

Date: November 3, 2021
Time: 7:00 pm
Location: Microsoft Teams

Pages

1. Opening Prayer and Land Acknowledgement (5 mins.)

1.1. Opening Prayer

Vince Monaco, CPIC Staff Representative, Principal, St. Catherine of Alexandria CES, Georgetown

1.2. HCDSB Land Acknowledgement

Land Acknowledgement

2. CPIC Welcome and Introductions (5 mins.)

2.1. Catholic Parent Involvement Committee Welcome & Introduction

CPIC Co-Chair Jennifer Santos

3. General Welcome (10 mins.)

3.1. Trustee Welcome (5 mins.)

Milton Trustee and Vice Chair of the Board, Marvin Duarte

3.2. Halton Catholic District School Board Welcome (5 mins.)

Patrick Daly, Director of Education, HCDSB

4. OAPCE (10 mins.)

4.1. OAPCE 2021-2022 OAPCE Commissioning Ceremony

led by Denice Garell-Teti, Director, OAPCE Halton

4.2. OAPCE Update

Denice Garell-Teti, Director, OAPCE Halton

5. SGF (School Generated Funds) Annual Plans (30 mins.)

Presentation by Superintendent of Education, Nancy Dinolfo

(see slides and examples provided below)

Breakout Rooms for discussion

A separate link to your breakout room will be sent to all invitees by noon on November 3rd.

6. SEAC (10 mins.)

Introduction to SEAC (Special Education Advisory Committee) by Burlington Trustee and Chair of SEAC, Brenda Agnew

7. Halton Catholic Children's Foundation (HCCF) (10 mins.)

Introduction to HCCF by Marc Clare, Executive Director, HCCEF

8. Closing Remarks (5 mins.)

CPIC Co-Chair, Jennifer Santos

9. Closing Prayer (1 min.)

Vince Chininea, CPIC Staff Representative (Alt.), Principal, St. Dominic CES, Oakville

10. Halton CPIC Information

contact CPIC: cpic@hcdsb.org

Join CPIC on Facebook: Halton CPIC

Join CPIC on Twitter: @Halton CPIC

Next HCDSB Council of Chairs meeting: Wednesday, February 16, 2022 @ 7:00 p.m.

Annual School Generated Funds Plan

School Name:		Family of Schools:				
Principal:		School Year:	2018 - 2019			
Category of Funds	Fundraising Timeline	Intended Use of Anticipated Proceeds	Opening Balance	Projected Revenues	Projected Expenses	Closing Balance
Dance - a-thon	October 3 – October 31 st	Playground Equipment, Performing Arts (Aussie X, Black History Month, Sara Westbrook, Catholic Education Week), Pancake Tuesday, Graduation, Healthy Living Day, Beautification (plants, liturgical displays), Christmas performance, Boys Night In, Arts Alive, White Boards in new portable and primary classrooms, 5 interactive projectors, 15 new laptops and charging station, flexible seating, math manipulatives, library large screen	\$ 0	\$29, 000	\$28, 000	
Milk Program	October – June 2018		\$ 0	\$5, 000	\$5, 000	
Pizza	October – June 2018		\$ 995.81	\$20, 000	\$20, 000	

Principal Signature: 

Date: **November 26, 2018**

School Superintendent Signature: _____

Date: _____

Note: Do not include break-even events (ie. plays, trips, etc.) or fundraisers to be donated to external charities (ie. St. Vincent dePaul, HCCEF).

Annual School Generated Funds Plan

School Name:		Family of Schools:					
Principal:		School Year:	2021-2022				
Category of Funds	Fundraising Timeline	Opening Balance	Projected Revenues	Projected Expenses	Net Proceeds	Intended Use of Net Proceeds	Closing Balance
Pizza/Lunch Box Program	October - June		40 000	30 000	10 000	Electronic Scoreboard (Gym)(\$8 000);	2 000
Terra Cotta seasonal cookie sales	October - June		3 300	2 500	800	Intramural clubs (\$500)	300
Purdy Christmas Chocolate Sales	November – December		2 000		2 000	School Beautification/mural painting (\$1 000); Liturgical items/Faith formation (\$500)	500
Main Fundraiser – online donations	January		5 000		5 000	Individual class tool kits; outdoor recess equipment; kindergarten outdoor tools (\$1 000); Joy Day (\$3 000); Sacramental Gifts (\$500); Graduation (\$500);	0
HST rebate	September - June	2 774	3 000		5 774	SGF Operating Costs (\$2 500); Lexia and RazKids licensing (\$2 000); Parent Interview (\$500)	274

Principal Signature: _____

Date: _____

School Superintendent Signature: _____

Date: _____

Note: Do not include break-even events (ie. plays, trips, etc.) or fundraisers to be donated to external charities (ie. United Way, Heart and Stroke, etc.).

Acceptable Uses of SGF

- Assistance fund (e.g. a fund serving a charitable purpose to benefit students in need)
- Supplies, equipment or services which **complement** items funded by provincial grants (e.g. extracurricular band equipment, audio-visual equipment)
- Field trips or other excursions (e.g. in-province, out-of-province, or trips abroad)
- Athletics programs
- Guest speakers or presentations
- Ceremonies, awards, plaques, trophies or prizes for students
- Scholarships or bursaries

Reference: Administrative Procedure VI-57 Fees for Learning Materials, Program, Curricular and Co-Curricular Activities

Unacceptable Uses of SGF

- Items funded through provincial grants, such as classroom learning materials, textbooks, and classroom consumables
- Facility renewal, maintenance, or upgrades funded through provincial grants, such as structural repairs, sanitation, emergency repairs, or replacing flooring
- Goods or services for employees, where such purchases would contravene the *Education Act* or a school council's by-laws regarding conflict of interest
- Professional development, including support for teacher attendance at professional development activities
- Administrative expenses not associated with fundraising activities. Any administrative expenses associated with fundraising activities should be minimized
- Support for partisan political activity, groups or candidates
- Faith Day activities, meals/snacks for staff meetings, courier/postage, Shred-It services.

Microsoft Excel interface showing a financial statement template. The ribbon includes File, Home, Insert, Page Layout, Formulas, Data, Review, and View. The Home ribbon is active, showing options for Clipboard (Cut, Copy, Paste, Format Painter), Font (Arial, 10, Bold, Italic, Underline, Text Color, Background Color), Alignment (Left, Center, Right, Indent, Decrease Indent, Increase Indent, Merge & Center), and Numbers (\$, %, etc.).

The spreadsheet data is as follows:

	A	B	C	D	E	F	
1	YOUR SCHOOL NAME Catholic Elementary School						
2	School Generated Funds						
3	As at REPORTING DATE						
4							
5							
6		Opening Balance	Revenues	Expenses	Ending Balance		
7							
8	Administration				\$ -		
9	Clubs				\$ -		
10	Departments				\$ -		
11	External Charities				\$ -		
12	Field Trips/Excursions				\$ -		
13	Halton Food For Thought				\$ -		
14	Other				\$ -		
15	School Fundraising				\$ -		
16	Special Events				\$ -		
17		\$ -	\$ -	\$ -	\$ -		
18							

Microsoft Excel interface showing a financial statement template. The ribbon includes File, Home, Insert, Page Layout, Formulas, Data, Review, and View. The Home ribbon is active, showing options for Clipboard, Font, and Alignment.

The spreadsheet content is as follows:

	A	B	C	D	E	F
1	YOUR SCHOOL NAME Catholic Secondary School					
2	School Generated Funds					
3	As at REPORTING DATE					
4						
5						
6		Opening Balance	Revenues	Expenses	Ending Balance	
7						
8	Administration				\$ -	
9	Athletics				\$ -	
10	Clubs and Activity Fees				\$ -	
11	Commissions				\$ -	
12	Departments				\$ -	
13	External Charities				\$ -	
14	Field Trips/Excursions				\$ -	
15	Fundraising				\$ -	
16	Halton Food For Thought				\$ -	
17	Other				\$ -	
18	School Council				\$ -	
19	Special Events				\$ -	
20		\$ -	\$ -	\$ -	\$ -	
21						
22						