

Community Planning & Facility Partnerships	
Adopted: November 20, 2012	Last Reviewed/Revised: December 19, 2023
Next Scheduled Review: 2026-2027	
Associated Policies & Procedures: VI-78 Community Planning & Facility Partnerships Procedure I-09 School Accommodation Review Closure and Consolidation VI-35 School Accommodation Review - Consolidation/Closure V-18 Community Engagement and Public Consultation Policy	

Purpose

On March 26, 2015, the Minister of Education released a new *Community Planning and Partnership Guidelines, 2015* (the “CPPG”). This policy and *Procedure VI-78 Community Planning & Facility Partnerships* are established by the Halton Catholic District School Board (HCDSB) in accordance with the CPPG.

The Community Planning & Facility Partnerships policy provides a framework to support the development of facility partnership opportunities with community partners whose operations enhance and respect the HCDSB’s vision, mission statement, values, as well as the HCDSB’s Multi-Year Strategic Plan and strategic directions.

References

[Community Planning and Partnership Guidelines, 2015](#)

[Ontario Regulation 444/98](#)

Principles

Where available space or co-build partnerships have been identified, the following principles will be the primary considerations when reviewing suitable facility partnerships:

- HCDSB recognizes that its primary responsibility is to support the health and safety of students and staff, and the spiritual and intellectual development of students.
- HCDSB recognizes that it is the responsibility of all levels of government to make the best use of public assets.

- HCDSB recognizes that cooperative and collaborative partnerships are part of the foundation of a strong, vibrant, and sustainable publicly funded education system and that effective partnerships must respect the core values of each partner.
- HCDSB recognizes that the development of facility partnerships with other entities may serve to strengthen the role of schools in communities, provide a place for programs and facilitate the coordination of services for students and the wider community
- Reducing facility operating costs for school boards and other levels of government.
- Operation and maintenance of the space will be carried out on a cost recovery basis.
- Partnerships will not prevent the Board from building, renovating, and/or closing schools or from disposing of surplus assets when required.

Requirements

Identifying Suitable Space for Partnership Opportunities

- HCDSB shall have the sole discretion to identify, on an annual basis, school buildings and sites suitable and available for community partnerships, and which future capital projects may present an opportunity for co-building with community partners.
- Schools or sites already declared surplus in accordance with Ontario Regulation 444/98 are no longer candidates for planning and partnership opportunities.
- HCDSB's Long-Term Capital Plan will address future facility needs for students, and will be presented to approved and potential partners in the discussion of partnership opportunities.
- Prior to the announcement of a new Accommodation Review Process (as defined in *Policy I-09 School Accommodation Review Closure and Consolidation*) the community will be consulted on potential community partnership opportunities.

Public Notification Process

- HCDSB shall hold **at least** one meeting per year to discuss potential community planning and partnership opportunities with the various levels of government and community agencies as defined within the procedures.
- HCDSB shall provide public notification, in accordance with the Ministry of Education's *Community Planning and Partnership Guideline*, related to potential community partnerships.
- HCDSB will inform stakeholders of potential opportunities for facility partnerships on its public website.

Partnership Selection & Proposals

- HCDSB will consider and at its sole discretion determine the eligibility of applicants to become potential partners. The **"Approved Partner Notification List"** and the process for selecting new partners can be found in *Procedure VI-78 Community Planning & Facility Partnerships*.

- Selection criteria to evaluate the eligibility of community partnerships shall:
 - Protect the health and safety of students and staff,
 - Not compromise student achievement strategy, and,
 - Be appropriate for the school setting.
- Entities that provide competing education services such as tutoring services, JK-12 private schools or private colleges, and credit offering entities that are not government-funded, are not eligible partners.
- Expressions of interest from Community Partners involving Community Planning and Facility Partnerships will be made in writing to the Director of Education. Expressions of interest from community partners will be reviewed and evaluated for compatibility with this policy before the Superintendent of Facility Management Services and the Superintendent of Business Services make a recommendation to the Board of Trustees or the addition of an eligible partner, sharing of school buildings or sites, and/or a co-build facility partnership.

Cost Recovery & Partnership Agreements

- In every instance the entire professional, capital, maintenance, operating cost and applicable taxes associated with developing, constructing and operating the space to be occupied by the partner, including a proportional share of joint-use or shared space will be borne by the partner. This includes capital renewal, land costs and any administrative costs incurred by the HCDSB.
- Facility Partnership agreements will be facilitated with the partner and reviewed on an annual basis, subject to the needs of the school and the needs of the HCDSB.

Policy, Procedure, & Guideline Integration and Alignment

- *Procedure VI-78 Community Planning & Facility Partnerships* has been developed in accordance with this policy. Any community partnership process that the HCDSB undertakes must have due regard to HCDSB policy, procedure, and to the Ministry Community Planning & Partnership Guidelines (CPPG).

APPROVED: Regular Meeting of the Board

AUTHORIZED BY: _____
Chair of the Board