

Safe Arrival at School Program	
Adopted: June 15, 1999	Last Reviewed/Revised: May 21, 2024
Next Scheduled Review: 2026-2027	
Associated Policies & Procedures: VI-18 Safe Arrival at School Program VI-39 Inclement Weather Safety VI-47 Inclement Weather - Transportation Cancellations and Emergency School Closures V-18 Community Engagement and Public Consultation Policy VI-58 Parent/Guardian Notification System	

Purpose

To promote the safety of students, the Halton Catholic District School Board (HCDSB) shall maintain and review a Safe Arrival at School Program for students enrolled in its schools.

Application and Scope

This policy applies to parents/guardians, students, and schools under the jurisdiction of the HCDSB.

References

[Age of Majority Act](#)

[Education Act](#)

[PPM 123](#)

[PPM 128](#)

Principles

- Parents/guardians are responsible for their children's safety. Safe-Arrival programs are a mechanism that parents/guardians, students who are 18 years of age or older (adult students), or students (16 or 17) who have withdrawn from parental control, and schools can use to account for any student's unexplained failure to arrive at school.
- HCDSB recognizes that student safety is a shared responsibility involving the home, the

school and other community agencies.

- HCDSB is committed to providing a Safe Arrival at School Program which responds to the needs of the school community.
- HCDSB recognizes that the Safe Arrival at School Program complements other school and community safety programs.

Requirements

- Each school shall have practices in place to address the status of any student's unexplained failure to arrive at school.
- The practices should address normal recurring circumstances as well as unusual events and conditions (e.g. inclement weather or bus cancellations).
- Review of the Safe Arrival at School Program for Schools will be undertaken in consultation with Catholic School Councils in alignment with *Procedure VI-18*.
- The Safe Arrival at School Program will be conducted in conjunction with the daily school attendance procedures.
- Parents/guardians, adult students, or students who have withdrawn from parental control, are responsible for promptly reporting their student absences or late arrivals to the school prior to the start of and/or throughout the school day, unless the parent/guardian, adult student, or student withdrawn from parental control, informs the school of a prolonged absence.
- Parents/guardians, adult students, or students who have withdrawn from parental control, are responsible for providing the school with complete and current emergency contact information to enable the school to make any necessary follow-up contacts.
- Information about the scope and practices of each school's Safe Arrival at School Program and about the roles and responsibilities of all stakeholders should be clearly identified and shall be communicated by the Principal to the school community and reviewed in consultation with the Catholic School Council.

APPROVED: Regular Meeting of the Board

AUTHORIZED BY: _____
Chair of the Board