

## PASTORAL LETTER OF REFERENCE

Date of Interview: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

\_\_\_\_\_

How long was the applicant personally known to you prior to the interview?

\_\_\_\_\_  
\_\_\_\_\_

To what extent does this applicant manifest involvement in the Catholic Community through habitual attendance at Sunday Mass?

\_\_\_\_\_  
\_\_\_\_\_

Please comment if the applicant participated actively in the life of the Parish?

\_\_\_\_\_  
\_\_\_\_\_

To the best of your knowledge, does the applicant accept and profess the basic and essential truths of the Catholic Faith? \_\_\_\_\_

Are you aware of any serious problem of faith? \_\_\_\_\_

Insofar as you are aware, is the applicant a person of good moral character? \_\_\_\_\_

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Do you believe this applicant would influence and strengthen the spiritual growth of children within the Catholic Community?

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Signature of Priest: \_\_\_\_\_

Parish: \_\_\_\_\_

Address: \_\_\_\_\_

Diocese: \_\_\_\_\_

Father, we provide this form to assist you, however, if you are more comfortable writing a letter, please feel free to do so.

You can submit this form/letter by:

1. Returning the form/letter to the applicant for them to upload on the *Apply to Education* site for our review;

OR

2. Faxing the form/letter to the attention of Mr. Joe O'Hara, Executive Officer, Human Resources Services at 905.632.3435;

OR

3. Emailing the form/letter to Mr. Joe O'Hara at [oharaj@hcdsb.org](mailto:oharaj@hcdsb.org)

OR

4. Mailing the form/letter to: Mr. Joe O'Hara  
Executive Officer  
Human Resources Services  
Halton Catholic District School Board  
802 Drury Lane, P.O. Box 5308  
Burlington, ON L7R 4L3

Father, thank you for taking the time to assist us. If you have any questions, please do not hesitate to contact Mr. Joe O'Hara, Executive Officer, Human Resource Services at 905-632-6300, ext. 104.

Personal information is collected according to the provision of the Freedom of Information and Protection of *Privacy in Municipal and Local Boards Act* and will be used for the purposes of determining eligibility for a position.