

Alcohol at HCDSB/School Sanctioned Events – Off Premises	
Adopted: June 20, 2006	Last Reviewed/Revised: February 21, 2023
Next Scheduled Review: 2025-2026	
Associated Policies & Procedures: N/A	

Purpose

To outline procedures to be followed regarding alcohol being served or consumed at Halton Catholic District School Board (HCDSB)/school sanctioned events that are off HCDSB/school premises.

Application and Scope

This policy applies to all community or school-related groups or individuals who have applied for and received permission from the Principal or other HCDSB-designated employees:

- to organize an event, that is affiliated with the school, or HCDSB and,
- is held off any HCDSB/school property and which serves alcohol or where alcohol is consumed by participants at the event.

References

[Alcohol and Gaming Commission of Ontario \(AGCO\)](#)

[Liquor Delivery Service Employees - Mandatory Server and Sale Training](#)

Principles

- The HCDSB recognizes the importance of fostering cooperation with community organizations and various school groups, e.g. Catholic School Councils, whose intention is to benefit the school.
- HCDSB and school-sanctioned events can be defined as Catholic School Council activities, Celebrations, Social Events, and School Fundraisers.
- Events are sanctioned by the Director, Superintendents, or designates at the Board level, and the Principal or designate at the school level.
- HCDSB-sanctioned events must be approved, in writing.

Requirements

- A minimum of \$5 million Host Liquor Liability insurance is required when alcohol is being served and/or consumed at HCDSB or school-sanctioned events that occur off HCDSB or school premises. This applies specifically to a HCDSB/school sanctioned event where an individual or group rents a facility and serves and/or sells and/or distributes and consumes its own alcohol. In this situation, the following condition must be met:
 - Host Liquor Liability coverage of at least \$5 million must be purchased through an insurance company. Coverage may be purchased through PAL, All Sports, SportsCan or an accredited insurance carrier for this purpose. The actual amount of liability coverage is to be determined by the individual/group and the owner of the facility.
- An individual who seeks approval of a HCDSB-school sanctioned event where alcohol may be served shall be 19 years of age or older and be present at the same event.
- All events must comply with AGCO regulations.

APPROVED: Regular Meeting of the Board

AUTHORIZED BY: _____
Chair of the Board