

MINUTES OF THE REGULAR BOARD MEETING

Date: June 16, 2020
Time: 7:30 pm
Location: Catholic Education Centre
802 Drury Lane, Burlington

Board Room Attendance: V. Iantomasi, Chair of the Board
P. Daly, Secretary of the Board
A. Lofts, Superintendent and Treasurer of the Board, Business Services
A. Swinden, Manager, Strategic Communications
R. Di Pietro, Recording Secretary

Trustees:	B. Agnew	H. Karabela
(Electronically)	P. DeRosa	P. Murphy
	M. Duarte, Vice-Chair of the Board	J. O'Hearn-Czarnota
	N. Guzzo	T. O'Brien

Student Trustees:	M. Bhambra	D. Suan
(Electronically)	D. Caratao	

Senior Staff:	S. Balogh	L. Naar
(Electronically)	C. Cipriano	J. O'Hara
	J. Crowell	T. Pinelli
	C. McGillicuddy	A. Prkacin
	R. Merrick	

Also Present: L. Collimore, Chief Officer, Research and Development Services
(Electronically) A. Cross, Senior Manager, Financial Services
R. DeFranco, Creative Design Officer, Strategic Communications
J. Mickle, Curriculum Consultant, Curriculum Services

1. Call to Order

The Chair called the meeting to order.

1.1 Opening Prayer, National Anthem, and Oath of Citizenship (D. Caratao)

The meeting opened at 7:30 p.m. with a prayer led by Trustee Caratao.

1.2 Motions Adopted In-Camera

There were no motions adopted in-camera.

1.3 Information Received In-Camera

The following information was received in-camera:

Retirements

Kathleen Berlasso, Barbara Kattis, Kathy Maguire, Marko Mijic and Murielle Weryho retiring effective June 30, 2020.

Anna Prkacin, Superintendent of Education, Curriculum Services effective July 31, 2020.

Department Head

Aaron Consoli appointed as Department Head effective September 1, 2020 for a period of up to four (4) years.

Acting Department Head

John Rivas-Gonzalez appointed as Acting Department Head effective September 1, 2020 for a period of up to one (1) year.

2. Approval of the Agenda

The following was added to the agenda:

Notice of Motion - Board Meetings (J. O'Hearn-Czarnota)

#135/20

Moved by: N. Guzzo

Seconded by: B. Agnew

RESOLVED, that agenda item 8.6 - School Generated Funds (GSN) be moved from an action item to an information item.

The Chair called for a vote on **#135/20**:

IN FAVOUR	OPPOSED	ABSTAIN
B. Agnew	P. DeRosa	
M. Bhambra (non-binding)	H. Karabela	
D. Caratao (non-binding)	P. Murphy	
M. Duarte	T. O'Brien	
N. Guzzo		
J. O'Hearn-Czarnota		
D. Suan (non-binding)		

The motion was **DEFEATED**.

#136/20

Moved by: H. Karabela

Seconded by: P. DeRosa

RESOLVED, that the agenda include discussion on French Immersion for the 2020-21 school year.

The Chair called for a vote on **#136/20:**

IN FAVOUR	OPPOSED	ABSTAIN
M. Bhambra (non-binding)	B. Agnew	
D. Caratao (non-binding)	N. Guzzo	
P. DeRosa		
M. Duarte		
H. Karabela		
P. Murphy		
T. O'Brien		
J. O'Hearn-Czarnota		
D. Suan (non-binding)		

The motion **CARRIED.**

#137/20

Moved by: T. O'Brien

Seconded by: P. DeRosa

RESOLVED, that the agenda be approved as amended.

The Chair called for a vote on **#137/20:**

IN FAVOUR	OPPOSED	ABSTAIN
M. Bhambra (non-binding)	B. Agnew	
D. Caratao (non-binding)	N. Guzzo	
P. DeRosa		
M. Duarte		
H. Karabela		
P. Murphy		
T. O'Brien		
J. O'Hearn-Czarnota		
D. Suan (non-binding)		

The motion **CARRIED.**

3. Declarations of Conflict of Interest

There were no conflicts on interest declared.

4. Presentations

4.1 Math Action Plan Update (A. Prkacin)

The various Math initiatives and projects offered throughout the 2019-2020 school year were highlighted.

5. Delegations

There were no delegations.

6. Approval of Minutes**6.1 Minutes of the June 2, 2020 Regular Board Meeting****#138/20****Moved by:** N. Guzzo**Seconded by:** B. Agnew**RESOLVED**, that the approval of the June 2, 2020 Regular Board meeting minutes be deferred.

The Chair called for a vote on **#138/20** and it **UNANIMOUSLY CARRIED**.

7. Business Arising from Previous Meetings**7.1 Summary of Outstanding Items from Previous Meetings**

The Summary of Outstanding Items from Previous Meetings was received as information.

8. Action Items**8.1 Renaming of Jean Vanier Catholic Secondary School (J. Crowell)****#139/20****Moved by:** P. Murphy**Seconded by:** M. Duarte**RESOLVED**, that the Halton District School Board approve the name St. Francis Xavier Catholic Secondary School.

The Chair called for a vote on **#139/2020** and it **UNANIMOUSLY CARRIED**.

8.2 Policy I-06 Delegation to the Board (N. Guzzo)**#140/20****Moved by:** N. Guzzo**Seconded by:** T. O'Brien**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-06 Delegation to the Board be approved as amended.

The Chair called for a vote on **#140/2020** and it **UNANIMOUSLY CARRIED**.

8.3 Policy I-28 Electronic Meetings (N. Guzzo)**#141/20****Moved by:** N. Guzzo**Seconded by:** T. O'Brien**RESOLVED**, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy I-28 Electronic Meetings be approved as amended.

The Chair called for a vote on **#141/2020** and it **UNANIMOUSLY CARRIED**.

**8.4 Policy IV-02 Outdoor Facility Maintenance & Security (N. Guzzo)
#142/20**

Moved by: N. Guzzo

Seconded by: T. O'Brien

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy IV-02 Outdoor Facility Enhancements, Maintenance and Security be approved

The Chair called for a vote on **#142/2020** and it **UNANIMOUSLY CARRIED**.

**8.5 Policy V-16 Copyright, Visual Identity and Intellectual Property Protection
(N. Guzzo)
#143/20**

Moved by: N. Guzzo

Seconded by: P. DeRosa

RESOLVED, that the Halton Catholic District School Board accept the recommendation of the Policy Committee that Policy V-16 Copyright, Visual Identity, and Intellectual Property Protection be approved, as amended.

The Chair called for a vote on **#143/2020** and it **UNANIMOUSLY CARRIED**.

**8.6 School Generated Funds (SGF) (P. DeRosa)
#144/20**

Moved by: P. DeRosa

Seconded by: J. O'Hearn-Czarnota

BE IT RESOLVED, that the Board of Trustees direct the Secretary and Director of the Halton Catholic District School Board to provide the Board of Trustees with a report on School Generated Funds (SGF) explaining the program and including SGF reports from all schools, with a summary (SGF) report totaling all schools for the years ending 18/19, 19/20 as well as the schools budget for 20/21 at the Sept 15, 2020 Regular Board meeting. The total (SGF) summary report as shown below will show, opening balances at the beginning of the year, revenues and expenses by source for the year and ending balances at the end of the year by category with a description of what is included in each category.

Category	Opening Balance	Year		Ending Balance
		Revenues	Expenses	
Administration				
Athletics				
Clubs & Activity Fees				
Commissions				
Departments				
External Charities				
Fieldtrips/excursions				
Fundraising				
School Council				
Special Events				
Other				
Other Categories as Applicable				
Total				

BE IT FURTHER RESOLVED that a list of cash balances (including a physical count of cash on hand where applicable) as at August 31, 2020 by school, be provided at the September 15, 2020 Regular Board meeting.

The Chair called for a vote on **#144/20**:

IN FAVOUR	OPPOSED	ABSTAIN
P. DeRosa	B. Agnew	M. Duarte
H. Karabela	M. Bhambra (non-binding)	
P. Murphy	D. Caratao (non-binding)	
T. O'Brien	N. Guzzo	
	J. O'Hearn-Czarnota	
	D. Suan (non-binding)	

The motion **CARRIED**.

9. Staff Reports

9.1 2020-21 Budget Estimates (Verbal) (A. Lofts)

Trustees informed that the Board is awaiting information regarding the GSN.

#144/20

Moved by: P. DeRosa

Seconded by: J. O'Hearn-Czarnota

RESOLVED, that the meeting move past 10:00 p.m.

The Chair called for a vote on **#144/20** and it **UNANIMOUSLY CARRIED**.

10. Information Items**10.1 Student Trustees Update (D. Caratao, M. Bhambra, D. Suan)**

Student Trustees provided their final remarks for the 2019-20 school year.

Trustees thanked the students for all their hard work and dedication serving the students of the Halton Catholic District School Board.

10.1.1 Food Waste Management Practices (D. Suan)

Concerns brought forward about food waste management practices occurring in secondary schools across the Halton Catholic District School Board.

#145/20

Moved by: B. Agnew

Seconded by: N. Guzzo

BE IT RESOLVED, that a staff report be completed and brought to the December 1, 2020 Regular Board meeting with regards to the Board's strategy in combatting food waste in secondary school serveries including details on waste audits and other pertinent information;

BE IT FURTHER RESOLVED, that additional details be provided in the report around investigating the possibility of participation in food donation programs and if the Board is currently involved with same.

The Chair called for a vote on **#145/20** and it **UNANIMOUSLY CARRIED**.

10.2 Construction Report - Assumption Catholic Secondary School, Bishop P.F. Reding Catholic Secondary School, St. Michael Catholic Elementary School (R. Merrick)

Trustees updated on construction projects.

#146/20

Moved by: T. O'Brien

Seconded by: J. O'Hearn-Czarnota

RESOLVED, that the meeting move past 10:30 p.m.

The Chair called for a vote on **#146/20** and it **UNANIMOUSLY CARRIED**.

10.3 Budget Report for September 1, 2019 to May 31, 2020 (A. Lofts)

Trustees provided the 2019-20 Budget Report for the nine months ending May 31, 2020.

10.4 Capital Projects Report as of May 31, 2020 (A. Lofts)

Trustees provided the preliminary costs of capital projects and land as of May 31, 2020.

10.5 Halton Student Transportation Services (HSTS) Annual Report (A. Lofts)

A summary of the year-end results from the 2018-2019 HSTS Annual Report were provided.

10.6 Extended School Closure and September Reopening (P. Daly)

Trustees updated on distance learning during the remainder of the school year, summer learning 2020 and preparing for re-entry to school in September.

#147/20

Moved by: H. Karabela

Seconded by: J. O'Hearn-Czarnota

RESOLVED, that the meeting move past 11:00 p.m.

The Chair called for a vote on **#147/20**. The vote was not unanimous, therefore the meeting had to adjourn.

Post Notes:

10.7 Notice of Motion – Board Meetings (J. O'Hearn-Czarnota)

The following notice of motion was provided to Trustees on Wednesday, June 17, 2020:

BE IT RESOLVED, that the Board of Trustees direct Pat Daly, Director of Education to retain the services of a Parliamentarian (chosen by majority vote of Trustees) to attend (sit in) on 3 Regular Board meetings for September 15th, October 6th and October 20th, 2020.

11. Miscellaneous Information**11.1 Ad Hoc/Standing By-Law Review Committee (P. Daly)**

The meeting was adjourned.

11.2 Minutes of the May 12, 2020 Policy Committee Meeting

The meeting was adjourned.

11.3 French Immersion for the 2020-21 School Year (H. Karabela)

The meeting was adjourned.

12. Correspondence

The meeting was adjourned.

13. Open Question Period

The meeting was adjourned.

14. In Camera

The meeting was adjourned.

15. Resolution re Absentees

There were no absentees.

16. Adjournment and Closing Prayer (M. Duarte)

#148/20

Moved by: H. Karabela

Seconded by: J. O'Hearn-Czarnota

RESOLVED, that the meeting adjourn.

The Chair called for a vote on **#148/20** and it **UNANIMOUSLY CARRIED**.

The meeting adjourned at 11:10 p.m. with a prayer led by Vice Chair Duarte.

Secretary of the Board

Chair