

**MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING**

Date: May 11, 2020  
Time: 6:30 pm  
Location: Microsoft Teams

Members Present

B. Agnew (Chair)	J. Lim
M. Arteaga	A. Louca-Ricci
D. Bardon	M. Lourenco
R. Barreiro	P. Moran
M. Duarte	M. Murphy
N. Guzzo	R. Quesnal
D. Hotopeleanu	D. Rabenda
H. Karabela	T. Veale

Staff Present

- A. Bator, Special Education Consultant
- C. Bauman, Special Education Consultant
- G. Brown, Chief of Mental Health Programming
- C. Cipriano, Superintendent of Special Education Services
- P. Codner, Chief Social Worker
- P. Daly, Director of Education
- A. Flis, Special Education Consultant
- O. Foese, Chief of Psychological Services
- A. Jones, Manager, Educational Assistants
- D. Kollee, Chief of Speech Language Pathologist
- K. McCarthy, Special Education Consultant
- J. O'Reilly, Special Education Consultant
- W. Reid-Purcell, Special Education Coordinator
- S. Teremy, Manager, Educational Assistants
- J. Thompson, Special Education Consultant
- L. Vacca, Special Education Consultant

Members Excused

Members Absent

- T. Beattie
- C. Parreira
- Y. Taylor

Recording Secretary A. Hughes

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**1. Call to Order**

The Chair called the meeting to order.

**1.1 Opening**

The meeting opened at 6:30 p.m. with a prayer led by the Chair.

**2. Presentations**

**3. Actions to be taken**

No actions.

**4. Declarations of Conflict of Interest**

No conflicts of interest were declared.

**5. Business Arising from Previous Meetings**

No updates.

**6. Special Education Board Policy Review**

**6.1 Policy No. II-13 Psycho-Educational/Psychological Assessment of Individual Students**

B. Agnew reviewed the policy and the proposed changes that will be presented at the Policy meeting on May 12, 2020. Feedback was provided and there was a discussion on recommendations raised at the April 27<sup>th</sup> SEAC to bring to the policy meeting. Some of the suggestions from the last SEAC meeting were incorporated into the policy for example revised statements and the wait-time monitoring was moved to the Principles section of the policy. A reference to the Special Education Plan is in the policy and procedure. A recommendation will be taken to the Policy meeting to reference page numbers in the Special Education Plan. Wait times will be reported to SEAC three times a year and will be added to Special Education Plan. B. Agnew will take the changes and feedback to the Policy meeting on May 12<sup>th</sup>.

**7. Action and Information Items**

**7.1 Special Education Plan Review (pages 1 to 22)**

Hardcopies of the Special Education Plan were distributed at the February meeting and a link to the plan was also sent by email in order to provide members with an opportunity to review the plan prior to the meeting.

B. Agnew reviewed the process for seeking feedback from SEAC on the Special Education Plan. The meeting was specific to providing input by a page by page review over multiple meetings. Members reviewed the plan page by page to provide feedback on each area to help ensure that required elements are in the plan. Comments were made and adjustments were identified for pages 1 to 22.

The Special Education Plan review will continue at the May 25, 2020 SEAC meeting.

**8. Communications to SEAC**

**9. SEAC Discussion**

**10. Next Agenda: Meeting Monday, May 25, 2020**

The agenda will include continued Special Education Plan review.

**11. Adjournment**

The meeting adjourned at 9:34 p.m.