

## MINUTES OF THE CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)

Date: January 20, 2020  
Time: 7:00 pm  
Location: Catholic Education Centre - Board Room  
802 Drury Lane  
Burlington, Ontario

Members Present	J. Crowell	G. Bergin
	Fr. Francis Salasiar	D. Garell-Teti
	S. Furlong-Warren	L. Efremova
	H. Karabela	J. MacLeod
	V. Monaco	O. Iluyomade
	S. Edeigba	A. Gonzalez
	A. McKinney (via phone)	David Foster
		S. Boulanger

Regrets C. Thompson

Also Present: J. Mamer

Co-Chairs: G. Bergin  
Recording Secretary M. Zammit

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### 1. Opening Prayer

The meeting opened at 7:05 p.m. with a prayer led by Fr. Francis Salasiar.

### 2. Approvals & Revisions

#### 2.1 Agenda

**Moved by:** S. Furlong-Warren

**Seconded by:** Fr. Salasiar

**That,** the agenda be approved as amended.

**CARRIED**

#### 2.2 Minutes

**Moved by:** J. MacLeod

**Seconded by:** S. Edeigba

**That,** the minutes of the December 02, 2019 Catholic Parent Involvement Committee be approved as submitted.

### 3. Board Update

J. Crowell provided a Board update on the following:

- Kindergarten registrations taking place this month
- Secondary students will have Exams the week of January 23<sup>rd</sup> - January 29<sup>th</sup>
- Exam Review day is January 30<sup>th</sup>

- Jan. 31<sup>st</sup> – Elementary & Secondary PD Day
- January 27<sup>th</sup> is the United Nations International Holocaust Awareness Day - different activities taking place across system
- Council of Chairs Meeting taking place on February 19<sup>th</sup> at St. Joan of Arc in Oakville
- Uniform Consultation Nights Jan. 15<sup>th</sup> at Corpus and Jan. 16<sup>th</sup> at St. Peter

#### **4. Trustee Update**

H. Karabela provided a Trustee update on the following:

- At the December 3<sup>rd</sup> meeting a new Chair (Vince Iantomasi) and Vice Chair (Marvin Duarte) were elected.
- A presentation on HCDSB Alumni Awards was made: Each year HCDSB will recognize 7 recipients – one in each Ontario Catholic Schools Graduate Expectation categories. Please see the Board meeting report for details.
- At the 10<sup>th</sup> December Policy meeting, Trustee Nancy Guzzo was re-elected as Chair.
- There was a discussion on expanding the early French Immersion program and staff made a presentation.
- Staff presented an update on School uniform consultation and the process involved.
- At the December 17<sup>th</sup> Board meeting, the “Keeping Christ in Christmas” awards were handed out to the winners in the Board room. Some students made presentations.
- At this meeting the Optional French program passed the 3<sup>rd</sup> reading.
- Trustees have attended the “School uniform consultation” meetings in Burlington with about 50 attendees & Milton with about 20 attendees. The meetings in both locations were well organized with participants giving good suggestions and ideas. The on-line survey opened up last Thursday with about 2500 respondents on day 1. We hope to get good response and feedback from parents, students and staff.

#### **5. YMCA – Overview of youth programs**

J. Mamer provided information on the YMCA programs available to families, and his interest to share this information at the upcoming Council of Chairs meeting.

#### **6. School Uniform – Update and Discussion**

J. Crowell provided information and timelines on the uniform consultation. Contract with the current uniform provider will expire on December 31, 2020, therefore an RFP will need to be issued in the spring and awarded shortly after. Messaging and request for feedback has been shared with school communities, school councils and staff. CPIC along with SEAC has also been requested to provide feedback. Committee discussed different options on how to submit their feedback. It was decided a survey would be sent out to the committee.

#### **7. Standing Item**

##### **i. CPIC Bylaw Review/Goal Setting**

Deferred.

**ii. OAPCE**

D. Garell-Teti provided the following OAPCE update:

- Communication has been shared with the board about sending a “save the date” email to OAPCE Reps, and for information to be posted on website.
- D. Garell-Teti will be attending Board of Directors meeting this upcoming weekend.
- After this upcoming meeting will have a better understanding of responsibilities and information for the summit. There will be two speakers, a Liturgy and an opportunity for vendors. OAPCE will be looking for vendors, anyone who has someone in mind please contact. D. Garell-Teti.

**8. Council of Chairs Agenda Planning and Review**

Committee discussed and worked through certain suggestions for upcoming Council of Chairs meeting.

- YMCA – Committee was in favour to have information on the YMCA presented at the meeting. J. Crowell to confirm there are no conflicts.
- J. Crowell advised that S. Jayaraman Senior Manager of Human Rights and Equity is available to do a presentation on Equity and Inclusion.
- Cell phone ban – can be a topic at future meeting.
- Media Literacy – S. Furlong-Warren will present information on TikTok, changes to Instagram and YouTube that will educate parents on current trends. J. Crowell to connect with strategic communications as well.
- Networking – Will provide some time for parents to share “best practices” on parent engagement within schools, how to deal with challenges; share ideas on projects and initiatives within their family of schools. Some suggestions will be provided but would be best to have a free flow approach.
- J. Crowell advised the committee that Joe Brant Foundation is hoping to have some time on agenda. It was decided more information is required.
- Would be helpful to have a “CPIC” update on agenda to let parents know what CPIC is working on.
- Discussion took place on the importance of continuing the concept of “home, school, parish”. A. Gonzalez will inquire on availability of brochures she received at her last Focus on Faith meeting.
- Draft agenda will be sent out, which can be altered if need be.

\*Trustee Karabela left the meeting at 8pm\*

## 9. CPIC Subcommittees – updates

Subcommittees were asked to provide a summary of what they are working towards and what they have accomplished already. It was agreed each committee would meet prior to February 19<sup>th</sup> and provide written feedback to co-chairs by February 7<sup>th</sup>.

## 9. Event Updates

- CYO Fundraiser Gala – Feb. 27<sup>th</sup>; provided info on event; electronic version will sent to committee. Anyone interested to please let co-chairs know. J. Crowell to follow up to ensure CPIC funds can be used for this event.

## 10. Other Business/Future Agenda Items

### Action items:

- Ensure no conflicts exist in having the YMCA present their program offerings at the CoC meeting - **J. Crowell, ASAP**
- Confirm Sita for CoC presentation on Equity & Inclusion - **J. Crowell, ASAP**
- Work with Andrea Swinden on Media Literacy presentation - **Sara, ASAP**
- Sub-committee reports - each sub-committee to meet as needed to review and finalize goals and activities, and prepare written submission, including any activities in progress, to co-chairs by February 7<sup>th</sup> - **Sub-committee leads, by Feb. 7<sup>th</sup>**
- Check for availability of brochures from ICE for use in the small group discussion at CoC - **Alex, ASAP**
- CYO Fundraiser - check if funding is available to send a few CPIC members to the gala dinner and/or otherwise provide support - **J. Crowell**
- Identify and submit to co-chairs possible presenters for the May CoC meeting – **All**
- Prepare draft agenda for CoC and circulate - **Gerry & Careen, by Feb 7<sup>th</sup>**

### Future Agenda Items:

- A. Gonzalez requested that the “communications and outreach” subcommittee meet with A. Swinden.
- D. Foster discussed the possibility of presenting information on the cross pilgrimage he is involved with to parents or CPIC to increase participation. Information was shared and will be taken into consideration at a later date.

## 11. Closing Prayer

F. Francis Salaslar closed the meeting with a prayer.

The meeting adjourned at 8:45 pm.