

## MINUTES OF THE REGULAR BOARD MEETING

Date: May 5, 2020  
 Time: 7:30 pm  
 Location: Catholic Education Centre  
 802 Drury Lane, Burlington

Board Room Attendance: V. Iantomasi, Chair of the Board  
 P. Daly, Secretary of the Board  
 A. Lofts, Superintendent, Business Services  
 A. Swinden, Manager, Strategic Communications  
 R. Di Pietro, Recording Secretary

Trustees: (Electronically)	B. Agnew	H. Karabela
	P. DeRosa	P. Murphy
	M. Duarte, Vice-Chair of the Board	J. O'Hearn-Czarnota
	N. Guzzo	T. O'Brien

Student Trustees: (Electronically)	M. Bhambra	D. Suan
	D. Caratao	

Senior Staff: (Electronically)	S. Balogh	L. Naar
	C. Cipriano	J. O'Hara
	J. Crowell	T. Pinelli
	C. McGillicuddy	A. Prkacin
	R. Merrick	

Also Present: A. Cross, Senior Manager, Financial Services  
 (Electronically) L. Collimore, Chief Officer, Research and Development Services  
 J. MacDonald, Research Officer, Research & Development Services  
 K. Ongaro, Human Resources Analyst, Human Resources Services  
 F. Thibeault, Senior Manager, Planning and Assessment

### 1. Call to Order

Due to COVID-19 and social distancing, trustees and staff joined the meeting electronically. The following trustee and staff were physically present at the Board office: V. Iantomasi, Chair of the Board; P. Daly, Director of Education and Secretary of the Board; A. Lofts, Superintendent, Business Services and Treasurer of the Board; A. Swinden, Manager, Strategic Communications and R. Di Pietro, Recording Secretary.

The Board room was closed to the public and a live stream was made available.

The Chair called the meeting to order.

**1. Call to Order**

The Chair called the meeting to order.

**1.1 Opening Prayer, National Anthem and Oath of Citizenship (M. Bhambra)**

The meeting opened at 7:30 p.m. with a prayer led by Student Trustee Bhambra.

**1.2 Motions Adopted In-Camera**

The following motions were adopted in-camera:

A motion regarding property was adopted in-camera.

and

**Resolved**, that the Halton Catholic District School Board ratify the attached Memorandum of Settlement between the Board and CUPE Local 3166 (Clerical / Technical) to be effective September 1, 2019 and to expire August 31, 2022.

**1.3 Information Received In-Camera**

The following information was received in-camera:

Department Heads

John Barbati, Anna Carambia, Elissa Cherubini, Naomi Coffey, John Colterman, Lee Cond, Paul Cushing, Kelly Grant, Wendy Giroux, Alyson Little-Velianou, Erin Mckee, Michelle Mowat, Cynthia Obrovac, Danielle Piantoni, Lisa Reid, Mario Soster, Natalie Vander Burgt, Miranda Walsh, Izabella Waters and Ivan Yurgan appointed as Department Heads effective September 1, 2020 for a period of up to four (4) years.

Consultants

Carmen Condo, Robert Crowe, Catherine Jenkins and Jaclyn Priest-Brown appointed as Consultants effective September 1, 2020, for a period of up to three (3) years with the possibility of a one (1) year extension.

Acting Curriculum Consultant

Kristen Davison appointed as Acting Curriculum Consultant effective September 1, 2020 for a period of up to one (1) year.

Retirement

Karyn Kastelic, Denise Oakie, Catherine O'Brien and Nancy Varga retiring June 30, 2020.

Resignation

Nicole Boucher resigned April 23, 2020.

**2. Approval of the Agenda**

The following was added to the agenda:

- Action - Halton Food for Thought (HFFT) Donation (P. Daly)
- Notice of Motion - HCDSB Procedural By-Laws (H. Karabela)

**#100/20****Moved by:** N. Guzzo**Seconded by:** B. Agnew**RESOLVED**, that the agenda be approved as amended.The Chair called for a vote on **#100/20** and it **UNANIMOUSLY CARRIED**.**3. Declarations of Conflict of Interest**

There were no conflicts of interest declared.

**4. Presentations**

There were no presentations.

**5. Delegations**

There were no delegations.

**6. Approval of Minutes****6.1 Minutes of the March 31, 2020 Regular Board Meeting****#101/20****Moved by:** J. O'Hearn-Czarnota**Seconded by:** T. O'Brien**RESOLVED**, that the minutes of the March 31, 2020 Regular Board Meeting be approved.The Chair called for a vote on **#101/20** and it **UNANIMOUSLY CARRIED**.**6.2 Minutes of the April 21, 2020 Regular Board Meeting****#102/20****Moved by:** J. O'Hearn-Czarnota**Seconded by:** B. Agnew**RESOLVED**, that the minutes of the April 21, 2020 Regular Board Meeting be approved.The Chair called for a vote on **#102/20**:

<b>IN FAVOUR</b>	<b>OPPOSED</b>	<b>ABSTAIN</b>
B. Agnew	V. Iantomasi	
M. Bhambra (non-binding)		
D. Caratao (non-binding)		
P. DeRosa		
M. Duarte		
N. Guzzo		
H. Karabela		
P. Murphy		
T. O'Brien		
J. O'Hearn-Czarnota		
D. Suan (non-binding)		

The motion **CARRIED**.

**6.3 Minutes of the April 30, 2020 Special Board Meeting  
#103/20**

**Moved by:** T. O'Brien

**Seconded by:** M. Duarte

**RESOLVED**, that the minutes of the April 30, 2020 Special Board Meeting be approved.

The Chair called for a vote on **#103/20** and it **UNANIMOUSLY CARRIED**.

**7. Business Arising from Previous Meetings**

**7.1 Summary of Outstanding Items from Previous Meetings**

The Summary of Outstanding Items from Previous Meetings was received as information.

**8. Action Items**

**8.1 Halton Food for Thought Donation (P. Daly)**

**#104/20**

**Moved by:** N. Guzzo

**Seconded by:** J. O'Hearn-Czarnota

**RESOLVED**, that the Halton Catholic District School Board approve the donation of \$20,000 in gift cards from Halton Food for Thought to be distributed to families in need throughout the Board.

The Chair called a vote on **#104/20** and it **UNANIMOUSLY CARRIED**.

**9. Staff Reports**

**9.1 HCDSB Participation in Math and Science Events (A. Prkacin)**

A summary of findings regarding participation in math and science events was provided and discussed.

Staff to follow up with replies to Trustee questions.

**9.2 Upgrade to Board Room Technology (Verbal Report) (P. Daly/A. Lofts)**

Due to COVID-19 information is still being gathered for Trustees.

Trustees in agreement to add to the May19, 2020 Regular Board Meeting agenda as well as the Business Arising Chart.

**10. Information Items**

**10.1 Student Trustees Update (M. Bhambra)**

The pillars of Achieving, Believing and Belonging were shared.

**10.1.1 Transit Feedback among Halton Catholic District School Board's  
Burlington Secondary Students (D. Suan)**

Feedback and recommendations were provided.

**10.2 Long Term Capital Plan (LTCP) - Progress Update (A. Lofts)**

A progress update was provided. Due to COVID-19 upcoming milestones have been moved to the Fall of 2020.

**10.3 Long Term Facility Renewal Strategy (R. Merrick)**

The updated Long-Term Facility Renewal Strategy was presented.

**10.4 Laserfiche Empower 2020 Conference (J. O'Hara)**

Information regarding the conference was provided.

**10.5 Notice of Motion – HCDSB Procedural By-Laws**

**BE IT RESOLVED**, that resolution **#P21/20** from the Policy Committee which reads:

*THAT, a bylaw working committee be struck involving all trustees, the director of the board and other superintendents as resources, to meet a half hour prior to every policy meeting prior to the June 9, 2020 review of bylaws. A third party will be brought, at the agreement of the trustees, in to advise, as required.  
be brought to the May 19, 2020 Regular Board meeting and establish the working committee reviewing the Halton Catholic District School Board Procedural By-Laws as an Ad Hoc/Standing By-Law Review Committee comprising all Trustees and be approved.*

**11. Miscellaneous Information****11.1 Minutes from the February 24, 2020 SEAC Meeting**

The minutes of the meeting provided as information.

**12. Correspondence**

There was no correspondence.

**13. Open Question Period**

No questions were submitted.

**14. In Camera**

**#105/20**

**Moved by:** T. O'Brien

**Seconded by:** M. Duarte

**RESOLVED**, that the meeting move in-camera.

The Chair called for a vote on **#105/20** and it **UNANIMOUSLY CARRIED**.

The meeting moved in-camera at 9:10 p.m.

The meeting moved out of in-camera at 10:30 p.m. The Vice-Chair read out motions adopted in-camera and information received in-camera (see agenda items 1.2 and 1.3).

**15. Resolution re Absentees**

There were no absentees.

**16. Adjournment and Closing Prayer (T. O'Brien)**

**#106/20**

**Moved by:** N. Guzzo

**Seconded by:** B. Agnew

**RESOLVED**, that the meeting adjourn.

The Chair called for a vote on **#106/20** and it **UNANIMOUSLY CARRIED**.

The meeting adjourned at 10:40 p.m. with a prayer led by Trustee O'Brien.

---

Secretary of the Board

---

Chair