school including accommodation pressures, but these challenges do not outweigh the benefits of providing HCDSB students with access to programming. These challenges are not sufficient to justify the detriment caused to yet another 140 children not being able to access the French Immersion program.

French language students are often treated like guests in their own schools and are constantly being faced with the accusation that French Immersion students are "displacing" or negatively impacting the English stream students. I do not think this is a fair statement. French language students are not "displacing" anybody. They have the same rights to be in the school as the English stream students. They are part of the school community. They are not taking anything away from their English stream counterparts. At this point, I would like to respond to a few examples of the negative impacts that were raised at the last board meeting on January 21, 2020:

- it was stated that the St. Mary children have had their innovation hub dismantled. This is simply untrue. I recently saw social media posts boasting about our innovation hub, displaying children participating in STEM activities in the innovation hub. In fact, the school hosted a STEM night on January 30 and offered parents a tour of the innovation hub.

- it was also stated that St. Mary will reach maximum portable capacity next year. I respectfully disagree with that point. Expansion at St. Mary as proposed in Option A won't put St. Mary at max portable capacity. Option A as presented by board staff projects that only two additional portables will be required to accommodate an additional two FI classes next year, which would bring the portable total to 10, under the maximum portable capacity. Furthermore, the current kindergarten composition at St. Mary is predominately year 2 students, 58- Year 2 and 42- Year 1 students. This indicates that Registration for Year 1 students was much lower this year than in previous years. As such, there will be less kindergarten students at St. Mary next year, freeing up space for additional students, potentially requiring less portables.

- it was also stated that there would be a displacement of English stream students as a result of FI programming, which is not accurate. Yes, there is currently a boundary review underway for Milton and one scheduled to occur shortly for Oakville which may impact the status quo for all students, regardless of programming. Contrary to the messaging contained in the January 23,2020 HCDSB survey sent out to the entire school community, the Board had already come to this conclusion, prior to these recent discussions of FI expansion. I must take a moment to express my disappointment in that survey- it was biased and one sided, and was clearly created to lead parents to the conclusion that their children would be uprooted as a result of the FI expansion. It was quite misleading, making it sound as if the FI program was the sole reason for boundary reviews – however, the need for a boundary review to address housing and population growth for the St. Mary community has been identified in the 2018 Long term Capital Plan and it has been discussed in previous board meetings. The only benefit that resulted from the January 23 survey was that it solidified that the communication requirements as set out in Policy II-51 Optional French Programming have been satisfied.

We also tend to overlook the fact that children within the school boundary also want to participate in the FI program. When we refer to 46 new spots for FI, not all 46 students will be new students to the school community – in other words, a percentage of students will be attending St. Mary no matter what, either as English stream students or French stream students. In my own children's FI classes, I know at least 5 of the 22 students are within the St. Mary school boundary, and there are likely others.

Boundary reviews are necessary in all developing Boards. Portables are found in a majority of schools, not just in the identified French stream sites. There are many HCDSB schools that are at or over capacity. The provision of French Programming is

not the sole reason for inevitable boundary reviews and the need for portables. It truly is not fair to halt the expansion of French Programming due to these inevitabilities.

We should be using this moment to teach our children a valuable lesson – that we do not all need to be the same to co-exist, work together and be one accepting community. I worry about the message we are sending them – all this talk of displacement, negative impact, the English students, the French students. Despite our attempts to shield them from these debates, they hear everything. We should be teaching them that regardless of background, culture, abilities, socio-economic backgrounds, and yes, school programming, we all belong, and each and every one of them matter.

I'm asking you tonight to recognize that it's time to strengthen and expand French Immersion programming at HCDSB so that all students who wish to access the program will eventually be able to do so. None of the challenges that have been identified - and yes, I recognize there are challenges - none of them are a good enough reason for yet another year where children are denied access to the educational programming they desperately want and are entitled to receive.

The importance of this matter, at this juncture, cannot be understated and time is of the essence. Staffing for 2020 will soon commence. You have every piece of information you need to vote in favour of expansion. Please do not deprive over 100 more students in your Board of French Immersion programming for 2020-2021 when you have the means to expand. Let's start trying to accomplish what the Trustees set out to do in 2017 when they made French Immersion a permanent program at HCDSB and what French Immersion families have been advocating for over the past 8 years.

Thank you sincerely for giving me the opportunity to speak with you tonight. We truly appreciate being given this forum to voice our concerns and opinions.

**MINUTES OF THE REGULAR BOARD MEETING**

Date: January 21, 2020  
 Time: 7:30 pm  
 Location: Catholic Education Centre - Board Room  
 802 Drury Lane, Burlington, ON

Trustees: B. Agnew H. Karabela  
 P. De Rosa P. Murphy  
 M. Duarte, Vice Chair of the Board T. O'Brien  
 N. Guzzo J. O'Hearn-Czarnota  
 V. Iantomasi, Chair of the Board

Student Trustees: M. Bhambra D. Suan  
 D. Caratao

Senior Staff: S. Balogh C. McGillicuddy  
 C. Cipriano R. Merrick  
 J. Crowell J. O'Hara  
 P. Daly, Secretary of the Board T. Pinelli  
 A. Lofts A. Prkacin

Also Present: L. Boulos, Principal, St. Andrew Catholic Elementary School  
 R. Cilliers, Metroland Media  
 A. Cross, Senior Manager, Financial Services  
 C. Dalrymple, Manager, Budget & Capital  
 J. Gligoric, Junior Communications Officer, Strategic Communications  
 D. Kollee, Chief, Speech & Language Pathologist and CCCRT Team Lead  
 A. Swinden, Manager, Strategic Communications  
 F. Thibeault, Senior Manager, Planning Services

Recording Secretary: R. Di Pietro

**1. Call to Order**

The Chair called the meeting to order.

**1.1 Opening Prayer, National Anthem and Oath of Citizenship (M. Bhambra)**

The meeting opened at 7:30 p.m. with a prayer led by Student Trustee Bhambra.

**1.2 Motions Adopted In-Camera**

The following motion was adopted in-camera:

**RESOLVED**, that the Halton Catholic District School Board ratify the central terms contained with the Memorandum of Settlement and attached Appendices, dated December 9, 2019 made between the Education Workers' Alliance of Ontario (EWAO) and the Council of Trustees Associations (CTA) comprised of l'Association franco-ontarienne des conseils scolaires catholiques (AFOCSC), the Ontario Catholic School Trustees' Association (OCSTA) and the Ontario Public School Boards' Association (OPSBA) and Agreed to by the Crown.

Further that the approval of the ratification of the central terms be reported to OCSTA.

### 1.3 Information Received In-Camera

The following information was received in-camera:

#### Hiring

Fabrizio Ciavarra hired as a probationary teacher effective January 13, 2020. Jessica Scowen hired as a probationary teacher effective January 10, 2020.

#### Acting Principal - St. Gregory the Great Catholic Elementary School

Elizabeth MacIntyre appointed as Acting Principal – St. Gregory the Great Catholic Elementary School effective January 20, 2020 with an end date to be determined.

#### Acting Department Head – Business Studies/Arts/Career Education – Bishop Reding Catholic Secondary School

Kelly Grant appointed as Acting Department Head - Business Services/Arts/Career Education effective January 6, 2020 to August 31, 2020.

## 2. Approval of the Agenda

**#30/20**

**Moved by:** T. O'Brien

**Seconded by:** P. DeRosa

**RESOLVED**, that the agenda be approved.

The Chair called for a vote on **#30/20** and it **UNANIMOUSLY CARRIED**.

## 3. Declarations of Conflict of Interest

Trustee O'Brien declared a conflict of interest with action item 8.3 - 2019-2020 Revised Budget Estimates.

The agenda item deals with the 2019-2020 Budget. Embedded within the budget are teacher's salaries. Trustee O'Brien's wife is a teacher with the Board therefore declared conflict.

## 4. Presentations

### 4.1 "100 Years/100 Women Exhibit" - Honouree - Sherry Saevil (A. Prkacin)

Sherry Saevil, Indigenous Education Advisor recognized for being the recipient of the Canada 150 Sesquicentennial Award in 2017 and now, one of one hundred noteworthy women honoured by the Canadian Federation of University Women, Milton & District in the "100 Years/100 Women Exhibit".

**4.2 Compassionate Care Crisis Response Team (G. Federico)**

Trustees were provided information on the composition, structure and function of the Compassionate Care and Crisis Response Team.

**5. Delegations****5.1 Declined Delegations (V. Iantomasi)**

One delegation was declined.

**5.2 Expansion of the Early French Immersion Program (M. Whalen)**

Ms. Whalen addressed the Board on French Expansion and its impact on St. Mary Catholic Elementary School, Oakville.

**6. Approval of Minutes****6.1 Minutes of the January 7, 2020 Regular Board Meeting**

**#31/20**

**Moved by:** P. DeRosa

**Seconded by:** J. O'Hearn-Czarnota

**RESOLVED**, that the minutes of the January 7, 2020 Regular Board Meeting be approved.

The Chair called for a vote on **#31/20** and it **UNANIMOUSLY CARRIED**.

**7. Business Arising from Previous Meetings****7.1 Summary of Outstanding Items from Previous Meetings**

The Summary of Outstanding Items from Previous Meetings was received as information.

**8. Action Items****8.1 Response to Delegation (V. Iantomasi)**

**#32/20**

**Moved by:** H. Karabela

**Seconded by:** T. O'Brien

**RESOLVED**, that the delegation regarding Expansion of the Early French Immersion Program be received as information.

The Chair called for a vote on **#32/20**:

<b>IN FAVOUR</b>	<b>ABSTAIN</b>
B. Agnew	D. Caratao (non-binding)
M. Bhambra (non-binding)	
P. DeRosa	
M. Duarte	
N. Guzzo	
H. Karabela	
V. Iantomasi	
P. Murphy	
T. O'Brien	
J. O'Hearn-Czarnota	
D. Suan (non-binding)	

The motion **CARRIED**.

## 8.2 French Expansion (T. O'Brien)

**#33/20**

**Moved by:** T. O'Brien

**Seconded by:** H. Karabela

**BE IT RESOLVED**, that the Board of Trustees give direction to the Director of Education and Secretary of the Board to proceed with expansion of French Immersion programming at the Halton Catholic District School Board with Option A (presented at the December 10, 2019 Policy Committee Meeting) for the 2020-2021 school year.

The following amendment was suggested by Trustee DeRosa:

... by adding a maximum of two (2) classes per community as required to deal with their waiting list without displacing regular track students and subject to the results of the upcoming boundary reviews to see if more classes can be added.

The following amendment was suggested by Trustee Guzzo:

**BE IT FURTHER RESOLVED**, that stakeholders of the Halton Catholic District School Board be notified immediately that the Board has discretion regarding French Immersion expansion, and the program will not be guaranteed to remain at their current locations, and as per Policy V-18 – Community Engagement and Public Consultation and that the public be put on notice that the expansion of the French Immersion programs and that the location of this program will be based on the outcome of the upcoming boundary reviews, and may/ could be relocated to different sites.

Discussion about the amendments took place.

The Chair called a recess at 8:47 p.m.

The meeting reconvened at 9:10 p.m.

The decision to withdraw the amendments made by Trustee De Rosa and Trustee Guzzo was decided by consensus as per By-Law 10.19.

Trustee O'Brien made the following amendment to his motion:

**#33/20 (AMENDMENT)**

**Moved by:** T. O'Brien

**Seconded by:** P. DeRosa

**WHEREAS**, Policy V-18 clearly states: "Stakeholders directly impacted by potential changes to existing programs will be notified that the program is under review, and will be provided with the pertinent information as it becomes available, and prior to any decisions being made."

**BE IT RESOLVED**, that the January 21, 2020 motion titled "French Expansion" be deferred until the February 18, 2020 Regular Board Meeting with Option A as a focal point.

The Chair called for a vote on **#33/20 (AMENDMENT)** and it **UNANIMOUSLY CARRIED**.

**#33/20 (AS AMENDED)**

**Moved by:** T. O'Brien

**Seconded by:** H. Karabela

**WHEREAS**, Policy V-18 clearly states: "Stakeholders directly impacted by potential changes to existing programs will be notified that the program is under review, and will be provided with the pertinent information as it becomes available, and prior to any decisions being made."

**BE IT RESOLVED**, that the Board of Trustees give direction to the Director of Education and Secretary of the Board to proceed with expansion of French Immersion programming at the Halton Catholic District School Board with Option A (presented at the December 10, 2019 Policy Committee Meeting) for the 2020-2021 school year.

**BE IT FURTHER RESOLVED**, that the January 21, 2020 motion titled "French Expansion" be deferred until the February 18, 2020 Regular Board Meeting with Option A as a focal point.

The Chair called for a vote on **#33/20 (AS AMENDED)** and it **UNANIMOUSLY CARRIED**.

**8.3 2019-2020 Revised Budget Estimates (A. Lofts)**

**#34/20**

**Moved by:** P. Murphy

**Seconded by:** J. O'Hearn-Czarnota

**RESOLVED**, that the Halton Catholic District School Board approve the 2019-20 Revised Budget Estimates in the amount of \$431,324,577 and the two year deficit elimination plan for the adjusted amount of \$1,537,135.

The Chair called for a vote on **#34/20**:

<b>IN FAVOUR</b>	<b>OPPOSED</b>	<b>ABSTAIN</b>
B. Agnew	V. Iantomasi	D. Suan (non-binding)
M. Bhambra (non-binding)	H. Karabela	
D. Caratao (non-binding)		
P. DeRosa		
M. Duarte		
N. Guzzo		
P. Murphy		
J. O'Hearn-Czarnota		

The motion **CARRIED**.

**8.4 Policy I-01 Catholic School Support (N. Guzzo)****#35/20****Moved by:** N. Guzzo**Seconded by:** M. Duarte

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-01 Catholic School Support be approved as amended.

The Chair called for a vote on **#35/20** and it **UNANIMOUSLY CARRIED**.

**8.5 Policy I-21 Corporate and Community Investment in Education (N. Guzzo)****#36/20****Moved by:** N. Guzzo**Seconded by:** M. Duarte

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-21 Corporate and Community Investment in Education be approved as amended.

The Chair called for a vote on **#36/20** and it **UNANIMOUSLY CARRIED**.

**8.6 Policy II-24 Home to School Transportation (N. Guzzo)****#37/20****Moved by:** N. Guzzo**Seconded by:** T. O'Brien

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy II-24 Home-to-School Student Transportation be approved as amended.

The Chair called for a vote on **#37/20** and it **UNANIMOUSLY CARRIED**.

**8.7 Policy II -38 Educational Research (N. Guzzo)****#38/20****Moved by:** N. Guzzo**Seconded by:** B. Agnew

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy II-38 Educational Research be approved as amended.

The Chair called for a vote on **#38/20**:

IN FAVOUR	OPPOSED
B. Agnew	H. Karabela
M. Bhambra (non-binding)	
D. Caratao (non-binding)	
P. DeRosa	
M. Duarte	
N. Guzzo	
P. Murphy	
T. O'Brien	
J. O'Hearn-Czarnota	
D. Suan (non-binding)	

The motion **CARRIED**.

**8.8 Policy II-47 Fees for Learning Materials, Programs and Curricular and Co-Curricular Activities (N. Guzzo)**

**#39/20**

**Moved by:** N. Guzzo

**Seconded by:** T. O'Brien

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy II-47 Fees for Learning Materials, Programs and Curricular and Co-Curricular Activities be approved as amended.

The Chair called for a vote on **#39/20**:

IN FAVOUR	OPPOSED
B. Agnew	T. O'Brien
M. Bhambra (non-binding)	
D. Caratao (non-binding)	
P. DeRosa	
M. Duarte	
N. Guzzo	
H. Karabela	
P. Murphy	
J. O'Hearn-Czarnota	
D. Suan (non-binding)	

The motion **CARRIED**.

**8.9 Policy III-17 Attendance Support Program (N. Guzzo)**

**#40/20**

**Moved by:** N. Guzzo

**Seconded by:** B. Agnew

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy III-17 Attendance Support Program be approved as amended.

The Chair called for a vote on **#40/20**:

<b>IN FAVOUR</b>	<b>OPPOSED</b>
B. Agnew	T. O'Brien
M. Bhambra (non-binding)	
D. Caratao (non-binding)	
P. DeRosa	
M. Duarte	
N. Guzzo	
H. Karabela	
P. Murphy	
J. O'Hearn-Czarnota	
D. Suan (non-binding)	

The motion **CARRIED**.

**8.10 Policy V-07 Bequests to a School or to the Board (N. Guzzo)  
#41/20**

**Moved by:** N. Guzzo

**Seconded by:** H. Karabela

**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy V-07 Donations Bequests to a School or to the Board name be changed to Policy V-07 Bequests to a School or to the Board, and be approved as amended.

The Chair called for a vote on **#41/20** and it **UNANIMOUSLY CARRIED**.

Student Trustee Suan left the meeting at 9:55 p.m.

**9. Staff Reports**

**9.1 Exploring Advanced Placement (AP) Courses in Halton Hills (T. Pinelli)**

Staff recommended the initial implementation of AP courses at Christ the King Catholic Secondary School.

To be added to new initiative for the 2020-2021 budget year.

**#42/20**

**Moved by:** H. Karabela

**Seconded by:** T. O'Brien

**RESOLVED**, that the meeting move past 10:00 p.m.

The Chair called for a vote on **#42/20** and it **UNANIMOUSLY CARRIED**.

**10. Information Items**

**10.1 Student Trustees Update (M. Bhambra)**

Student Trustees reported on the pillars of Achieving, Believing and Belonging.

**10.2 School Educational Field Trips (T. Pinelli)**

School trips were provided as information.

- 10.3 Construction Report - St. Nicholas Catholic Elementary School/Assumption Catholic Secondary School/Bishop P.F. Reding Catholic Secondary School (R. Merrick)**  
An update on construction projects was provided.
- 10.4 Strategic Planning Process (P. Daly)**  
In preparation for the Board's next Multi Year Strategic Plan, Trustees provided an overview of the strategic planning process.
- 10.5 Director's Annual Report (P. Daly)**  
Trustees provided a walk through of the annual report which can be accessed online.
- 11. Miscellaneous Information**
- 11.1 Parliamentarian - Future Plans (T. O'Brien)**  
In order to compile a summary of feedback, Trustees asked to email Trustee O'Brien comments regarding professional development in parliamentary procedure.
- 11.2 Minutes of the December 10, 2019 Policy Committee Meeting**  
Minutes of the December 10, 2019 Policy Committee Meeting provided as information.
- 12. Correspondence**
- 12.1 J. Wozny**
- 12.2 C. Settimi**  
Correspondence was shared.
- 13. Open Question Period**  
No questions were submitted.

**#43/20**

**Moved by:** H. Karabela

**Seconded by:** M. Duarte

**RESOLVED**, that the meeting move past 10:30 p.m.

The Chair called for a vote on **#43/20**. The vote was not unanimous therefore the meeting adjourned.

- 14. In Camera**  
Meeting was adjourned therefore no in-camera session.
- 15. Resolution re Absentees**  
There were no absentees.

**16. Adjournment and Closing Prayer (J. O'Hearn-Czarnota)**

**#44/20**

**Moved by:** H. Karabela

**Seconded by:** M. Duarte

**RESOLVED**, that the meeting adjourn.

The Chair called for a vote on **#44/20** and it **UNANIMOUSLY CARRIED**.

The meeting adjourned at 10:30 p.m. with a prayer led by Trustee O'Hearn-Czarnota.

\_\_\_\_\_  
Secretary of the Board

\_\_\_\_\_  
Chair



**BUSINESS ARISING FROM PREVIOUS MEETINGS**

DATE OF THE BOARD MEETING	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS
November 19, 2019	Response to Delegations	<p><b>BE IT RESOLVED</b>, that the Board of Trustees give direction to the Director of Education and Secretary of the Board to present a comprehensive plan to eliminate the waiting list, meet future demand and growth of the French Programming for the 2020/2021 school year.</p> <p><b>BE IT FURTHER RESOLVED</b>, that the Board of Trustees further direct that the Multi year French Teacher Recruitment plan include expanding the job fair piece to include those schools identified in the delegation, including but not limited to Laurentian, Sherbrook, Bishops, Concordia University of Quebec, etc.)</p>	Senior Staff	
January 21, 2020	French Expansion	<p><b>WHEREAS</b>, Policy V-18 clearly states: "Stakeholders directly impacted by potential changes to existing programs will be notified that the program is under review, and will be provided with the pertinent information as it becomes available, and prior to any decisions being made."</p> <p><b>BE IT RESOLVED</b>, that the Board of Trustees give direction to the Director of Education and Secretary of the Board to proceed with expansion of French Immersion programming at the Halton Catholic District School Board with Option</p>	Senior Staff	February 18, 2020

		<p>A (presented at the December 10, 2019 Policy Committee Meeting) for the 2020-2021 school year.</p> <p><b>BE IT FURTHER RESOLVED</b>, that the January 21, 2020 motion titled "French Expansion" be deferred until the February 18, 2020 Regular Board Meeting with Option A as a focal point.</p>		
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**OUTSTANDING POLICY ITEMS**

<b>DATE OF THE BOARD MEETING</b>	<b>AGENDA ITEM</b>	<b>ACTION REQUIRED</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>



Student Trustees Update	Item 10.1
Tuesday, February 4, 2020	

### Alignment to Strategic Plan

This report is linked to the strategic priorities:

**Achieving:** Meeting the needs of all learners

**Believing:** Celebrating our Catholic faith & aspiring to be models of Christ

**Belonging:** Embracing relationships & sustaining safe, welcome schools

#### Achieving

As French Relations Working Group Co-Chair for the Ontario Student Trustees Association (OSTA-AECO), Trustee Suan will be hosting a bilingual conference in mid-April regarding the state of French education and education issues in general, including the E-Learning mandate, increased classroom sizes and mental health. Trustee Suan and his co-chair plan to invite students from the many boards with bilingual populations, both public and Catholic. Trustee Suan will reconvene with the French Relations working group at OSTA-AECO's Board Council Conference from February 20th - 23rd to work on this initiative. OSTA-AECO's president Sally Meseret appeared on television, in light of the recent job action, to commit to the organization's recommendations to rescind the E-Learning mandate and maintain a 22:1 student to teacher ratio. Meseret's contention, on behalf of the organization, is that fairer class sizes allow for better support systems regarding guidance counsellors and support workers. All three Student Trustees are currently working to explore different speakers and topics for Senate meetings, that encourage engagement and dialogue among Student Senators. The student trustees will teleconference with student senators during the next month.

#### Believing

At OSTA-AECO's Board Council Conference, as aforementioned, Catholic Board Council (CBC) will attend an organization called The Ottawa Mission as part of the council's second pillar, "Faith in Action". This organization's goal is to provide care to those without a home of their own or are in need of basic necessities such as food and clothing. Furthermore, OSTA-AECO's Catholic Board Council has planned Ontario Catholic Student Youth Day which is confirmed for May 4th in Toronto. Catholic Youth Day will begin with a celebration of the Eucharist at St. Paul's Basilica with the celebrant being His Excellency Bishop G. Bergie. Afterwards, students and other guests will go to the WE Global Learning Centre, with the program centered around Catholic Educational leadership in Ontario. Student Senators will be consulted at the February 11<sup>th</sup> Senate meeting to determine if there is enough interest for the Board to provide transportation to and from this event.



### Belonging

Student Senate continues to deliberate changing the electoral method for Student Trustees, through a motion proposed by Trustee Caratao. The new process would change the system to allocate votes for each Student Senator, not by school, as well as to introduce a ranked-ballot. The proposed process is completed and set to be voted on at the upcoming Senate meeting on February 11th. As well, the Chief of Mental Health Programming, Glenda Brown, is scheduled to attend the February 11th Senate meeting as a keynote speaker. Trustee Suan met with Glenda Brown last week to discuss her presentation to the Student Senators, and her main priorities and next steps in conjunction with the Mental Health Strategy Plan. She will, in the presentation, note the resources available to students in and outside of their schools, and make reference to School Mental Health Ontario, whose goal is to provide leadership, coordination, and coaching support in school mental health across Ontario. Lead Student Senators will be asked to submit questions from their Senate groups about anything related to mental health this week (February 1-8, 2020), which will then be forwarded to Glenda Brown as focus questions for breakout sessions. The purpose is to consult students on the current mental health strategy plan, the information gathered will guide Glenda Brown in reshaping the Strategy over the next three (3) years. Other miscellaneous points were also clarified pertaining to this year's aims of the Mental Health Strategy Plan:

- Mental Health & Wellbeing Corner: January's Tip of the Month was sent to parents and students through email. Trustee Suan expressed that other forms of communication from the Board should be considered in releasing these tips, such as through the Board's Twitter or Instagram.
- SAFETALK in-services and training, which has been a key priority in this year's Mental Health Strategic Plan will be offered jointly to both students and parents together instead of being offered to students only. The logistics are still being worked out.

#### Report Prepared & Submitted by:

D. Suan  
Student Trustee, Corpus Christi Catholic Secondary School

D. Caratao  
Student Trustee, Bishop P.F. Reding Catholic Secondary School

M. Bhambra  
Student Trustee, St. Thomas Aquinas Catholic Secondary School

#### Report Approved by:

P. Daly  
Director of Education and Secretary of the Board

**Approved School Educational Trips**

ALL PROPOSED TRIPS HAVE BEEN REVIEWED PRIOR TO APPROVAL, AND ARE CONSISTENT WITH BOARD POLICY

Dated: Tuesday, February 4, 2020

**Listed by Destination**

SCHOOL	GRADE(S)	# OF STUDENTS	DESTINATION	PURPOSE	DATES	COST PER PUPIL
<b>Elementary</b>						
St. John CES, Burlington	8	33	Ottawa, ON	This trip serves as a culmination of the Focus on Faith Theme of Solidarity as they participate in activities that promote team work, understanding and acceptance. While in Ottawa, students will visit Aboriginal Experiences, The Canadian War Museum, the Supreme Court of Canada to name a few. Staff and Students will participate in daily prayers and will attend Mass at Notre Dame Cathedral.	Wednesday, June 10 - Friday, June 12, 2020	~\$728.00
St. Paul CES, Burlington	8	22	Ottawa, ON	This excursion to Ottawa provides St. Paul grade 8 students an opportunity to experience cultural and religious practices characteristic to our Canadian Heritage as well as our Catholic Faith. Students will be visiting Rideau Hall, the Canadian War Museum, and the Supreme Court of Canada to name a few sites. Staff and students will participate in daily prayers and attend Mass at Notre Dame Cathedral.	Monday, June 1 - Wednesday, June 3, 2020	~\$567.00
St. Patrick CES, Burlington	8	24	Camp Couchiching Longford Mills, ON	The trip to Camp Couchiching provides the grade 8 students with the opportunity to interact, collaborate and build community outside of the school environment and within the natural beauty of Camp Couchiching. Students will participate in outdoor experiential learning in the context of Ontario Curriculum expectations, further developing leadership skills and responsibility to protect and care for our environment. Students will lead in daily prayers and staff and students will participate in a liturgy while on the trip.	Wednesday, May 27 - Friday, May 29, 2020	~\$275.00
St. Nicholas CES Oakville, ON	7	48	Camp Tanamakoon Huntsville, ON	A visit to Camp Tanamakoon offers an opportunity for students to see firsthand how and why they must be stewards of creation and protect the living earth that God created. Travelling together to an offsite location fosters solidarity among the students and allows them to uphold and understand the human dignity of all people while interacting and living together. Daily prayers and faith reflections allow the student to thank God for all His amazing creations.	Tuesday, June 09 - Friday, June 12, 2020	~\$415.00



2020-2021 Budget Estimates - Schedule and Consultation	Item 10.3
February 4, 2020	

### Alignment to Strategic Plan

This report is linked to our strategic priority of **Foundational Elements**: Optimizing organizational effectiveness.

### Purpose

To provide the Board of Trustees with information on the Ministry’s invitations to Education Funding consultations and the 2020-2021 Budget Estimates schedule and consultation approach.

### Comments

**1. Ministry of Education: 2020-2021 Education Funding Feedback (Appendix A)**

On January 13, 2020, the Ministry of Education invited boards to provide feedback on 2020-2021 education funding through electronic submission. This engagement was to allow school boards the opportunity to provide feedback for the 2020-2021 school year.

In addition to Board Senior staff, the Council of Directors of Education (CODE) and Council of Senior Business Officials (COSBO), as well as various trustee associations and union groups, have provided communication to the ministry regarding education funding.

**2. Ministry of Education: Student Transportation Review (Appendix B)**

On January 27, 2020, Ministry Memorandum 2020: B02 provided additional details concerning the scope of the student transportation review that was previously announced on March 15, 2019.

The scope of the review will include:

- Funding formula for student transportation;
- Consortia model and operations; and
- Student transportation procurement.

The Ministry is establishing a Student Transportation Advisory Group, to provide feedback on matters related to student transportation funding, operations and delivery.



### 3. Budget Schedule (Appendix C)

Appendix C is a timeline for the Board's Budget Estimates. The Budget Estimates process for 2020-2021 began in January 2020 with the Ministry of Education's invitation to provide input on 2020-21 Education Funding.

The key steps in the development of the 2020-2021 Budget include:

- The review of 2019-2020 departmental budgets (all non-salary/non-benefits) and development of 2020-2021 departmental (all non-salary/non-benefits) budgets during February 2020;
- The review of 2019-2020 salary and benefits budgets and development of 2020-2021 salary and benefits budgets during April 2020 (based on the March 31, 2020 enrolment count date);
- Regular meetings with Senior Staff, discussing the 2020-2021 budget development; and
- Regular Budget Estimates updates provided to the Board of Trustees culminating with the final Budget Estimates report submitted for the Board's approval on June 16, 2020.

The estimated due date for the Budget Estimates for 2020-2021 to the Ministry is June 30, 2020. The budget process and timelines will also be listed on the Halton Catholic District School Board's public website. The school community, Catholic ratepayers, staff and the public are also encouraged to participate in the Budget process by responding to the online survey, which will open mid-February 2020. Email communication will be sent out in advance.

### Next Steps

The next steps in the budgeting process include:

- Staff will review prior year budgets, staffing levels, and projected enrolment from February to April, and identify budget pressures.
- Senior Staff will meet regularly to review the budget process.
- Public input and consultation through an online survey will be available from mid-February to February 28, 2020.
- Trustee/Senior staff budget sessions will be scheduled towards the end of March and April to discuss budget challenges and priorities.
- The 2020-2021 Grants for Student Needs are expected to be released in stages with the first stage expected at the end of March. A report to Trustees will be presented at a future Regular Board Meeting following the release.
- Budget presentations to the Special Education Advisory Committee (SEAC) are scheduled for April 27, 2020.



- Budget update reports will be presented to Trustees during May and June, before presenting the final Budget Estimates at the June 16, 2020, Regular Board Meeting for Board approval.

## Conclusion

Staff have begun the 2020-2021 Budget Estimates preparation process, in anticipation of the first stage of the 2020-21 GSN announcement at the end of March 2020. Board staff is committed to maintaining Halton Catholic District School Board's reputation for quality education combined with offering dynamic programming in safe and effective learning environments. Staff will provide updates to the Board as new information becomes available.

**Report Prepared by:** A. Cross  
Senior Manager, Financial Services

**Report Reviewed by:** A. Lofts  
Superintendent of Business Services and Treasurer of the Board

**Report Submitted by:** A. Lofts  
Superintendent of Business Services and Treasurer of the Board

**Report Approved by:** P. Daly  
Director of Education and Secretary of the Board

**Ministry of Education**

Education Labour and Finance  
Division  
11<sup>th</sup> Floor  
315 Front Street West  
Toronto ON M7A 0B8

**Ministère de l'Éducation**

Division des relations de travail  
et du financement en matière  
d'éducation  
11<sup>e</sup> étage  
315, rue Front Street West,  
Toronto ON M7A 0B8

**2020: B01**

**MEMORANDUM TO:** Directors of Education  
Senior Business Officials  
Secretary/Treasurers of School Authorities  
Other Education Partners

**FROM:** Andrew Davis  
Assistant Deputy Minister  
Education Labour and Finance Division

**DATE:** **January 13, 2020**

**SUBJECT:** **2020-21 Education Funding Feedback**

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I would like to take this opportunity to invite you to submit feedback on education funding for the upcoming 2020-21 school year.

As you may be aware, this year's Grants for Student Needs (GSN) is projected to be \$24.66 billion – representing a historic, high level of investment for Ontario's publicly funded education system. In addition, \$330 million is being provided for the Priorities and Partnerships Fund (PPF).

As we look ahead to 2020-21, the ministry is currently undertaking budget planning for the upcoming school year and an integral part of this process is soliciting feedback from our valued education partners to improve and refine the education funding formula.

The ministry is welcoming feedback on all areas pertaining to education funding, with a particular interest in receiving comments on initiatives that could support reducing red tape and administrative burden for the education sector.

To ensure that your feedback is taken into consideration for the 2020-21 budget cycle, please forward your electronic submission to [EDULABFINANCE@ontario.ca](mailto:EDULABFINANCE@ontario.ca) by **Friday, January 31, 2020**, with "*Education Funding Feedback*" in the subject line. For more information about the

current education funding model, the Grants for Student Needs, please see the [2019-20 Education Funding](#) page of the Ministry of Education's website.

Your participation in this exercise is greatly appreciated as we work towards improved student outcomes and a sustainable funding model that can deliver for years to come. The province is committed to supporting students, so they can reach their full potential and succeed in school, life, and beyond.

Thank you in advance for sharing your valuable insights and ideas as part of this year's education funding engagement.

Sincerely,

Original signed by

Andrew Davis  
Assistant Deputy Minister  
Education Labour and Finance Division

**Ministry of Education**

Office of the Assistant Deputy Minister  
Capital and Business Support Division

15th Floor  
315 Front St West  
Toronto ON M7A 0B8  
**Tel.:** 416 212-9675  
**Fax.:** 416 325-4024  
**TTY:** 1-800-268-7095

**Ministère de l'Éducation**

Bureau du sous-ministre adjoint  
Division du soutien aux immobilisations et  
aux affaires

15e étage  
315, rue Front ouest  
Toronto ON M7A 0B8  
**Tél.:** 416 212-9675  
**Télééc.:** 416 325-4024  
**ATS:** 1-800-268-7095

**2020: B02**

**MEMORANDUM TO:** Directors of Education  
Senior Business Officials

**FROM:** Didem Proulx  
Assistant Deputy Minister  
Capital and Business Support Division

**DATE:** **January 27, 2020**

**SUBJECT:** **Student Transportation Review**

---

On March 15, 2019, the government announced its intention to undertake a review of the student transportation funding formula. I am writing to provide you with additional details.

The scope of the review has been broadened and will now include the following:

1. Funding formula for student transportation
2. Consortia model and operations
3. Student transportation procurement

The review will include an engagement with student transportation stakeholders, which will be led by the Parliamentary Assistant to the Minister of Education, Sam Oosterhoff. As part of this engagement, the ministry is establishing a Student Transportation Advisory Group, to provide feedback on matters related to student transportation funding, operations and delivery.

The ministry invited representatives from the following organizations to participate in the Student Transportation Advisory Group:

- Ontario Public School Boards' Association
- Ontario Catholic School Trustees' Association
- Association des conseils scolaires des écoles publiques de l'Ontario
- Association franco-ontarienne des conseils scolaires catholiques
- Council of Ontario Directors of Education
- Council of Senior Business Officials
- Ontario Association of School Business Officials – Transportation Committee
- Independent School Bus Operators Association
- Ontario School Bus Association

Meetings with the Student Transportation Advisory Group will commence this month with a focus on transportation funding. It is expected that the advisory group will also provide input on other topics, including consortia model and operations and student transportation procurement, in meetings to follow in spring/summer 2020.

Your support and participation in this engagement is greatly appreciated as we work toward the government's goal of achieving a more efficient and accountable student transportation system in Ontario.

If you have any questions or comments, please contact Nathania Ho, Manager (A), Transportation and Cooperative Services Unit, School Board Business Support Branch at (416) 326-1867 or [nathania.ho@ontario.ca](mailto:nathania.ho@ontario.ca).

*Original signed by:*

Didem Proulx  
 Assistant Deputy Minister  
 Capital and Business Support Division

c: Ontario Public School Boards' Association  
 Ontario Catholic School Trustees' Association

Association des conseils scolaires des écoles publiques de l'Ontario  
Association franco-ontarienne des conseils scolaires catholiques  
Council of Ontario Directors of Education  
Council of Senior Business Officials  
Student Transportation Consortia Managers  
Ontario School Bus Association  
Independent School Bus Operators Association

**Halton Catholic District School Board**  
**2020-21 Budget Estimates Schedule**

Date	Completed	Item	Description of Activity
October 8th	✓	Ministry Memorandum 2019:SB19	District School Board Enrolment Projections for 2020-21 to 2023-24 memorandum issued
November 22nd	✓	Ministry Memorandum 2019:SB19	District School Board Enrolment Projections for 2020-21 to 2023-24 submitted to the Ministry
January 13th	✓	Ministry Memorandum 2020:B01	Ministry invitation for 2020-21 Education Funding Feedback
January 27th	✓	Ministry Memorandum 2020:B02	Ministry Student Transportation Review Scope released
January 27th	✓	Budget Estimates Schedule	Discuss 2020-21 Budget Estimates Schedule & Objectives at Administrative Council
February 3rd		Budget Process Memorandum	Distribute the 2020-21 Budget Process Memorandum to Superintendents, Senior Managers, Managers
February 5th		Budget Estimates Schedule	Present 2020-21 Budget Estimates Schedule and Provincial Consultation to the Board
February 6th		Departmental Budget Reviews	Distribute Budget Input Package to Departments
February 14th		Departmental Budget Reviews	Receive Budget Submissions from Departments (by this date)
February 14th		Public Consultation (Online Survey-Open Feb 14 to Feb 28)	Open online survey on 2020-21 Budget Estimates Process
February 28th		Public Consultation (Online Survey)	Close online survey on 2020-21 Budget Estimates Process
March 2nd		Budget Update	Budget Estimates Update (Administrative Council) / Discussion and Approval of Departmental Submissions
March 2nd		Departmental Budget Reviews	Complete Budget Review Meetings with Departments (by this date)
March 6th		Budget Survey	Review and collate results of online budget survey
March 16th		School Budgets	Development of School Budgets Based on Forecasted Enrolment
March 23rd		Budget Survey	Review budget survey results at Administrative Council
March 27th		Salary and Benefits Budget	Salary and FTE staffing "snapshot" from HR/Payroll System (base for 2020-21 Budget)
March 30th		Ministry Memorandum 2020:TBD	Release of Grants for Student Needs (GSN)
March 31st		Trustee Budget Working Session #1 - including Budget Objectives	2020-21 Budget Estimates: Trustee/Senior Staff Budget Working Session
March 31st		Budget Update	Present the Board of Trustees the results of the Online Survey
April 10th		Salary and Benefits Budget	Send FTE staffing reports to Superintendents for review and confirmation
April 14th		Budget Update	Budget Estimates Update (Administrative Council)
April 16th		Salary and Benefits Budget	Complete Review of Benefits Budget (Financial Services and Human Resources)
April 21st		Ministry Memorandum 2020:TBD	Board Report - Release of the Grants for Student Needs (GSN) and Priorities and Partnerships Fund
April 22nd		Salary and Benefits Budget	Receive FTE staffing confirmations (by this date)
April 27th		Salary and Benefits Budget	Discuss Salary and Benefits Budget at Administrative Council
April 27th		SEAC Budget Presentation	Present Special Education Funding / Budget Challenges and Priorities - SEAC
April 28th		Trustee Budget Working Session #2	2020-21 Budget Estimates: Trustee/Senior Staff Budget Consultation Session
April 30th		Salary and Benefits Budget	Complete Salary and Benefits Budget
May 4th		Budget Update	Budget Estimates Update (Administrative Council)
May 11th		Release of EFIS Forms	Release of EFIS Forms and Instructions
May 11th		Budget Update	Budget Estimates Update (Administrative Council)
May 19th		Budget Update	Present the Board of Trustees with first draft of Budget
June 1st		Budget Estimates Report (Draft)	Budget Estimates Draft Report (Administrative Council)
June 2nd		Budget Estimates Report (Draft)	Present Budget Estimates Draft Report to the Board
June 8th		Budget Estimates Report (Draft)	Budget Estimates Draft Report (Administrative Council)
June 16th		Budget Estimates Report (Final)	Final Budget Estimates Report to the Board for Approval
June 19th		Budget Estimates Report (Final)	Post Final Budget Report on Public Website
June 26th		Ministry Memorandum 2020	Submission of Budget Estimates to the Ministry (EFIS)
June 26th		Budget Estimates Report (Final)	Submission of Budget Estimates to OCSTA (EFIS)

Note 1: Items highlighted "yellow" are to be confirmed in terms of date or title.

Note 2: Items highlighted in "green" are Board meetings.

**MINUTES OF THE CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)**

Date: December 02, 2019  
 Time: 7:00 pm  
 Location: Catholic Education Centre - Board Room  
 802 Drury Lane  
 Burlington, Ontario

Members Present	J. Crowell	G. Bergin
	P. Daly	D. Garell-Teti
	Fr. Francis Salasiar	L. Efremova
	S. Furlong-Warren	J. MacLeod
	M. Durate	O. Iluyomade
	V. Monaco	A. Gonzalez
	S. Edeigba (via phone)	

Regrets  
 A. McKinney  
 C. Thompson  
 David Foster  
 S. Boulanger

Also Present: S. Jayaraman; S. Rouleau

Co-Chairs: G. Bergin

Recording Secretary M. Zammit

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**1. Opening Prayer**

The meeting opened at 7:05 p.m. with a prayer led by Fr. Francis Salasiar.

**2. Approvals & Revisions**

**2.1 Agenda**

**Moved by:** M. Durate

**Seconded by:** Fr. Salasiar

**That,** the agenda be approved as submitted.

**CARRIED**

**2.2 Minutes**

**Moved by:** A. Gonzalez

**Seconded by:** S. Furlong-Warren

**That,** the minutes of the October 07, 2019 Catholic Parent Involvement Committee be approved as submitted.

**3. Equity Presentation**

A presentation by S. Jayaraman on Equity was delivered to the Committee.

**4. Board Update**

J. Crowell provided a Board update on the following:

- Gr. 8 Information Nights completed, including AP and IB information nights
- Online French Registration for Optional Programs – November 4<sup>th</sup> – 15<sup>th</sup>, 2019
- Elementary Progress Report Cards have been distributed to parents on November 20<sup>th</sup>; Elementary interviews occurred on November 21<sup>st</sup> – 22<sup>nd</sup>
- Secondary Mid-Term Reports have been distributed to parents by Nov. 21<sup>st</sup>; Interviews completed by October 31<sup>st</sup>
- Provincial Bullying Prevention and Awareness week took place November 17<sup>th</sup> – 23<sup>rd</sup>. The board's annual "See the Problem, Be the Solution" program had its kick-off event on November 12<sup>th</sup>
- Holy Trinity CSS hosted Empty Bowls to Eliminate Hunger on November 22<sup>nd</sup>
- Keeping Christ in Christmas Contest: Nov. 8<sup>th</sup> – Dec. 2<sup>nd</sup>
- Last day before Christmas Break is December 20<sup>th</sup>

## 5. **Trustee Update**

M. Durate provided a Trustee update on the following:

- At the Nov. 5<sup>th</sup> Board Meeting a Human Rights and Equity presentation was shared;
- Math action plan was presented; good discussion followed;
- Student transportation presentation was shared;
- City of Burlington is proposing free transit for students;
- Milton school boundary review will be conducted;
- French delegations - desire to expand French program to avoid wait list;
- HCDSB 50<sup>th</sup> anniversary upcoming;
- Questions asked and answered regarding Math Plan

## 6. **Standing Item**

### i. **CPIC Bylaw Review/Goal Setting**

Deferred.

### ii. **OAPCE**

D. Garell-Teti introduced Co- OAPCE director Stephane Rouleau from the Brant-Haldimand Norfolk Catholic Board. Shared information on last board of directors meeting. May 2, 2020 has been confirmed as the OAPCE summit date which will take place at Holy Trinity CSS in Oakville. OAPCE will take care of most of planning details, currently looking for vendors, motivated parents and OAPCE Reps to participate.

Further information was shared about discussion that took place at the last board of directors meeting regarding if a Parish/OAPCE Rep should be Catholic. Overall outcome of that discussion was that it is not the place of OAPCE to make that decision.

M. Durate informed the group that the school by-laws should define whether the rep must be Catholic or not. Discussion took place and it was noted that CPIC can act as an advisor to schools, however can not dictate what should be embedded in the

school by-laws. Schools should be reminded to review their by-laws to ensure it meets their needs.

## 7. CPIC Subcommittees

Since the last meeting each subcommittee has met and are establishing goals and preliminary discussion on what they want to put forth. Each committee shared feedback from their meeting along with their plan to achieve their goals.

- **School Council Engagement**
- **Communications and Outreach**
- **Elections and Awards**

## 8. Council of Chairs

Preplanning discussion took place. G. Bergin reached out to YMCA may be a good opportunity to have them showcase their programs along with the free programs that are available. The group shared different ideas on possible topics such as “social media dos and don’ts”. Would be a good idea to allow some time for parents to engage with their family of schools. J. Crowell suggested that for the February meeting in-house talent is used and the committee can plan and book paid speakers for the May meeting to allow more planning time.

## 9. Event Updates

- Bishop’s Dinner – November 6<sup>th</sup>. Feedback provided.
- People 4 Education Conference – November 2<sup>nd</sup>. Feedback provided. Both events were very good.

## 10. Other Business/Future Agenda Items

Committee was reminded to participate in doodle poll that was shared.

Discussion took place on third parties contacting school council members asking permission to allow them to offer programs within the school. J. Crowell responded noting it’s up to the school principal’s discretion.

11. **Moved by:** J. MacLeod  
**Seconded by:** O. Iluyomade  
**That, the meeting adjourn.**

**CARRIED**

## 12. Closing Prayer

F. Francis Salasiar closed the meeting with a prayer.

The meeting adjourned at 9:00 pm.

**MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING**

Date: December 16, 2019  
 Time: 7:00 pm  
 Location: Catholic Education Centre - Board Room  
 802 Drury Lane  
 Burlington, Ontario

Members Present	B. Agnew	J. Lim
	M. Arteaga	A. Louca-Ricci
	R. Barreiro	M. Lourenco
	T. Beattie	P. Moran
	M. Duarte	D. Rabenda
	D. Hotopeleanu (Vice Chair)	T. Veale
		Y. Taylor

Staff Present

- C. Cipriano, Superintendent of Special Education Services
- P. Codner, Chief Social Worker
- P. Daly, Director of Education
- M. Guayasamin, Social Worker
- D. Kollee, Chief Speech Pathologist
- J. Resendes, Secondary Teacher
- W. Reid-Purcell, Special Education Coordinator

Members Excused

- D. Bardon
- N. Guzzo
- R. Quesnel

Members Absent

- H. Karabela
- C. Parreira

Recording Secretary A. Hughes

**1. Call to Order**

The Chair called the meeting to order.

**1.1**

The meeting opened at 7:00 p.m. with a prayer led by the Chair.

**1.2 Approval of Agenda**

**Moved by:** D. Rabenda

**Seconded by:** M. Duarte

**RESOLVED**, that the agenda be accepted as received.

**CARRIED**

**2. Presentations**

**2.1 Good News Storey (P. Codner)**

P. Codner, Chief Social Worker presented a good news success story from a student in the Change Program at the Alternative Education Program offered by the Thomas Merton Center.

## **2.2 Trauma Sensitive Classrooms (J. Resendes and M. Guayasamin)**

P. Codner introduced J. Resendes, Secondary School Teacher and M. Guayasamin, Social Worker who presented on Trauma Sensitive Classrooms. The presenters provided a definition of trauma, types of trauma and the impact of trauma on the brain. A video was played. C. Cipriano addressed that the presentation has been presented across the school Board. The presentation is attached.

## **2.3 SEAC Members Re-Introduction (All)**

Members presented a review/reintroduction of who they are, what association they represented and their goals for their time on SEAC.

### **3. Actions to be taken**

#### **3.1 Minutes of the November 25, 2019 SEAC Meeting**

*Moved by:* P. Moran

*Seconded by:* M. Duarte

**RESOLVED**, that the minutes of the November 25, 2019 SEAC Meeting be approved as presented.

The Chair called for a vote and the motion **CARRIED**.

### **4. Declarations of Conflict of Interest**

No conflicts of interest were declared.

### **5. Business Arising from Previous Meetings**

### **6. Action and Information Items**

#### **6.1 SEAC Topics**

B. Agnew invited members to submit ideas for a SEAC event in the spring. The goal of the event is to increase parent awareness and engagement. Members offered suggestions for speakers and topics.

B. Agnew will collect a summary of the suggested speakers to bring back to SEAC for members to vote on.

#### **6.2 Educational Field Trips**

B. Agnew presented Policy No. II-19, Educational Field Trips that will be brought to the next Board meeting for approval. B. Agnew asked if any member had feedback on the policy and the wording contained in it. No feedback was provided in the meeting.

Members discussed adding Special Education Board Policy Review as a standing agenda item and it was concluded that Special Education Board Policy Review would be added as a standing agenda item.

### **7. Communications to SEAC**

#### **7.1 Superintendent's Report**

C. Cipriano provided updates on:

Halton World Down Syndrome Day Contest: a memo went out to all schools and World Down Syndrome Day Contest posters have been sent to all schools.

Life Skills Christmas Dance: was held on Thursday December 12<sup>th</sup> at St. Ignatius of Loyola. All Secondary schools were in attendance represented by students, teachers, board staff and administrators. Best Buddies assisted in facilitating this successful festive event.

Elementary SERT and Secondary Special Education Department Head Meetings: meetings will be next week. The focus of the Elementary SERT meeting will be on the Model UN Conference and Privacy and Records Management. There will be a presentation from a young adult with Autism Spectrum Disorder and a Developmental Disability and his father about their experiences navigating school and the post-secondary world. The focus of our Special Education Department Head's meeting will be on students with a Developmental Disability transitioning to post-secondary, building the ABA Bonanza 2.0 in secondary and creating uniformity on the special education area of secondary school websites.

Mental Health and Well-being Multi Disciplinary Team: hosted our first Mental Health and Well-being MDT this week.

Special Incidence Portion (SIP) Claims: we finished our Special Incidence Portion (SIP) Claims for the 2019-20 school year. There was an increase over last school year. This increase represents a growing number of students we are serving with highly complex medical, physical and behavioural needs.

Educational Assistants: we have been approved for additional EAs as part of the local priorities CUPE agreement.

The Spirit of Inclusion Committee will include: M. Duarte, B. Agnew, R. Barreiro, D. Hotopeleanu, A. Louca-Ricci and C. Cipriano.

Joint School Administrators & Family of Schools Meeting on December 9<sup>th</sup>: Elementary and Secondary Principals and Vice Principals attended this meeting with presentations including; trauma sensitive classrooms and sexual exploitation of children. Carousel topics included; student attendance, student mental health and wellness, human rights and special education.

## 7.2 Trustee Reports

M. Duarte reported on:

- At the December 3<sup>rd</sup> Board meeting a new Chair, Vince Iantomasi and Vice Chair, Marvin Duarte were elected and installed.
- The SEA presentation which was presented at the November 25<sup>th</sup> SEAC was presented to the Board of Trustees at the December 3<sup>rd</sup> meeting.
- At the December 10<sup>th</sup> Policy meeting, Trustee Nancy Guzzo was re-installed as the Chair of Policy.
- Policy II-19 Educational Field Trips was updated to become more accommodating for children with special needs where access was concerned.

## 8. Next Agenda: Meeting Monday, January 27, 2020

### 9. Adjournment

#### 9.1 Resolution re Absentees (Chair)

**Moved by:** M. Duarte

**Seconded by:** D. Hotopeleanu

**RESOLVED**, that D. Bardon, Nancy Guzzo, R. Quesnel be excused.

**CARRIED**

#### 9.2 Adjournment and Closing Prayer (Chair)

**Moved by:** D. Rabenda

**Seconded by:** P. Moran

**RESOLVED**, that the meeting adjourn.

**CARRIED**

The meeting adjourned at 9:04 p.m. with a prayer led by the Chair.

# *Trauma Responsive Approaches in Schools*

1/23/2020

**Kim Thompson MSW, RSW**  
School Social Worker

**Miguel Guayasamin MSW, RSW**  
School Social Worker

**Jacob Resendes BEd, OCT**  
Teacher

**Kate Mahoney**  
CYC

1/23/2020

# Hope for our time together...

To develop a greater understanding of how lived experiences impact brain development and learning in the school.



# WHAT IS THE DEFINITION OF TRAUMA?

Every emotionally traumatizing event has three characteristics:

1. It is unexpected
2. The individual was not prepared for it
3. The individual could not prevent it

Bruce Perry



# Types of Trauma

- **Acute trauma** is a single traumatic event that is limited in time.
- During an acute event, children go through a variety of feelings, thoughts, and physical reactions that are frightening.
- **Chronic trauma** refers to the experience of multiple traumatic events.
- These may be multiple and varied events, such as:
  - the child's being exposed to domestic violence, becoming a victim of community violence,
  - longstanding trauma such as physical abuse, neglect, or war
- The effects of chronic trauma are often cumulative.



# Traumatic Experiences of Students

A response to a negative external event or series of events which surpasses the child's ordinary coping skills.

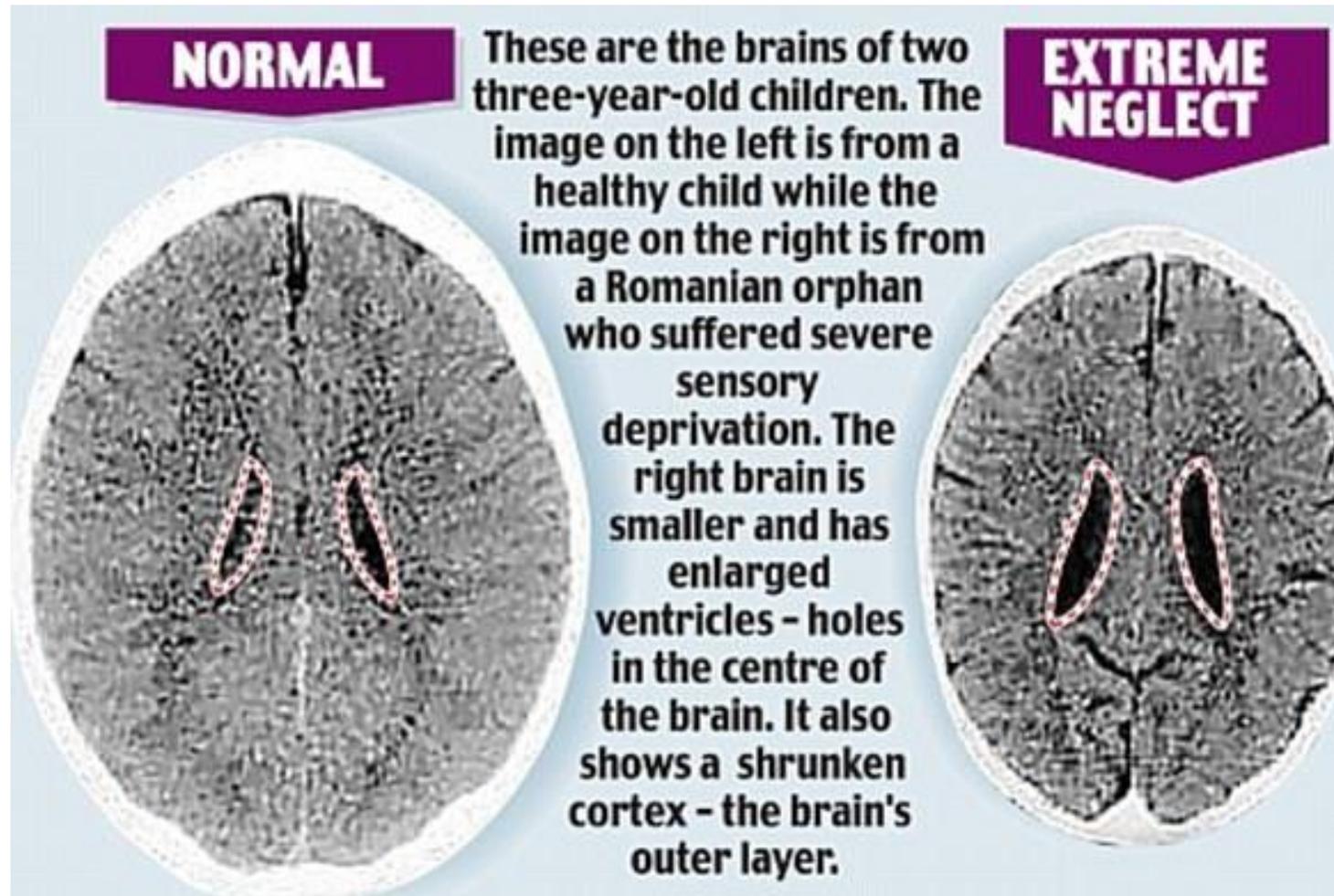
- Physical or Sexual Abuse
- Family Violence
- Child Maltreatment
- Intergenerational Trauma
- Bullying
- Community Violence
- Living in chronically chaotic and vulnerable environments
- Accidents
- War
- Racism/Discrimination/Oppression
- Refugee/Immigration Trauma
- Traumatic Grief
- Medical Trauma
- Natural Disasters



# 3-Part Brain



# Bruce Perry



# Potential Impact on School Environment

Children who experience trauma are more likely to experience...

- Difficulties concentrating in class
- Difficulties with memory
- Difficulties with organization
- More disruptive, less able to follow instructions, especially when multiple tasks are given
- Hypervigilant: always very alert and easily stimulated
- More withdrawn (hypo-arousal) and quiet, sometimes overlooked due to this
- Emotional outbursts, zero to sixty quickly
- Difficulties in relationships with others
- Difficulties responding to social cues
- Difficulties trusting staff and other children
- Flashbacks and preoccupation with the trauma
- Avoidance of school and other places





# Necessary for Some, Good for All

- To feel safe
- To be understood
- To be seen
- To be acknowledged
- To feel/be connected



# Children do well if they can



***“Your presence is the  
most precious gift you can  
give to another human  
being”***

***-Marshall Rosenberg***