



Preliminary revisions to the By-Laws were made.

Trustees agreed to meet to review Board By-Laws before the April 14, 2020 the May 12, 2020 and the June 9, 2020 Policy Committee Meetings beginning at 6:00 p.m.. Additional dates may be added if necessary.

## 2.2 Approval of Minutes (January 14, 2020)

**P#26/20**

**Moved by:** V. Iantomasi

**Seconded by:** M. Duarte

**That, the minutes of the Policy Committee Meeting held on January 14, 2020 be approved, as submitted.**

The Chair called for a vote. Recommendation **P#26/20 CARRIED**

In favour	Opposed	Abstain	Absent
P. Murphy			P. DeRosa
J. O'Hearn-Czarnota			
B. Agnew			
M. Duarte			
V. Iantomasi			
H. Karabela			
T. O'Brien			

## 3. Declarations of Conflict of Interest

There were no Conflicts of Interest declared.

## 4. Action Items

### 4.1 Policy II-41 School Uniform Dress Code-School Dress Code (J. Crowell, A. Lofts, D. Tkalcic, A. Swinden)

**P#27/20**

**Moved by:** T. O'Brien

**Seconded by:** P. Murphy

**That, the Policy Committee recommends that Policy II-41 School Uniform Dress Code/School Dress Code, be forwarded for Stakeholder Feedback to be reviewed at the April 14, 2020 Policy Committee Meeting.**

J. Crowell shared the community consultation feedback and the changes to the policy.

Discussion ensued. Questions for clarification were asked and answered, regarding the competitive bid process vs. RFP; mandatory requirements; multiple vendors; Catholic School Council responses; scenario pricing; Request for Expression of Interest (RFI) process; process of voting for uniforms in an elementary school.

Trustees agreed that 3 S.E.A.C. members will be added to the selection committee, along with a student focus group.

Trustees agreed to an amendment to the policy which will include a statement that the Board will ensure that approved uniform vendors provide clothing that meet the physical and sensory needs of students of all abilities.

The following amendment will be added to the policy under Requirement for The Uniform Vendor:

"Elementary schools must use the Board's authorized uniform vendor, excluding bottoms, which may be purchased from the Board's authorized uniform vendor, or another source of the parent's choosing", and will include that the bottoms, regardless of source, must match the school uniform dress code.

Amendments will be made to the Requirements in the policy that will allow for consistency so that school communities can engage in the consultation and voting process for school uniforms at the elementary schools.

An RFI committee will be established and will include the following trustees: P. Murphy; B. Agnew; J. O'Hearn-Czarnota, and N. Guzzo.

The chair called for a recess at 9:18 p.m..

The meeting resumed at 9:33 p.m..

The recommended changes will be made to the policy and will be circulated amongst the trustees for approval prior to being sent out for stakeholder feedback. A clarifying preamble will be written to fully explain the changes to the policy, and will be included with the request for stakeholder feedback.

The Chair returned to the motion and called for a vote. Recommendation **P#27/20 CARRIED**

In favour	Opposed	Abstain	Absent
T. O'Brien			P. DeRosa
H. Karabela			
V. Iantomasi			
M. Duarte			
B. Agnew			
J. O'Hearn-Czarnota			
P. Murphy			

#### 4.2 Policy I-31 Apparel Purchases and Fair Labour Practices (A. Lofts, D. Tkalcic)

**P#28/20**

**Moved by:** B. Agnew

**Seconded by:** T. O'Brien

**That, the Policy Committee recommends that Policy I-31 Apparel Purchases and Fair Labour Practices, be forwarded, to the March 3, 2020, Regular Board Meeting for approval.**

D. Tkalcic shared the changes to the policy.

There was no discussion.

The Chair called for a vote. Recommendation **P#28/20 CARRIED**

In favour	Opposed	Abstain	Absent
T. O'Brien			P. DeRosa
H. Karabela			
V. Iantomasi			
M. Duarte			
B. Agnew			
J. O'Hearn-Czarnota			
P. Murphy			

#### 4.3 Policy I-10 Banking, Investment and Borrowing (A. Lofts)

**P#29/20**

**Moved by:** V. Iantomasi

**Seconded by:** T. O'Brien

**That, the Policy Committee recommends that Policy I-10 Banking, Investment and Borrowing, be forwarded, to the March 3, 2020, Regular Board Meeting for approval.**

A. Lofts shared minor revisions to the policy.

There was no discussion

The Chair called for a vote. Recommendation **P#29/20 CARRIED**

In favour	Opposed	Abstain	Absent
P. Murphy			P. DeRosa
J. O'Hearn-Czarnota			
B. Agnew			
M. Duarte			
V. Iantomasi			

H. Karabela			
T. O'Brien			

#### 4.4 Policy I-25 Purchasing (A. Lofts)

**P#30/20**

**Moved by:** T. O'Brien

**Seconded by:** J. O'Hearn-Czarnota

**That, the Policy Committee recommends that Policy I-25 Purchasing, be forwarded, to the March 3, 2020, Regular Board Meeting for approval.**

A. Lofts shared the changes to the policy.

Questions for clarification were asked and answered.

The Chair called for a vote. Recommendation **P#30/20 CARRIED**

In favour	Opposed	Abstain	Absent
T. O'Brien			P. DeRosa
H. Karabela			
V. Iantomasi			
M. Duarte			
B. Agnew			
J. O'Hearn-Czarnota			
P. Murphy			

#### 4.5 Policy I-34 (A) Reimbursement of Board Business Expenses (A. Lofts)

**P#31/20**

**Moved by:** B. Agnew

**Seconded by:** M. Duarte

**That, the Policy Committee recommends that Policy I-34A Reimbursement of Board Business Expenses for Employees, be forwarded, to the March 3, 2020, Regular Board Meeting for approval.**

A. Lofts shared the changes to the policy.

There was no discussion

The Chair called for a vote. Recommendation **P#31/20 CARRIED.**

In favour	Opposed	Abstain	Absent
P. Murphy			P. DeRosa
J. O'Hearn-Czarnota			
B. Agnew			
M. Duarte			
V. Iantomasi			
H. Karabela			
T. O'Brien			

#### 4.6 Policy III-13 Corporate Purchasing Card Distribution Usage (A. Lofts)

**P#32/20**

**Moved by:** J. O'Hearn-Czarnota

**Seconded by:** M. Duarte

**That, the Policy Committee recommends that Policy III-13 Corporate Purchasing Card Distribution and Usage, be forwarded, to the March 3, 2020, Regular Board Meeting for approval.**

A. Lofts shared changes to the policy

There was no discussion

The Chair called for a vote. Recommendation **P#32/20 CARRIED.**

In favour	Opposed	Abstain	Absent

T. O'Brien			P. DeRosa
H. Karabela			
V. Iantomasi			
M. Duarte			
B. Agnew			
J. O'Hearn-Czarnota			
P. Murphy			

#### 4.7 Policy V-14 Alcohol at Board School Sanctioned Events-Off Premises (A. Lofts)

**P#33/20**

**Moved by:** V. Iantomasi

**Seconded by:** M. Duarte

**That, the Policy Committee recommends that Policy V-14 Alcohol at Board/School Sanctioned Events – Off Premises, be forwarded, to the March 3, 2020, Regular Board Meeting for approval.**

A. Lofts shared changes to the policy.

There was no discussion

The Chair called for a vote. Recommendation **P#33/20 CARRIED**

In favour	Opposed	Abstain	Absent
P. Murphy			P. DeRosa
J. O'Hearn-Czarnota			
B. Agnew			
M. Duarte			
V. Iantomasi			
H. Karabela			
T. O'Brien			

## 5. Discussion Items

### 5.1 By-Laws Review

The Board By-Laws were reviewed above

### 5.2 Policy I-15 School Name Selection

Discussion ensued regarding changing the name of Jean Vanier Catholic Secondary School, Milton.

**P#34/20**

Moved by: P. Murphy

Seconded by M. Duarte

**That, the Board of Trustees direct the Secretary of the Board to enact Policy I-15 School Name Selection, to rename Jean Vanier Secondary School in Milton forth with.**

Discussion ensued. Trustees agreed to use the current process in the policy.

**P#35/20**

**Moved by:** V. Iantomasi

**Seconded by:** M. Duarte

**That, the meeting continue past 10:00 pm.**

**CARRIED**

The Chair called for a vote. Recommendation **P#34/20 CARRIED.**

In favour	Opposed	Abstain	Absent
P. Murphy	T. O'Brien		P. DeRosa
J. O'Hearn-Czarnota			
B. Agnew			

M. Duarte			
V. Iantomasi			
H. Karabela			

It was noted that Policy I-15 School Name Selection is scheduled for further revision in June 2020.

## 6. Information Items

- 6.1 Administrative Procedure VI-91 Banking, Investment and Borrowing (A. Lofts)
- 6.2 Administrative Procedure VI-11 Purchasing (A. Lofts)
- 6.3 Administrative Procedure VI-90 Reimbursement of Board Business Expenses for Employees (A. Lofts)
- 6.4 Administrative Procedure VI-73 Meal Expenses for Employees at Board Sanctioned Events (A. Lofts)
- 6.5 Administrative Procedure VI-86 Corporate Purchasing Card (A. Lofts)
- 6.6 Administrative Procedure VI-33 Redistribution and Disposal of Surplus Furniture and Equipment (A. Lofts)
- 6.7 Administrative Procedure VI-28 Selection and Appointment of Positions of Academic Administrative Responsibilities (J. O'Hara, P. Daly)

The procedures were presented to trustees as information. Questions were asked and answered.

B. Agnew left the meeting at 10:08 pm

## 7. Miscellaneous Information

There were no Miscellaneous Items

## 8. In Camera

### 8.1 Approval of In-Camera Meeting Minutes (January 14, 2020)

*P#36/20*

*Moved by:* M. Duarte

*Seconded by:* T. O'Brien

*That, the meeting move to meeting in camera*

**CARRIED**

The meeting moved in to in camera at 10:11 p.m..

The meeting moved out of in camera at 10:15 p.m..

## 9. Motion to Excuse Absent Committee Members

*P#37/20*

*Moved by:* T. O'Brien

*Seconded by:* H. Karabela

*That, Trustee P. DeRosa be excused.*

**CARRIED**

## 10. Motion to Adjourn/ Closing Prayer (V. Iantomasi)

*P#38/20*

*Moved by:* J. O'Hearn-Czarnota

*Seconded by:* M. Duarte

*That, the meeting adjourn.*

**CARRIED**

V. Iantomasi closed the meeting with prayer at 10:16 p.m..